



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Joy Hofmeister

DATE: October 28, 2021

SUBJECT: Lindsey Nicole Henry Scholarship

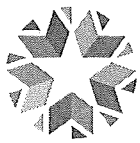
Infinity Generation Generals Preparatory School (IGG) request approval to participate in the Lindsey Nicole Henry Scholarship for Students with Disabilities program. They are accredited through the Oklahoma State Department of Education (OSDE).

IGG offers services and support for students with disabilities. They have a Special Education teacher on staff assessing children's skills and learning requirements.

Included is compliance documentation that meets certain criteria in the application.

- Criteria 1: Fiscal Soundness – Certificate of Incorporation and Trade Name Report
- Criteria 2: Non-Discrimination – IGG Handbook page 11
- Criteria 3: Health and Safety – Email from OKC County Health Department and IGG Handbook page 10
- Criteria 4: Academic Accountability – IGG Handbook page 9
- Criteria 5: Teacher Requirements – OSDE Accreditation Book page 13
- Criteria 6: State laws and disciplinary procedures – IGG Handbook page 11
- Criteria 7: Accreditation – OSDE Accreditation memo

JH/se



Infinity Generation Generals Preparatory School

Pre K3-12th Grade

NAME OF PRIVATE SCHOOL

GRADE LEVELS

3663 N Lottie Ave.

Oklahoma City

OK

73111

ADDRESS

CITY

STATE

ZIP

405-601-3055

www.iggOKC.org

PHONE NUMBER

WEBSITE ADDRESS

Gina Darby

SUPERINTENDENT, HEADMASTER OR PRINCIPAL NAME

Gina Darby

info@iggOKC.org

LNH CONTACT PERSON

CONTACT EMAIL

The Lindsey Nicole Henry (LNH) Scholarship Act requires, in part, that participating schools are located in Oklahoma and meet certain criteria prior to being approved. The school must provide supporting documentation that demonstrates compliance that will be reviewed by the State Board of Education (SBE) during the approval process. In many cases, the required documentation can be found in the school policies and/or school handbook.

The SBE shall approve a private school as eligible to participate in the scholarship program upon determination that the private school meets the following:

1. The private school must demonstrate fiscal soundness by having been in operation for one (1) year or providing the SBE with a statement by a certified public accountant confirming that the private school desiring to participate is insured and the owner or owners have sufficient capital or credit to operate the school for the upcoming year by serving the number of students anticipated with expected revenues from tuition and other sources that may be reasonably expected. In lieu of a statement, a surety bond or letter of credit for the amount equal to the scholarship funds for any quarter may be filed with the Oklahoma State Department of Education. ***Proof of compliance required.***
Reference IGG State Department of Education Accreditation Book Page 11.
2. The private school must comply with the anti-discrimination provision of 42 U.S.C. § 2000d. ***Proof of compliance required. Reference IGG Student/Parent Handbook Page 12. Bullying, Harassment, & Discrimination in Reference to 42 U.S. Code § 2000d.***
3. The private school must meet state and local health and safety laws and codes. ***Proof of compliance required. Reference attached email exempting this organization for a health inspection. We still adhere to policies of local health department.***
4. The private school must be academically accountable to the parent or legal guardian for meeting the educational needs of the student. ***Proof of compliance required. Reference IGG Student/Parent Handbook Page 9. Classroom Instruction, Assessments and Grading Practices.***

5. The private school must employ or contract with teachers who hold baccalaureate or higher degrees, or have at least three (3) years of teaching experience in public instruction in subjects taught. ***Proof of compliance required. A statement or excerpt from the school policies or handbook stating the educational requirement for the teaching staff is acceptable documentation.***
Reference IGG State Department of Education Accreditation Book Page 13: Operating Agreement: Employment.
6. The private school must comply with all state laws relating to general regulation of private schools and adhere to the tenets of all published disciplinary procedures prior to the expulsion of a scholarship student. ***Proof of compliance required. Reference IGG State Department of Education Accreditation Book Pages 1-110.***
7. The private school must meet the accreditation requirements set by the SBE or another accrediting association approved by the SBE. ***Submit proof of accreditation and list accreditation information in the box below.***

See Attached Oklahoma State Department of Education Approval Letter.

8. The private school must be able to provide services and/or accommodations for students with ***disabilities. Please describe in detail the services, programs and support you offer to students with disabilities in the box below.***

See page 34

Located in Accreditation Documentation under: Operations.

