March Assessment Updates

March 2026

OKLAHOMA Education

Agenda

- ELA Updates
- Invalidations
- Emergency Exemptions
- Bulk Upload
- Monitoring
- FAQs

ELA Testing Updates

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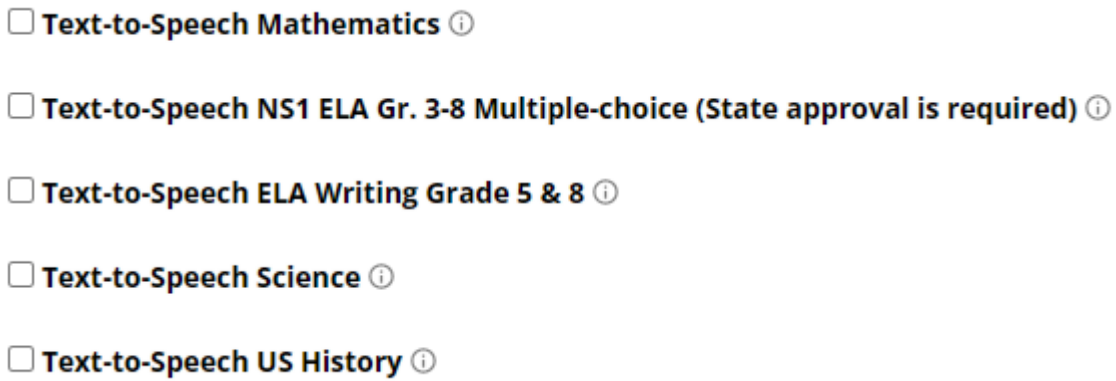
ELA Text to Speech

- In the Cognia Portal the Text-to-Speech accommodation for ELA has been separated into the two accommodations listed below:
  - Text-to-Speech NS1 ELA Grades 3-8 Multiple-choice (State approval is required)
  - Text-to-Speech Grade 5 & 8 Writing



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NSA Status

- The Status of Non-Standard applications and Form U applications will be indicated on the Non-Standard Application in Single Sign On.
- Individual emails will not be sent.
- All communications will be posted in the Non-Standard Application **by March 15**.

Emergency Exemptions & Test Invalidations

Alyssa Tyra

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Emergency Medical Exemptions

- Emergency Exemptions may be applied for by the district for students who suffer from a “significant medical emergency.”
  - Accident, disaster crisis
  - “Incapacitates” the student from participating in state assessments
  - Prevents the student from receiving instruction
  - Application includes written documentation signed by a certified physician
  - Referenced in state statute
  - Application submitted in Accountability Reporting application in Single Sign On.

Test Invalidations

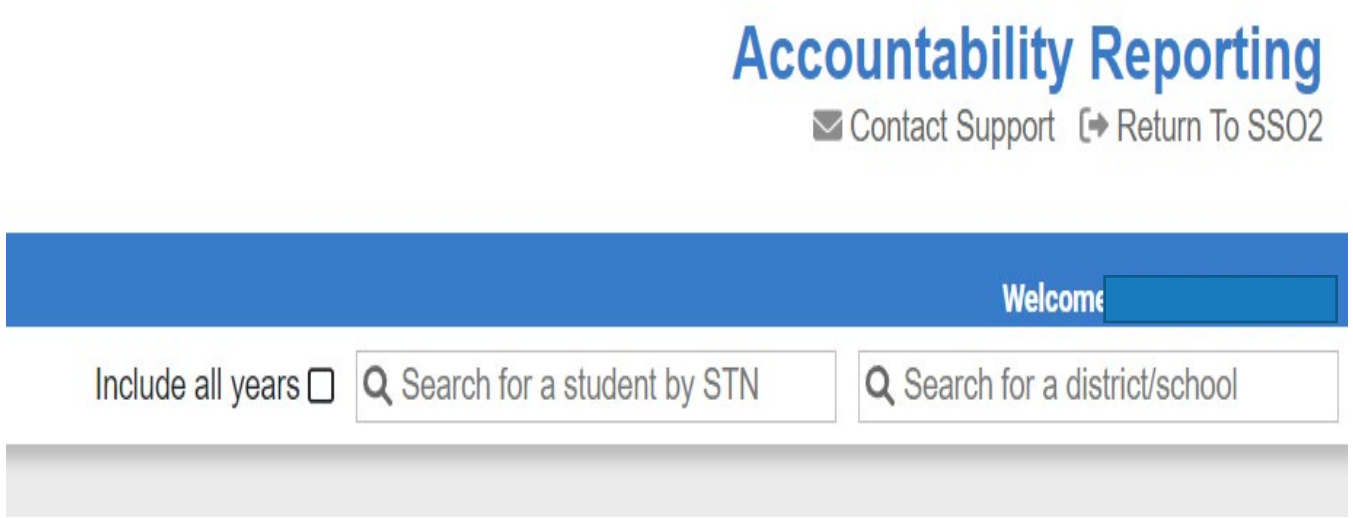
- A **testing invalidation** is caused by a situation where the test or test security has been compromised, and students must retake the test.
- Requires DTC to submit a Test Invalidation Request through the Accountability Reporting Application in Single Sign On.

