

**OKLAHOMA UNIFORM BUILDING CODE COMMISSION**

**RESIDENTIAL SWIMMING POOL AND SPA TECHNICAL CODE REVIEW COMMITTEE MEETING  
MINUTES**

**UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM**

**2401 NW 23<sup>RD</sup> STREET, SUITE 82**

**OKLAHOMA CITY, OK 73107**

**WEDNESDAY, JANUARY 15, 2025 – 9:00 A.M.**

**COMMITTEE MEMBERS PRESENT:**

Jayne Austin (arrived at 9:03 a.m.), Todd Booze, Austin Horton, Bob Kolibas, Ryan Russell, Clayton Thomas and Michael Zimmerman

**ALTERNATE COMMITTEE MEMBERS PRESENT:**

Robin Allen, Rusty Britton (arrived at 9:18 a.m.) and Caleb Lester

**COMMITTEE MEMBERS ABSENT**

None

**ALTERNATE COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

David Adcock (OUBCC Staff), Kathy Hehnly (OUBCC Staff) and Caitlin Redding Taylor (OUBCC Staff)

**CALL TO ORDER:** Mr. Horton called the meeting to order at 9:01 a.m.

**ACTION AND DISCUSSION ITEMS:**

Discussion and possible approval of December 17, 2025, technical review committee meeting minutes

MR. MICHAEL ZIMMERMAN MADE A MOTION WITH A SECOND BY MR. CLAYTON THOMAS TO APPROVE THE DECEMBER 4, 2025, TECHNICAL REVIEW COMMITTEE MEETING MINUTES AS WRITTEN

VOTING AYE:	Jayne Austin	Ryan Russell
	Todd Booze	Clayton Thomas
	Austin Horton	Michael Zimmerman
	Bob Kolibas	

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion, review and possible action on Chapter 1 of the 2024 edition of the International Swimming Pool and Spa Code® (ISPSC)

Discussion, review and call for any further comments regarding Chapter 1

There was discussion that Chapter 1 was a non-enforceable chapter intended to function as administrative best practices rather than regulatory code, as the language served as guidance that jurisdictions could adopt at their discretion. It was shared that similar Chapter 1 language had been adopted across other codes with only minor modifications.

Discussion and possible approval of Chapter 1

MR. MIKE ZIMMERMAN MADE A MOTION WITH A SECOND FROM MR. CLAYTON THOMAS TO APPROVE CHAPTER 1 AS BEST PRACTICES

VOTING AYE:	Jayne Austin	Ryan Russell
	Todd Booze	Clayton Thomas
	Austin Horton	Michael Zimmerman
	Bob Kolibas	

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion, review and possible action on Chapter 2 of the 2024 edition of the ISPSC®

Discussion and possible action on code change proposal form RSPSTC-1 defining “Pool/Spa Surface”

It was shared that the proposed definition was intended to clarify that the pool or spa surface consisted of the material or assembly of floors and walls that provide a waterproofing barrier and finish. The committee agreed that the definition improved clarity and reduced interpretive disputes.

MR. RYAN RUSSELL MADE A MOTION WITH A SECOND FROM MR. MIKE ZIMMERMAN TO APPROVE RSPSTC-1

VOTING AYE:	Jayne Austin	Ryan Russell
	Todd Booze	Clayton Thomas
	Austin Horton	Michael Zimmerman
	Bob Kolibas	

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion and possible action on code change proposal form RSPSTC-2 modifying the definition of "Repair"

There was discussion that the proposed amendment to the definition described repair as the reconstruction or renewal of any part of a pool or spa for maintenance or to correct damage, including but not limited to resurfacing. The committee agreed that the language aligned with existing code intent while adding specificity.

MR. MIKE ZIMMERMAN MADE A MOTION WITH A SECOND FROM MR. RYAN RUSSELL TO APPROVE RSPSTC-2

VOTING AYE:	Jayme Austin	Ryan Russell
	Todd Booze	Clayton Thomas
	Austin Horton	Michael Zimmerman
	Bob Kolibas	

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion and possible action on code change proposal form RSPSTC-3 defining "Resurfacing"

The committee discussed whether the proposed definition covered membranes and alternative lining systems, and agreed that the language was adequately inclusive.

MR. MIKE ZIMMERMAN MADE A MOTION WITH A SECOND FROM MR. RYAN RUSSELL TO APPROVE RSPSTC-3

VOTING AYE:	Jayme Austin	Ryan Russell
	Todd Booze	Clayton Thomas
	Austin Horton	Michael Zimmerman
	Bob Kolibas	

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion, review and call for any further comments regarding Chapter 2

The committee agreed that chapters they review at later meetings might introduce related amendments or additions to definitions and that Chapter 2 would remain on the agenda for final approval at a later time.

Discussion and possible approval of Chapter 2

Approval of the chapter was tabled.

Discussion, review and possible action on Chapter 3 of the 2024 edition of the ISPSC®

Discussion and possible action on code change proposal form RSPSTC-4 adding on Section 311.2 “Existing Residential Pools and Spas Alterations and Repairs”

There was discussion that the proposed language required that alterations and repairs bring existing residential pools and spas into compliance with Section 311.1, which covers suction entrapment protection. It was clarified that exceptions applicable to new construction under Section 311.1 would also apply to existing pools undergoing alterations or repairs. The committee discussed cost considerations, noting that resurfacing projects typically costs thousands of dollars, and that compliance with suction entrapment requirements was a relatively minor additional cost in the overall project budget. Acceptable compliance methods were discussed, including split suction outlets, channel drains, vacuum release systems, and compliant drain covers. It was noted that compliance methods would be determined based on existing pool construction and hydraulic configuration.

