Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Billings Public School County District Code: 52-I002

Superintendent: Eric Smith

Address of SFA: 311 North Central City: Billings Zip Code: 74630

Consultant(s) Conducting Review: Kristen Schoeling

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☑ Compliance ☐ Noncompliance

Review Month: September 2026 Date of Review: 10/20,21,28/26 Date Review Closed: 10/28/26

Number of Schools in SFA: 2 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Billings High School

School Breakfast Program (SBP): Billings High School

After-School Snack Program (ASSP): N/A

Special Milk Program (SMP): N/A

Fresh Fruit and Vegetable Program (FFVP): N/A

Seamless Summer Food Program (SSFP): N/A

Does the SFA operate under any special provisions: (Select any that apply)

☐ Provision 1 ☐ District-wide ☐ Partial

☐ Provision 2 ☐ District-wide ☐ Partial ☐ Breakfast ☐ Lunch

☐ Provision 3 ☐ District-wide ☐ Partial

☑ Community Eligibility Provision (CEP) ☑ District-wide ☐ Partial

This SFA had violations in the following areas:

☐ General Area Violations

☐ PS-1 Violations

☐ PS-2 Violations

☐ Resource Management Violations (Indicate area of violation)

☐ Maintenance of the Nonprofit ☐ Paid Lunch Equity

☐ Revenue from Nonprogram Foods ☐ Indirect Costs

If applicable, mark appropriate boxes:

☐ Recalculation required ☐ Full ☐ Partial

☐ Fiscal Action Workbook completed

Contract with an FSMC:

☐ Yes ☐ No

If yes, please indicate name of company:

YES	NO	PS-1 Violations		
		A. Program Access and Reimbursement		
		YES	NO	
		○	◉	Certification and Benefit Issuance - 7 CFR 246.6
		○	◉	Verification - 7 CFR 245.6a
		○	◉	Meal Counting and Claiming- 7 CFR 210.7(c)

Finding(s) Details:

YES	NO	PS-2 Violations		
		B. Meal Patterns and Nutritional Quality		
		YES	NO	
○	◉	○	◉	Meal Components and Quantities - 7 CFR 210.10 & 220.8
		○	◉	Offer versus Serve - 7 CFR 210.10 & 220.8
		○	◉	Dietary Specifications and Nutrient Analysis - 7 CFR 210.1(f)

Finding(s) Details:

YES	NO	General Area Violations		
		C. School Nutrition Environment		
		YES	NO	
○	◉	○	◉	Food Safety - 7 CFR 210.13
		○	◉	Local School Wellness Policy - 7 CFR 210.30
		○	◉	Competitive Foods - 7 CFR 210.11 & 220.12
		○	◉	Other

Finding(s) Details:

○	○	**D. Civil Rights** - 7 CFR 210.23(b)

Finding(s) Details:

Comments/Recommendations:

- It is recommended that district move away from using so many processed food items.
- Salt free seasoning can be used on meat, vegetables, and any other products that are served.
- District needs to utilize meat grant that was awarded through the Oklahoma Dept. of Agriculture. This should be used in the preparation of meals for the National School Lunch and School Breakfast Program.
- On the September 2026 claim for reimbursement, 21 serving days were recorded; edit check indicates on 20 serving days.
- A review of the nonprofit school food service account found all areas to be compliant in dealing with nonprogram food revenue and expenditures.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[j][2]): N/A

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

N/A **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Reviewfindings on: 10/28/26

with Eric Smith, Superintendent (Name and Title of School Representative)

CNP Consultant(s): Kristen Schoeling

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative — Date: 10/28/26

Date Review Summary Was Publicly Posted: _____