

**PETITION TO TRANSFER
 OWNERSHIP OF A
 STREAM WATER PERMIT OR
 VESTED RIGHT**

OKLAHOMA WATER RESOURCES BOARD
 WATER RIGHTS ADMINISTRATION DIVISION
 3800 North Classen Blvd., Oklahoma City, OK 73118
 Phone: (405) 530-8800 Fax: (405) 530-8900
 Website: <https://oklahoma.gov/owrb.html>
(see website for FAQs)

FILING FEE

Review of the petition will not begin until the proper filing fee is received.

Filing Fee..... \$400.00*

**Each individual stream water permit or vested right requires a separate petition to transfer ownership and associated filing fee.*

1. NAME & CONTACT INFORMATION *Print the petitioner's name to exactly match what is listed on the ownership document.*

Petitioner Name _____ Phone (____) _____ - _____

Mailing Address _____ City _____ State _____ Zip _____

Email _____ Fax (____) _____ - _____

Contact Name
 (if different than petitioner) _____ Phone (____) _____ - _____

Mailing Address _____ City _____ State _____ Zip _____

Email _____ Fax (____) _____ - _____

If correspondence needs to be sent during review of the petition, it should be sent as: Postal Mail Email Fax

2. TYPE OF PERMIT TRANSFER *Provide the permit number and check one of the boxes for the type of permit transfer.*

Stream Water Permit or Vested Right # _____ (e.g. 19990002)

Full Transfer – The applicant owns or controls all the land and diversion points associated with the stream water permit or vested right. (Complete section 3. Skip sections 4 and 5. Review section 6 submittal requirements.)

Split Transfer – The applicant owns or controls a portion of the land and at least one diversion point associated with the stream water permit or vested right. (Complete sections 3, 4, and 5. Review section 6 submittal requirements.)

3. SIGNATURES – *I attest I have reviewed the petition and the information provided is true to the best of my knowledge.*

 SIGNATURE OF PETITIONER

 PRINTED NAME

 TITLE (e.g. owner, manager, legal counsel, etc.)

(SEAL)

NOTARY

STATE OF _____)
) ss.

COUNTY OF _____)

The foregoing instrument was acknowledged before me this

_____ day of _____, 20_____.

 Notary Public Signature

Commission number: _____

Commission expiration date: _____

4. LEGAL DESCRIPTION OF PROPERTY (REQUIRED FOR SPLIT TRANSFER ONLY)

Please specify the acreage and legal description down to a ten-acre tract of land owned/leased by the petitioner associated with the permit to be split. Do not use city lot and block numbers or metes and bounds. If additional space is needed, list on a separate sheet of paper. An explanation of legal descriptions can be found on the OWRB website.

_____ total acres owned; _____ total acres leased; _____ total acres platted (municipal only)

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ ON OS Rng. _____ EIM OWIM in _____ County
 ECM

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ ON OS Rng. _____ EIM OWIM in _____ County
 ECM

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ ON OS Rng. _____ EIM OWIM in _____ County
 ECM

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ ON OS Rng. _____ EIM OWIM in _____ County
 ECM

5. DIVERSION INFORMATION (REQUIRED FOR SPLIT TRANSFER ONLY) Please specify the source of the water and the legal description down to a ten-acre tract for diversion points that are on land owned/leased by the petitioner associated with the permit to be split. If additional space is needed, list on a separate sheet of paper.

Water is to be diverted from _____ located in the: _____
(Name of the source – river, creek, reservoir, lake, pond, or NRCS flood control structure)

_____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ ON OS Rng. _____ EIM OWIM in _____ County
 ECM

Water is to be diverted from _____ located in the: _____
(Name of the source – river, creek, reservoir, lake, pond, or NRCS flood control structure)

_____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ ON OS Rng. _____ EIM OWIM in _____ County
 ECM

6. SUBMISSION AND PROCESSING – Include all the following:

- a. The original completed petition, typed or printed in ink, signed, and notarized (All markings must be legible.);
- b. Filing fee payment (Review of the petition will not begin until the filing fee is received. Filing fees are refunded at the discretion of the OWRB. Preferred payment method is a check payable to the OWRB. Other payment methods include cash, money order, or credit card via the OWRB Website Pay Portal – please provide a copy of the Pay Portal receipt.);
- c. Copy of deeds, leases, easements, and/or other letters of consent for all the land associated with the permit or portion of the permit to be transferred (Tax documents are not accepted. Social security numbers are not required and should be marked out on documents that contain them. A copy of a storage contract is required to divert water from a U.S. Army Corps reservoir.);
- d. Any other documentation requested by OWRB staff as necessary to complete the petition review (OMMA license, ODAFF license, etc.).

Please Note: Any incomplete or unresponsive answers may cause a delay in the processing of your petition. Failure to provide complete ownership documents may result in an unintended permit split. As per §82-105.17, to the extent that the amount of water authorized is not put to beneficial use as provided by the terms of the permit including but not limited to a schedule of use of incremental amounts within the corresponding time periods, the amount not so used shall be forfeited by the holder of the permit and such unused water shall again become public water and available for appropriation. See OAC 785:20-9-4.