

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

REGULAR MINUTES

UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM

2401 NW 23RD STREET, SUITE 82

OKLAHOMA CITY, OK 73107

JANUARY 17, 2023 – 1:30 P.M.

COMMISSION MEMBERS PRESENT:

Wayne Allen, Daniel Favata, Bradley Flatt, Warren Goldmann, Paul Gunderson, Dee Hays, Mitchell Hort, Kyle Lombardo, Lonnie Shackelford, Zachary Tippet, Scott Tucker, Cary Williamson, and Donny Williamson

COMMISSION MEMBERS ABSENT

None

OTHERS PRESENT:

Kathy Hehny (OUBCC Staff), Lindsay Heinrichs (OUBCC Staff), Bryan Neal (Oklahoma Attorney General's Office), Steve Funck (OMES – ABS), Mike Means (Oklahoma Home Builders Association); and David Adcock

CALL TO ORDER:

Mr. Mitchell Hort, Chairman of the Commission called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:30 p.m. in the Oklahoma Uniform Building Code Commission Board Room at Shepherd Center, 2401 NW 23rd St., Suite 82, Oklahoma City, OK 73107.

STATEMENT OF COMPLIANCE:

The following statement was read into the record:

"This regular meeting of the Oklahoma Uniform Building Code Commission scheduled to begin at 1:30 p.m. on this 17th day of January 2023, has been convened in accordance with the Oklahoma Open Meeting Act, Title 25 O.S. Sections 301 through 314.

Further, this meeting was preceded by an advance public notice that was sent to the Secretary of State electronically specifying the date, time, and place of the meeting here convened.

Notice of this meeting was given at least twenty-four (24) hours prior hereto. To date, 5026 (five thousand twenty-six) people have filed a written request for notice of meetings of this public body."

REPORTS0:

Financial Reports

Mr. Steve Funck with the Office of Management and Enterprise Services, Agency Business Services, greeted the Commission. He reviewed each of the prepared reports. He noted the Commission to date had brought in \$88,425 more than expended for the first six months of the fiscal year. At the end of the report, there were no questions for Mr. Funck.

ACTION AND DISCUSSION ITEMS:

Discussion and possible approval of the October 18, 2022, regular meeting minutes

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. DONNY WILLIAMSON TO APPROVE THE OCTOBER 18, 2022, REGULAR MEETING MINUTES

VOTING AYE:	Wayne Allen	Kyle Lombardo
	Daniel Favata	Lonnie Shackelford
	Bradley Flatt	Zachary Tippett
	Warren Goldmann	Scott Tucker
	Paul Gunderson	Cary Williamson
	Dee Hays	Donny Williamson
	Mitchell Hort	

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Discussion and possible approval of the December 13, 2022, regular meeting minutes

MR. DONNY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. SCOTT TUCKER TO APPROVE THE DECEMBER 13, 2022, REGULAR MEETING MINUTES

VOTING AYE:	Wayne Allen	Mitchell Hort
	Daniel Favata	Kyle Lombardo
	Bradley Flatt	Lonnie Shackelford
	Warren Goldmann	Zachary Tippett
	Paul Gunderson	Scott Tucker
	Dee Hays	Donny Williamson

VOTING NAY: None

ABSTAIN: Cary Williamson

ABSENT: None

Discussion and possible action on employment, compensation, hiring, and appointment of a Chief Executive Officer Candidate for the Oklahoma Uniform Building Code Commission

Notice of Proposed Executive Session:

Possible discussion and vote to enter into Executive Session as authorized in 25 O.S. § 307 (B)(1) to discuss the employment, compensation, hiring and appointment of a Candidate for the position of Chief Executive Officer.

MR. WARREN GOLDMANN MADE A MOTION WITH A SECOND BY MR. DANIEL FAVATA TO ENTER INTO AN EXECUTIVE SESSION

VOTING AYE: Wayne Allen Kyle Lombardo
Daniel Favata Lonnie Shackelford
Bradley Flatt Zachary Tippet
Warren Goldmann Scott Tucker
Paul Gunderson Cary Williamson
Dee Hays Donny Williamson
Mitchell Hort

VOTING NAY: None

ABSTAIN: None

ABSENT: None

All attendees left the meeting room and the Commission entered into executive session at 1:39 p.m.

Possible vote to exit from Executive Session and return to Open Session

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. KYLE LOMBARDO TO RETURN TO OPEN SESSION

VOTING AYE: Wayne Allen Kyle Lombardo
Daniel Favata Lonnie Shackelford
Bradley Flatt Zachary Tippet
Warren Goldmann Scott Tucker
Paul Gunderson Cary Williamson
Dee Hays Donny Williamson
Mitchell Hort

VOTING NAY: None

ABSTAIN: None

ABSENT: None

The Commission returned to Open Session at 1:58 p.m.

Possible action in Open Session on matters discussed in Executive Session

MR. DONNY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. PAUL GUNDERSON TO HIRE CANDIDATE DAVID ADCOCK WITH THE TERMS DISCUSSED IN THE EXECUTIVE SESSION

VOTING AYE: Wayne Allen Kyle Lombardo
Daniel Favata Lonnie Shackelford
Bradley Flatt Zachary Tippet
Warren Goldmann Scott Tucker
Paul Gunderson Cary Williamson
Dee Hays Donny Williamson
Mitchell Hort

VOTING NAY: None

ABSTAIN: None

ABSENT: None

The Commission and Mr. Adcock discussed the CEO position, his start date, management style, and the state's leave accrual process. Mr. Neal had Mr. Adcock sign a formal offer of employment based on the terms discussed in the executive session.

ADJOURNMENT: (2:20 P.M.)

MR. DONNY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. DANIEL FAVATA TO ADJOURN

VOTING AYE: Wayne Allen Kyle Lombardo
Daniel Favata Lonnie Shackelford
Bradley Flatt Zachary Tippet
Warren Goldmann Scott Tucker
Paul Gunderson Cary Williamson
Dee Hays Donny Williamson
Mitchell Hort

VOTING NAY: None

ABSTAIN: None

ABSENT: None

Minutes approved in the regular meeting on the 23rd day of March 2023

MITCHELL HORT
Mitchell Hort, Chairman
Oklahoma Uniform Building Code Commission

PREPARED BY: KATHY HEHNLY
Kathy Hehnly, Executive Assistant
Oklahoma Uniform Building Code Commission

Official Copy: Original with signatures in agency file.