

**OKLAHOMA UNIFORM BUILDING CODE COMMISSION**  
**AGENDA**  
REGULAR MEETING  
TUESDAY, OCTOBER 21, 2025 – 1:30 P.M.  
OKLAHOMA UNIFORM BUILDING CODE COMMISSION  
2401 NW 23<sup>RD</sup> ST., SUITE 82  
OKLAHOMA CITY, OK 73107

**NOTE: The Commission may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.**

**1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT**

Mitchell Hort/Kathy Hehnly

**2. CONFIRMATION OF COMPLIANCE WITH THE OPEN MEETING ACT**

Mitchell Hort/David Adcock

**3. REPORTS**

(a) CEO Report

Items reported by the CEO may include but are not limited to: monthly statistical data, legislative updates, if any; rulemaking status, if any; MABO (Metro Area Building Officials); and any other items as needed

(b) Financial Report – Agency Business Services (ABS) representative with the Office of Management and Enterprise Services (OMES)

**4. ACTION AND DISCUSSION ITEMS:**

(c) Discussion and possible action on employment, appointment, evaluation, promotion, demotion, discipline, and compensation of the Chief Executive Officer

**Notice of Proposed Executive Session**

In accordance with 25 O.S. §307(B)(1) the OUBCC, upon majority vote, may convene in executive session for the purpose of discussion of the employment, appointment, evaluation, promotion, demotion, discipline and compensation of the Chief Executive Officer

**Possible vote to convene in Executive Session**

**Vote to return to Open Session**

Possible vote after Executive Session regarding Action Item (c)

- (d) Discussion and possible approval of the September 16, 2025, regular meeting minutes
- (e) Discussion and possible action to approve a proposed meeting schedule for calendar year 2026
- (f) Discussion and possible action to discuss the creation of a technical code review committee to review 2024 International Energy Conservation Code®

- (g) Discussion and possible action to correct and reapprove a volunteer from the Residential Swimming Pool and Spa Technical Code Review Committee (RSPSTC) to the Commercial Swimming Pool and Spa Technical Code Review Committee (CSPSTC)
- (h) Discussion and possible action to approve a volunteer to the Residential Swimming Pool and Spa Technical Code Review Committee (RSPSTC)
- (i) Discussion and possible action to revise the Affordable Housing and Consolidated Dwelling Technical Review Committee slate of positions by adding two more "At large" positions
- (j) Discussion and possible action to approve emergency rules related to updated requirements for regional training to address modifications made to the OUBCC statutes in 59 O.S. § 1000.23 (D) and (E) in Title 748, Oklahoma Administrative Code, Chapter 17 on the following:
  - 748:17-1-2 Definitions [AMENDED]
  - 748:17-1-3 Regional ~~continuing education~~ Training courses [AMENDED]
  - 748:17-1-4 Regional Training held or sponsored by the OUBCC [AMENDED]
  - 748:17-1-5 Regional Training sponsored by a private organization, association, or group [NEW]
  - 748:17-1-6 Workforce Development [NEW]
- (k) Discussion and possible action to begin the permanent rulemaking process by the review and approval of the proposed rule amendments related to updated requirements for regional training to address modifications made to the OUBCC statutes in 59 O.S. § 1000.23 (D) and (E) in Title 748, Oklahoma Administrative Code, Chapter 17 on the following:
  - 748:17-1-2 Definitions [AMENDED]
  - 748:17-1-3 Regional ~~continuing education~~ Training courses [AMENDED]
  - 748:17-1-4 Regional Training held or sponsored by the OUBCC [AMENDED]
  - 748:17-1-5 Regional Training sponsored by a private organization, association, or group [NEW]
  - 748:17-1-6 Workforce Development [NEW]
- (l) Discussion and possible action to begin the permanent rulemaking process by review and approval of the proposed draft rule amendments to Title 748, Oklahoma Administrative Code, Chapter 20, Adopted Codes on the following:
  - (1) Subchapter 2, 2024 International Building Code® (IBC®, 2024)
  - (2) Subchapter 4, 2024 International Fire Code® (IFC®, 2024)
  - (3) Subchapter 6, 2024 International Residential Code® (IRC®, 2024)
  - (4) Subchapter 8, 2024 International Existing Building Code® (IEBC®, 2024)
  - (5) Subchapter 12, 2024 International Fuel Gas Code® (IFGC®, 2024)
  - (6) Subchapter 14, 2024 International Mechanical Code® (IMC®, 2024)
  - (7) Subchapter 16, 2024 International Plumbing Code® (IPC®, 2024)

**5. NEW BUSINESS**

In accordance with 25 O.S. § 311(9), new business will now be heard, if any

**6. PUBLIC COMMENT**

The Oklahoma Open Meeting Act (the "Act") requires prior public notice of all items to be discussed during an open meeting. To legally comply with the Act, members of the Commission cannot respond to questions or engage in discussion with each other or the public during this portion of the open meeting on topics not specifically listed on the meeting agenda. Public comments will be limited to three (3) minutes per person.

**7. ADJOURNMENT**