Test Invalidations

- Reasons for possible test invalidations include, but are not limited to:
  - Cheating
  - Large-scale security violation
  - Presence of a cell phone (or other smart technology including smart watches) in the testing environment
  - Testing outside the test window
  - TA/TP/Student are related in the testing room
  - Student received read-aloud on ELA and was not supposed to
  - ELA writing section was started but student didn't finish until days after
  - TP was not an employee of district for Human Reader sessions
  - Please see Appendix K of the Test Preparation Manual

If the SDE approves the invalidation, the student will be considered a nonparticipant unless a Breach Assessment is administered.

Step 1: Type in STN in AR



- Log in to the Accountability Reporting application in Single Sign On
- Type in STN to find the student.

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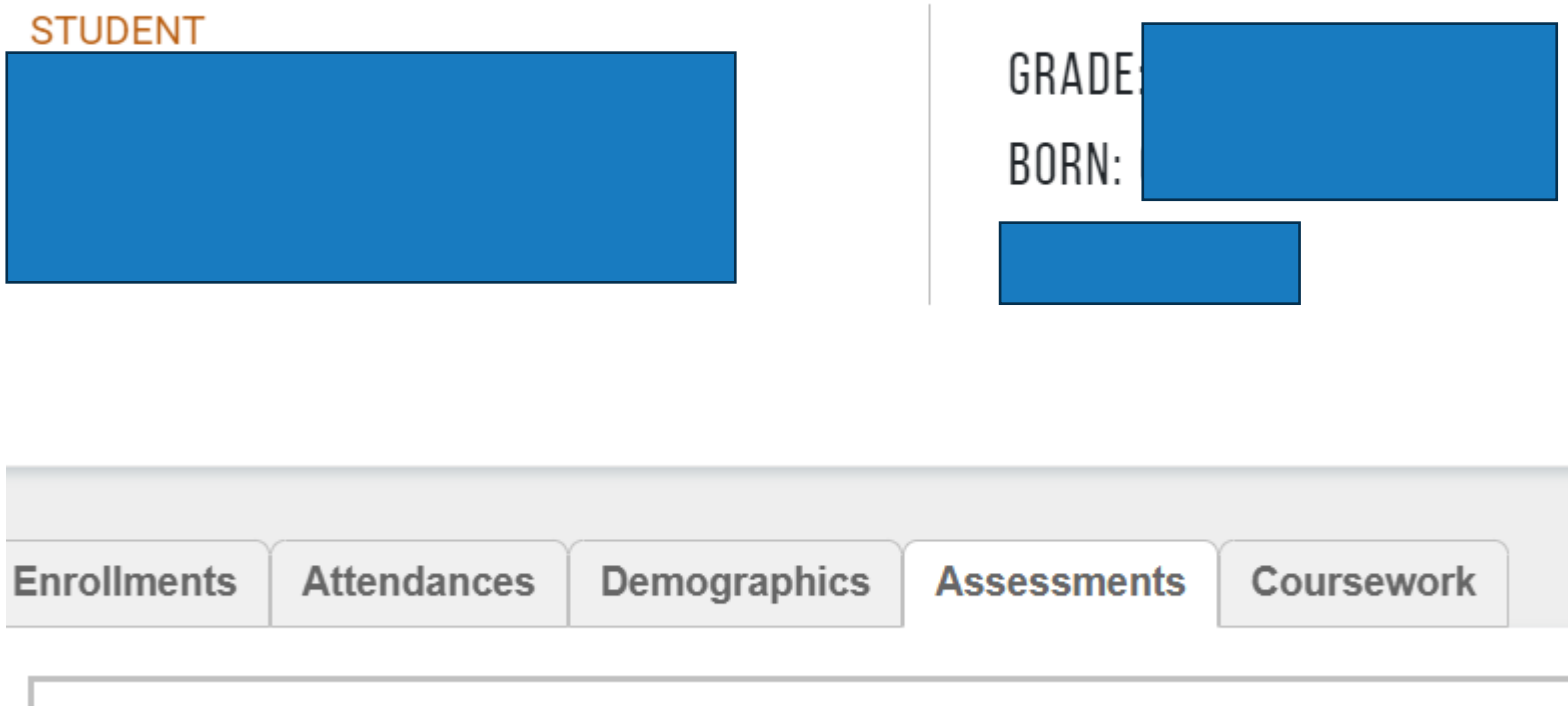
Step 2: Click on Assessments tab



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Step 3:Click on appropriate DVR button

	Create DVR	Details	School Year	Full Code	Type	Assessment Grade Level	Subject	No Score Code	NOT PUBLISHED Scale Score	NOT PUBLISHED Performance Level
1	+ DVR	View	2026	[redacted]	CCRA	HS	English Language Arts			
2	+ DVR	View	2026		CCRA	HS	Mathematics			
3	+ DVR	View	2026		CCRA	HS	Science			
4	+ DVR	View	2026		CCRA	HS	US History			

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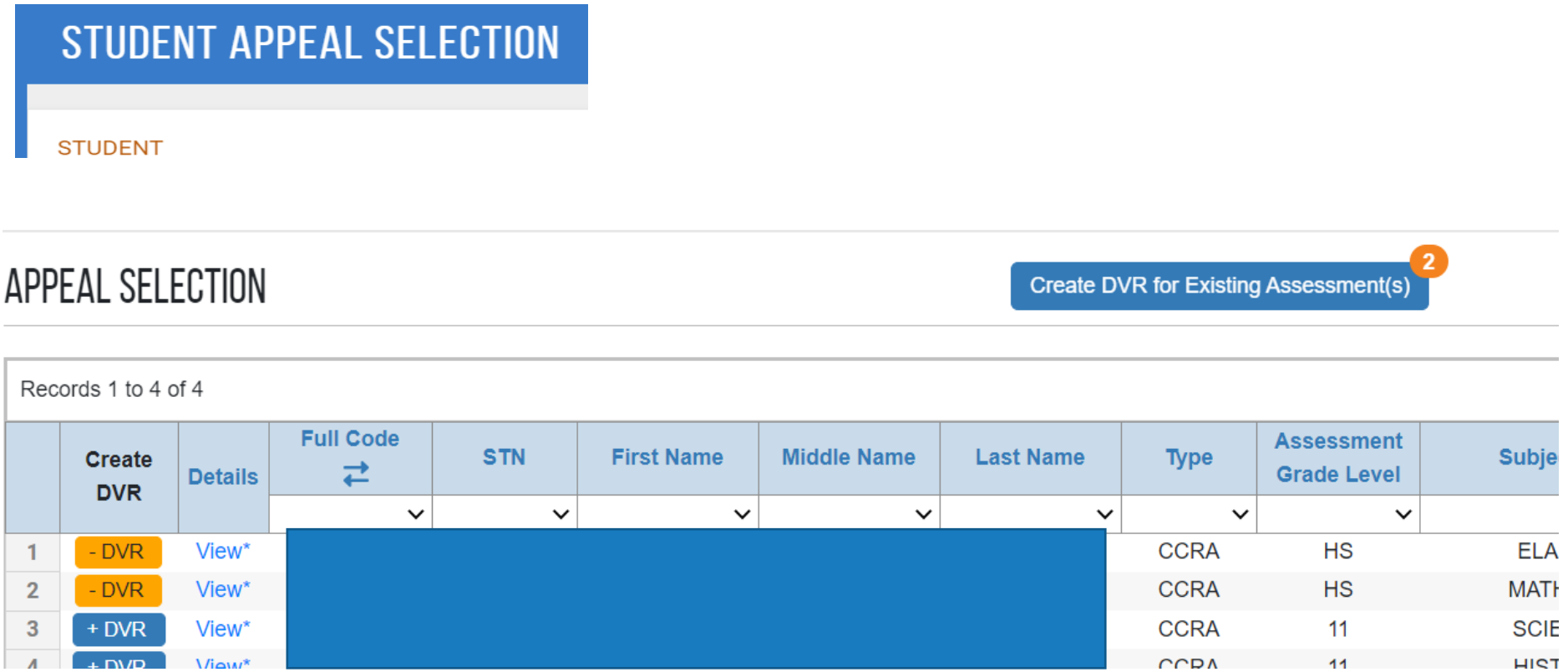
Step 4: Click on Create DVR



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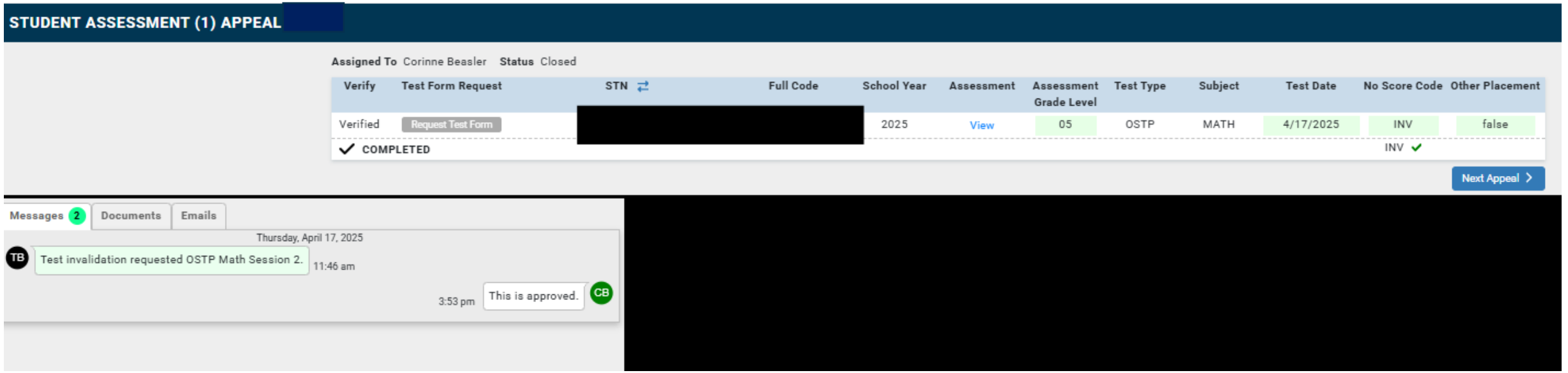
Step 5: Type in message; indicate type



