

# Office of Title Services (OTS)

## Office Hours

June 11, 2026



**OKLAHOMA**  
Education



# Topics

- Announcements and Reminders
- Paraprofessionals – ParaPro to ParaPathways
- Supplement, Not Supplant (SNS)
- GMS Closeout Process

# Due Date Communication

eGrant Management - MTW System

osde.mtwgms.org/OSDEGMSWebv02/StaticPages/MenuList.aspx

**OKLAHOMA**  
State Department of Education

Sign Out

**Menu List**

**Select GMS Access/Select for Grant Applications**

**Administrative**  
Administrative Web Pages  
GMS Administration Web  
Payment Administration Reports

**GMS Access / Select**  
Funded Applications  
Non-Funded Data Collections

**Title Services**

- Next OTS Office Hours - January 15, 2026 at 10:00 a.m. Email amber.polach@sde.ok.gov for an invitation.
- Submit Monthly Claims for Reimbursement - 2 C.F.R. 200.305(b)
- Calculate Maintenance of Effort (MOE) - Check compliance with ESEA Section 8019 by using the formula in the OCAS Manual.
- December claims for reimbursement must be dated through December 31st.

**Special Education**

District FY25 Special Education MOE data report is now available. All districts must update their FY26 LEA Agreement, MOE tab, with correct data for FY25. Districts can view their data through the link provided within their LEA Agreement, MOE tab. This update must be completed by January 30. If assistance is needed, please contact your finance specialist.

**School Support & Improvement**  
No notifications found.

**Expanded Learning**  
No notifications found.

**Competitive**  
No notifications found.

**Student Development**  
No notifications found.

# Due Date Communication



## From OSDE Communications

Educators will now receive important updates from the Oklahoma State Department of Education through a **bi-weekly communication**. This change from our previous monthly format ensures that all information is shared efficiently and consistently, while continuing to provide clear, accessible updates in one central place.

For additional details or items not included in this memo, educators are encouraged to visit the Oklahoma Department of Education Website, where comprehensive and up-to-date resources remain available.

[Oklahoma Department of Education Website](#)

# OMB Changes to Uniform Guidance

- The Office of Management and Budget (OMB) has issued a request for public comment on [proposed changes](#).
- Public comments are due July 13, 2026
- Implementation proposed for October 1, 2026.

# OMB Changes to Uniform Guidance

- The proposed changes include prohibition on unallowable subscriptions and membership dues without prior approval. Institutional and individual membership dues will also require explicit agency approval in advance

# OMB Changes to Uniform Guidance

- Revisions that would require payment requests from recipients and subrecipients to include justifications describing the purpose of the payment and the specific award-related work it supports.
- Payment requests would need to include a brief, written justification regardless of whether the payment is made in advance or to reimburse the recipient or subrecipient. This justification must include information on the activities or aspects of the Federal award that corresponds to the payment request.

# OMB Changes to Uniform Guidance

- For example, this may include project milestones, project activities, administrative activities, or other requirements that must be completed under the Federal award. This new proposed mandate aligns with the administration's Defend the Spend initiative, which the Department of Labor (DOL) participates in.

# OMB Changes to Uniform Guidance

- The proposed changes include a prohibition on using federal funding for conferences unless the cost is approved by the Federal awarding agency and included in the grant's terms and conditions.

# ESEA Consortium Opportunities

Applications are available for districts to create consortiums using the following ESEA grant funds.

- Title II, Part A
- Title III, Part A
- Title IV, Part A

Applications will be accepted until **June 30, 2026**.

# End of Fiscal Year Reporting

- Real Property Status Report SF429A  
([realpropertystatusreport@sde.ok.gov](mailto:realpropertystatusreport@sde.ok.gov))
- Homeless Census Report (SSO) – **Now Open**
- Title I, Part A and Title V Annual Report (SSO) – **Now Open**
- Language Instruction for English Language Learners and Immigrant Students Report (SSO)
- Assurances Application Due (GMS)
- Title I, Part D Subpart 1 and Subpart 2 Reports (SSO)

# Claims for Reimbursement

- Dates for May claim must be the 1<sup>st</sup> through the 31<sup>st</sup>.
- June is the only month where the dates may be split.
- Tip - Use the word 'final' in the file name.

# Office Hours – New Series

- A new series of Office of Title Services (OTS) Office Hours sessions will begin on **Thursday, July 30, 2026**. The time of the session will be moved to 12:30 p.m.
- All attendees will need to register once using the link below. A confirmation email for the entire series will be sent. Please save the confirmation email as you will use the same link to access each session in the series.

[Registration Link](#)

# Paraprofessionals

Educational Testing Services (ETS), the company that offers the ParaPro assessment, will be replacing the ParaPro assessment with the Praxis ParaPathways assessment effective September 1, 2026.

