



OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: Superintendents and Special Education Directors

FROM: Sherri Coats, Program Director, Special Education Services

DATE: November 5, 2025

SUBJECT: Project 630: Special Education Paraprofessional Assistance

The Oklahoma State Department of Education – Office of Special Education Services (OSDE-SES) has implemented Project 630 to assist districts with the cost of paraprofessionals for students attending School for the Blind and/or School for the Deaf.

The purpose of this project is to provide additional funding, up to 75 percent of salaries and benefits, to aid districts with the cost of providing paraprofessionals as required within the students Individualized Education Program (IEP).

Districts applying must complete an online application through the Grants Management System (GMS) by December 1st. When applying for these funds, districts are required to: 1) Upload a copy of the paraprofessional's contract for salary verification, 2) Affirm an Assurance within the application to verify a one-to-one paraprofessional is required, 3) Input the Student Testing Number to confirm attendance. Allocations will be based on the number of qualifying applications.

If you have questions pertaining to Project 630, please contact your finance specialist:

- Janet Felton, janet.felton@sde.ok.gov
- Mitchell Kern, mitchell.kern@sde.ok.gov
- Carole Tomlin, carole.tomlin@sde.ok.gov
- Karen Howard, karen.howard@sde.ok.gov