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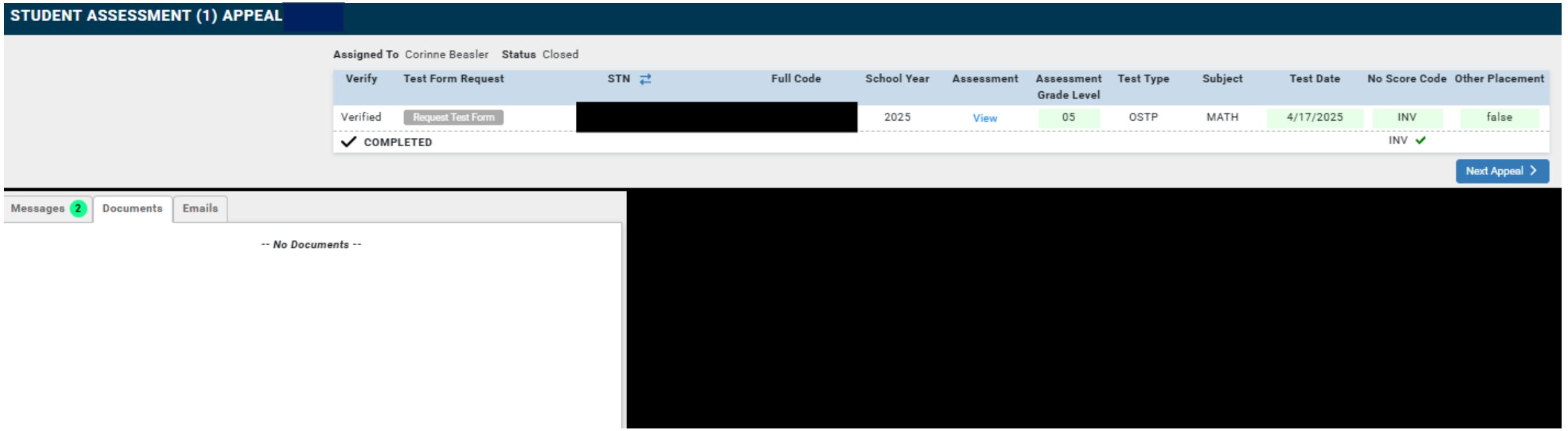
Step 6: Submit Documentation



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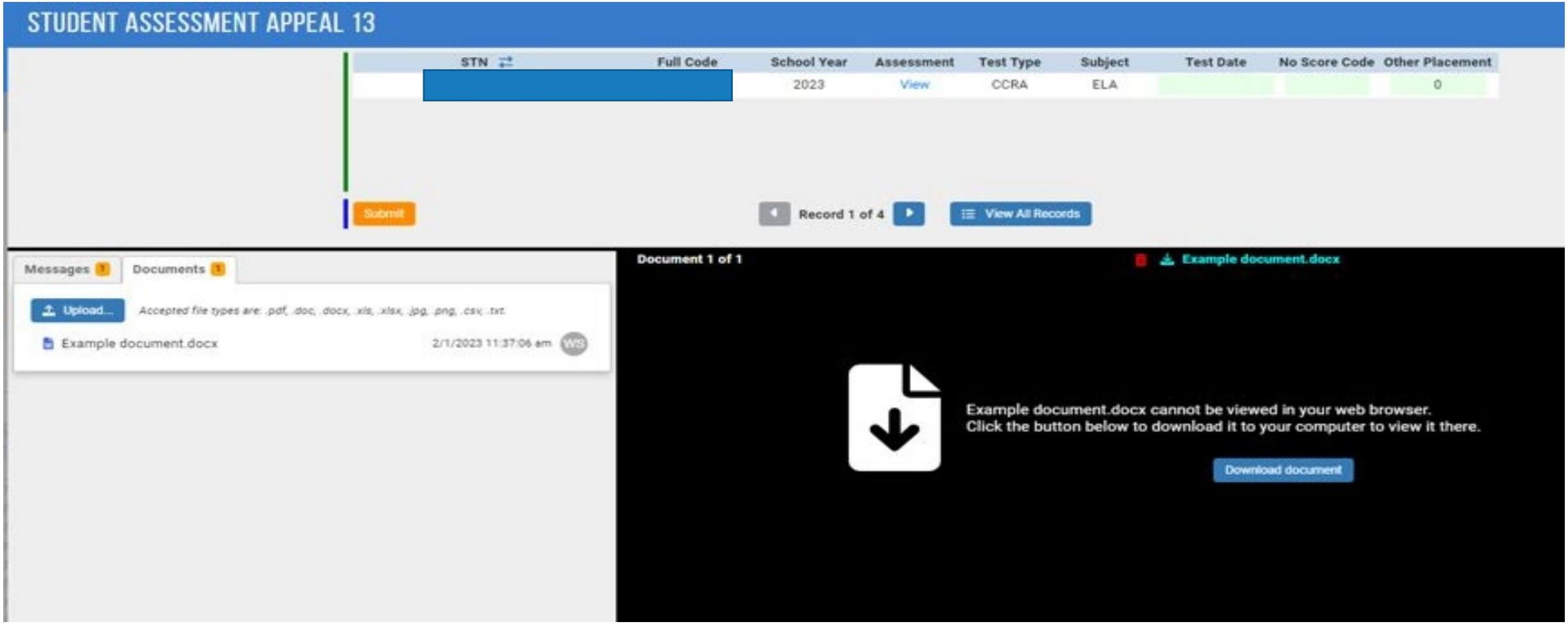
Step 7: Submit



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After Submission

- After the DVR is submitted, the appeal will be assigned to an OSDE staff member.
- The status will show as Open until the submission has been approved or denied.
- Test Invalidations will be reviewed daily.
- Emergency exemptions will be reviewed within 5 business days.

