

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

REGULAR MINUTES

UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM

2401 NW 23RD STREET, SUITE 82

OKLAHOMA CITY, OK 73107

OCTOBER 21, 2025 – 1:30 P.M.

COMMISSION MEMBERS PRESENT:

Todd Booze, Daniel Favata, Warren Goldmann, Dee Hayes, Mitchell Hort, Madison Schultz, Zachary Tippet, Scott Tucker, and Spencer Wilson

COMMISSION MEMBERS ABSENT:

Bradley Flatt, Paul Gunderson, Anthony Reed, and Justin Willett

OTHERS PRESENT:

Kathy Hehnly (OUBCC Staff), Caitlin Taylor (OUBCC Staff), Maria Maule (Oklahoma Attorney General's Office), and Carla Merritt (Office of Management and Enterprise Services, Financial Services - OMES ABS), Chris Evans (Oklahoma Natural Gas), and Chris Brierly (Roto Rooter)

CALL TO ORDER:

Mr. Mitchell Hort, Chairman, called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:30 p.m. in the Oklahoma Uniform Building Code Commission Board Room at Shepherd Center, 2401 NW 23rd St., Suite 82, Oklahoma City, OK 73107.

CONFIRMATION OF COMPLIANCE WITH THE OPEN MEETING ACT:

Ms. Hehnly confirmed the meeting was in compliance with all requirements of the Open Meeting Act.

REPORTS:

CEO Report

Mr. Hort noted Mr. Adcock was not in attendance, but had provided a written report that was available in their books. He added if anyone had any questions, he would try to answer them as best he could. There was some discussion on the training classes and if they were open to anyone attending after November 1st. Ms. Hehnly noted they would be open to everyone once the emergency rules on the agenda were approved and submitted to the Governor. She added once approved by the Governor they would go into effect.

Financial Reports

Ms. Merritt with OMES/Agency Business Services addressed the Commission. She reviewed each of the monthly reports, noting the agency had a cash balance of \$1,747,069.78. She noted Expenditures for the month of September including payroll totaled \$45,238.66. At the end of her report, there were no questions for Ms. Merritt.

ACTION AND DISCUSSION ITEMS:

Discussion and possible action on employment, appointment, evaluation, promotion, demotion, discipline, and compensation of the Chief Executive Officer

Notice of Proposed Executive Session

In accordance with 25 O.S. §307(B)(1) the OUBCC, upon majority vote, may convene in executive session for the purpose of discussion of the employment, appointment, evaluation, promotion, demotion, discipline and compensation of the Chief Executive Officer.

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. ZACHARY TIPPETT TO CONVENE IN EXECUTIVE SESSION AT 1:35 P.M.

VOTING AYE:	Todd Booze	Maidson Schultz
	Daniel Favata	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. DEE HAYES TO RETURN TO OPEN SESSION AT 2:07 P.M.

VOTING AYE:	Todd Booze	Maidson Schultz
	Daniel Favata	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

Mr. Hort stated that while in executive session, no actions were taken, no votes were taken, and only the items for the session were discussed.

MS. MADISON SCHULTZ MADE A MOTION WITH A SECOND BY MR. ZACHARY TIPPETT FOR THE CHAIRMAN AND VICE CHAIRMAN SET UP A MEETING VERY SOON WITH THE CHIEF EXECUTIVE TO REVIEW HIS PERFORMANCE AND THE AGGREGATED DATA COLLECTED FROM THOSE ON THE COMMISSION; THAT THE CEO RECEIVE A ONE-TIME SEVEN AND ONE-HALF PERCENT RAISE;

AND THE CEO MONTHLY REPORTS BE EXPANDED TO INCLUDE THE CATEGORIES THAT WILL BE REVIEWED WITH HIM DURING THE CHAIRMAN AND VICE-CHAIRMAN MEETING

VOTING AYE:	Todd Booze	Maidson Schultz
	Daniel Favata	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

Discussion and possible approval of the September 16, 2025, regular meeting minutes

MR. DANIEL FAVATA A MOTION WITH A SECOND BY MS. DEE HAYES TO APPROVE THE SEPTEMBER 16, 2025, REGULAR MEETING MINUTES AS WRITTEN

VOTING AYE:	Todd Booze	Maidson Schultz
	Daniel Favata	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

Discussion and possible action to approve a proposed meeting schedule for calendar year 2026

MR. DANIEL FAVATA A MOTION WITH A SECOND BY MR. SPENCER WILSON TO APPROVE THE MEETING SCHEDULE FOR CALENDAR YEAR 2026 AS PROPOSED

There was some discussion to confirm the dates were still the third Tuesday of each month.