MR. JAYME AUSTIN MADE A MOTION WITH A SECOND FROM MR. MIKE ZIMMERMAN TO APPROVE RSPSTC-4

VOTING AYE:	Jayme Austin	Ryan Russell
	Todd Booze	Clayton Thomas
	Austin Horton	Michael Zimmerman
	Bob Kolibas	

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion, review and call for any further comments regarding Chapter 3

Ms. Hehnly and Mr. Adcock shared information with the committee about a recent approval of a code change proposal related to electrical pool bonding. It was explained that the change clarified that bonding the pool shell alone did not satisfy the requirement for bonding the pool water. Methods of bonding the pool water were discussed, including bonding through light fixtures, rails, skimmer fittings, or other approved devices. It was noted that fiberglass and vinyl liner pools were considered nonconductive materials, but the pool water still required bonding by appropriate means.

The committee discussed exceptions to time switches for residential pools, slip resistant deck surfaces, language related to bonding of deck components, and proximity of pool placement to houses. There was discussion about structural concerns when pools were placed close to foundations and referenced the concept of maintaining an angle of repose or requiring engineered designs when closer placement was proposed. It was noted that similar concepts existed in trenching provisions in other codes.

The committee also discussed pool elevation relative to adjacent structures and potential drainage concerns, grading requirements, and overflow provisions. It was noted that these issues were primarily related to property protection rather than life safety, and that overly restrictive language might not be appropriate.

Discussion and possible approval of Chapter 3

Approval of the chapter was tabled.

Discussion, review and possible action on Chapter 7 of the 2024 edition of the ISPSC®

The committee reviewed Chapter 7 relating to above ground pools. It was discussed that slip resistance requirements should remain in place for above ground pools with elevated decks, since those decks were above grade and presented a fall hazard. The committee also discussed signage requirements in Section 705, noting that such signage was commonly provided by manufacturers and was often printed or attached directly to the product. There was discussion about the definitions of storable pools, above ground, semi-inground, and inground installations. It was noted that some above ground pools were designed to be installed partially in the ground, and that interpretation depended on whether the pool was manufactured for above ground use.

Discussion, review and call for any further comments regarding Chapter 7

The committee agreed the chapter would need further, in-depth review and would continue at the next meeting.

Discussion and possible approval of Chapter 7

Approval of the chapter was tabled.

Discussion, review and possible action on Chapter 8 of the 2024 edition of the ISPSC®

The committee briefly discussed Chapter 8 relating to diving envelopes. It was noted that the provisions were standard and widely accepted, typical diving pool configurations and depth requirements, and that shallow diving areas could create safety concerns.

Discussion, review and call for any further comments regarding Chapter 8

The committee agreed the chapter would need in-depth review and would continue at the next meeting.

Discussion and possible approval of Chapter 8

Approval of the chapter was tabled.

Discussion, review and possible action on Chapter 9 of the 2024 edition of the ISPSC®

Discussion, review and call for any further comments regarding Chapter 9

The committee reviewed Chapter 9 and it was noted that the chapter was brief and primarily consisted of definitions and cross references. The definition of a Class C semi-public pool was discussed in relation to short term rentals. There was discussion about whether residential pools used for commercial rental purposes should be classified as residential or commercial, and that pools associated with homeowner associations might need to be included in the semi-public or commercial category rather than residential.

Discussion and possible approval of Chapter 9

MR. MIKE ZIMMERMAN MADE A MOTION WITH A SECOND FROM MR. CLAYTON THOMAS TO APPROVE CHAPTER 9

VOTING AYE: Jayme Austin

Todd Booze

Austin Horton  
Bob Kolibas

Clayton Thomas  
Michael Zimmerman

Ryan Russell

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion, review and possible action on Chapter 10 of the 2024 edition of the ISPSC®

Discussion, review and call for any further comments regarding Chapter 10

The committee then discussed Chapter 10. It was noted that the chapter was brief and primarily referenced separate standards for portable pools and spas.

Discussion and possible approval of Chapter 10

MR. MIKE ZIMMERMAN MADE A MOTION WITH A SECOND FROM MR. JAYME AUSTIN TO APPROVE CHAPTER 10

VOTING AYE: Jayme Austin  
Todd Booze  
Austin Horton  
Bob Kolibas

Ryan Russell  
Clayton Thomas  
Michael Zimmerman

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion, review and possible action on Chapter 11 of the 2024 edition of the ISPSC®

Discussion, review and call for any further comments regarding Chapter 11

The committee briefly discussed Chapter 11. It was noted that changes to referenced standards were being considered. It was explained that a change in the residential code had updated the reference from ACI 318-2019 to ACI 318-2025. A proposal was discussed to instead reference ACI 506.8, which was specific to shotcrete pool construction. The committee discussed coordination with the commercial committee, and it was noted that definitions approved in shared chapters would be forwarded to the commercial committee for review, and that any conflicts could be resolved through an ad hoc committee if necessary.

Discussion and possible approval of Chapter 11

It was shared that a proposal would be prepared and submitted for consideration at the next meeting, so approval of Chapter 11 was tabled.

**ADJOURNMENT: (11:59 A.M.)**

MR. RYAN RUSSELL MADE A MOTION WITH A SECOND BY MR. AUSTIN HORTON TO ADJOURN

VOTING AYE: Jayme Austin Ryan Russell  
Todd Booze Clayton Thomas  
Austin Horton Michael Zimmerman  
Bob Kolibas

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Minutes approved in the regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_ 2026.

AUSTIN HORTON  
Austin Horton, Chairman  
Residential Swimming Pool and Spa Technical Code  
Review Committee

PREPARED BY: CAITLIN REDDING TAYLOR

Caitlin Redding Taylor,  
Residential Swimming Pool and Spa Technical Code Committee Secretary

*Official copy: Original with signature in office file.*