Sub-topic: Special Education

Although the Individuals with Disabilities Act (IDEA) does not apply to children placed by their parents in private schools, Infinity Generation plans to implement and find ways to exceed federal and state requirements related to the education of children with disabilities.

The Special Education teacher will be assessing children's skills and learning requirements. Designing individualized education program (IEP) as well as collaborating with parents and school staff to track students' progress. The advocator/teacher at IGG serve as the Director of Special Programs.

I verify that Infinity Generation Generals Preparatory School complies with all the criteria listed
NAME OF PRIVATE SCHOOL

above and will provide documentation for each as proof. The information I have provided to the SBE is correct and complete to the best of my knowledge.

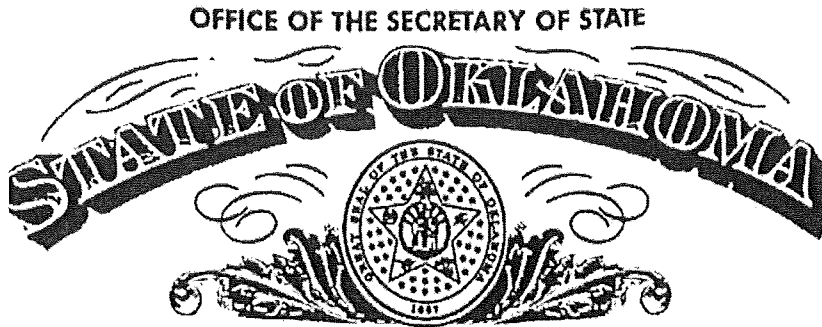

SIGNATURE

09/29/2021

DATE

Complete application and required documents may be emailed to stacy.eden@sde.ok.gov.

Contact Stacy Eden at (405) 521-4876 for additional Lindsey Nicole Henry Scholarship information.



**NOT FOR PROFIT
CERTIFICATE OF INCORPORATION**

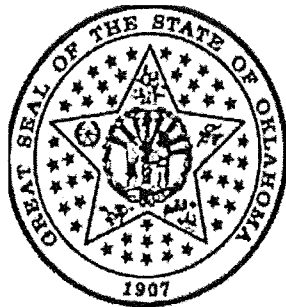
WHEREAS, the Not For Profit Certificate of Incorporation of

OKLAHOMA YOUTH LITERACY PROGRAM (OKYLP) INC.

has been filed in the office of the Secretary of State as provided by the laws of the State of Oklahoma.

NOW THEREFORE, I, the undersigned, Secretary of State of the State of Oklahoma, by virtue of the powers vested in me by law, do hereby issue this certificate evidencing such filing.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the Great Seal of the State of Oklahoma.



*Filed in the city of Oklahoma City this
20th day of August, 2015.*

Secretary of State

07/19/2019 02:39 PM

OKLAHOMA SECRETARY OF STATE

Criteria 1: Fiscal Soundness



SOS

TRADE NAME REPORT



41591910002

DATE

Filing Fee: \$25.00

OKLAHOMA CITY, OK
(405) 522-2520

I hereby execute the following trade name report in order for a business entity to do business in Oklahoma under a name other than its legal name pursuant to the provisions of Title 18, Section 1140:

1. Trade name under which the business is carried on in Oklahoma:

Infinity Generation Generals (IGG) Inc.

❖ The trade name or d/b/a name must be different than the legal name stated within article #4 below.

2. Address(es) where business is being carried on under the trade name:

P.O. Box 17433
DLC DL 73117

3. Brief description of the kind of business being transacted under the trade name:

private school
education
charter (later)

4. Legal name of the "business entity" doing business under the trade name:

OKYLP Oklahoma Youth Library Program Inc.

❖ As used in this section: "Business entity" means a corporation, a business trust, a common law trust, a limited liability company, or any unincorporated business, including any form of partnership. An unincorporated business may include an individual doing business under a trade name. In this case, the legal name would be the individual's legal name.

