Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Okemah PS County District Code: 54-I026

Superintendent: R.L Vick

Address of SFA: 107 W Date St. City: Okemah Zip Code: 74859

Consultant(s) Conducting Review: Sandy Bullard & Julie Jesseph

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☐ Compliance ☑ Noncompliance

Review Month: September Date of Review: 10/20-11/04, 2026 Date Review Closed: Pending

Number of Schools in SFA: 4 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Okemah High School

School Breakfast Program (SBP): Okemah High School

After-School Snack Program (ASSP): N/A

Special Milk Program (SMP): N/A

Fresh Fruit and Vegetable Program (FFVP): N/A

Seamless Summer Food Program (SSFP): N/A

Does the SFA operate under any special provisions: (Select any that apply)

☐ Provision 1 ☐ District-wide ☐ Partial

☐ Provision 2 ☐ District-wide ☐ Partial ☐ Breakfast ☐ Lunch

☐ Provision 3 ☐ District-wide ☐ Partial

☑ Community Eligibility Provision (CEP) ☑ District-wide ☐ Partial

This SFA had violations in the following areas:

☑ General Area Violations

☐ PS-1 Violations

☐ PS-2 Violations

☐ Resource Management Violations (Indicate area of violation)

☐ Maintenance of the Nonprofit ☐ Paid Lunch Equity

☐ Revenue from Nonprogram Foods ☐ Indirect Costs

If applicable, mark appropriate boxes:

☐ Recalculation required ☐ Full ☐ Partial

☐ Fiscal Action Workbook completed

Contract with an FSMC:

☑ Yes ☐ No

If yes, please indicate name of company:

Keystone

YES	NO	PS-1 Violations		
		A. Program Access and Reimbursement		
		YES	NO	
		○	◉	Certification and Benefit Issuance - 7 CFR 246.6
		○	◉	Verification - 7 CFR 245.6a
		○	◉	Meal Counting and Claiming- 7 CFR 210.7(c)

Finding(s) Details:

YES	NO	PS-2 Violations		
		B. Meal Patterns and Nutritional Quality		
		YES	NO	
○	◉	○	◉	Meal Components and Quantities - 7 CFR 210.10 & 220.8
		○	◉	Offer versus Serve - 7 CFR 210.10 & 220.8
		○	◉	Dietary Specifications and Nutrient Analysis - 7 CFR 210.1(f)

Finding(s) Details:

YES	NO	General Area Violations		
		C. School Nutrition Environment		
		YES	NO	
◉	○	○	◉	Food Safety - 7 CFR 210.13
		◉	○	Local School Wellness Policy - 7 CFR 210.30
		○	◉	Competitive Foods - 7 CFR 210.11 & 220.12
		◉	○	Other On Site Reviews

Finding(s) Details:

Local School Wellness Policy - 7 CFR 210.30

Requirement- Wellness Policy must meet all requirements, updated every three years with the triennial assessment
Finding- Wellness Policy has not been updated since 2019
Corrective Action Required- Wellness Policy needs to be updated with the triennial assessment. Once all updates are made and assessment is complete, email it to sandy.bullard@sde.ok.gov by the CAP date.

• On-Site Reviews for Multi-sited SFAs – 7 CFR 210.8(a)(1) & 7 CFR 210.11(d)
Requirement- All on site reviews must be completed by Feb 1 each school year.
Finding- No monitoring reviews were conducted this year or the previous fiscal year.
Corrective Action Required- Monitoring reviews must be conducted at each site and the reviews must be emailed to sandy.bullard@sde.ok.gov by the CAP date.

Requirement- Food Service Management Company reviews must be completed once a year.
Finding- No FSMC monitoring was completed the current fiscal year or the previous fiscal year.
Corrective Action Required- The FSMC monitoring review must be conducted and emailed to sandy.bullard@sde.ok.gov by the CAP date.

○	◉	**D. Civil Rights** - 7 CFR 210.23(b)

Finding(s) Details:

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[j][2]): 12/04/2026

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

01/04/2026 **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 11/04/2026

with Mr. R.L. Vick and Jennifer Fricke (Name and Title of School Representative)

CNP Consultant(s): Sandy Bullard

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative

11-5-26
Date

Date Review Summary Was Publicly Posted: