

DPC License Renewal and Operator License Renewal

1. Access the Licensing Portal

- Navigate to <https://okwrb.portalus.thentiacloud.net/webs/portal/#/>
- Select “Licensing” on the home screen.

OKLAHOMA
Water Resources Board

Welcome to Oklahoma Water Resources Board

Licensing
Apply for and manage your well driller/pump installer license and operator certificate(s).
[Licensing](#)

Search Licensed Firms
Search for, or verify, Oklahoma licensed well drilling and pump installation firms.
[Public Search](#)

Oklahoma Water Resources Board
3800 North Classen Boulevard
Oklahoma City, OK 73118
Phone: 405-530-8800
Fax: 405-530-8900
Email: welldrillers@owrb.ok.gov

Powered by [Thentia Cloud](#)

2. Sign In

- Sign in to the license portal by entering the email address and password for the firm’s account.
- Based on account setup either answer the security question or enter the security code that was sent to the accounts email.
- The password can be reset if forgotten by pressing “Reset Password.”

OKLAHOMA
Water Resources Board

Licensing

Email address

Password

[Sign In](#)

Or

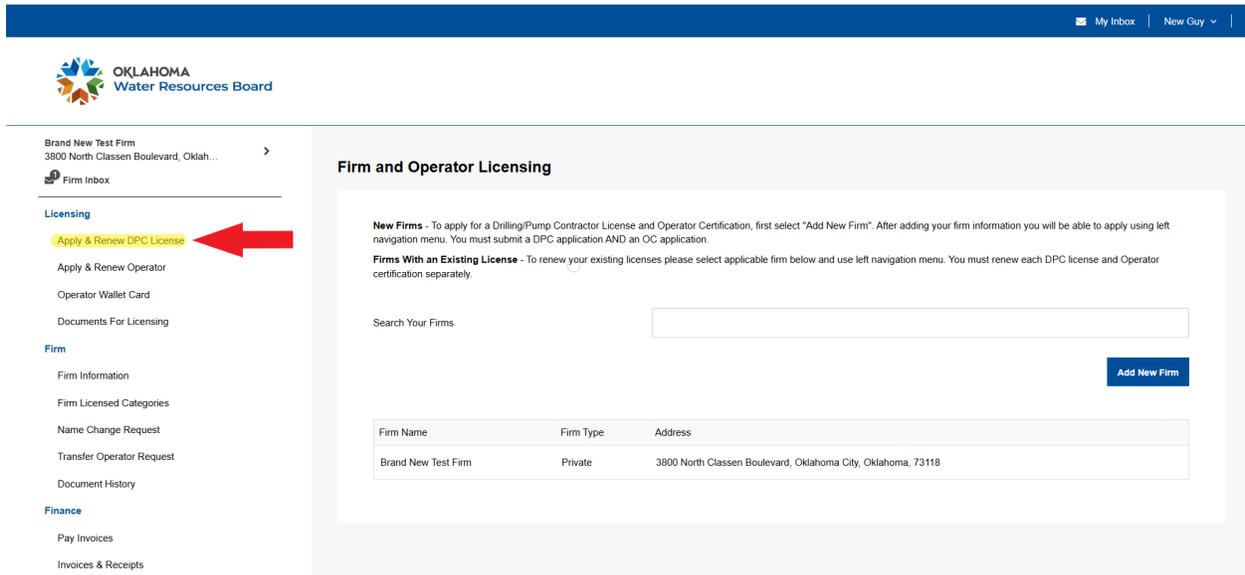
Forgot your password? [Reset Password](#)

Don't have account yet? [Register for an Account](#)

DPC License Renewal

1. Start DPC License Renewal

- Click on “Apply & Renew DPC License”



My Inbox | New Guy

OKLAHOMA
Water Resources Board

Brand New Test Firm
3800 North Classen Boulevard, Oklah...
Firm Inbox

Licensing

- Apply & Renew DPC License**
- Apply & Renew Operator
- Operator Wallet Card
- Documents For Licensing

Firm

- Firm Information
- Firm Licensed Categories
- Name Change Request
- Transfer Operator Request
- Document History

Finance

- Pay Invoices
- Invoices & Receipts

Firm and Operator Licensing

New Firms - To apply for a Drilling/Pump Contractor License and Operator Certification, first select "Add New Firm". After adding your firm information you will be able to apply using left navigation menu. You must submit a DPC application AND an OC application.

Firms With an Existing License - To renew your existing licenses please select applicable firm below and use left navigation menu. You must renew each DPC license and Operator certification separately.

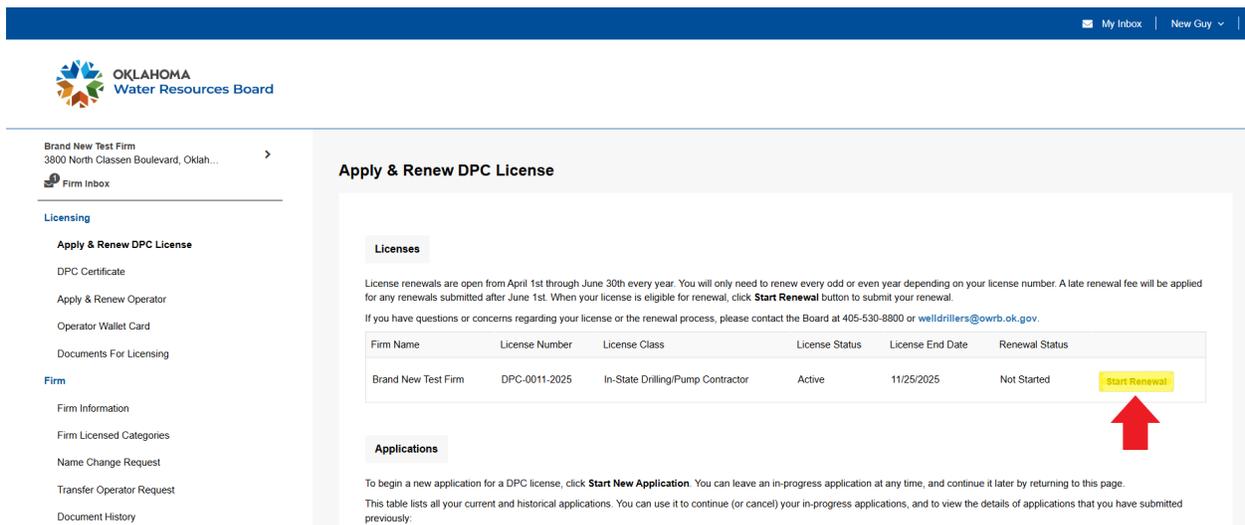
Search Your Firms

[Add New Firm](#)

Firm Name	Firm Type	Address
Brand New Test Firm	Private	3800 North Classen Boulevard, Oklahoma City, Oklahoma, 73118

2. Start Renewal Process

- Click on the “Start Renewal” button to begin the renewal process.



My Inbox | New Guy

OKLAHOMA
Water Resources Board

Brand New Test Firm
3800 North Classen Boulevard, Oklah...
Firm Inbox

Licensing

- Apply & Renew DPC License**
- DPC Certificate
- Apply & Renew Operator
- Operator Wallet Card
- Documents For Licensing

Firm

- Firm Information
- Firm Licensed Categories
- Name Change Request
- Transfer Operator Request
- Document History

Apply & Renew DPC License

Licenses

License renewals are open from April 1st through June 30th every year. You will only need to renew every odd or even year depending on your license number. A late renewal fee will be applied for any renewals submitted after June 1st. When your license is eligible for renewal, click **Start Renewal** button to submit your renewal.

If you have questions or concerns regarding your license or the renewal process, please contact the Board at 405-530-8800 or welldrillers@owrb.ok.gov.

