

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

REGULAR MINUTES

UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM

2401 NW 23RD STREET, SUITE 82

OKLAHOMA CITY, OK 73107

NOVEMBER 18, 2025 – 1:30 P.M.

COMMISSION MEMBERS PRESENT:

Todd Booze, Daniel Favata, Bradley Flatt, Warren Goldmann, Paul Gunderson, Dee Hayes, Mitchell Hort, Madison Schultz, Anthony Reed, Zachary Tippett, Scott Tucker, and Spencer Wilson

COMMISSION MEMBERS ABSENT:

Justin Willett

OTHERS PRESENT:

David Adcock (OUBCC CEO), Kathy Hehnly (OUBCC Staff), Caitlin Redding-Taylor (OUBCC Staff), Bryan Neal (Oklahoma Attorney General's Office), Michelle Estrada (Office of Management and Enterprise Services, Financial Services - OMES ABS), Deanna Fields (Manufactured Housing Association of Oklahoma); Michael Brookes (CARE 420), Tyler Parette (Housing Forward), and Chris Brierly (Roto Rooter)

CALL TO ORDER:

Mr. Mitchell Hort, Chairman, called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:30 p.m. in the Oklahoma Uniform Building Code Commission Board Room at Shepherd Center, 2401 NW 23rd St., Suite 82, Oklahoma City, OK 73107.

CONFIRMATION OF COMPLIANCE WITH THE OPEN MEETING ACT:

Mr. Adcock confirmed the meeting was in compliance with the requirements of the Open Meeting Act.

REPORTS:

CEO Report

Mr. Adcock greeted the Commission and reviewed his report, noting the hardware installation in the conference room was complete and they were waiting on licensing and testing before live streaming meetings began. He reviewed some recent and several upcoming training opportunities. He discussed the different interim studies he had attended at the capitol, noting he was invited to speak at one of them. He reviewed the topics for each of the interim studies he had attended and how they affected the agency. He noted the common themes discussed at the local, state and national level was affordable housing and workforce development

He reviewed items from his attendance at the ICC conference and some of the new technical training programs they were developing. He discussed the local meetings he had attended and MABO discussions that had taken place since his last report. He noted both of the Swimming Pool and Spa Technical Committees had their kickoff meetings. He stated something not on the CEO

report was a notice that had come out from ICC that they were paying for a study by Clemson State University to look at building codes and how to promote more affordable housing. He added the last page of his report had year-to-date revenue and other financial data for the last five years and reviewed some of the information on the page. Mr. Adcock ended his report noting that Mr. Willett was resigning from the commission due to work commitments.

After Mr. Adcock's report there was some discussion on how the State Fire Marshal's Office and other jurisdictions trained people to do plan review and that sometimes those people had never been on job site; confirmation that State Department of Health had representation on the Commercial Swimming Pool and Spa Technical Code Review Committee; the history behind why the Commission was reviewing the ISPSC code; and if the committee members were going to be at the training class in December.

Financial Reports

Ms. Estrada with OMES/Agency Business Services addressed the Commission. She reviewed each of the reports, noting the agency's available cash balance was \$1,747,291.32. She noted for the month of October, the agency's total expenditures including payroll was \$53,460.46 and the total expenditures for the year were \$183,177.72. At the end of her report there were no questions for Ms. Estrada.

ACTION AND DISCUSSION ITEMS:

Discussion and possible approval of the October 21, 2025, regular meeting minutes

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. SCOTT TUCKER TO APPROVE THE OCTOBER 21, 2025, REGULAR MEETING MINUTES

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Maidson Schultz
	Bradley Flatt	Zachary Tippett
	Warren Goldmann	Scott Tucker
	Paul Gunderson	Spencer Wilson
	Dee Hayes	

VOTING NAY: None

ABSTAIN: Anthony Reed

ABSENT: Justin Willett

Discussion and possible action on the annual election of Commission officers (January 1, 2026, through December 31, 2026) per rule Oklahoma Administrative Code 748:1-1-3(b)

1. Chairman
2. Vice-Chairman

MR. WARREN GOLDMANN MADE A MOTION WITH A SECOND BY MR. DANIEL FAVATA TO NOMINATE MR. MITCHELL HORT AS CHAIRMAN

VOTING AYE:	Todd Booze Daniel Favata Bradley Flatt Warren Goldmann Paul Gunderson Dee Hayes	Mitchell Hort Anthony Reed Maidson Schultz Zachary Tippet Scott Tucker Spencer Wilson
VOTING NAY:	None	
ABSTAIN:	None	
ABSENT:	Justin Willett	

MR. WARREN GOLDMANN MADE A MOTION WITH A SECOND BY MR. SCOTT TUCKER TO NOMINATE MR. DANIEL FAVATA AS VICE-CHAIRMAN

VOTING AYE:	Todd Booze Daniel Favata Bradley Flatt Warren Goldmann Paul Gunderson Dee Hayes	Mitchell Hort Anthony Reed Maidson Schultz Zachary Tippet Scott Tucker Spencer Wilson
VOTING NAY:	None	
ABSTAIN:	None	
ABSENT:	Justin Willett	

Discussion and possible action to approve a slate of positions for the 2024 Energy Conservation Technical Code Review Committee (ECTC)