Reminders

- OSDE will submit lists of test invalidations to Cognia. Cognia will order a breach test for the student and send directions to the DTC. Remember that a breach test cannot be taken on the same day as the test that was invalidated. Paper breach tests will be ordered immediately.
- Emergency medical exemptions should be submitted no later than 5:00 pm on the last day of the testing window - **May 13, 2026.**

Bulk Accommodations Upload

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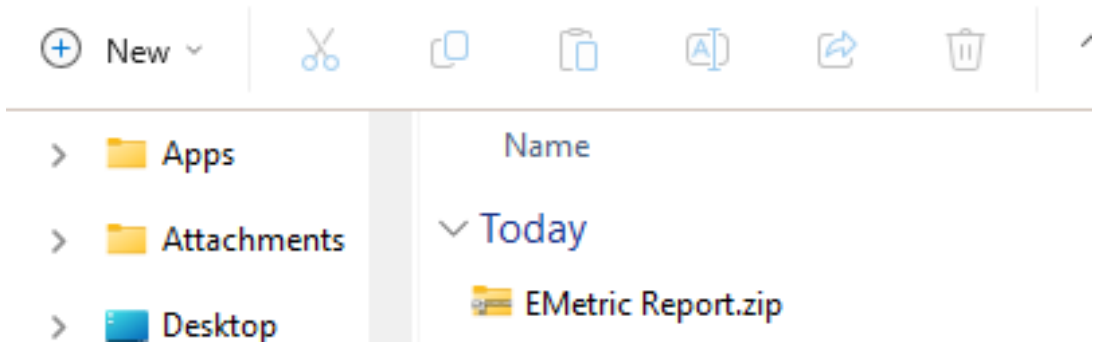
Accommodation Upload Information

- Pull the report from EdPlan using the steps listed in the Accommodations Upload Quick Guide.
- Open the csv file.



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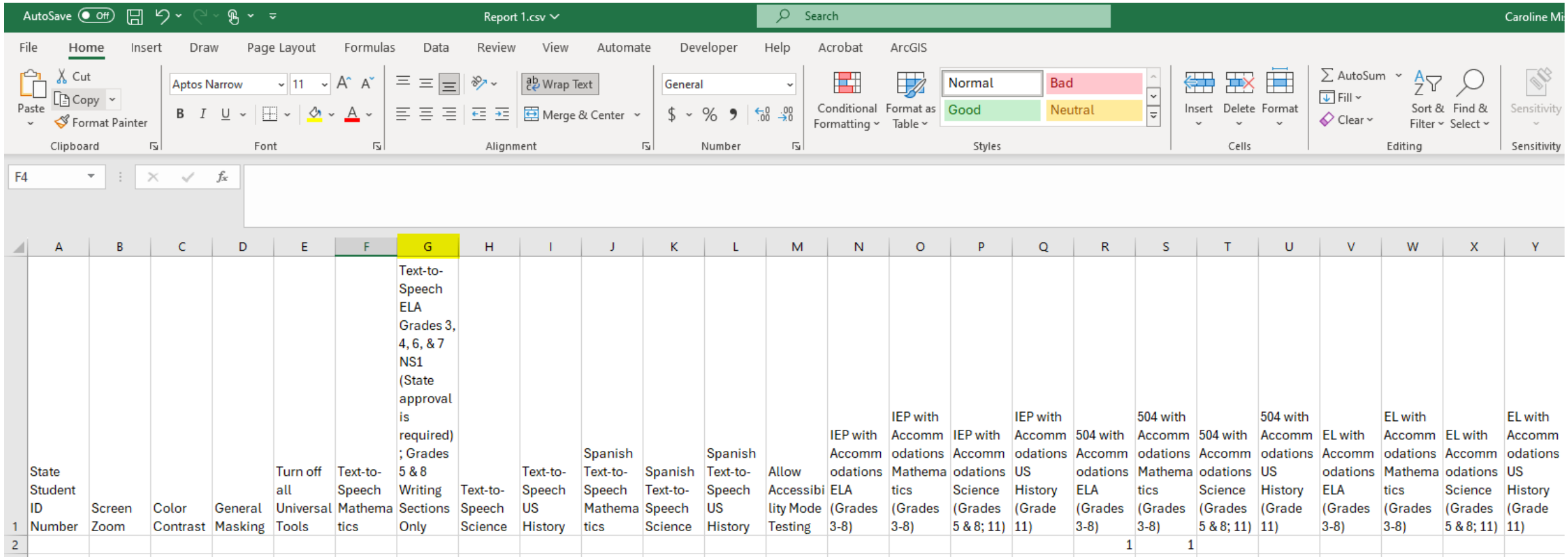
Accommodation Upload Information