5. Type of "business entity" filing the trade name report: (check one of the following)

☒ corporation

☐ limited liability company

☐ business trust

☐ unincorporated business

☐ common law trust

☐ partnership

6. State or jurisdiction where the "business entity" was formed:

Oklahoma

RECEIVED

JUL 19 2019

(REVERSE SIDE OF FORM MUST BE SIGNED AND DATED)

OKLAHOMA SECRETARY
OF STATE

(SOS FORM 0021-07/12)

Criteria 2: Non-Discrimination

Bullying, Harassment, & Discrimination

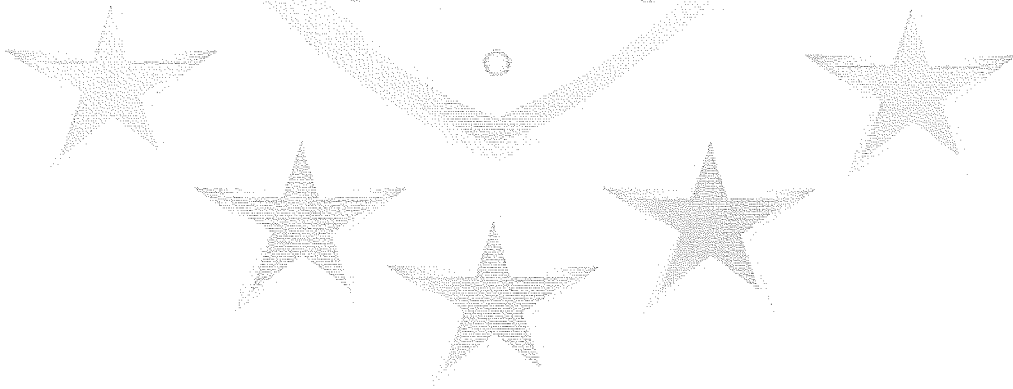
IGG policy prohibits and does not tolerate bullying, harassment or discrimination based on race, color, national origin, sex, disability, age, religion, sexual orientation, genetic information, alienage, veteran, parental, family, and marital status or for any other reason. Bullying will not be tolerated at IGG. Every child deserves to be treated with respect and dignity.

Behavior and Discipline Procedures

Infinity Generation Generals has six levels of discipline. The six levels of discipline consist of verbal correction, written correction, conference with parents, in-school suspension, counseling, and out of school suspension. With out-of-school suspension, the student will be furnished an out of school education plan as required by the Oklahoma State Law. To assist in the student's behavior, Infinity Generation Generals focuses on what is right with the student and not what is wrong with the student.

FERPA

The Family Education Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. We will follow these guidelines and respect and dignity.



From: "CUSTER, JACOB"

<Jacob_Custer@occhd.org>

Date: June 22, 2020 at 11:40:24 AM CDT

To: "info@okylpOKC.org" <info@okylpOKC.org>

Subject: Summer meal program

Good Morning,

I'm confirming that you will not require licensure or inspection for the serving meal program.

Establishments and programs serving meals for free are exempt from Oklahoma State Department of Health licensure.

Thanks!

Jacob Custer, :: Supervisor

OKC-County Health Department

4900 Richmond Square Suite 200, Oklahoma City, OK 73118

O: 405-425-4330 F: 405-419-4227

occhd.org ::

Saturday School

IGG will offer Saturday school effective 10/9/2021; students will practice, learn and develop reading and writing skills at grade level or above the level of Oklahoma State Standards. Saturday school will be from 8:45 a.m.- noon and breakfast will be served from 8:45-9:00. The program will be six weeks at a time. The instructor will have lesson plans for the six weeks that include pretest and posttest to measure student progress.

Safety Protocols and Prohibition of Discrimination

Student Code of Conduct

See Enrollment Contract details

IGG Emergency Drills

All drills (fire, severe weather, and lockdown) will be conducted as required by the State of Oklahoma law and regulations. A minimum of one severe weather drill shall occur monthly, a minimum of one fire drill shall occur monthly and a minimum of one lockdown drill shall occur per semester. Drills must be practiced quickly and quietly. All drills must be taken seriously, as if they were real.

Playground Safety

Students must only enter the playground with adult supervision. Students must keep hands and objects to self. For their safety, NO student shall push, shove, play fight, "rough house," or participate in any contact sport on the playground. Once students are on the playground, they may not re-enter the building unless given permission.

Cafeteria Expectations

A voice level "one" should be maintained. Students may have a quiet conversation in a low volume if appropriate and directed by duty teachers. Voice level zero will be used when receiving instructions, dismissing, or needing to calm the group. Students not complying with voice levels can result in silent lunches.

Restroom Policy

Each teacher will monitor the restroom. The restroom is not a play zone-go in and get out! Restroom breaks will need to be quick and efficient to avoid the waste of valuable classroom time.

Cell Phone Policy

Student cell phone misuse has become an almost daily occurrence and a disruption to the front office. Due to this issue, phones are checked in at the front office upon student arrival.