Firm Name	License Number	License Class	License Status	License End Date	Renewal Status
Brand New Test Firm	DPC-0011-2025	In-State Drilling/Pump Contractor	Active	11/25/2025	Not Started

[Start Renewal](#)

Applications

To begin a new application for a DPC license, click **Start New Application**. You can leave an in-progress application at any time, and continue it later by returning to this page.

This table lists all your current and historical applications. You can use it to continue (or cancel) your in-progress applications, and to view the details of applications that you have submitted previously.

3. Renewal Instruction

- Read the renewal instructions and fee cost.

The screenshot shows the Oklahoma Water Resources Board website interface. At the top right, there is a navigation bar with "My Inbox" and "New Guy" options. The main header features the Oklahoma Water Resources Board logo and name. On the left side, there is a sidebar menu with sections for "Licensing", "Firm", and "Finance". Under "Licensing", there is a sub-section "Apply & Renew DPC License" with items like "DPC Certificate", "Apply & Renew Operator", "Operator Wallet Card", and "Documents For Licensing". Under "Firm", there are items like "Firm Information", "Firm Licensed Categories", "Name Change Request", "Transfer Operator Request", and "Document History". Under "Finance", there is "Pay Invoices". The main content area is titled "Licensee Renewal" and shows a progress indicator for "1 Renewal instruction" out of 7 steps. A "Step 1 of 7" label is in the top right of the content area. The main text includes an "Important" notice: "To avoid mistakes and possible delays with your renewal, read the instructions on each page carefully." Below this, it says: "Complete and submit the renewal application. If you need to make changes to your firm services, please contact the Board at 405-530-8800 or welldrillers@owrb.ok.gov. Renewals submitted on or before May 1st will be charged a \$250 renewal fee. Renewals submitted on or after June 1st will be charged the \$250 renewal fee plus a \$250 late fee. You will need to renew each operator license using the 'Apply & Renew OC' navigation item." A "Save & Continue >" button is located at the bottom right of the content area.

4. Review Firm Information

- Verify the firm's information, correct the information as needed.

My Inbox | New Guy

OKLAHOMA Water Resources Board

Brand New Test Firm
3800 North Classen Boulevard, Oklah...
Firm Inbox

Licensing

Apply & Renew DPC License

- DPC Certificate
- Apply & Renew Operator
- Operator Wallet Card
- Documents For Licensing

Firm

- Firm Information
- Firm Licensed Categories
- Name Change Request
- Transfer Operator Request
- Document History

Finance

- Pay Invoices
- Invoices & Receipts

Access

- Authorized Users
- My Information
- My Account Settings

Licensee Renewal

2 Firm Information Step 2 of 7

Firm Information

License Name: Brand New Test Firm

Note: Submit a Firm Name Change Request or contact the Board directly to update.

Type: Private

Email *

Phone *

Physical Address

Street Address *: 3800 North Classen Boulevard

Street Address 2

City *: Oklahoma City

Country *: United States of America

State *: Oklahoma

Postal Code *: 73118

Mailing Address

Is mailing address the same as physical address? * Yes No

< Previous Save & Continue >

5. Review Point of Contact Information

- Verify the firm's point of contact information, correct the information as needed.

Licensee Renewal

3 Point of Contact Step 3 of 7

Note: All information with an asterisk (*) is required.

Provide information for the firm's main point of contact. A firm contact person can be the non-driller who will administer your firm and operator accounts. Please note that this information will also be displayed on the public license lookup.

Full Name *

Position *

Phone *

Email *

[< Previous](#) [Save & Continue >](#)

6. Review Firm Categories

- Verify the categories the firm is licensed in.
- If incorrect or a change needs to be made, contact the Oklahoma Water Resources Board.

Licensee Renewal

4 Firm Licensed Categories Step 4 of 7

Note: All information with an asterisk (*) is required.

Below are the categories offered by your firm. Please contact the Board at 405-530-8800 or welldrillers@owrb.ok.gov to make changes to your categories.