EdPlan Accommodations Report



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1	State Student ID Number	Screen Zoom	Color Contrast	General Masking	Turn off all Universal Tools	Text-to-Speech Mathematics	Text-to-Speech ELA Grades 3, 4, 6, & 7 NS1 (State approval is required); Grades 5 & 8 Writing Sections Only	Text-to-Speech Science	Text-to-Speech US History	Spanish Text-to-Speech Mathematics	Spanish Text-to-Speech Science	Spanish Text-to-Speech US History	Allow Accessibility Mode Testing	IEP with Accommodations ELA (Grades 3-8)	IEP with Accommodations Mathematics (Grades 3-8)	IEP with Accommodations Science (Grades 5 & 8; 11)	IEP with Accommodations US History (Grade 11)	504 with Accommodations ELA (Grades 3-8)	504 with Accommodations Mathematics (Grades 3-8)	504 with Accommodations Science (Grades 5 & 8; 11)	504 with Accommodations US History (Grade 11)	EL with Accommodations ELA (Grades 3-8)	EL with Accommodations Mathematics (Grades 3-8)	EL with Accommodations Science (Grades 5 & 8; 11)	EL with Accommodations US History (Grade 11)
2																		1	1						

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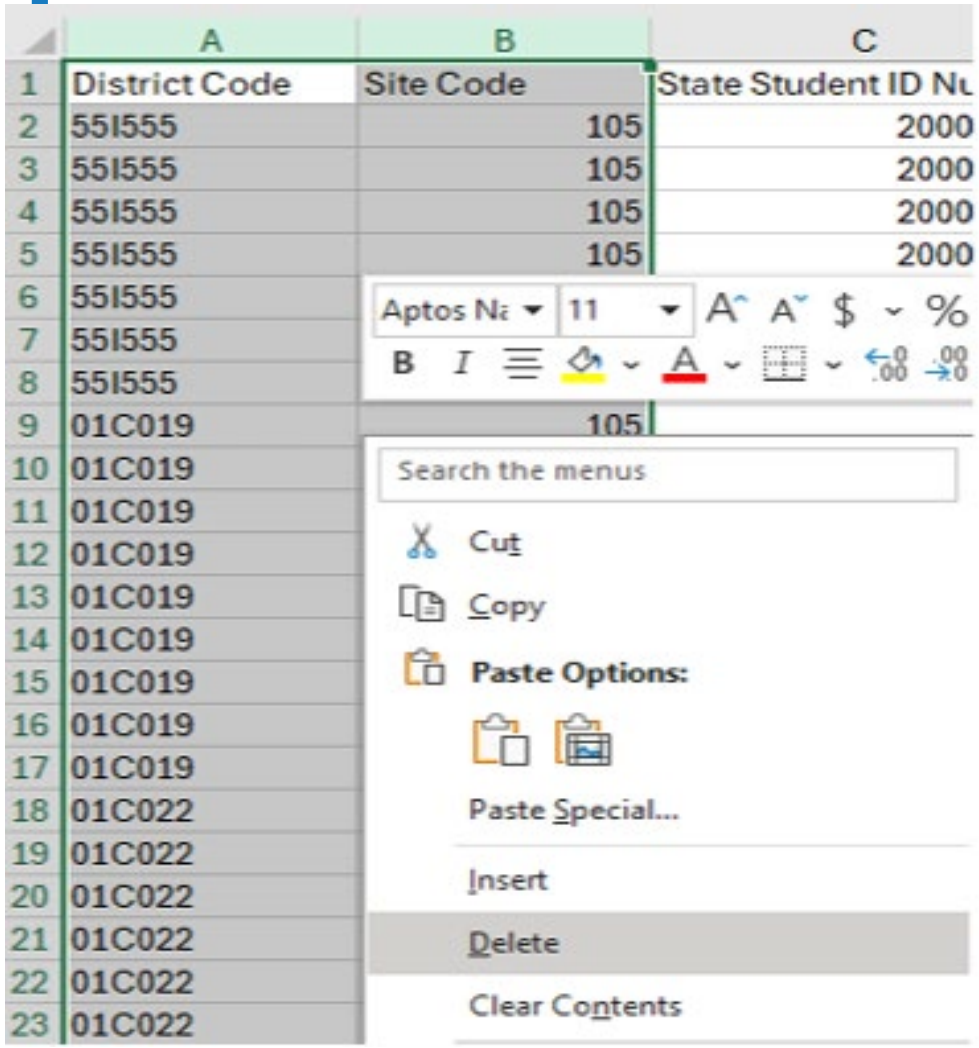
Accommodation Upload Information

- Delete columns A and B.



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Accommodation Upload Information

	A	B	C	D	E	F	G	H
1	State Student ID Number	Screen Zoom	Color Contrast	General Masking	Turn off all Universal Tools	Text-to-Speech Mathematics	Text-to-Speech ELA Grades 3, 4, 6, & 7 NS1 (State approval is required); Grades 5 & 8 Writing Sections Only	Text-to-Speech Science
2							1	
3							1	

- Select column H and insert a column.
- This should insert a blank column H.
- Select column G to highlight the entire column.
- Right-click to copy that column and paste it into the blank column H.

