



## MEMORANDUM

**TO:** Publishers of Instructional Materials for Students

**FROM:** Office of Instructional Materials

**DATE:** Friday, December 5, 2025

**SUBJECT:** **Call for Publisher's Intent to Substitute**

### **Publisher's Notice of Intent to Substitute due Friday, January 2, 2026**

This is a notice for Intent to Substitute in accordance with [70 O.S. §16-107](#) and OAC 720:10-5-6. Publishers with approved bids may request to replace a currently adopted textbook with a new or revised edition if the substitution meets the following criteria:

1. Content and Quality: The new edition must be of equal or better quality than the current version. Substitutions should not present significant changes that would make it difficult to use the latest edition alongside the existing one in classrooms.
2. Timing: Substitutions will not be accepted in the last year of the contract period.

The deadline for submitting letters of intent is January 2, 2026.

If you are interested in submitting substitute material for any subject areas, please fill out the Intent to Substitute Form <https://tinyurl.com/48sxx8kc>. Once you have submitted the form, you will receive the mailing list for all physical and digital materials to be sent to the State Textbook Committee. The committee will vote on February 6, 2026, to approve or not approve the substitute material.

If you would like further information, please call (405) 522-1904 or send an e-mail message to [carolynn.bristow@sde.ok.gov](mailto:carolynn.bristow@sde.ok.gov)