

**CHILD NUTRITION PROGRAMS (CNP)
SUMMER FOOD SERVICE PROGRAM
(SFSP)**

DENIAL, TERMINATION, AND APPEAL PROCEDURES

GROUNDINGS FOR DENIAL OF APPLICATION OR TERMINATION OF PROGRAM PARTICIPATION INCLUDE, BUT ARE NOT LIMITED TO, ANY OF THE FOLLOWING:

1. Noncompliance with applicable bid procedures and contract requirements of federal CNP regulations
2. Submission of false information to the *State Agency*
3. Failure to return to the State agency any advance payments which exceed the amount earned for serving eligible meals
4. Program violations at a significant proportion of the sponsor's sites. Such violations include, but are not limited to, the following:
 - a. Failure to comply with the meal service time restrictions
 - b. Failure to maintain adequate records
 - c. Failure to adjust meal orders to conform to variations in the number of participating children
 - d. Simultaneous service of more than one meal to any child
 - e. Claiming of Program payments for meals not served to participating children
 - f. Service of a significant number of meals which did not include the required quantities of all meal components
 - g. Excessive instances of off-site meal consumption
 - h. Continued use of food service management companies (FSMCs) that are in violation of health codes
5. A history of administrative or financial mismanagement in any federal CNP
6. Violation of any Oklahoma SFSP policies

SPONSOR GROUNDS FOR APPEAL INCLUDE:

1. Denial of application for participation
2. Denial of sponsor's application for a site
3. Denial of an advance payment
4. Denial of all or part of a claim for reimbursement, except for late submission under 225.9(d)(5) of program regulation.
5. Any State agency action affecting participation in the program or payment of reimbursement
6. Termination of the participation of a sponsor or site
7. Demand for remittance of an overpayment
8. Denial of an FSMC's application for registration or the revocation of an FSMC's registration
9. A State agency's refusal to forward to FNS an exception request by the sponsor for payment of a late claim or a request for an upward adjustment to a claim