Firm Categories

[< Previous](#) [Save & Continue >](#)

7. Review Drilling and Pump Rigs

- Verify that all rig information is accurate and correct. Edit or delete as needed.

Licensee Renewal

5 **Drilling and Pump Rigs** Step 5 of 7

Rig Type	Other Rig Type	Rig Rating	
Mud Rotary	2008 Atlas Copco T3DH	70,000 lb; 1800ft depth	Edit Delete
Fluid Rotary	1987 Watson 3000	22,000lbs; 300ft deep	Edit Delete

+ Add New

[< Previous](#) [Save & Continue >](#)

- To add new rigs, press the “+ Add New” button and enter all know information for each rig.
- Each rig will need to be entered seperately.

Drilling and Pump Rigs Add/Edit

Note: All information with an asterisk (*) is required.

Rig Type *

Rig Rating *

Note: Example of information required: Rig Rating 3,000 ft , 1000 ft., etc. Provide Maximum Depth

[< Previous](#) [Save & Continue >](#)

8. Attestation Statement

- Read the attestation statement, certify by checking the box and e-signing the signature field.

Licensee Renewal

6 Attestation Step 6 of 7

Note: All information with an asterisk (*) is required.

As the authorized representative for this license, being duly sworn upon my oath do hereby affirm that I have carefully read the foregoing renewal application and that all the information contained therein is true to the best of my knowledge and belief. In addition, I affirm that the licensee and the certified operators shall comply with all applicable Oklahoma Water Resources Board rules (Chapter 35 of Title 785 of the Oklahoma Administrative Code). *

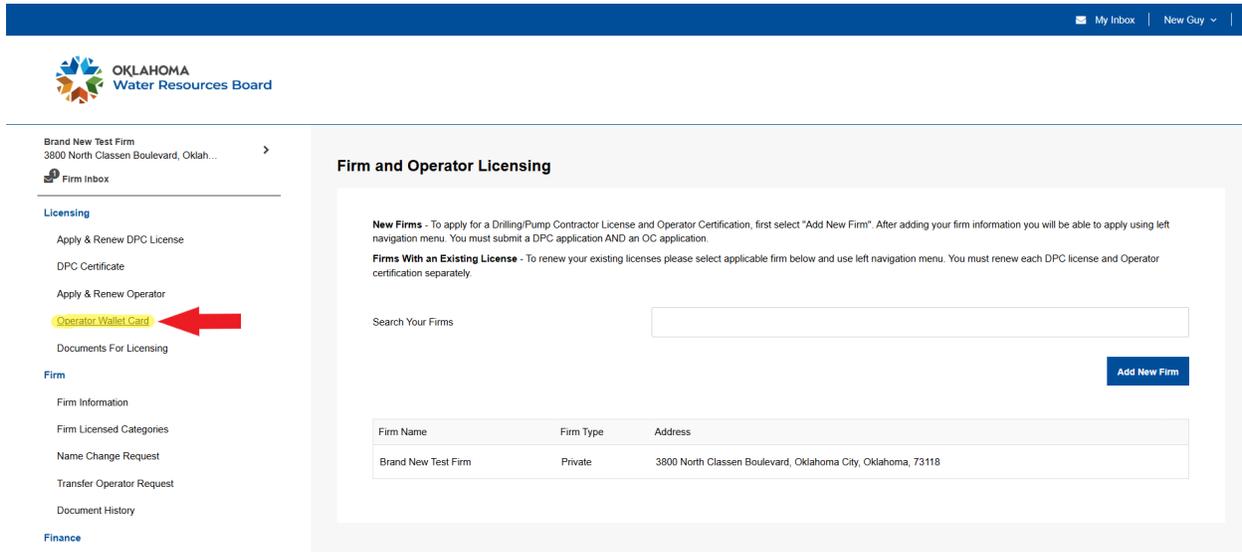
9. Fee Payment

- An invoice will be issued by the Oklahoma Water Resources Board. Payment may be made by credit card, cash, or check.

