

Permit Review Checklist

PERMIT # _____

APPLICATION

1. Does proposed development meet NFIP standards?
 - _____ Construction materials and methods resistant to flood damage
 - _____ Utilities floodproofed or flood resistant
 - _____ Anchored properly
 - _____ Manufactured Homes elevated on permanent foundations
 - _____ Subdivisions designed to minimize flood damage
 - _____ Encroachments - proposed-action will not obstruct flood waters
 - _____ Not located in floodway

2. Is permit application complete?
 - _____ Development adequately described
 - _____ Plans attached
 - _____ B.F.E. determined at development site
 - _____ Applicant/Builder knowledgeable of:
 - _____ BFE
 - _____ Lowest floor or floodproof elevation
 - _____ Elevation or floodproofing certificates
 - _____ mandatory for your records
 - _____ Hydraulic analysis of development on the BFE (if _____ necessary)
 - _____ Fee paid

3. Other Permits
 - _____ 401 _____ 404 _____ SHIPO _____ DEQ _____ Dept. of Mines
 - _____ Other (_____) _____ State Health Department

PERMIT WRAP-UP

- Action by floodplain administrator or governing body?
- _____ Grant permit
 - _____ Request additional information
 - _____ Deny permit

COMMENTS OR INFORMATION NEEDED:

- On file:
- _____ Development description
 - _____ Elevation certification
 - _____ Floodproofing certification
 - _____ Analysis of development on BFE (if necessary)
 - _____ Physical changes to the floodplain
 - _____ Signed and approved development permit