VOTING AYE:	Todd Booze	Maidson Schultz
	Daniel Favata	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

Discussion and possible action to discuss the creation of a technical code review committee to review the 2024 International Energy Conservation Code®

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. MADISON SCHULTZ TO CREATE A TECHNICAL REVIEW COMMITTEE TO REVIEW THE 2024 INTERNATIONAL ENERGY CONSERVATION CODE

There was discussion to determine if the 2024 code should be reviewed or if the review that was done for the 2018 IECC should be adopted and the 2024 code reviewed at a later date. It was stated it was too late in the timeline to review the 2018 recommendations and get them in during the rules cycle for the current rules cycle and either way the earliest something could be adopted and go into effect would be in 2027. There was further discussion whether the committee should review both the 2021 and 2024 codes to make sure all changes were addressed.

MR. DANIEL FAVATA REVISED HIS MOTION WITH A SECOND BY MS. MADISON SCHULTZ TO CREATE A TECHNICAL REVIEW COMMITTEE TO REVIEW THE 2021 AND 2024 EDITIONS OF THE INTERNATIONAL ENERGY CONSERVATION CODE

There was further discussion on the adoption of the energy code and who was for and against the adoption, which edition to adopt, that currently the State was almost 20 years behind in addressing an energy code and how the code could be amended.

VOTING AYE:	Daniel Favata Dee Hayes Mitchell Hort	Maidson Schultz Zachary Tippet Spencer Wilson
VOTING NAY:	Todd Booze Warren Goldmann	Scott Tucker
ABSTAIN:	None	
ABSENT:	Bradley Flatt Paul Gunderson	Anthony Reed Justin Willett

Discussion and possible action to correct and reapprove a volunteer from the Residential Swimming Pool and Spa Technical Code Review Committee (RSPSTC) to the Commercial Swimming Pool and Spa Technical Code Review Committee (CSPSTC)

Ms. Hehnlly noted she had misunderstood that Mr. Favata had recommended the volunteer for the commercial committee not the residential committee. She was requesting the commission move the volunteer to the commercial committee.

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. MADISON SCHULTZ TO CORRECT AND REAPPROVE A VOLUNTEER FROM THE RESIDENTIAL SWIMMING POOL AND SPA TECHNICAL CODE REVIEW COMMITTEE TO THE COMMERCIAL SWIMMING POOL AND SPA COMMITTEE

VOTING AYE:	Todd Booze Daniel Favata Warren Goldmann Dee Hayes Mitchell Hort	Maidson Schultz Zachary Tippet Scott Tucker Spencer Wilson
-------------	--	---

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt Paul Gunderson	Anthony Reed Justin Willett
---------	---------------------------------	--------------------------------

Discussion and possible action to approve a volunteer to the Residential Swimming Pool and Spa Technical Code Review Committee (RSPSTC)

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. MADISON SCHULTZ TO A VOLUNTEER FOR THE RESIDENTIAL SWIMMING POOL AND SPA TECHNICAL CODE REVIEW COMMITTEE

VOTING AYE:	Todd Booze Daniel Favata Warren Goldmann Dee Hayes Mitchell Hort	Maidson Schultz Zachary Tippet Scott Tucker Spencer Wilson
-------------	--	---

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt Paul Gunderson	Anthony Reed Justin Willett
---------	---------------------------------	--------------------------------

Discussion and possible to revise the Affordable Housing and Consolidated Dwelling Technical Review Committee slate of positions by adding two more "At large" positions

Ms. Hehnlly noted Mr. Adcock had been involved in several meetings and interim studies at the capitol and there was a big interest in the topic. She noted he felt there were a lot more stakeholders than originally thought and it might be a good idea to add two more at-large positions to the committee to allow for more representatives. She added it would bring the committee up to 15 regular members with three alternate positions.

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. DEE HAYES TO APPROVE ADDING TWO ADDITIONAL "AT LARGE" POSITIONS TO THE AFFORDABLE HOUSING AND CONSOLIDATED DWELLING TECHNICAL REVIEW COMMITTEE SLATE OF POSITIONS

There was some discussion on the size of the committee make-up.

