

**TITLE 748. OKLAHOMA UNIFORM BUILDING CODE COMMISSION
CHAPTER 17. EDUCATION AND TRAINING**

SUBCHAPTER 1. REGIONAL TRAINING

748:17-1-1. Purpose

This Subchapter establishes procedures under which the Oklahoma Uniform Building Code Commission (the "OUBCC") will offer or provide Regional Training for the purpose of continuing education opportunities to Residential ~~and Building Code Inspectors~~, Commercial ~~Building Code Inspectors~~, and state and local governmental code enforcement construction industry personnel affected by the codes adopted by the OUBCC included but not limited to Code Officials, design professionals and trade workers, as authorized in 59 O.S. §1000.23(D).

748:17-1-2. Definitions [AMENDED]

The following words and terms, when used in this Subchapter, shall have the following meaning, unless the context clearly indicates otherwise:

"**Act**" means the Oklahoma Uniform Building Code Commission Act, 59 O.S. ~~2011~~ 2021 & Supp. 2014, §1000.20- ~~1000.29~~ 1000.30, as amended.

"**Association**" means any private organization, association or group.

"**Attendee**" means any person participating from time to time in Regional Training for Residential ~~and Building Code Inspectors~~, Commercial ~~Building Code Inspectors~~, and state and local governmental code enforcement construction industry personnel affected by the codes adopted by the OUBCC including but not limited to Code Officials, design professionals and trade workers.

"**Authority Having Jurisdiction**" means an organization, office, or individual responsible for enforcing the requirements of the State Adopted Building Codes, including the prior authorization for approval of any equipment, materials, installations or procedures used in all or part of the construction of a new, or the alteration or renovation of an existing building or structure, including integral finishes, fixtures and building systems therein.

"**Code Official**" means any person who on behalf of an Authority Having Jurisdiction, enforces building and building related codes and other regulations to protect public health safety and welfare.

~~"Commercial Building Code Inspector" means any person who, on behalf of an Authority Having Jurisdiction, inspects any building related construction or appurtenances for new and existing buildings, facilities and systems that are within the scope of the State Adopted Building Codes as amended and revised by the OUBCC except for the International Code Council, Inc.® (ICC), International Residential Code® (IRC®).~~

"**Inspections**" means the examination of plumbing, electrical, mechanical, structural, and other aspects of building and construction, for the purpose of enforcing compliance with applicable state adopted building codes or standards.

"**Letter of Agreement**" means a written memorandum of cooperation between any private organization, association, or group and the OUBCC as to Regional Training.

"**Regional Training**" means continuing education training in the State for Residential ~~and Building Code Inspectors~~, Commercial ~~Building Code Inspectors~~, and state and local

governmental code enforcement personnel construction industry personnel affected by the codes adopted by the OUBCC including but not limited to Code Officials, design professionals and trade workers, where the State of Oklahoma may be divided into such districts or units as the OUBCC deems desirable for efficiency, and which districts or units may be revised by the OUBCC as it finds necessary or expedient.

~~"Residential Building Code Inspector" means any person who, on behalf of an Authority Having Jurisdiction, inspects any building related construction or appurtenances for residential one and two family dwellings and townhouses within the scope of the International Code Council Inc.®, International Residential Code® (IRC®) as amended and revised by the OUBCC.~~

"State Adopted Building Codes" means any legally applicable building code currently in force and effect in the State of Oklahoma or a governing jurisdiction until superseded by a code adopted by the OUBCC.

"Workforce Development Training" means educational and skill building initiatives that enhance the number of available Code Officials in Oklahoma.

748:17-1-3. Regional ~~continuing education~~ Training courses [AMENDED]

Pursuant to §1000.23(D) of the Act, the OUBCC shall offer or provide Regional Training opportunities for Attendees, on such subjects, in such quantity or number, and in such manner as the OUBCC deems necessary or expedient.

748:17-1-4. Regional Training held or sponsored by the OUBCC [AMENDED]

(a) All Regional Training shall be held either by the OUBCC itself or sponsored by the OUBCC in cooperation with an Association shall be offered at no cost to ~~the attendee~~ Code Officials. Regional Training may include Workforce Development Training.

(b) In connection with any Regional Training ~~held by the OUBCC itself or sponsored by the OUBCC in cooperation with an Association~~, there may be optional charges and the attendee can choose to pay for items that may include, but are not limited to, workbooks, light refreshments, coffee breaks, and meals. Such optional charges, if any, shall be offered and provided at the cost paid by the OUBCC or an Association to supply the item(s).

(c) A fee may be assessed to all Attendees other than Code Officials and shall be directly associated with the cost of the training.

