

Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Prague Middle School County District Code: 41-I103

Superintendent: Jamie Payne

Address of SFA: 1100 Blue Bell City: Prague Zip Code: 74864

Consultant(s) Conducting Review: Julia Jesseph, Sandy Bullard, Matt Smith

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☐ Compliance ☒ Noncompliance

Review Month: September 2026 Date of Review: 10/14 & 15/2026 Date Review Closed: Pending

Number of Schools in SFA: 3 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Prague Middle School

School Breakfast Program (SBP): Prague Middle School

After-School Snack Program (ASSP): Prague Elem. School

Special Milk Program (SMP): _____

Fresh Fruit and Vegetable Program (FFVP): _____

Seamless Summer Food Program (SSFP): _____

Does the SFA operate under any special provisions: (Select any that apply)

- | | | | | |
|---|---|----------------------------------|------------------------------------|--------------------------------|
| ☐ Provision 1 | ☐ District-wide | ☐ Partial | | |
| ☐ Provision 2 | ☐ District-wide | ☐ Partial | ☐ Breakfast | ☐ Lunch |
| ☐ Provision 3 | ☐ District-wide | ☐ Partial | | |
| ☒ Community Eligibility Provision (CEP) | ☒ District-wide | ☐ Partial | | |

This SFA had violations in the following areas:

- ☒ General Area Violations
- ☐ PS-1 Violations
- ☐ PS-2 Violations
- ☐ Resource Management Violations (Indicate area of violation)
- | | |
|--|--|
| ☐ Maintenance of the Nonprofit | ☐ Paid Lunch Equity |
| ☐ Revenue from Nonprogram Foods | ☐ Indirect Costs |

If applicable, mark appropriate boxes:

- ☐ Recalculation required ☐ Full ☐ Partial
- ☐ Fiscal Action Workbook completed

Contract with an FSMC:

- ☒ Yes ☐ No

If yes, please indicate name of company:

Keystone

YES	NO	PS-1 Violations		
☐	☒	A. Program Access and Reimbursement		
		YES	NO	
		☐	☒	Certification and Benefit Issuance - 7 CFR 246.6
		☐	☒	Verification - 7 CFR 245.6a
		☐	☒	Meal Counting and Claiming- 7 CFR 210.7(c)
Finding(s) Details:				

YES	NO	PS-2 Violations		
☐	☒	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		☐	☒	Meal Components and Quantities - 7 CFR 210.10 & 220.8
		☐	☒	Offer versus Serve - 7 CFR 210.10 & 220.8
		☐	☒	Dietary Specifications and Nutrient Analysis - 7 CFR 210.1(f)

Finding(s) Details:

YES	NO	General Area Violations		
☐	☒	C. School Nutrition Environment		
		YES	NO	
		☐	☒	Food Safety - 7 CFR 210.13
		☐	☒	Local School Wellness Policy - 7 CFR 210.30
		☐	☒	Competitive Foods - 7 CFR 210.11 & 220.12
		☒	☐	Other ASSP
Finding(s) Details: After School Snack Program (ASSP) – Monitoring – 7 CFR 210.9(c)(7) Requirement - Every student must take two components at snack meal service. Finding - On the day of observation one student took only one component resulting in a non reimbursable snack. Corrective Action Required-Before the October claim is to be filed the ASSP attendance, meal count and menu as served records must be emailed to Julie Jesseph at julia.jesseph@sde.ok.gov				
☐	☒	D. Civil Rights - 7 CFR 210.23(b)		
Finding(s) Details:				

Comments/Recommendations:

Commodity perpetual inventory is not being maintained accurately. Technical Assistance was given on how to maintain an accurate perpetual inventory. Julie Jesseph will be back at a later date to check to the FSMC has been corrected and updated the Commodity perpetual inventory.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[jj][2]): November 16, 2026

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

December 16, 2026 (30 days from the date the corrective action must be completed)

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 10/15/2026

with Jamie Payne (Name and Title of School Representative)

CNP Consultant(s): Julia Jesseph, Sandy Bullard, Matt Smith

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative

Date

Date Review Summary Was Publicly Posted: _____