



JANET BARRESI
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
STATE OF OKLAHOMA

MEMORANDUM

TO: The Honorable Members of the State Board of Education

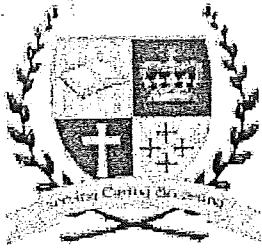
FROM: Janet Barresi

DATE: October 27, 2011

SUBJECT: Lindsey Nicole Henry Scholarships for Students with Disabilities

Approval is requested for St. Charles Borromeo Catholic School, an Oklahoma Conference of Catholic Schools accrediting Association (OCCSAA) private school, wishing to participate in the Lindsey Nicole Henry Scholarship for Students with Disabilities program.

ae



**ST. CHARLES BORROMEO
CATHOLIC SCHOOL**

ROMAN CATHOLIC
ARCHDIOCESE OF OKLAHOMA CITY

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Oklahoma City, OK 73122

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September 29, 2011

Anita Eccard
Director of Special Education
Oklahoma State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, Oklahoma 73105

Dear Ms. Eccard,

It is the desire of St. Charles Borromeo Catholic School to participate in the Lindsey Nicole Henry Scholarships for Students with Disabilities Program.

St. Charles Borromeo is a fully accredited school through the Oklahoma Catholic Schools Accrediting Association and through reciprocal agreement by the Oklahoma State Department of Education. The school has been in existence since 1954/1955, and currently enrolls around 200 students in Pre-Kindergarten through Grade 8. All homeroom teachers are certified by the State of Oklahoma. As for myself as administrator, I have all the requirements meant for certification; however, I am working toward obtaining the updated documentation. Of the 13 full time teachers and administrators, 11 have at least 3 years of teaching experience.

St. Charles Borromeo currently works with Putnam City Public Schools in providing speech therapy and special education tutoring to qualified students on ISPs. In addition, St. Charles Borromeo employs part-time paraprofessionals as well as a reading teacher to assist with student tutoring, study skills for students with special needs, and coordination of efforts.

St. Charles Borromeo adheres to the tenets of Title IX. In addition, St. Charles Borromeo admits students regardless of gender, race, color, physical disability, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students.

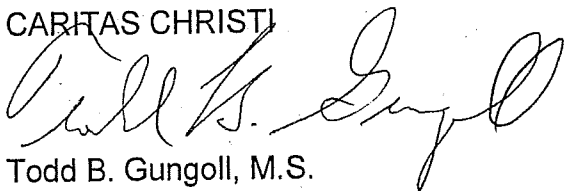
The school currently has a \$850,000 dollar operating budget. The school's finance are managed together with the St. Charles Borromeo Catholic Church. The person who does this also assists in the finances of a few other Catholic schools within the Archdiocese.

*Empowered by Gospel values to develop lifetime learners
who are Christ-like in serving, caring, and becoming.*

In addition, St. Charles Borromeo works with the county health department and the Warr Acres Fire Department to ensure that the school meets health and safety codes. St. Charles Borromeo maintains an updated Crisis Management Handbook, and practices fire, tornado, evacuation and lock-down procedures throughout the school year. In addition, St. Charles Borromeo works towards and follows a school-wide disciplinary code.

If I can provide additional information, please feel free to contact me at (405) 789-0224.

CARITAS CHRISTI

A handwritten signature in black ink, appearing to read "Todd B. Gungoll", written over the printed name.

Todd B. Gungoll, M.S.
Principal

cc: Sr. Catherine Powers, C.N.D.