Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Cottonwood Public Schools County District Code: 15C004

Superintendent: John Daniel

Address of SFA: P.O. Box 347 City: Coalgate Zip Code: 74538

Consultant(s) Conducting Review: Karen Walker

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☑ Compliance ☐ Noncompliance

Review Month: August Date of Review: 10/5-7/2026 Date Review Closed: 10/7/2026

Number of Schools in SFA: 1 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 11

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Cottonwood Elementary

School Breakfast Program (SBP): Cotttonwood Elementary

After-School Snack Program (ASSP): _____

Special Milk Program (SMP): _____

Fresh Fruit and Vegetable Program (FFVP): Cottonwood Elementary

Seamless Summer Food Program (SSFP): _____

Does the SFA operate under any special provisions: (Select any that apply)

☐ Provision 1 ☐ District-wide ☐ Partial

☐ Provision 2 ☐ District-wide ☐ Partial ☐ Breakfast ☐ Lunch

☐ Provision 3 ☐ District-wide ☐ Partial

☑ Community Eligibility Provision (CEP) ☑ District-wide ☐ Partial

This SFA had violations in the following areas:

☐ General Area Violations

☐ PS-1 Violations

☐ PS-2 Violations

☑ Resource Management Violations (Indicate area of violation)

- ☐ Maintenance of the Nonprofit
- ☐ Paid Lunch Equity
- ☑ Revenue from Nonprogram Foods
- ☐ Indirect Costs

If applicable, mark appropriate boxes:

☐ Recalculation required ☐ Full ☐ Partial

☐ Fiscal Action Workbook completed

Contract with an FSMC:

☐ Yes ☑ No

If yes, please indicate name of company:

_____

YES	NO	PS-1 Violations		
○	◉	**A. Program Access and Reimbursement**		
		YES	NO	
		○	◉	Certification and Benefit Issuance - 7 CFR 246.6
		○	◉	Verification - 7 CFR 245.6a
		○	◉	Meal Counting and Claiming- 7 CFR 210.7(c)

Finding(s) Details:

YES	NO	PS-2 Violations		
○	◉	**B. Meal Patterns and Nutritional Quality**		
		YES	NO	
		○	◉	Meal Components and Quantities - 7 CFR 210.10 & 220.8
		○	◉	Offer versus Serve - 7 CFR 210.10 & 220.8
		○	◉	Dietary Specifications and Nutrient Analysis - 7 CFR 210.1(f)

Finding(s) Details:

YES	NO	General Area Violations
○	◉	**C. School Nutrition Environment**

YES	NO	
○	◉	Food Safety - 7 CFR 210.13
○	◉	Local School Wellness Policy - 7 CFR 210.30
○	◉	Competitive Foods - 7 CFR 210.11 & 220.12
○	◉	Other

Finding(s) Details:

○	○	**D. Civil Rights** - 7 CFR 210.23(b)

Finding(s) Details:

Comments/Recommendations:

A resource management review was needed for the non program food section. Adult meals are being tracked. Child Nutrition Programs are made whole from adult meal payments and general fund payments. This area is in compliance.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[j][2]):_____

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

_____ **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 10/7/2026

with John Daniel, Supertintendent (Name and Title of School Representative)

CNP Consultant(s): Karen Walker

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

_____ 10/7/2026

Signature of School Representative Date

Date Review Summary Was Publicly Posted:_____