Dismissal

Students will be escorted to parent/guardian or parents will need to park parallel to the front of the building. Students are released only to authorized persons. The custodial parent/guardian must notify the school of restrictions related to the release of a child and provide supporting documentation when appropriate. Photo identification is required for release. Student's may not be checked out during a school wide lockdown. In event, you need to schedule a doctor's appointment during school hours, please notify the school in advance.

Dress Code

Dress Code Policy

All students are required to wear uniforms effective 10/04/2021. Jeans are not a part of the uniform and should not be worn. Flip-flops, beach or pool shoes, crocs and house shoes are not acceptable for school.

Outerwear

Sweatshirts, sweaters, or vests in school designated colors are welcomed.

Classroom Instruction, Assessments and Grading Practices

At IGG, we want to take advantage of every instructional minute in the school day. It is imperative for students to be at school and on time every day. This will give students an opportunity to be successful in all subject areas.

Traditional Grading Scale

A	90-100%
B	80-89%
C	70-79%
D	60-69%

Standards Based Grading Scale

4	Advanced
3	Meets Expectations for Target
2	Partial Mastery of Target
1	Little or No Mastery

At Infinity Generation Preparatory School failing grades (Fs) are not a part of our grading scale because we strive for greatness and provide our students with the tools and instruction they need to succeed.

Pre-K and kindergarten use standards-based grading system for progress and semester grades. First grade and up classes use the traditional letter grading scales for progress and semester grades.

Benchmarks

Infinity Generation Preparatory School uses two of the most recognized reading programs in the nation for assessments. The Dibels 8th edition benchmark testing is a series of short tests that assess fluency and accuracy for kindergarten through high school. The Fountas and Pinnell assessments focus on comprehension testing. In mathematics, the benchmark is easyCBM math which is a benchmark screening and progress monitoring.

INFINITY GENERATION GENERALS OPERATING AGREEMENT

Criteria 5: Teacher Requirements

Location

Infinity Generation Generals (IGG) chose the location site based on the following consideration:

Appropriateness of the room(s) available to form a complex that consists of the necessary number of classrooms plus access to additional learning spaces, to facilitate small group work.

Operations

All decisions that affect the operation of IGG at the school site shall be agreed to by the teachers, representatives of the parents/guardians of pupils enrolled in the program and the principal.

Hours of operation shall be in accordance with the hours of operation of Oklahoma City Public Schools (OKCPS) and other local schools.

Funds raised by or donated to IGG shall be used for program enrichment as determined by the IGG Parent Teacher Association (PTA).

Materials and equipment purchased by IGG PTA shall become the property of IGG.

IGG students shall be subject to the same disciplinary standards as OKCPS when inside and outside the classrooms.

Employment

Vacancies for teaching positions at IGG shall be made available for transfer in the same manner as other vacancies within OKCPS and made available to outside applicants. A Selection Committee made up of IGG teachers & staff, the General, and three representatives of parents/guardians of pupils enrolled in the program shall be part of the interview process. That Selection Committee shall make a recommendation to the Director of HR who shall, with the Superintendent, make the final decision regarding transfers and new hires.

Infinity Generation Preparatory School employs or contracts with teachers who hold baccalaureate or higher degrees or have at least three years of teaching experience in public instruction in subjects taught. Preference is given to teachers with experience or qualifications that fit with the vision and mission of the program.

Enrollment

IGG will consist of between seven to ten classrooms.

The program will accept a limited number of students for small class sizes to ensure students receive individualized attention for both Pre-kindergarten and Kindergarten grade levels. The maximum number per class will be no more than 10 students. Once the maximum is reached, the prospective students will be placed on a waiting list. The waiting lists are maintained for each grade level and follow the cohort of students at the grade level as they progress through the