MR. DANIEL FAVATA MADE A MOTION TO APPROVE THE SLATE OF POSITIONS AS PRESENTED FOR THE 2024 ENERGY CONSERVATION TECHNICAL CODE REVIEW COMMITTEE

There was some discussion over what the committee would be reviewing and changing some of the proposed positions. Mr. Adcock noted the slate of positions was not intended to be the final version, just a starting off point to give some direction to the Commission to start a discussion. The Commission determined the committee would only review the commercial portion of the International Energy Conservation Code and would not make changes to what was already in the process of adoption in the 2024 International Residential Code, Chapter 11. They discussed the positions and made several changes with the end result of the committee as follows: 3 Commission Liaisons, an Architect, an Alternate Architect, a Residential Builder, a Commercial Builder, an Alternate Builder, an Electrical Engineer, an Alternate Electrical Engineer, a Mechanical Engineer, an Alternate Mechanical Engineer, an Insulator, an Alternate Insulator, a Code Official, an Alternate Code Official, a Commercial Electrical Contractor, a Commercial Mechanical Contractor, an Energy Rater/Commissioning Agent and an Alternate Energy Rater/Commissioning Agent.

MR. DANIEL FAVATA WITHDREW HIS MOTION TO APPROVE THE SLATE OF POSITIONS AS PRESENTED

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. DEE HAYS TO APPROVE THE SLATE OF POSITIONS FOR THE 2024 COMMERCIAL ENERGY CONSERVATION TECHNICAL CODE REVIEW COMMITTEE AS AMENDED

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Anthony Reed
	Bradley Flatt	Maidson Schultz
	Warren Goldmann	Zachary Tippett
	Paul Gunderson	Scott Tucker
	Dee Hayes	Spencer Wilson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Willett

There was some discussion regarding the timeline of the committee. Ms. Hehnlly noted they would probably send out a call for volunteers out sometime right before or after the Thanksgiving holiday and with a goal of getting applications to the Commission during the February meeting and the committee starting their review in March. Concern was expressed that it may be difficult as a lot of the same volunteers tried to get involved in the committees.

Discussion and possible action to approve volunteers to serve on the Affordable Housing and Consolidated Dwelling Technical Code Review Committee (AHCDTC)

There was some discussion regarding replacing Mr. Willett on the committee as one of the commission liaisons. Mr. Hort volunteered to replace him on the committee. Mr. Booze recommended Mr. Gose serve as the residential builder since he was both a builder and an engineer and have Mr. Chapa serve as the alternate residential builder.

MR. TODD BOOZE MADE A MOTION WITH A SECOND BY MR. DANIEL FAVATA TO APPROVE THE SLATE OF VOLUNTEERS TO SERVE ON THE AFFORDABLE HOUSING AND CONSOLIDATED DWELLINGS TECHNICAL CODE REVIEW COMMITTEE AS AMENDED BY LISTING MR. ROGER GOSE AS THE RESIDENTIAL BUILDER AND MR. ADAN CHAPA AS THE ALTERNATE BUILDER

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Anthony Reed
	Bradley Flatt	Maidson Schultz
	Paul Gunderson	Zachary Tippett
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Willett

Discussion and possible action to assign a commission liaison to the Commercial Swimming Pool and Spa Technical Code Review Committee (CSPSTC)

Ms. Hehly noted there was not a liaison for the committee. After some discussion Mr. Favata volunteered to serve as the liaison.

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. SCOTT TUCKER TO VOLUNTEER TO SERVE ON THE COMMERCIAL SWIMMING POOL AND SPA TECHNICAL CODE REVIEW COMMITTEE

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Anthony Reed
	Bradley Flatt	Maidson Schultz
	Paul Gunderson	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Willett

Discussion and possible action to authorize payment to the Construction Industries Board for the annual renewal of State licensure for David Adcock, Chief Executive officer, as an Electrical Journeyman and Electrical Contractor for the calendar year of 2026, due no later than March 31, 2026

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. DEE HAYS TO AUTHORIZE PAYMENT TO THE CONSTRUCTION INDUSTRIES BOARD FOR THE ANNUAL RENEWAL OF STATE LICENSURE FOR DAVID ADCKOCK AS AN ELECTRICAL JOURNEYMAN AND ELECTRICAL CONTRACTOR FOR THE CALENDAR YEAR OF 2026

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Anthony Reed
	Bradley Flatt	Maidson Schultz
	Paul Gunderson	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Willett

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

There was no public comment.

ADJOURNMENT: (2:28 P.M.)

MR. BRADLEY FLATT MADE A MOTION WITH A SECOND BY MR. ANTHONY REED TO ADJOURN

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Anthony Reed
	Bradley Flatt	Maidson Schultz
	Paul Gunderson	Zachary Tippet
	Warren Goldmann	Spencer Wilson
	Dee Hayes	

VOTING NAY: Scott Tucker

ABSTAIN: None

ABSENT: None

Minutes approved in the regular meeting on the 13 day of January 2026.

MITCHELL HORT
Mitchell Hort, Chairman
Oklahoma Uniform Building Code Commission

PREPARED BY: KATHY HEHNLY
Kathy Hehnly, Executive Assistant
Oklahoma Uniform Building Code Commission

Official Copy: Original with signatures in agency file.