

# OELP Monthly Meeting

February 2026



**OKLAHOMA**  
Education



# OELP Updates

Janna Corn

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# What's New in the Office of English Language Proficiency?

- Please check [OELP's home page](#) routinely for announcements.
- Also, please review WIDA's Monday Mails.

# UCO's Multicultural Education Institute

UNIVERSITY OF CENTRAL OKLAHOMA PRESENTS:

## The 43rd Annual Multicultural Education Institute

### Unlocking Students' Superpowers

**Featured Speakers**



**Brandon Fleming:**  
Author, *Miseducated*;  
Founder & CEO of the  
Veritas Schools in  
Atlanta, Georgia



**Chris Culver, Ph.D.:**  
Education Consultant,  
Founder and Kindness  
Officer at ORANGE SPARROW



**Tami Shaw:**  
Consultant, Trainer, Author,  
Founder of Positive Strategy

**UCO Nigh University Center**  
**March 27 - 28, 2026**

TO REGISTER, PLEASE VISIT [GO.UCO.EDU/MEI](https://go.uco.edu/mei) OR SCAN:



# ELP Assessment Monitoring Checklist

- 2026 ELP Assessment Monitoring Checklist **NEW 1/7/26**

# New Guidance for Approved Domain Exemptions

- Once a domain exemption(s) has been approved by OSDE by submitting a completed [ELP Assessment Domain Exemption Request Form](#) and an IEP highlighting language regarding domain exemptions, please follow one of the following steps:

For **ACCESS** or **Alternate ACCESS Paper**, bubble in the SPED Do Not Score code on the test booklet for the domain(s) that were approved for exemptions. This includes 1-3 grade writing booklets.

or

For **ACCESS Online**, End Incomplete Test in AMS/DRC for the domain(s) that were approved for exemptions.

# Ending an Incomplete Test in AMS/DRC

- If a student is exempted from a domain test, the test can be ended so that the student can proceed to the remaining domain tests.
- The use of End Incomplete Test from a Not Started Status or an In Progress status during Test Practice will not result in a domain score.

# End Incomplete Test in AMS/DRC

1. Select **Test Management** from the WIDA AMS **My Applications** menu.
2. Confirm or enter your **site** criteria in the upper right corner. Click **Save**.
3. Confirm or select your **Registration Window** in the drop-down. Make sure to select the correct year.
4. From **Registered Students**, search for the student using the search bar.
5. Click the vertical ellipses in the Action column for the student test you wish to end.
6. Click **End Incomplete Test**.
7. You will receive a message confirming that you would like to end the incomplete domain test for the student.
8. Select **Submit**.



# Tier Override Request

- For **ACCESS Online** Listening and/or Reading exemptions, contact OSDE to request a tier override if necessary.
- Office of English Language Proficiency  
[OELP@sde.ok.gov](mailto:OELP@sde.ok.gov)  
(405) 522-5073

# WIDA ACCESS Online SPED DNS Codes

- The OELP enters Do Not Scores SPED codes in AMS/DRC for all students approved for domain exemptions on **ACCESS Online**.
- The same will occur for any student with an approved emergency medical exemption DVR. The OELP will enter EE DNS code for **ACCESS Online**.

# Welcome Savanna Payne, ELP Assessment Project Manager

Prior to joining OSDE, Savanna worked as an ELD program administrator at OKCPS for the last 5 years, working with secondary sites to provide support and PD for the EL population. Along with previous experience as a classroom teacher and a grant coordinator, she also has taught adjunct classes for the UCO Bilingual/TESL program and is the current past president of the Oklahoma Association of Bilingual Education.



# WIDA Updates

Savanna Payne

Program Manager, English Language Proficiency Assessments

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[savanna.payne@osde.ok.gov](mailto:savanna.payne@osde.ok.gov)

# ELP Assessment Window

- The English language proficiency assessment window opened on **January 5, 2026**, and closes **March 20, 2026**. Please see **2025-2026 WIDA ACCESS Assessments Overview - [Webinar](#) | [Slide Deck](#)** for more information.

# ELP Assessment Calander

WIDA AMS Test Setup	12/2/25-3/20/26
Districts Receive Test Materials	1/5/26-1/6/26
Test Window	1/5/26-3/20/26
Additional Test Material Ordering Window	1/5/26-3/13/26

# Returning Grades 1-3 Writing Test Materials

- Please return your ACCESS Online grades 1-3 Writing test booklets as early as possible.
- You do not have to wait until the end of the test window to return paper materials to DRC.
- Returning Writing test booklets to DRC early or on time helps support the quality of WIDA ACCESS scoring and ensures that score reports are not delayed.