# Paraprofessionals

- OTS will continue to accept passing score (455 +) reports for the ParaPro as evidence of compliance on the ESEA Grant Performance Review indicator PR1.
- After September 1, 2026, OTS will accept the Praxis ParaPathways assessment score reports that have a passing score of 332 for reading and writing and 334 for mathematics.

**Supplement not Supplant (SNS)**

Supplement not Supplant (SNS) is a test to ensure that federal funds are supplemental to other available funds. ESEA funds may not be used to take the place of, or supplant, other funds. ESEA section 1118(b)(1)

Some of the "supplement, not supplant" (SNS) requirements vary depending on the program. The table below is designed to help navigate SNS for each program to allow LEA's to use funds flexibly while remaining in compliance.

Federal funds must not replace:	Federal Funds	State Funds	Local Funds
Title I, Part A		X	X
Title II, Part A		X	X
Title III, Part A	X	X	X
Title IV, Part A		X	X

**Title I, Part A**

Title I, Part A SNS test no longer reviews individual Title I expenditures. Instead, SNS compliance is measured by whether the LEA has a written methodology to ensure that each Title I school receives all the state and local funds that it would have received if the school did not receive Title I funds. For example, if and LEA paid a stipend for a school's family engagement coordinator with local funds the prior year, it may use Title I funds to pay the stipend this year if 1) the school received its state and local funds without regard to its Title I status, and 2) the expense is necessary, reasonable, and allowable under Title I (and indicated by the district's needs assessment and included in a district's plan). ESEA section 1118(b)(3)

**Methodology**

LEAs must demonstrate that the methodology used to allocate state and local funds is "Title I neutral." The methodology must provide each Title I school with all the state and local money it would receive if it did not participate in the Title I program. In other words, a school may not be shortchanged state and local funds simply because it receives Title I funds. Evidence of compliance could include district and

**Exceptions to Methodology**

An LEA does not need to have a methodology to comply with ESEA section 1118(b)(2) if it meets one of the following –

1. One school;
2. Only Title I schools; or
3. A grade span that contains only: a single school, non-Title I schools, or Title I schools (i.e., no methodology is required for this grade span).

Although such an LEA need not have a methodology to comply with ESEA section 1118(b)(2), it does not relieve the LEA of its requirement under ESEA section 1118(b)(1) and elsewhere to operate consistent with all federal, state and local requirements and to provide free public education, including for schools and grade spans meeting the conditions described above. [Supplement Not Supplant Title I, Part A of the Elementary and Secondary Education Act of 1965 As Amended By the Every Student Succeeds Act, June 2019](#)

# Supplement, Not Supplant (SNS)

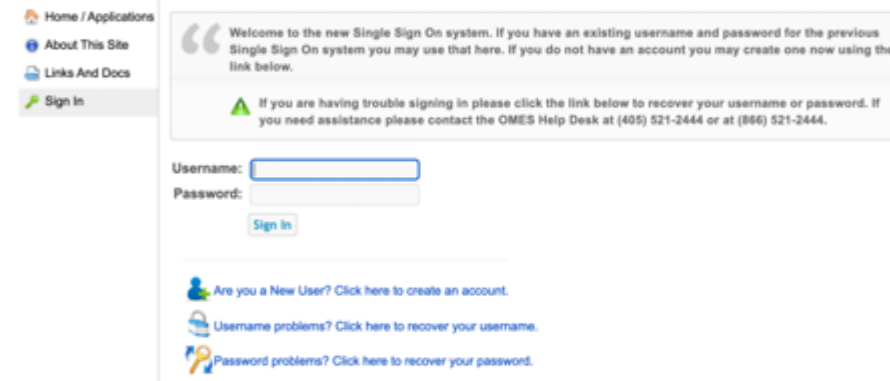
# GMS Closeout Process

## Office of Title Services Grants Management System (GMS) Program Closeout Process

In late June or early July, when districts have finished expending funds and received reimbursement for the 2025 – 2026 fiscal year, the LEA must perform the closeout process in the Grants Management System (GMS).

**All programs must be closed out, even if all funds are transferred out of the program (e.g. if funds were transferred from Title II to Title I, Title II must still be closed out). Close the receiving program first.**

**Step 1** Log on to the Single Sign On System.



The screenshot shows the Single Sign On system login page. On the left is a navigation menu with links for Home / Applications, About This Site, Links And Docs, and Sign In. The main content area contains a welcome message, a sign-in form with fields for Username and Password, and a Sign In button. Below the form are links for new users, username recovery, and password recovery.

**Step 2** Select the Grants Management System.



The screenshot shows a selection screen for the Grants Management System. It features a blue sun icon next to the text "Grants Management and Expenditure Reporting". Below this, the role "SDE Administrator" is displayed.

# Contact Information

**Phone:** (405) 521-6850

**Email:** FirstName.LastName@sde.ok.gov

**Address:** 2500 North Lincoln Boulevard Oklahoma City,  
Oklahoma 73105-4599

**Website:** [Office of Title Services](#)