~~(e)(d)~~ All attendees in Regional Training held by the OUBCC itself or sponsored by the OUBCC in cooperation with an Association must sign in to document their attendance in the Regional Training on a form provided by the OUBCC.

~~(d)(e)~~ To the extent reasonably possible, the OUBCC shall at all times cooperate with an attendee seeking approval for qualifying of continuing education credits from the Construction Industries Board or from any other agency or entity for all Residential and Building Code Inspectors, ~~Commercial Building Code Inspectors~~ construction industry personnel affected by the codes adopted by the OUBCC including but not limited to Code Officials, design professionals and trade workers or, upon request, for the purpose of securing any other qualifying continuing education credit from any other agency or entity.

~~(e)(f)~~ Upon an attendee's successful completion of a Regional Training, a certificate shall be issued to each attendee to certify such course completion signed by ~~the course instructor or trainer and~~ the OUBCC's Chief Executive Officer or his or her designee.

748:17-1-5. Regional Training sponsored by a private organization, association, or group
[NEW]

(a) Within its discretion, the OUBCC may determine to provide reimbursement to an Association for sponsoring and providing Regional Training for Attendees, provided that such request for reimbursement is made in writing to the OUBCC and is received by the OUBCC not less than 120 days prior to the date(s) requested for the course.

(b) Associations seeking such OUBCC reimbursement must meet the qualifications listed in 748:17-1-4 and provide the following to the OUBCC:

(1) Complete the application form provided by the OUBCC to include, but not be limited to, the following required information:

(A) Association Name;

(B) Two authorized Association Contact Names, Titles (signifying their respective authority to obligate the Association), respective mailing addresses, telephone numbers and e-mail addresses;

(C) Date and location of the Regional Training for which reimbursement will be requested;

(D) Name of the Regional Training instructor and vendor that will be providing the training for the course;

(E) The requested amount of reimbursement; and

(F) Such other information deemed necessary or convenient by the OUBCC.

(2) Complete the Letter of Agreement in the form provided by the OUBCC that will contain, among other things, two signatures from such persons as are authorized by the Association to obligate the Association to meet the requirements of the Letter of Agreement.

(c) Associations seeking OUBCC reimbursement will be reimbursed only the amount the vendor charges the Association for providing the regional continuing education instructor.

(d) Associations seeking OUBCC reimbursement shall not charge Attendees any fee solely for attending the Regional Training.

(e) Associations seeking OUBCC reimbursement shall not limit Regional Training attendance solely to members of its Association.

(f) Associations seeking OUBCC reimbursement may be reimbursed by its membership or individual course Attendees for costs incurred for supplying or providing all the required course workbooks plus costs for shipping, handling, and taxes (if any), and any costs associated with providing light or other refreshments, meals, coffee breaks, sporting or other events held within a conference in which the Regional Training is held and any other goods and services as the Association may in its own discretion choose to offer or provide, including, but not limited to membership dues of the Association.

(g) Any Regional Training to be reimbursed by the OUBCC shall include instruction in the applicable code amendments adopted by the OUBCC through its rulemaking process as the State Adopted Building Codes.

(h) Any Association seeking OUBCC reimbursement shall provide appropriate public disclosure of all arrangements with the OUBCC in its promotional materials and at the Regional Training.

(i) Any Association seeking OUBCC reimbursement is solely responsible for and shall seek continuing education credits, if any, from the Construction Industries Board or from any other agency or entity, for the purpose of licensing or certification. It is the responsibility of the

Association to meet and comply with requirements of agencies and entities providing continuing education credits prior to approval for a course.

(j) Only those Regional Training courses that have been pre-approved by the OUBCC shall be reimbursed in arrears after the course has actually been conducted.

(k) The OUBCC will not reimburse the Association for any unapproved courses, cancelled courses, or courses that are in any other way changed from that approved by the OUBCC.

(l) All Attendees in Regional Training sponsored by the OUBCC in cooperation with an Association seeking OUBCC reimbursement must sign in to document their attendance in the Regional Training on a form provided by the OUBCC in order to qualify for OUBCC reimbursement. Such form must be properly completed and provided to the OUBCC before reimbursement from the OUBCC will be considered or made.

(m) Upon an Attendee's successful completion of a Regional Training course, a certificate shall be issued to each Attendee by the Association to certify such course completion signed by an appropriate official of the Association or his or her designee.

748:17-1-6. Workforce Development [NEW]

(a) The OUBCC has the responsibility and authority to create a Workforce Development Program(s) for the purpose of increasing the number of available Code Officials in Oklahoma.

(b) The OUBCC shall establish a standing committee to develop policies and procedures for such Workforce Development Program(s).