



Alternative Placement Program

Secondary and PK-12 Teaching Areas

This document provides the eligibility and program requirements for general **secondary and PK-12 teaching areas**.

This program is **not** for early childhood or elementary education.

»» Eligibility

To be eligible for the program for general **secondary and/or PK-12 teaching areas**, applicants must meet one of the requirements below (Option A or B). In addition, applicants must not have any failed required teacher education courses.

Option A	
Bachelor's degree with a retention GPA of 2.50 or higher or Terminal degree (e.g. PhD, EdD, MD, DO, JD, DVM, MFA, MLIS)	Applicants who meet Option A, and are approved, are eligible to seek certification in any general secondary and/or PK-12 area (see eligible areas below).
Option B	
Bachelor's degree <u>and</u> two years or more of qualified work experience relevant to the area requested	Applicants who meet Option B, and are approved, are eligible to seek certification in the approved area and can later test to add other general secondary/PK-12 areas.

Eligible Certification Areas		
Secondary (5th-12th)		PK-12
Computer Science	Social Studies	Art
Driver/Safety Education	Agricultural Education	Dance
English	Business Education	English as a Second Language
Journalism	Family and Consumer Sciences	Foreign Language
Mathematics	Marketing Education	Music
Technology Engineering	Trade/Industrial Education (only after CareerTech pre-approval)	Physical Education/Health/Safety
Science		Speech/Drama/Debate



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»» Program Requirements

Prior to Provisional Certification	
Subject Area Test	Must pass prior to applying for the provisional certificate
During Provisional Certification	
Professional Education Assessment	APK (formerly the PPAT and OPTE)
Two Professional Education College Courses	Classroom management
	Pedagogical principles (teaching methods)
Professional Development	Hours assigned will vary; 0 to 180 (assigned when the certificate is issued)

»» Process Overview

1. Complete eligibility Option A or B as listed on page 1
2. Apply for evaluation
 - a. Submit online application (\$50 fee and upload current resume)
 - b. Send official transcripts from **all** colleges/universities attended
3. Once approved, pass the appropriate subject area test (as determined by your evaluation)
4. Apply for provisional certificate
 - a. Complete a certification or dual background check (if not currently certified in Oklahoma)
 - b. Submit online application (\$50 fee)
5. Complete program requirements within three years (see next section below)
6. Apply for standard certificate
 - a. Send updated official transcript(s)
 - b. Submit online application (\$50 fee)
 - i. (If applicable) submit a signed district letter verifying professional development