# Ñ or ñ

## Searching for and Editing a Student

1. WIDA AMS users need the “Participant - Search/View” permission to search students and the "Participant - Add/Edit" permission to edit students. If you are unable to edit a student, please check with your District Test Coordinator or refer to your member/state page on the [WIDA website](#).
2. To view or edit a student’s information, select **Student Management** from the WIDA AMS My Applications menu bar.
3. Click **Select a Site ...** and select your site by searching for your site's name or code. Click **Save**.  
**Note:** You must select a school to create a new student.
4. Confirm the correct **Academic Session** is selected in the Academic Session drop-down.  
**Note:** This will default to the current year.
5. Select the appropriate testing program from the **Testing Program** filter.
6. Select the student you wish to view from the list that populates. You can use the filters to narrow your selection.
7. Clicking a student's name will take you to the Student detail tab. From there, you can update the student's demographics. If you have questions about acceptable values, please see the [WIDA Student Import File Layout for 2025-2026](#).



# Ñ or ñ

- This may need to be corrected so that Individual Student Score reports are printed correctly.
- If STN and full code match, records will be automatically merged.

# Additional Material Orders (AMOs)

- Additional Materials Orders (AMO) should NOT be placed at the site level in WIDA AMS.
- District coordinators should use the **District-level Additional Materials Orders Only** to place their AMOs.
- Additional materials ordering window is **January 5 - March 13, 2026**.
- Materials usually arrive 72 hours after they have been ordered.

# Alternate ACCESS Additional Material Orders

- Beginning in the 2025–2026 school year, the Office of Accountability will pull testing accommodations for the WIDA ACCESS and Alternate ACCESS tests for **all K–12** dually identified English Learners directly from EdPlan.
- Ensure Alternate ACCESS is indicated correctly in EdPlan. If accommodations are displaying in Accountability Reporting, email [sesdata@sde.ok.gov](mailto:sesdata@sde.ok.gov) for assistance.
- Place the Additional Materials Order.
- Email [oelp@sde.ok.gov](mailto:oelp@sde.ok.gov) with the STNs (not names) of Alternate ACCESS test takers so that we can verify Alternate ACCESS has been entered in EdPlan through Accountability Reporting in order to verify and approve your order.
- This process is not required for paper/pencil, Braille, or large print.

# Alternate ACCESS Additional Material Orders

- If unable to enter Alternate ACCESS in EdPlan, an **Accommodations DVR** must be submitted into **Accountability Reporting** with an upload of the student's IEP/504 Plan **highlighting** that the student will participate in alternate assessment.
- Once an Additional Materials Order and Accommodations DVR for the Alternate ACCESS test taker have been submitted, please email the student's STN (not name) to [oeip@sde.ok.gov](mailto:oeip@sde.ok.gov) so that we can verify and approve the AMO.
- This process is not required for paper/pencil, Braille, or large print.
- Moving forward, OSDE will streamline all WIDA accommodation reporting through EdPlan.

# Unique Circumstances

- Short-term barrier
- Broken Arm
- Recovering from illness or injury
- **ELP Assessment Unique Accommodation Request Form**

# Testing Irregularity Report

- To standardize the collection of Annual ELP testing irregularities, our office requires that districts report any assessment issues using the [2025-26 ACCESS Testing Irregularity Report - Google Forms](#)
- Submit if any of the following situations occur:
  - Technology outages or network errors
  - Unexpected interruptions (e.g., fire alarm, student sickness, etc.)
  - Issues that require a new testing ticket to be generated
  - Student was wrongly tested
  - Issues that require a new paper assessment
  - Instances of cheating
  - Student cellphone usage
  - Any other event that would call into question the validity of student, site, and/or district-level ELP assessment data

# WIDA Fellows 2026-27 Nominations

All nominees must be:

- Exemplary educators of multilingual learners currently employed by a school or district in the WIDA Consortium
- Available to travel on Monday, Sept. 14, 2026, to attend the in-person WIDA Fellows annual orientation day on Tuesday, Sept. 15, 2026, and the annual conference through Friday, Sept. 18, 2026
- Educators who remain employed by a school or district in the WIDA Consortium throughout the fellowship
- To learn more and/or nominate an educator, click [here](#).

