

Permit Review Checklist

PERMIT # _____

APPLICATION

1. Does proposed development meet NFIP standards?
☐ Construction materials and methods resistant to flood damage
☐ Utilities floodproofed or flood resistant
☐ Anchored properly
☐ Manufactured Homes elevated on permanent foundations
☐ Subdivisions designed to minimize flood damage
☐ Encroachments - proposed-action will not obstruct flood waters
☐ Not located in floodway
2. Is permit application complete?
☐ Development adequately described
☐ Plans attached
☐ B.F.E. determined at development site
☐ Applicant/Builder knowledgeable of:
☐ BFE
☐ Lowest floor or floodproof elevation
☐ Elevation or floodproofing certificates
☐ mandatory for your records
☐ Hydraulic analysis of development on the BFE (if _____ necessary)
☐ Fee paid
3. Other Permits
☐ 401 ☐ 404 ☐ SHIPO ☐ DEQ ☐ Dept. of Mines
☐ Other (_____) ☐ State Health Department

PERMIT WRAP-UP

Action by floodplain administrator or governing body?

- ☐ Grant permit
☐ Request additional information
☐ Deny permit

COMMENTS OR INFORMATION NEEDED:

On file:

- ☐ Development description
☐ Elevation certification
☐ Floodproofing certification
☐ Analysis of development on BFE (if necessary)
☐ Physical changes to the floodplain
☐ Signed and approved development permit