VOTING AYE:	Todd Booze Daniel Favata Warren Goldmann Dee Hayes Mitchell Hort	Maidson Schultz Zachary Tippet Scott Tucker Spencer Wilson
VOTING NAY:	None	
ABSTAIN:	None	
ABSENT:	Bradley Flatt Paul Gunderson	Anthony Reed Justin Willett

Discussion and possible action to approve emergency rules related to updated requirements for regional training to address modifications made to the OUBCC statutes in 59 O.S. § 1000.23 (D) and (E) in Title 748, Oklahoma Administrative Code, Chapter 17 on the following:

748:17-1-2 Definitions [AMENDED]
 748:17-1-3 Regional ~~continuing education~~ Training courses [AMENDED]
 748:17-1-4 Regional Training held or sponsored by the OUBCC [AMENDED]
 748:17-1-5 Regional Training sponsored by a private organization, association, or group [NEW]
 748:17-1-6 Workforce Development [NEW]

MR. TODD BOOZE MADE A MOTION WITH A SECOND BY MR. DANIEL FAVATA TO APPROVE EMERGENCY RULES RELATED TO UPDATED REQUIREMENTS FOR REGIONAL TRAINING TO ADDRESS MODIFICATIONS MADE TO THE OUBCC STATUTES IN 59 O.S. § 1000.23 (D) AND (E) IN TITLE 748 , OKLAHOMA ADMINISTRATIVE CODE, CHAPTER 17 AS PRESENTED

VOTING AYE:	Todd Booze Daniel Favata Warren Goldmann Dee Hayes Mitchell Hort	Maidson Schultz Zachary Tippet Scott Tucker Spencer Wilson
VOTING NAY:	None	
ABSTAIN:	None	
ABSENT:	Bradley Flatt Paul Gunderson	Anthony Reed Justin Willett

Discussion and possible action to begin the permanent rulemaking process by the review and approval of the proposed rule amendments related to updated requirements for regional training to address modifications made to the OUBCC statutes in 59 O.S. § 1000.23 (D) and (E) in Title 748, Oklahoma Administrative Code, Chapter 17 on the following:

748:17-1-2 Definitions [AMENDED]
 748:17-1-3 Regional ~~continuing education~~ Training courses [AMENDED]
 748:17-1-4 Regional Training held or sponsored by the OUBCC [AMENDED]
 748:17-1-5 Regional Training sponsored by a private organization, association, or group [NEW]

748:17-1-6 Workforce Development [NEW]

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS. DEE HAYES TO BEGIN THE PERMANENT RULEMAKING PROCESS ON THE PROPOSED RULE AMENDMENTS RELATED TO UPDATED REQUIREMENTS FOR REGIONAL TRAINING TO ADDRESS MODIFICATIONS MADE TO THE OUBCC STATUTES IN 59 O.S. § 1000.23 (D) and (E) in TITLE 748, OKLAHOMA ADMINISTRATIVE CODE, CHAPTER 17 AS PRESENTED

VOTING AYE:	Todd Booze	Maidson Schultz
	Daniel Favata	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

Discussion and possible action to begin the permanent rulemaking process by review and approval of the proposed draft rule amendments to Title 748, Oklahoma Administrative Code, Chapter 20, Adopted Codes on the following:

- (1) Subchapter 2, 2024 International Building Code® (IBC®, 2024)
- (2) Subchapter 4, 2024 International Fire Code® (IFC®, 2024)
- (3) Subchapter 6, 2024 International Residential Code® (IRC®, 2024)
- (4) Subchapter 8, 2024 International Existing Building Code® (IEBC®, 2024)
- (5) Subchapter 12, 2024 International Fuel Gas Code® (IFGC®, 2024)
- (6) Subchapter 14, 2024 International Mechanical Code® (IMC®, 2024)
- (7) Subchapter 16, 2024 International Plumbing Code® (IPC®, 2024)

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. WARREN GOLDMANN TO BEGIN THE PERMANENT RULEMAKING PROCESS ON DRAFT RULE AMENDMENTS TO TITLE 748, OKLAHOMA ADMINISTRATIVE CODE, CHAPTER 20, ADOPTED CODES, AS PRESENTED

VOTING AYE:	Todd Booze	Maidson Schultz
	Daniel Favata	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Dee Hayes	Spencer Wilson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

There was no public comment.

ADJOURNMENT: (2:32 P.M.)

MR. WARREN GOLDMANN MADE A MOTION WITH A SECOND BY MR. SPENCER WILSON TO
ADJOURN

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Maidson Schultz
	Warren Goldmann	Zachary Tippet
	Dee Hayes	Spencer Wilson

VOTING NAY: Scott Tucker

ABSTAIN: None

ABSENT:	Bradley Flatt	Anthony Reed
	Paul Gunderson	Justin Willett

Minutes approved in the regular meeting on the 18th day of November 2025.

MITCHELL HORT
Mitchell Hort, Chairman
Oklahoma Uniform Building Code Commission

PREPARED BY: KATHY HEHNLY
Kathy Hehnly, Executive Assistant
Oklahoma Uniform Building Code Commission

Official Copy: Original with signatures in agency file.