Criteria 6: State Laws & Disciplinary Procedures

Bullying, Harassment, & Discrimination

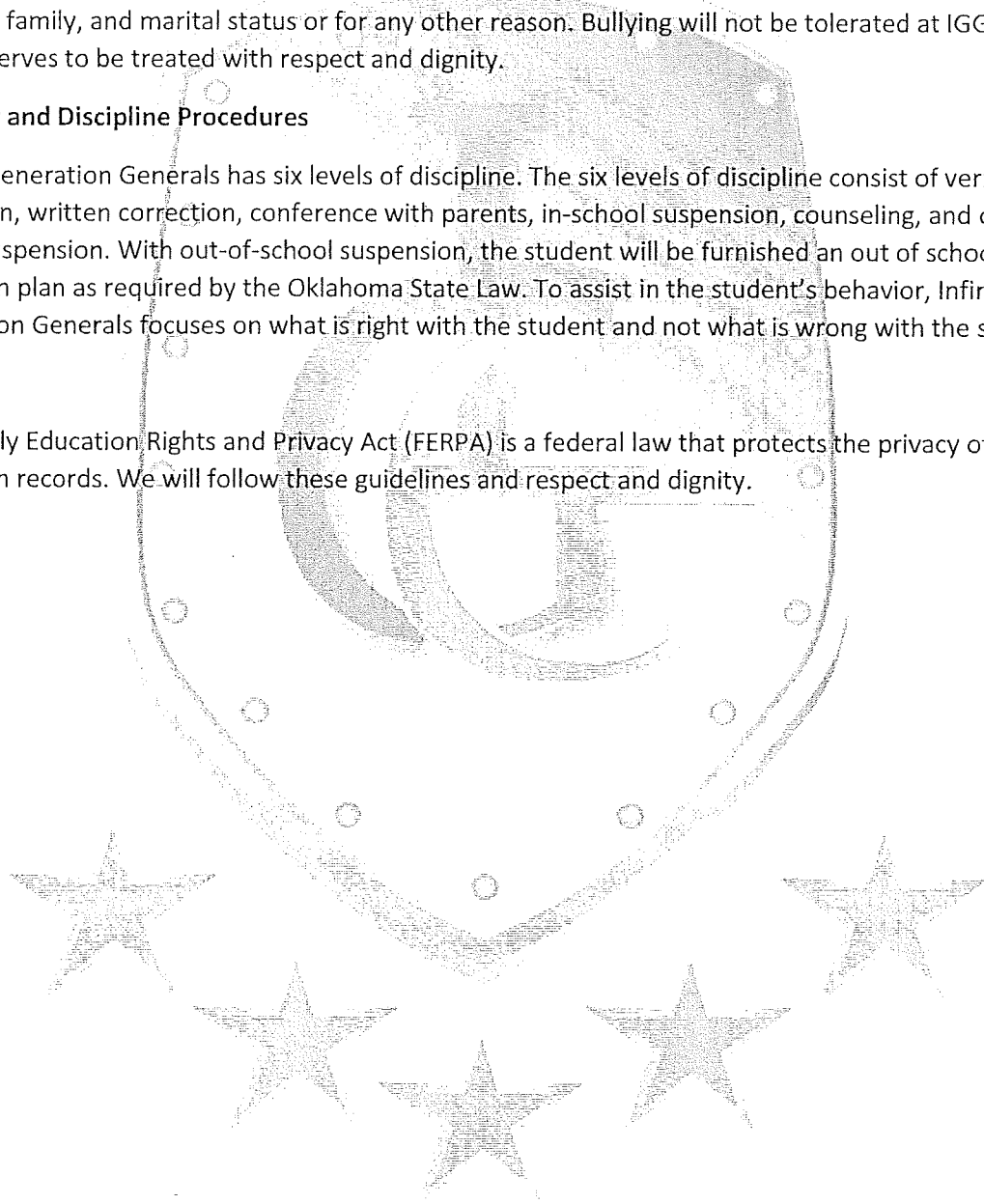
IGG policy prohibits and does not tolerate bullying, harassment or discrimination based on race, color, national origin, sex, disability, age, religion, sexual orientation, genetic information, alienage, veteran, parental, family, and marital status or for any other reason. Bullying will not be tolerated at IGG. Every child deserves to be treated with respect and dignity.

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Criteria 7: Accreditation

JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

September 1, 2021

Gina Darby, Director of Operations
Infinity Generation Preparatory School
3663 North Lottie Ave
Oklahoma City, OK 73111

Dear Ms. Darby:

Your accreditation changes for school year 2021-2022 have been approved as follows:

NEW COUNTY/DISTRICT CODE

Infinity Generation Preparatory School, **site# 55 P082 000**, will open, serving grades PK-12th.

NEW SITE CODE

Infinity Generation Preparatory School, **site# 55 P082 106**, will open, serving grades PK-8th.

Infinity Generation Preparatory School High School, **site# 55 P082 706**, will open, serving grades 9th-12th.

Please use the codes effective with the new school year when reporting to the Oklahoma State Department of Education.

Sincerely,

Ryan Pieper
Executive Director
Accreditation Standards

RP/ab