

# **OKLAHOMA UNIFORM BUILDING CODE COMMISSION**

## **REGULAR MINUTES**

### **UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM**

**2401 NW 23<sup>RD</sup> STREET, SUITE 82**

**OKLAHOMA CITY, OK 73107**

**APRIL 15, 2025 – 1:30 P.M.**

#### **COMMISSION MEMBERS PRESENT:**

Todd Booze, Daniel Favata, Bradley Flatt, Warren Goldmann, Paul Gunderson, Dee Hayes (arrived at 1:32 p.m.), Mitchell Hort, Anthony Reed, Zachary Tippet, and Scott Tucker

#### **COMMISSION MEMBERS ABSENT:**

Justin Willett

#### **OTHERS PRESENT:**

David Adcock (OUBCC Staff), Kathy Hehny (OUBCC Staff), Caitlin Taylor (OUBCC Staff), Bryan Neal (Oklahoma Attorney General's Office), and Wynn Tyson-Kramer (Office of Management and Enterprise Services, Financial Services - OMES ABS, and Adan Chapa (Central Oklahoma Home Builder's Association)

#### **CALL TO ORDER:**

Mr. Mitchell Hort, Chairman of the Commission, called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:31 p.m. in the Oklahoma Uniform Building Code Commission Board Room at Shepherd Center, 2401 NW 23rd St., Suite 82, Oklahoma City, OK 73107.

#### **CONFIRMATION OF COMPLIANCE WITH THE OPEN MEETING ACT:**

Mr. Adcock stated the meeting was in compliance with all requirements of the Open Meeting Act.

#### **REPORTS:**

##### **CEO Report**

Mr. David Adcock addressed the Commission. He noted the Commission would be addressing the Code Interpretation Process as an agenda item. He gave an update on the planned upgrades to the meeting room, noting they would allow commission and committee meetings to be streamed to the public. He added while the meetings would be viewable, no interaction would be allowed, and the public would still need to come to a meeting to interact with the Commission or a committee. He provided information on training that had been conducted since the last meeting and some training he was working to schedule. He noted staff had reached out to all the jurisdictions that did not issue permits per past communications and the responses received so far. He noted he had given a speech to the local the American Institute of Architects in Oklahoma City and MABO (Metro Area Building Officials) was still meeting monthly. The Commission and Mr. Adcock discussed more in-depth details regarding the upcoming training opportunities and where the OUBCC legislation was in the process to open training to other groups besides building officials.

### Financial Reports

Mr. Wynn Tyson-Kramer with OMES/Financial Services, addressed the Commission addressed the commission. He reviewed each of the monthly reports for the commission, noting there was a cash balance of \$1,627,191.42 in the agency's account. He added there were no statute cancellations of any warrants for payment and reviewed the agency's expenditures for March. At the end of his review, there were no questions for Mr. Tyson-Kramer.

### Residential Technical Code Review Committee Updates

#### Residential Building Technical Committee (RBTC)

Mr. Booze noted the committee had been meeting and he felt they would complete their review in a timely manner. He noted their next meeting was Thursday, April 17, 2025.

#### Residential Fuel Gas, Mechanical and Plumbing Technical Committee (RFGMP)

Mr. Favata noted the RFGMP committee was rolling along and felt they would also complete their review in the specified time frame.

#### Residential Electrical Technical Committee (RETC)

Mr. Goldmann noted timing would not be an issue for the RETC committee, but they had cancelled their meeting for this Friday as it was Good Friday, and several members would not be in attendance.

### **ACTION AND DISCUSSION ITEMS:**

#### Discussion and possible approval of the January 29, 2024, special meeting minutes

MR. SCOTT TUCKER MADE A MOTION WITH A SECOND BY MR. DANIEL FAVATA TO APPROVE THE JANUARY 29, 2024, SPECIAL MEETING MINUTES AS WRITTEN

VOTING AYE:	Todd Booze	Dee Hayes
	Daniel Favata	Mitchell Hort
	Bradley Flatt	Anthony Reed
	Warren Goldmann	Zachary Tippet
	Paul Gunderson	Scott Tucker

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Willett

#### Discussion and possible action to approve a slate of positions for a technical code review committee to review the 2024 International Pool and Spa Code®

#### Commercial Swimming Pool and Spa Technical Committee (CSPS)

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. TODD BOOZE TO APPROVE THE SLATE OF POSITIONS FOR A TECHNICAL CODE REVIEW COMMITTEE TO REVIEW THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE®

VOTING AYE:	Todd Booze Daniel Favata Bradley Flatt Warren Goldmann Paul Gunderson	Dee Hayes Mitchell Hort Anthony Reed Zachary Tippet Scott Tucker
VOTING NAY:	None	
ABSTAIN:	None	
ABSENT:	Justin Willett	

Residential Swimming Pool and Spa Technical Committee (RSPS)

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. BRADLEY FLATT TO APPROVE THE SLATE OF POSITIONS FOR A TECHNICAL CODE REVIEW COMMITTEE TO REVIEW THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE®

VOTING AYE:	Todd Booze Daniel Favata Bradley Flatt Warren Goldmann Paul Gunderson	Dee Hayes Mitchell Hort Anthony Reed Zachary Tippet Scott Tucker
VOTING NAY:	None	
ABSTAIN:	None	
ABSENT:	Justin Willett	

Discussion and possible action to approve a volunteer to serve on the 2024 Residential Building Technical Code Review Committee (RBTC)

The Commission reviewed the proposed application for the architect position on the committee.