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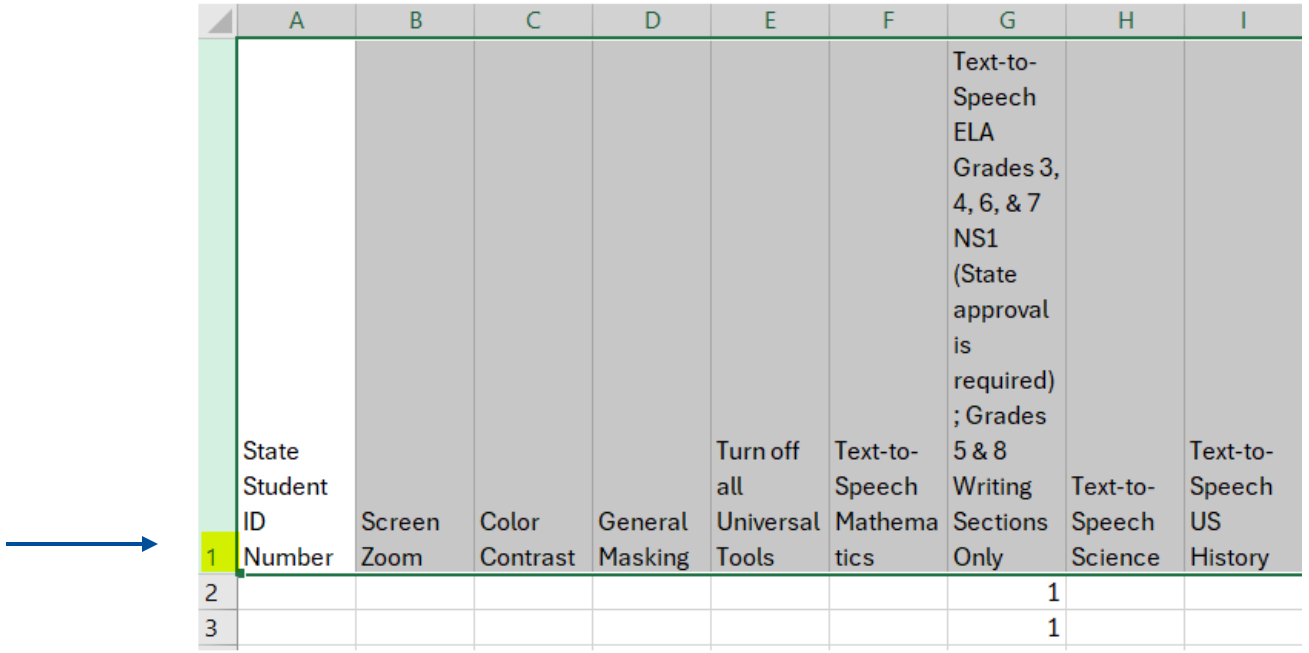
Accommodation Upload Information

- Open the Accommodation Upload Template (from the Cognia Portal).
- In the EdPlan file you can delete row 1.



	A	B	C	D	E	F	G	H	I
1	State Student ID Number	Screen Zoom	Color Contrast	General Masking	Turn off all Universal Tools	Text-to-Speech Mathematics	Text-to-Speech ELA Grades 3, 4, 6, & 7 NS1 (State approval is required); Grades 5 & 8 Writing Sections Only	Text-to-Speech Science	Text-to-Speech US History
2							1		
3							1		

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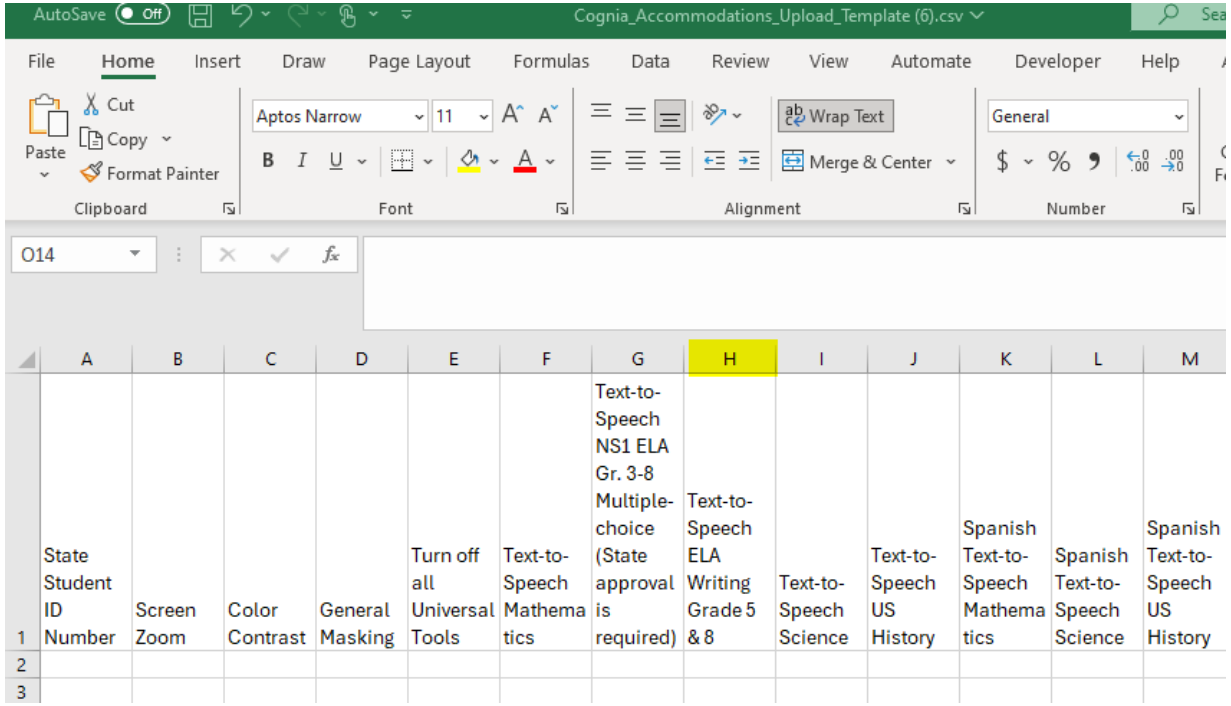
Accommodation Upload Information

