

ELP Assessment Domain Exemption Request Form

Purpose

This form documents IEP/504 team decisions about whether a student's disability prevents reliable measurement of a specific ACCESS/Alt ACCESS language domain, even after all supports and accommodations have been used.

Federal and State Laws

State and federal laws require all ELs to participate in the annual ELP assessment including students with IEPs and 504 Plans. No disability exempts a student from this requirement. However, when all appropriate universal tools and design and accommodations have been offered and the student's disability remains a barrier to assessing a particular language domain, the student may qualify for a domain exemption if certain conditions are met.

IEP – 504 Plan

The IEP team must look at all WIDA accommodations available to the students before applying for an exemption in a particular domain(s). Decisions to request to exempt a student from a domain(s) should be made by the full team, including an EL representative. A disability category alone (e.g., autism, deaf, nonverbal) is not sufficient. Teams must describe how the student communicates and accesses instruction, and why the domain cannot be meaningfully measured, even with supports and accommodations.

Please have the Special Education Teacher of Record and the EL District Testing Coordinator complete the domain exemption request and attach the student's IEP or 504 Plan, highlighting the requested domain exemption(s) and any additional supporting information. Teams should consult the Domain Exemption Decision Tree in the WIDA [Accessibility and Accommodations Manual](#) when making decisions. Domain requests should be written in the IEP as follows: "Domain exemption in _____ will be requested from OSDE" (as approval is not guaranteed).

Upload all documents (IEP and this completed form) to a Student Assessment ELP DVR in the Accountability Reporting application within Single Sign On. Once submitted, review the DVR comments to verify OELP approval or denial. Submissions may be made at any time; however, the **deadline is December 1**. We recognize that transfer and newly enrolled students may need flexibility after December 1, but the submission for these students must be made prior to the closure of the testing window and before assessing the student.

District Name:	District and County Code:	Student Testing Number (STN):
Student Name:	Student Birthdate:	Current Student Grade:

District Contact Name:	District Contact Email Address:	District Contact Phone Number:
Assessment Information for the Student: WIDA ACCESS, WIDA ACCESS for Kindergarten, WIDA ACCESS Paper, WIDA Alternate ACCESS		

Domain Exemption(s) Requested		Justification for Domain Exemption(s): <i>Responses must clearly explain why the domain cannot be meaningfully measured based on the student's access and communication, even with allowable supports and accommodations.</i>
Reading	☐	Describe how the student accesses texts during instruction, and why the Reading domain cannot be meaningfully assessed, even with allowable supports and accommodations.
		Response:
Writing	☐	Describe how the student express ideas during instruction (for example scribe, keyboard, AAC, eye gaze) and why the Writing domain cannot be meaningfully assessed even with allowable supports and accommodations.
		Response:
Speaking	☐	Describe how the student communicates during instruction (for example, using ASL, AAC, amplification, gestures, or eye gaze) and why the Speaking domain cannot be meaningfully assessed, even with allowable supports and accommodations.
		Response:
Listening	☐	Describe how the student receives language during instruction (for example, through ASL, visuals, or amplification) and why the Listening domain cannot be meaningfully assessed, even with allowable supports and accommodations.
		Response:

Signing below, I affirm the following:

- ☐ The student has a documented disability (IEP or 504 Plan).
- ☐ The IEP/504 team reviewed allowable accommodations in the [WIDA Accessibility & Accommodations Manual](#) and [Guidance on WIDA Accessibility and Accommodations](#) prior to this request.
- ☐ No allowable accommodation enables participation in the requested domain(s).

Federal regulations require annual ELP assessment participation for all ELs, including students with disabilities; domain exemptions must be submitted for approval only when supported by the IEP/504 team after reviewing all allowable accommodations.

Title:	Name:	Signature:
Special Education Teacher of Record		
EL District Testing Coordinator		

After Approval in the Student Assessment ELP DVR (remember submissions do not grant approval, please review the DVR comments for approval):

For WIDA ACCESS Online: If approved, OELP will enter the Do Not Score code “SPD” in WIDA AMS for all approved domain exemptions and will contact the LEA with next steps in the DVR.

For WIDA Alternate, WIDA ACCESS Paper, or WIDA ACCESS for Kindergarten: If approved, OELP will notify you to bubble the Do Not Score code “SPD” on the test booklet cover as applicable for all approved domain exemptions in the DVR.

Office of English Language Proficiency
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