



OKLAHOMA STATE  
DEPARTMENT *of* EDUCATION  
MEMORANDUM

TO: Superintendents, Special Education Directors, and Contacts  
FROM: Todd Loftin, Division Administrator, Office of Special Education Services  
DATE: March 28, 2023  
SUBJECT: Project 618: 18–22-Year-Old Transition Development Program

This project is to provide one-time additional funds to districts for the purpose of developing or expanding transition programs for students ages 18 through the school year in which the student turns 22. These funds may only be used for purchases of curriculum, equipment, and/or materials to support secondary transition or professional development directly supporting secondary transition, such as post-secondary education/training, employment, independent living, or community participation, thus improving student post-secondary outcomes.

Districts will receive an allocation based on their October 1, 2022 child count of OAAP students age 17-21 and will be age 18 through the end of the school year in which the student turns 22 for school year 2023-2024. The application will be located in the Grants Management System (GMS). The allocation received can be located on the allocation tab. Districts not completing a budget by April 1, 2024, will forfeit their allocation, and funds will be returned to the Oklahoma State Department of Education, Office of Special Education Services. Budgeted funds may be carried over into the 2024-2025 school year.

Examples of usage are:

- Purchase of hard copy or digital curriculum related to transition skills, including student licenses
- Purchase of equipment related to transition skills (e.g., washer, dryer, stove/oven, etc.)
- Purchase of materials related to transition skills (e.g. task boxes, folding boards, etc.)
- Purchase of assistive technology related to transition skills (e.g. assistive time devices, adaptive kitchen utensils.)
- Expenses associated with staff training related to transition skills (e.g. registration fees, staff stipends for summer training, travel to training, substitutes while staff is at training, etc.)

If you have questions, please contact your finance specialist.

- Mitchell Kern: [mitchell.kern@sde.ok.gov](mailto:mitchell.kern@sde.ok.gov) – 405-521-4857
- Carole Tomlin: [carole.tomlin@sde.ok.gov](mailto:carole.tomlin@sde.ok.gov) – 405-521-2335
- Janet Felton: [janet.felton@sde.ok.gov](mailto:janet.felton@sde.ok.gov) – 405-522-1578
- Karen Howard: [karen.howard@sde.ok.gov](mailto:karen.howard@sde.ok.gov) – 405-521-3587