Cognia Accommodations Upload Template



	A	B	C	D	E	F	G	H	I	J	K	L	M
1	State Student ID Number	Screen Zoom	Color Contrast	General Masking	Turn off all Universal Tools	Text-to-Speech Mathematics	Text-to-Speech NS1 ELA Gr. 3-8 Multiple-choice (State approval is required)	Text-to-Speech ELA Writing Grade 5 & 8	Text-to-Speech Science	Text-to-Speech US History	Spanish Text-to-Speech Mathematics	Spanish Text-to-Speech Science	Spanish Text-to-Speech US History
2													
3													

- Copy the data from the EdPlan file and paste it under the Headers in the Accommodation Upload Template.
- Upload the Accommodation Upload Template to the OSTP Cognia Portal.

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Academic Assessment Monitoring Program (AAMP)

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Purpose

- To meet federal requirements, Oklahoma's AAMP evaluates school districts' implementation of both federally- and state-required academic assessments.
- All public-school districts will be monitored **at least** once during the established five-year cycle.
  - **The five-year cycle starts over with the 2026 Spring Test Administration**
- An electronic version of the current monitoring cycle is updated on an annual basis and posted to the Test Security and Assessment Monitoring page.
  - The Desk and On-site Monitoring Checklists have been revised.
  - All monitored districts, whether desk or on-site, are required to submit desk monitoring information. Please review the Desk Monitoring Checklist for more information.

AAMP Canvas Course

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AAMP Monitoring Desk/Onsite

- Enrollment into the CANVAS course is located at:

  https://osdeconnect.instructure.com/enroll/WRBB3X

- Sites being Desk and On-site monitored will enroll in the course to submit needed documentation.
- Only one person (DTC) per district need to enroll.
- No more mailing flash drives!

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AAMP Dates

- AAMP Training Webinar will be held on **Tuesday, March 24, 2026 from 1:30pm-3:00pm**
  - Please register for the training here.
- On-Site Monitoring schedules must be submitted to the Office of Assessments as soon as possible but no later than the due date listed below:
  - CCRA is due **Friday, March 13th**
  - OSTP is due **Monday, April 6th**
- All desk monitoring documentation is due to the Canvas course by **Friday, June 12, 2026.**

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The Office of Assessments is here to help!

Office of Assessments

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Phone: (405) 521-3341
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FAQs

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What counts as a relative?

- Please refer to ACT's list: children, stepchildren, grandchildren, nieces, nephews, siblings, in-laws, spouses, and persons under your guardianship.
- No one should act as a Test Coordinator (BTC) for the ACT if they have a relative taking the state ACT this year.
- No Test Administrator (OSTP) or Room Supervisor (ACT) should have a relative testing in the same room.
- No Test Administrator (Room Supervisor) and Test Proctor/Roving Proctor should be assigned to the same test session if they are related.

Who can be a test administrator?

- Per Oklahoma Administrative Code 210:10-13-4, a test administrator should be a certified professional employed in the school district.
- This includes educators with a standard certificate, emergency certificate, or alternative certificate.
- Adjunct teachers are not considered certified but can serve as Test Proctors/Roving Proctors.

Can you clarify Roving Proctor guidelines?

- A roving proctor should be able to move between all test sessions they are monitoring within about 15 minutes.
  - A RP should not be assigned to more than 5 classrooms.
- RP should not remain in one classroom for more than 5-10 minutes at a time unless there is an issue.
  - The goal is that they can move around pretty frequently.
- RP do not have to remain in a testing session for the entire test directions.
- A test session in which items are going to be read aloud should have a dedicated Test Proctor (not Roving) who is the employee of the district.
- RP should keep a Test Proctor Observation log with a line for EACH test session they proctor.

Can you clarify irregularities vs. invalidations?

- If there is an issue of a test security breach, there may be invalidations required:
  - Misadministration (no directions, no trained TA, TA left the room, etc.)
  - Cheating
  - Phones out in the room/pictures taken
  - Please contact SDE when these issues arise.
- Irregularities are minor issues: noise, technological difficulties, illness.
  - Please fill out the SDE-provided Google Form.

Do ACT Room Supervisors/Test Administrators need to take the module training?

- Yes. They are subject to the same rules/regulations that are part of the OSTP.
- Please make sure that each ACT session is indicated on the Official Schedule of Testing.
  - Each Room Supervisor/Test Administrator and Roving Proctor for the ACT should be listed on the Official Schedule of Testing.
  - Each Room Supervisor/Test Administrator should complete a Test Administrator Security form in Qualtrics, along with all required ACT documentation.

What do we do if we had a student transfer from another school in Oklahoma?

- If they are enrolled in a tested grade, test them!
- You can request a transfer in the Cognia portal.
  - If you do not see the transfer approved within a few days, please reach out to us at assessments@sde.ok.gov.
  - Include the STN but no student name, please.

- For ACT, you will need to upload a template with the student's information. For help, watch this tutorial.

THANK YOU!!!!

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Contact Information

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