# WIDA Professional Learning Opportunity: Bringing Language into Focus: Expectations, Functions & Features

- Designed for K-12 educators and focuses on intentional language instruction in the classroom using the WIDA English Language Development Standards Framework (2020 edition). These virtual webinars will be on **April 20th and April 27th, 2026, 10:00 am – 11:30 am**. This workshop gives K-12 educators an opportunity to take a closer look at the Key Language Uses (genre families) by engaging in a deeper exploration of Language Expectations, Language Functions, and Language Features. Participants will learn the importance and purpose of mentor text to make language visible to students. Participants will engage in exploration of materials and additional resources to support their classroom implementation.



# WIDA Professional Learning Opportunity: Bringing Language into Focus: Expectations, Functions & Features

By the end of the workshop, participants will be able to:

- Identify Language Expectations: Language Functions and Language Features aligned to a Key Language Use in a content unit
- Connect the linguistic resources students bring to this learning context
- Leverage Language Functions and Language Features with students in instructional practice
- To learn more, click [here](#). There is a limit of 100 participants, so [sign up](#) by **April 12, 2026**.

# ELPA Updates

Jessica Marine  
Project Manager, ELPA Indicator  
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[Jessica.marine@sde.ok.gov](mailto:Jessica.marine@sde.ok.gov)

# Mail Merge Recipients

- In Accountability Reporting, Principals are listed as contacts for individual sites, and Superintendents as the contact for districts. EL DTCs are not included as points of contact in AR.
- We understand that often, communicating directly with EL DTCs would be ideal. However, the only way to quickly and effectively communicate information in reports from AR is by sending to one of the listed contacts: Principals or Superintendents.
- Sometimes, Principal contact information is incorrect. Please help us forward the necessary information to correct person.
  - This can be updated in the Online School Directory in the School Personnel on SSO. It is the responsibility of districts to keep this updated.

# EL Flag Conflicts

- EL Flag conflicts are only triggered when a student's EL status is reporting "N" when there is prior assessment/identification information. In this case, AR is sending a warning that this student may need to be classified as EL.
- There is no process to trigger a conflict for students who are showing ELL "Y" and should not be (previously proficient/fluent).
- It is up to the LEAs to review student assessment and identification history and update as needed.

# EL Misidentifications

- This week, site principals received information regarding ELs who previously scored Proficient/Fluent:
  - Correction of Coding – students who are coded EL after prior proficient/fluent score and have not yet been reassessed. This can be corrected without a Misidentification Appeals process if the EL status is corrected in the SIS.
  - EL Misidentification – students who were reidentified through assessment. These must follow the Misidentification Appeal process to be corrected. These will not show as a conflict to submit a DVR with the necessary paperwork until the student's EL status is corrected in the SIS.

# EL Misidentifications

- If a student included in either one of the emails has taken any domain of the WIDA ACCESS, please do not include them in further testing groups, and submit a [Testing Irregularity Report](#) detailing the situation, so we can regenerate the assessment.
- If a student was properly reidentified utilizing the Reidentification Form, no action is required.

# EL Misidentifications

- The OELP has a responsibility to the state of Oklahoma. This includes ensuring compliance with state and federal requirements, avoiding the unnecessary assessment of students who do not require it, and exercising fiscal responsibility.
- Once students score Proficient or Fluent, they must be coded as such and are not eligible for Title III funds. It is essential that proficiency status is verified in Accountability Reporting to ensure a district is not inadvertently—and fraudulently—receiving Title III funds for students who no longer qualify.
- The State of Oklahoma pays for each completed ACCESS test.

# Outstanding EL Flag Conflicts

- [New guidance document](#) to help LEAs resolve EL flag conflicts on their own, before submitting a DVR
- Please check your conflicts regularly
  - Submit new DVRs as needed
  - Address DVRs marked information required
- List of outstanding EL flag conflicts will be pulled on **February 17th** and sent to site principals that week.



# Questions & Proposed Topics by Districts

# LEA Questions and Topics for Discussion

# OELP Monthly Meeting

- These meetings will take place on the first Wednesday of the month (excluding summer months) from 12-1 pm.
- During the meetings, the OELP will provide important updates on legal obligations, the WIDA assessment, the ELPA Indicator, and best practices for supporting English Learners and their educators.
- We also encourage EL Coordinators to submit any questions or topics they would like to discuss by completing this [form](#).
- We're excited for this opportunity to build a supportive community. To register for the OELP Monthly Meetings, please click [here](#).
- Our next meeting is on **March 4, 2026**.

# Thank you for supporting Oklahoma's English Learners!

[oeip@sde.ok.gov](mailto:oeip@sde.ok.gov)

(405) 522-5073