Operator License Renewal

1. Start Operator Renewal

- Click on “Apply & Renew Operator”



Brand New Test Firm
3800 North Classen Boulevard, Oklah...
Firm inbox

OKLAHOMA Water Resources Board

My Inbox | New Guy

Firm and Operator Licensing

New Firms - To apply for a Drilling/Pump Contractor License and Operator Certification, first select "Add New Firm". After adding your firm information you will be able to apply using left navigation menu. You must submit a DPC application AND an OC application.

Firms With an Existing License - To renew your existing licenses please select applicable firm below and use left navigation menu. You must renew each DPC license and Operator certification separately.

Search Your Firms

[Add New Firm](#)

Firm Name	Firm Type	Address
Brand New Test Firm	Private	3800 North Classen Boulevard, Oklahoma City, Oklahoma, 73118

Licensing

- Apply & Renew DPC License
- DPC Certificate
- Apply & Renew Operator
- Operator Wallet Card**
- Documents For Licensing

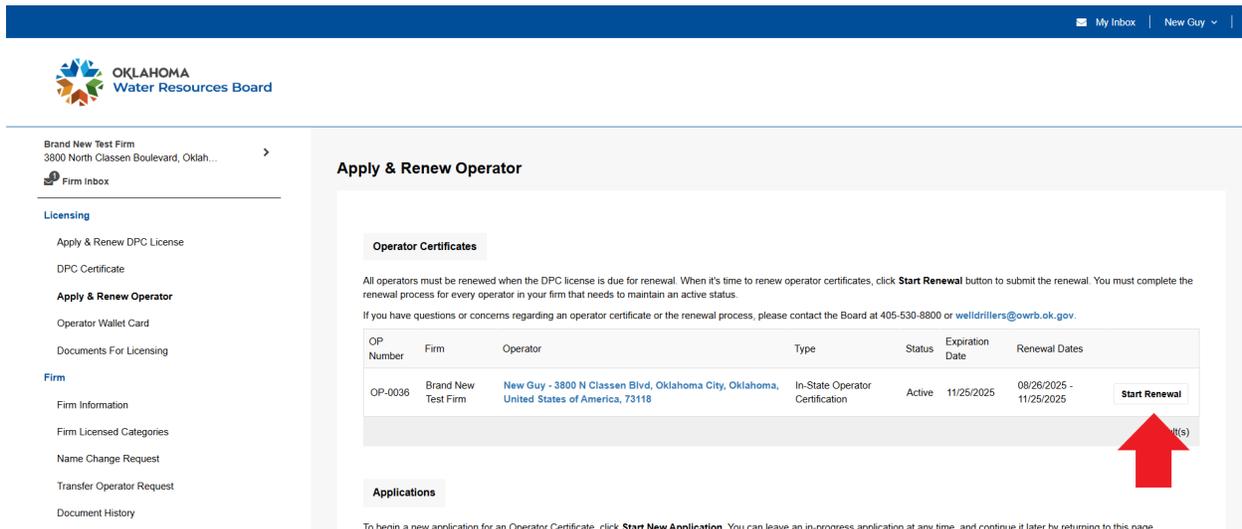
Firm

- Firm Information
- Firm Licensed Categories
- Name Change Request
- Transfer Operator Request
- Document History

Finance

2. Start Operator Renewal Process

- Click on the “Start Renewal” button to begin the renewal process for one operator.



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3800 North Classen Boulevard, Oklah...
Firm inbox

OKLAHOMA Water Resources Board

My Inbox | New Guy

Apply & Renew Operator

Operator Certificates

All operators must be renewed when the DPC license is due for renewal. When it's time to renew operator certificates, click **Start Renewal** button to submit the renewal. You must complete the renewal process for every operator in your firm that needs to maintain an active status.

If you have questions or concerns regarding an operator certificate or the renewal process, please contact the Board at 405-530-8800 or welldrillers@owrb.ok.gov.

