Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Caddo Public School County District Code: 07-I005

Superintendent: Lee Northcutt

Address of SFA: 600 S McPherren Ave City: Caddo Zip Code: 74729

Consultant(s) Conducting Review: Karen John & Tina Branscum

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☐ Compliance ☑ Noncompliance

Review Month: November Date of Review: 12/10-11/2024 Date Review Closed: Pending

Number of Schools in SFA: 2 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Caddo High School

School Breakfast Program (SBP): Caddo High School

After-School Snack Program (ASSP): N/A

Special Milk Program (SMP): N/A

Fresh Fruit and Vegetable Program (FFVP): N/A

Seamless Summer Food Program (SSFP): N/A

Does the SFA operate under any special provisions: (Select any that apply)

☐ Provision 1 ☐ District-wide ☐ Partial

☐ Provision 2 ☐ District-wide ☐ Partial ☐ Breakfast ☐ Lunch

☐ Provision 3 ☐ District-wide ☐ Partial

☐ Community Eligibility Provision (CEP) ☐ District-wide ☐ Partial

This SFA had violations in the following areas:

☐ General Area Violations

☐ PS-1 Violations

☑ PS-2 Violations

☐ Resource Management Violations (Indicate area of violation)

- ☐ Maintenance of the Nonprofit
- ☐ Paid Lunch Equity
- ☐ Revenue from Nonprogram Foods
- ☐ Indirect Costs

If applicable, mark appropriate boxes:

☐ Recalculation required ☐ Full ☐ Partial

☐ Fiscal Action Workbook completed

YES	NO	PS-1 Violations		
○	◉	**A. Program Access and Reimbursement**		
		YES	NO	
		○	◉	Certification and Benefit Issuance - 7 CFR 246.6
		○	◉	Verification - 7 CFR 245.6a
		○	◉	Meal Counting and Claiming- 7 CFR 210.7(c)

Finding(s) Details:

YES	NO	PS-2 Violations		
◉	○	**B. Meal Patterns and Nutritional Quality**		
		YES	NO	
		○	◉	Meal Components and Quantities - 7 CFR 210.10 & 220.8
		○	◉	Offer versus Serve - 7 CFR 210.10 & 220.8
		◉	○	Dietary Specifications and Nutrient Analysis - 7 CFR 210.1(f)

Finding(s) Details:

Dietary Specifications and Nutrient Analysis – 7 CFR 210.10(f)
Requirement: Based on the Nutrient Analysis, the school did not meet the Dietary Specifications (Calories, Saturated Fat, Sodium, and Trans Fat) for the appropriate age/grade group being served.
Findings: For the weekly menu worksheet, whole grain percentage of 80 was not met.
Corrective Action Required: Whole grain labels for one week of production for breakfast and lunch will be emailed to Karen John.

YES	NO	General Area Violations
○	◉	**C. School Nutrition Environment**

YES	NO	
○	◉	Food Safety - 7 CFR 210.13
○	◉	Local School Wellness Policy - 7 CFR 210.30
○	◉	Competitive Foods - 7 CFR 210.11 & 220.12
○	◉	Other

Finding(s) Details:

○	○	**D. Civil Rights** - 7 CFR 210.23(b)

Finding(s) Details:

Comments/Recommendations:

A comprehensive review of non federal funds was conducted concerning adult meal charges and was found to be in compliance.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[j][2]): 1/11/2025

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

2/11/2025 **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 12/11/2024

with Lee Northcutt, Superintendent (Name and Title of School Representative)

CNP Consultant(s): Karen John & Tina Branscum

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative _____ Date _____

Date Review Summary Was Publicly Posted: February 21, 2025