

OKLAHOMA UNIFORM BUILDING CODE COMMISSION
AGENDA
REGULAR MEETING
TUESDAY, SEPTEMBER 16, 2025 – 1:30 P.M.
OKLAHOMA UNIFORM BUILDING CODE COMMISSION
2401 NW 23RD ST., SUITE 82
OKLAHOMA CITY, OK 73107

NOTE: The Commission may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

Mitchell Hort/Kathy Hehnly

2. CONFIRMATION OF COMPLIANCE WITH THE OPEN MEETING ACT

Mitchell Hort/David Adcock

3. REPORTS

(a) CEO Report

Items reported by the CEO may include but are not limited to: monthly statistical data, legislative updates, if any; rulemaking status, if any; MABO (Metro Area Building Officials); and any other items as needed

(b) Financial Report – Agency Business Services (ABS) representative with the Office of Management and Enterprise Services (OMES)

4. ACTION AND DISCUSSION ITEMS:

(c) Discussion and possible action on employment, appointment, evaluation, promotion, demotion, discipline, and compensation of the Chief Executive Officer

Notice of Proposed Executive Session

In accordance with 25 O.S. §307(B)(1) the OUBCC, upon majority vote, may convene in executive session for the purpose of discussion of the employment, appointment, evaluation, promotion, demotion, discipline and compensation of the Chief Executive Officer

Possible vote to convene in Executive Session

Vote to return to Open Session

Possible vote after Executive Session regarding Action Item (c)

(d) Discussion and possible approval of the August 19, 2025, regular meeting minutes

(e) Discussion and possible action to approve the Fiscal Year 2026 (FY26) contract for legal services with the Oklahoma Attorney General's Office

(f) Discussion and possible action to approve the FY27 proposed budget due to OMES by October 1, 2025

5. NEW BUSINESS

In accordance with 25 O.S. § 311(9), new business will now be heard, if any

6. PUBLIC COMMENT

The Oklahoma Open Meeting Act (the "Act") requires prior public notice of all items to be discussed during an open meeting. To legally comply with the Act, members of the Commission cannot respond to questions or engage in discussion with each other or the public during this portion of the open meeting on topics not specifically listed on the meeting agenda. Public comments will be limited to three (3) minutes per person.

7. ADJOURNMENT