MR. TODD BOOZE MADE A MOTION WITH A SECOND BY MR. DANIEL FAVATA TO APPROVE MR. MATT HAYES TO SERVE AS THE REGISTERED ARCHITECT ON THE RBTC COMMITTEE

VOTING AYE:	Todd Booze Daniel Favata Bradley Flatt Warren Goldmann Paul Gunderson	Dee Hayes Mitchell Hort Anthony Reed Zachary Tippet Scott Tucker
VOTING NAY:	None	
ABSTAIN:	None	
ABSENT:	Justin Willett	

#### Discussion and possible action to approve the Fromal Code Interpretation Procedure

Mr. Adcock explained the procedure and that a formal process had never been created by the Commission; that staff routinely answered questions about the code and where it could be found, but did not say how it should be interpreted; if it was not amended by the OUBCC, staff did not provide an interpretation, but directed the requestor to the publisher of the code. He added the procedure put a process in place to provide an interpretation of what the committee meant to do with the modification they made. He noted this would be done by looking at meeting minutes and the presentation to the Commission as well as reaching out to the originating committee members if needed.

The Commission and Mr. Adcock discussed what would occur if the members of the committee were no longer available to provide the interpretation; that the process wouldn't be needed very often; issues between contractors and code officials and how the process could help, but would still not require a jurisdiction to interpret it the same way. There was further discussion on how questions were usually received, either by phone or email, timelines for how quickly a response could be created and received; that the interpretation could be long-lasting; who called the office, that the listed included: code officials, contractors, school districts, homeowners, insurance companies, homeowners, and building owners and managers. There was further discussion on timelines and that it could be a minimum of 30 days before a response could be approved; how a delay could affect the image of the agency; if there should be a maximum amount of time provided in the process and what would happen if that timeline wasn't met, and that ICC and NFPA both had interpretation processes that could take time as well. They discussed the procedure provided a path for interpretations; if it was in compliance with the agency statute and if rulemaking was needed for it; that it was a procedure so it could be changed without going to the legislature; and that it was a non-binding interpretation.

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. TODD BOOZE TO APPROVE THE FORMAL CODE INTERPRETATION PROCEDURE AS WRITTEN

VOTING AYE:	Todd Booze	Dee Hayes
	Daniel Favata	Mitchell Hort
	Bradley Flatt	Anthony Reed
	Warren Goldmann	Zachary Tippet
	Paul Gunderson	Scott Tucker

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Willett

#### Discussion and possible action to approve the fiscal year 2026 (FY26) Final Budget

Mr. Favata noted the Audit and Budget committee had reviewed the budget before the commission in depth. Mr. Booze noted there was discussion in that meeting on items that were always budgeted for but routinely not needed, such as deductibles needed for insurance claims

that it was easier to budget for before needed rather than having to request a budget revision if there was an emergency.

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MS DEE HAYS TO APPROVE THE FY26 FINAL BUDGET

VOTING AYE:	Todd Booze	Dee Hayes
	Daniel Favata	Mitchell Hort
	Bradley Flatt	Anthony Reed
	Warren Goldmann	Zachary Tippet
	Paul Gunderson	Scott Tucker

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Willett

**PUBLIC COMMENTS:**

There were no public comments.

**ADJOURNMENT: (2:14 P.M.)**

MR. WARREN GOLDMANN MADE A MOTION WITH A SECOND BY MR. BRADLEY FLATT TO ADJOURN

VOTING AYE:	Todd Booze	Mitchell Hort
	Daniel Favata	Kyle Lombardo
	Bradley Flatt	Anthony Reed
	Warren Goldmann	Zachary Tippet
	Paul Gunderson	Scott Tucker

VOTING NAY: None

ABSTAIN: None

ABSENT: Dee Hays Justin Willett

Minutes approved in the regular meeting on the 15th day of July 2025.

MITCHELL HORT

Mitchell Hort, Chairman

Oklahoma Uniform Building Code Commission

PREPARED BY: KATHY HEHNLY

Kathy Hehnly, Executive Assistant

Oklahoma Uniform Building Code Commission

*Official Copy: Original with signatures in agency file.*