OP Number	Firm	Operator	Type	Status	Expiration Date	Renewal Dates	
OP-0036	Brand New Test Firm	New Guy - 3800 N Classen Blvd, Oklahoma City, Oklahoma, United States of America, 73118	In-State Operator Certification	Active	11/25/2025	08/26/2025 - 11/25/2025	Start Renewal

Applications

To begin a new application for an Operator Certificate, click **Start New Application**. You can leave an in-progress application at any time, and continue it later by returning to this page.

3. Renewal Instruction

- Read the renewal instructions and fee cost.

Operator Renewal

1 Operator Renewal Instructions

Step 1 of 6

Important: To avoid mistakes and possible delays with your renewal, read the instructions on each page carefully.

Complete and submit the renewal application. If you have questions, please contact the Board at 405-530-8800 or welldrillers@owrb.ok.gov.

Renewals must be submitted no later than June 30th or the certificate will get cancelled. In-state operator fees are a \$100 renewal fee + a \$100 indemnity fee.

Renewal Documents

CEU Certificates - You will need to upload certificates of continuing education in this renewal application. Each operator requires at least four (4) units/hours of continuing education per year in order to renew. Failure to obtain the required continuing education will result in a penalty of \$250 and the operator will be required to obtain sixteen (16) continuing education units/hours during the next license period.

Save & Continue >

4. Review Operator Information

- Verify the operator's information, correct the information as needed.

Operator Renewal

2 Operator Personal Information

Step 2 of 6

Note: All information with an asterisk (*) is required.

Full Name

Phone *

Email *

Home Address

Street Address *

City *

Country *

State *

Postal Code *

< Previous

Save & Continue >

5. CEU Certificates

- Upload all virtual certificates for the renewal period.
- This step is for any virtual training that was completed since the previous renewal period for the license.

Operator Renewal

3 Document History Step 3 of 6

Note: For each of the required documents listed below, click Choose Files to upload a digital copy of the document from your device. The selected file must be a high-quality image file in a commonly used format (JPG, PNG, GIF), or a PDF file.

CEU Certificates

Upload the operator's certificates of continuing education. Each operator requires at least four (4) units/hours of continuing education per year in order to renew. Failure to obtain the required continuing education will result in a penalty of \$250 and the operator will be required to obtain sixteen (16) continuing education units/hours during the next license period.

[Choose Files](#)

[< Previous](#) [Save & Continue >](#)

6. Continuing Education

- This step is for any in-person training that was completed since the previous renewal period for the license.

Operator Renewal

4 Continuing Education Step 4 of 6

Course	Hours
No records have been added. Click + Add New to add a record.	
+ Add New	

< Previous Save & Continue >

- Press the “+ Add New” button and enter the information for each in-person training.
- Each training will need to be entered separately.
- If the training included a certificate, you must provide it as verification that you completed training. Either a computer file you have from the training provider or a scanned copy of the paper certificate can be uploaded.

Continuing Education Add/Edit

Note: All information with an asterisk (*) is required.

Course Name

Course Hours *

Course Certificate *

CE_ceu.pdf ✕

< Previous Save & Continue >

7. Attestation Statement

- Read the attestation statement, certify by checking the box and e-signing the signature field.

Operator Renewal

5 Attestations
Step 5 of 6

Note: All information with an asterisk (*) is required.

As the authorized representative for this license, being duly sworn upon my oath do hereby affirm that I have carefully read the foregoing renewal application and that all the information contained therein is true to the best of my knowledge and belief. In addition, I affirm that the licensee and the certified operators shall comply with all applicable Oklahoma Water Resources Board rules (Chapter 35 of Title 785 of the Oklahoma Administrative Code). *

< Previous
Save & Continue >

8. Fee Payment

- An invoice will be issued by the Oklahoma Water Resources Board. Payment may be made by credit card, cash, or check

9. Other Operator's Renewal

- Repeat steps 1 – 8 for every operator licensed with the firm

If, at any point, you need help or have questions, please contact the Well Drillers Section of the Oklahoma Water Resources Board. **(405) 530-8967**