Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Hollis PS County District Code: 29-I066

Superintendent: Jennifer McQueen

Address of SFA: 451 Main Street City: Hollis Zip Code:

Consultant(s) Conducting Review: Jennifer Weber

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☐ Compliance ☑ Noncompliance

Review Month: September 2026 Date of Review: November 9-10, 26 Date Review Closed: Pending

Number of Schools in SFA: 3 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Hollis High School

School Breakfast Program (SBP): Hollis High School

After-School Snack Program (ASSP):

Special Milk Program (SMP):

Fresh Fruit and Vegetable Program (FFVP):

Seamless Summer Food Program (SSFP):

Does the SFA operate under any special provisions: (Select any that apply)

☐ Provision 1 ☐ District-wide ☐ Partial

☐ Provision 2 ☐ District-wide ☐ Partial ☐ Breakfast ☐ Lunch

☐ Provision 3 ☐ District-wide ☐ Partial

☑ Community Eligibility Provision (CEP) ☐ District-wide ☐ Partial

This SFA had violations in the following areas:

☑ General Area Violations

☐ PS-1 Violations

☐ PS-2 Violations

☐ Resource Management Violations (Indicate area of violation)

- ☐ Maintenance of the Nonprofit
- ☐ Paid Lunch Equity
- ☐ Revenue from Nonprogram Foods
- ☐ Indirect Costs

If applicable, mark appropriate boxes:

☐ Recalculation required ☐ Full ☐ Partial

☐ Fiscal Action Workbook completed

Contract with an FSMC:

☑ Yes ☐ No

If yes, please indicate name of company:

Keystone

YES	NO	PS-1 Violations		
		A. Program Access and Reimbursement		
		YES	NO	
		○	◉	Certification and Benefit Issuance - 7 CFR 246.6
		○	◉	Verification - 7 CFR 245.6a
		○	◉	Meal Counting and Claiming- 7 CFR 210.7(c)

Finding(s) Details:

YES	NO	PS-2 Violations		
		B. Meal Patterns and Nutritional Quality		
		YES	NO	
		○	◉	Meal Components and Quantities - 7 CFR 210.10 & 220.8
		○	◉	Offer versus Serve - 7 CFR 210.10 & 220.8
		○	◉	Dietary Specifications and Nutrient Analysis - 7 CFR 210.1(f)

Finding(s) Details:

YES	NO	General Area Violations		
◉	○	**C. School Nutrition Environment**		
		YES	NO	
		○	◉	Food Safety - 7 CFR 210.13
		○	◉	Local School Wellness Policy - 7 CFR 210.30
		○	◉	Competitive Foods - 7 CFR 210.11 & 220.12
		◉	○	Other Local School Wellness Policy

Finding(s) Details:

Local Wellness Policy – 7 CFR 210.30
Requirement: The Triennial Assessment of the Local Wellness Policy must be conducted every three years.
Finding: The Triennial Assessment of the Local Wellness Policy has not been conducted.
Corrective Action Required: Complete the Triennial Assessment for the Local Wellness Policy using the form provided at the exit conference and submit to Jennifer Weber via email - jennifer.weber@sde.ok.gov

○	◉	**D. Civil Rights** - 7 CFR 210.23(b)

Finding(s) Details:

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[j][2]): 12/10/26

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

1/10/27 **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 11/10/26

with Jennifer McQueen, Superintendent (Name and Title of School Representative)

CNP Consultant(s): Jennifer Weber

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative

Date

Date Review Summary Was Publicly Posted: