



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education

**FROM:** Joy Hofmeister

**DATE:** March 25, 2021

**SUBJECT:** Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2020-2021 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years	Student Served
Garfield	Enid	5 of 5	7856

\* The number in the County category represents the Congressional District.  
See the attached map.

ab  
Attachments

#### Section 42.8. Requirements for Exemption.

A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

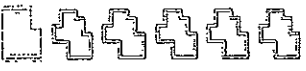
1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

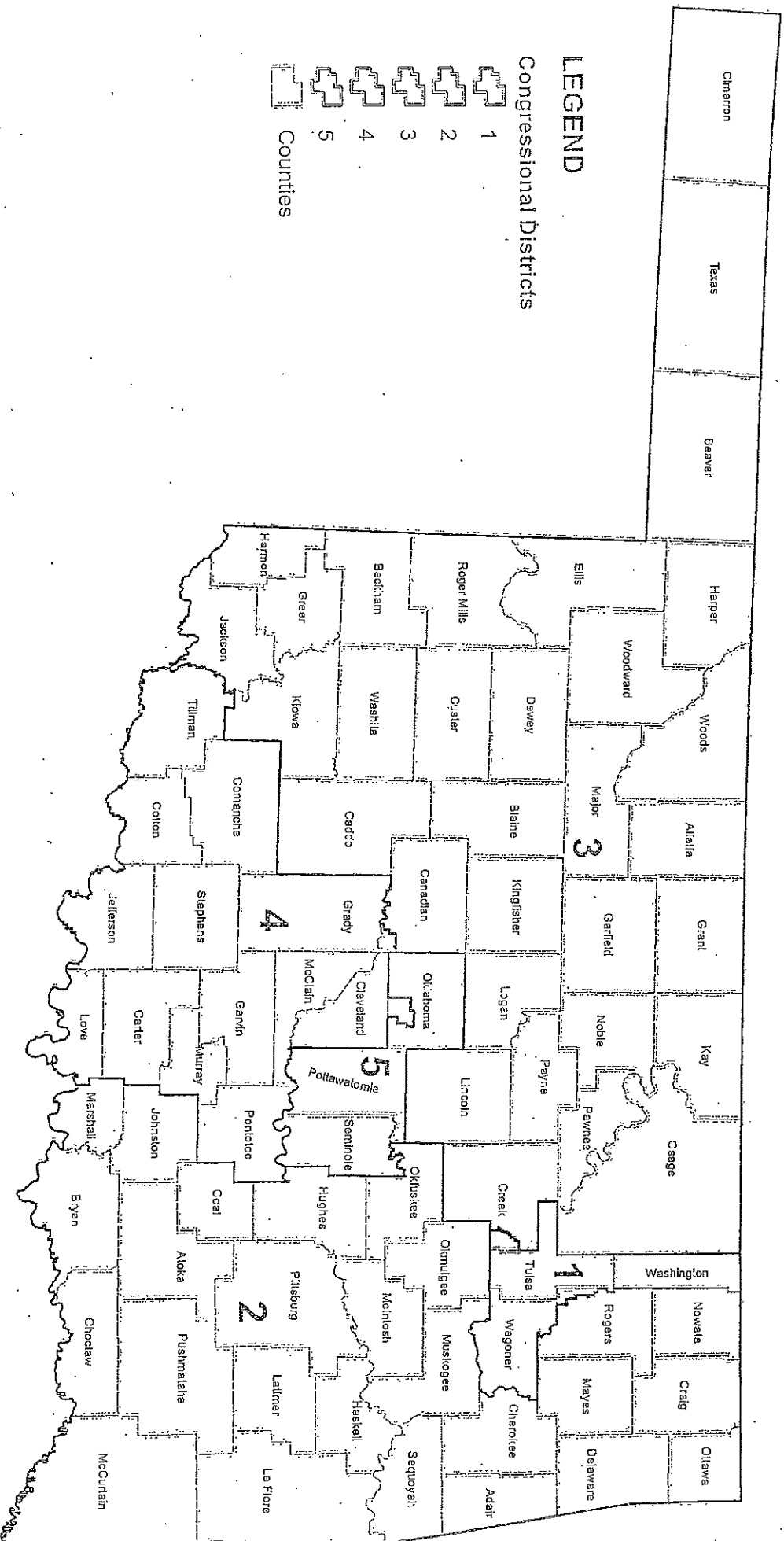
# Oklahoma Congressional Districts 2012 - 2020 Elections

## LEGEND

### Congressional Districts



Counties



0 25 50 100 Miles

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
for 20 20 - 20 21 school year

Garfield

COUNTY

Enid Public Schools

SCHOOL DISTRICT

500 S Independence Ave

SCHOOL DISTRICT MAILING ADDRESS

Enid

CITY

73701

ZIP CODE

Glenwood Elementary School

NAME OF SITE

PRINCIPAL SIGNATURE

DATE

8/27/2020

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Dr. Darrell Floyd

SUPERINTENDENT NAME (PLEASE PRINT)

dgfloyd@enidk12.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE\*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on Sept 21, 20 20

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

NOTARY

COMMISSION EXPIRATION DATE

DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number; (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGUALTION IS REQUESTED FOR:**

\_\_\_\_\_ One Year Only

☒ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

\_\_\_\_\_ of \_\_\_\_\_

**ENROLLMENT**

\_\_\_\_\_ High School

\_\_\_\_\_ Jr./Middle High

\_\_\_\_\_ Elementary

7856 District Total  
RECEIVED SEP 29 2020

DATE RECEIVED

70 O.S. 2-126

OAC \_\_\_\_\_

Library Media Spread  
NAME OF WAIVER

**A. Reason for the waiver/deregulation request (be specific).**

Enid Public Schools was unable to hire a certified Library Media Specialist for Glenwood Elementary School. The district used extensive traditional and non-traditional methods to advertise the position on the local and state levels. The school district is requesting a waiver for Sarah Lasater, who is working on her library media specialist certification and her master's degree.

This is Year 1 of a three-year plan for Ms. Lasater to gain full certification

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Ms. Lasater earned her bachelor's degree in Early Childhood from Northwestern Oklahoma State University in 2000. She has taught 3rd grade at Glenwood Elementary School for 10 years. She is currently working on her master's degree in library media from Fort Hays State University. We believe she will be an excellent addition to the library at Glenwood, and that her enthusiasm and love of literacy will ensure that the library continues to be the hub of the school's academic activity.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

We are confident that there will not be a negative impact to the district or to our students as a result of this request. Ms. Lasater's leadership in the library will be an asset to the school. We anticipate that the library will continue to be a vibrant, vital part of the learning environment for students.

This waiver request will not have a direct impact on other sites, as they are served by their own library media specialists. The other library media specialists are assisting Ms. Lasater with professional development during regular meetings and through ongoing communication. She is already networking and learning from other professionals in the district.

**D. Timeline:** Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

09/21/2020: Request for waiver to be considered/approved by the Enid Board of Education

09/22/2020: Request for waiver mailed to State Department of Education to be considered at future Board of Education meeting

04/30/2021: Deadline for evaluation of Ms. Lasater

05/01/2021: Review recommendation of Ms. Lasater's assignment for 2021-2022

05/21/2022: Coursework to be completed for the master's program at Fort Hays State University and pass the Library Media OSAT

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

There will be no financial impact to the district as a result of this waiver request.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

The plan will be evaluated through the TLE process. Ms. Lasater will be evaluated annually and observed regularly using the Library Media Specialist rubric outlined in the Tulsa Model.

**\*\* You will be contacted if more information is needed to process this request.**

### Library Media Waiver Information

**Name:** Sarah Lasater

**Building:** Glenwood

**College Attending:** Fort Hays State University

**Program Attending:** Masters in Library Media Specialist

**Approximate Graduation Date:** Fall of 2022

Signature: \_\_\_\_\_

*Sarah Lasater*



Fort Hays State University  
Unofficial Graduate Program Of Study

**Name:** Lasater Sarah Elizabeth    **Candidate For:** Master of Science in Education    **Today's Date:** 8/24/2020

**Major:** Education (Library Specialist)    **Summary Creation Date:**

**DISCLAIMER:** This is an unofficial document. An error on this form will NOT exempt you from a requirement. The final responsibility for planning a course of study and for fulfilling all university requirements rests with the student.

Education (Library Specialist)    Hours: Required: 36    Completed: 6    Status: Incomplete

Education    Hours: Required: 18    Completed: 6    Status: Incomplete

Course Required	Title	Hours	Term Completed	Course Completed	Grade	Status
AEP 800	Intro to Utilization of	3	20 Summer	AEP 800	A	Complete
AEP 803	Educational Research	3	20 Summer	AEP 803	A	Complete
AEP 855	Educational Leadership	3	20 Fall	AEP 855		In Progress
AEP 858	Data Analysis and	3				
AEP 867	Instructional Design	3				
AEP 880	Cultural Diversity	3				

Library Specialist    Hours: Required: 18    Completed: 0    Status: Incomplete

Course Required	Title	Hours	Term Completed	Course Completed	Grade	Status
LIBR 852	Selection of School	3	20 Fall	LIBR 852		In Progress
LIBR 853	Reference Retrieval	3				
LIBR 857	School Library Media	3				
LIBR 859	Library Media Supervised	3				
MIT 805	Instructional Technology	3	20 Fall	MIT 805		In Progress
READ 861	Advanced Lit for Children	3				



**Minutes of the Board of Education Regular Meeting  
Enid Public Schools**

**Independent School District #57, Garfield County, OK  
Administrative Services Center Boardroom  
500 S. Independence, Enid, OK 73701**

**Monday, September 21, 2020 - 6:00 PM**

**Invocation:**

**Enid Ministerial Alliance**

Attendance Taken at 6:00 PM

Present: 6

Absent: 1

**I. Opening**

I.A. Call to Order and Roll Call

I.B. Presentations:

I.B.1. Elementary Spotlight Pledge Leader: McKinley Elementary School,  
Kelsey Lara-Martinez

I.B.2. Presentation of Colors: Enid High School Jr. ROTC  
Presentation of Colors was by the Enid High School Jr. ROTC

I.B.3. Student Spotlight Reporter: Enid High School,  
Kevin Villalba Orozco

I.C. Recognitions:

I.C.1. Recognition of Steve Peck for his leadership in our district's Cenergistic  
Chairman's Sustainability Award

I.C.2. Recognition of Kristen Jones, LETRS Literacy Champion

I.C.3. Recognition of Dr. Todd Reilly and Staff: Chris Tarpein PA-C, Leslie  
Miller and Debbie Koinzan for providing physicals to Longfellow Middle  
School athletes

**II. Audience to Visitors**

Three (3) people signed up to speak before the board members this evening.

1. Christina Fernandez, a parent, spoke regarding re-entry. She gave her views as a parent, mostly on the use of masks, the A/B schedule and class sizes.
2. Sara Reed also addressed the board members concerning re-entry. She is concerned about possible health issues with wearing masks all day. She said children need to be in school learning, not at home.
3. Brenda Friesen, a 3rd grade teacher with the EPS district, said she does not like teaching while wearing a mask. Ms. Friesen stated it is important for her students to be able to read her facial expressions and hear her without muffled sounds. "Language learning is impaired by wearing masks and it's especially

hard for students with language difficulties, such as those who are ELL or on an IEP", she stated. She would like the mask mandate dropped in the classroom 'so teachers can do the job they were hired to do'.

### **III. Superintendent's Report:**

- III.A. Discussion then possible action (if any) on the EPS Re-Entry/COVID Plan for 2020-2021.

No action taken

- III.B. Hear Report on TPI Staffing

- III.C. Hear Report on Federal Program of Free Breakfast and Lunch through December 2020

- III.D. School Board Training here on Wednesday, September 30. Dinner at 5:30 p.m.; training from 6:00 - 9:00 p.m.

- III.E. Hear Report on Home Varsity Football Game Procedures

- III.F. Enrollment

- III.G. Enid's Advance Food Soccer Complex Architectural Renderings

### **IV. Regular Business:**

- IV.A. Discussion then possible action to approve the following consent agenda items:

- IV.A.1. Minutes of the Board of Education Regular Meeting of August 17, 2020;

- IV.A.2. Fiscal Year 2021 Encumbrances:

IV.A.2.a. General Fund Encumbrances for FY 2021 \$ 434,494.76  
(P.O. #'s 840-1071)

IV.A.2.b. General Fund Change Orders since 8/13/20 \$ (6,392.59)  
(P.O. #'s 1-839)

IV.A.2.c. Building Fund Encumbrances for FY 2021 \$ 151,380.80  
(P.O. #'s 24-39)

IV.A.2.d. Building Fund Change Orders since 8/13/20 \$ (329,504.41)  
(P.O. # 16)

IV.A.2.e. Activity Fund for Don & Gifts Enc FY 2021 \$ 3,000.00  
(P.O. #'s 15-17)

IV.A.2.f. GCEFA 2016 Rev Bond Fund Enc FY 2021 \$ 64,050.84  
(P.O. #'s 7-11)

- IV.A.3. Activity Fund Transfers:

IV.A.3.a. Transfer from the inactive Longfellow Booster Non-athletic Fund to the Longfellow Activity Fund; and

IV.A.3.b. Transfer from the inactive Waller Booster Non-athletic Fund to the Waller Activity Fund;

- IV.A.4. Fund raising requests and activity account budgets for the following accounts in the Enid Public Schools Activity Fund:

IV.A.4.a. Longfellow Middle School;

IV.A.4.b. Waller Middle School; and

- IV.A.4.c. Enid High School;
- IV.A.5. Declare numerous items as surplus property for disposal;
- IV.A.6. Approval of the Utilization Agreement with The Denny Price Family YMCA for pool and gym use;
- IV.A.7. Approval of Board Policy DAA: Nondiscrimination, to have Melissa Graddick replace David McCune as Title IX Coordinator;
- IV.A.8. MOU between Vance Air Force Base and Eisenhower Elementary School for mutual aid for the protection of life and property from fire and hazardous materials through emergency responses;
- IV.A.9. Approval of Allowable Cost and Payment Agreement with Today's Therapy Solutions to provide occupational therapy services; and
- IV.A.10. Approval to allow Dr. Floyd, as the superintendent, to enter into an agreement with a diagnostic testing company and physician for issuing orders for COVID testing when the need arises for employees and students. Cost to be covered by individual insurance and district, if necessary.

MOTION to approve the consent agenda items. This motion, made by Mr. Colin Abernathy and seconded by Mrs. Torry Turnbow, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

- IV.B. Discussion then possible action to approve the District Financial Report for August 2020.

MOTION to approve the District Financial Report for August 2020. This motion, made by Mr. Colin Abernathy and seconded by Mr. Kyle Whitehead, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

- IV.C. Discussion then possible action to approve the district's annual Estimate of Needs for Fiscal Year 2021.

MOTION to approve the district's annual Estimate of Needs for Fiscal Year 2021. This motion, made by Mrs. Amanda Phillips and seconded by Mrs. Torry Turnbow, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

- IV.D. Discussion then possible action to approve an Oklahoma State Department of Education Accreditation Waiver for library media specialist services at Glenwood Elementary School.

MOTION to approve an Oklahoma State Department of Education Accreditation Waiver for library media specialist services at Glenwood Elementary School. This motion, made by Mr. Kyle Whitehead and seconded by Mrs. Torry Turnbow, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

- IV.E. Discussion then possible action to approve adjunct instructor status, as allowed by the Oklahoma State Department of Education, for Sylvia Earhart, Enid High School foreign language.

MOTION to approve adjunct instructor status, as allowed by the Oklahoma State Department of Education, for Sylvia Earhart, Enid High School foreign language. This motion, made by Mrs. Amanda Phillips and seconded by Mrs. Torry Turnbow, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

- V. **New Business:** (Any business that has arisen that could not have been foreseen or known about at the time the regular agenda was posted.)  
O.S. Title 25, Section 311 (A) (9).

None

- VI. **Reports, Items of Information, Board Comments and/or Questions:**

VI.A. Col. Smith's Comments:

**VI.B. Board Comments and/or Questions:**

- VII. Special Meeting: Wednesday, September 30, 2020 at 6:00 p.m. in the Administrative Services Center boardroom, 500 S. Independence, Enid, OK. Dinner for board members will be at 5:30 p.m. prior to the board meeting.**
- VIII. Next Regular Meeting: Monday, October 19, 2020 at 6:00 p.m. in the Administrative Services Center boardroom, 500 S. Independence, Enid, OK.**
- IX. Discussion then possible action to approve a proposed executive session to discuss the proposed termination of Raelene King, as authorized by O.S. Title 25, Section 307 (B) (1) & (7), employment of those individuals and/or positions listed on the attached Exhibit "A" [pursuant to O.S. Title 25, Section 307 (B) (1)], the purchase or appraisal of real property [pursuant to O.S. Title 25, Section 307 (B) (3)], and pending or possible litigation [pursuant to O.S. Title 25, Section 307 (B) (4)].**

MOTION to approve recessing to executive session at 7:10 p.m. to discuss the proposed termination of Raelene King, as authorized by O.S. Title 25, Section 307 (B) (1) & (7), employment of those individuals and/or positions listed on the attached Exhibit "A" [pursuant to O.S. Title 25, Section 307 (B) (1)], the purchase or appraisal of real property [pursuant to O.S. Title 25, Section 307 (B) (3)], and pending or possible litigation [pursuant to O.S. Title 25, Section 307 (B) (4)]. This motion, made by Mrs. Torry Turnbow and seconded by Mr. Colin Abernathy, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

**X. Return from Executive Session**

Mr. Colin Abernathy announced the return to open session at 7:34 p.m. He stated all board members were present in the executive session, with the exception of Mrs. Willa Jo Fowler. Also present were Col. Anthony Smith, Dr. Darrell Floyd, Mr. Randy Rader, Mr. Dudley Darrow, Dr. Sam Robinson and Mrs. Jane Johnson. The board discussed the proposed termination of Raelene King, as authorized by O.S. Title 25, Section 307 (B) (1) & (7), employment of those individuals and/or positions listed on the attached Exhibit "A" [pursuant to O.S. Title 25, Section 307 (B) (1)], the purchase or appraisal of real property [pursuant to O.S. Title 25, Section 307 (B) (3)], and pending or possible litigation [pursuant to O.S. Title 25, Section 307 (B) (4)]. Board members took no action in executive session.

- XI. Discussion then possible action to approve to terminate or not terminate Raelene King from her employment with the Enid School District and recitation of findings of fact upon which the decision is based.**

MOTION to approve:

- (a) terminating Raelene King from her employment with the Enid School District; and
- (b) that the following findings of fact upon which the decision is based be recited:
  - 1. In a letter, postmarked August 18, 2020 ("Notice Letter") the Superintendent informed Ms. King that he was recommending that she be terminated from her employment with the school district. The Notice Letter advised Ms. King of the causes for her termination and the grounds supporting the listed causes. The Notice Letter also advised Ms. King of her rights (including her right to a hearing regarding her proposed termination before the Board of Education if she requested the hearing in writing within ten (10) working days of the postmark on the Notice Letter).
  - 2. Ms. King did not submit a written request for a hearing regarding her proposed termination before the Board of Education within ten (10) working days of the date of the postmark on the Notice Letter.
  - 3. Ms. King has waived her right to a hearing before the Board of Education regarding her proposed termination.
  - 4. The causes and grounds set out in the Notice Letter are supported by a preponderance of the evidence and are sufficient grounds for the termination of Ms. King.
  - 5. Ms. King should be terminated.

THIS MOTION, made by Mrs. Torry Turnbow and seconded by Mrs. Amanda Phillips, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

**XII. Discussion then possible action to approve those individuals and/or positions listed on the attached Exhibit "A" [pursuant to O.S. Title 25, Section 307 (B) (1)].**

MOTION to approve those individuals and/or positions listed on the attached Exhibit "A" [pursuant to O.S. Title 25, Section 307 (B) (1)]. This motion, made by Mr. Colin Abernathy and seconded by Mr. Kyle Whitehead, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

**XIII. Notification of Reassignments, Retirements and/or Resignations as Approved by the Superintendent and listed on the attached Exhibit "A" [pursuant to O.S. Title 25, Section 307 (B) (1)].**

Notification only

**XIV. Adjournment**

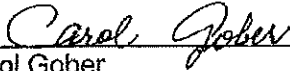
MOTION to adjourn at 7:38 p.m. This motion, made by Mr. Kyle Whitehead and seconded by Mrs. Amanda Phillips, Passed.

Mr. Colin Abernathy	Yea
Mrs. Willa Jo Fowler	Absent
Mr. Frank Nelson	Yea
Mrs. Amanda Phillips	Yea
Mr. Matt Sampson	Yea
Mrs. Torry Turnbow	Yea
Mr. Kyle Whitehead	Yea

---

Dr. Sam Robinson  
Board Clerk

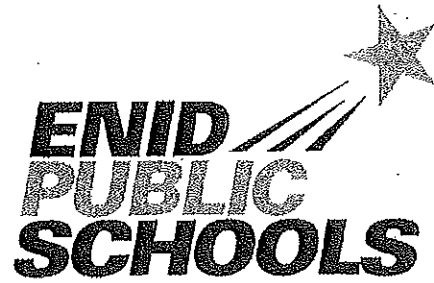
---

  
Carol Gober  
Assistant Minutes Clerk

---

Matt Sampson  
President, Board of Education

# Audience to Visitors Request List\*



Name	Topic	Organization, if any
✓ Christina Fernandez	Re entry (11)	Wife
✓ Sara Reed	Re entry	
✓ Brenda Friesen	Masks.	Teacher

\* Must be submitted at least five minutes before meeting be-

**September 21, 2020**



**Exhibit "A"**

**Approve hiring the following personnel:**

**A. Recommend Approval to Hire – Certified Temporary (Retiree Contract) (2020-2021 School Year):**

**Jeannie Hole-Special Education**

**B. Recommend Approval to Hire – Support Contract:**

Amanda Backus, Teacher Assistant – PreK  
Timothy Burns, Custodian II  
Allison Butler, Teacher Assistant – Building Instructional Support  
Matthew Claybrook, Teacher Assistant - SpEd  
Emilee Cummings, Teacher Assistant – Grant  
Mary Dawson, Childcare Teacher  
Chelsea Emerson, Teacher Assistant – SpEd  
Ciarra Hayes, LPN  
Lennis Hicks, Teacher Assistant – Building Instructional Support  
Sarah Hobbs, Teacher Assistant – Prek  
Pamela Howard, Crossing Guard  
Angela Hubbard, Federal Programs – Building Instructional Support  
Gena Ingram, Teacher Assistant - SpEd  
Gisele Jackson, Teacher Assistant – Wilson Grant  
Joleyn Nickens, Teacher Assistant - SpEd  
Mary Sheridan, Teacher Assistant – Title  
Emily Williams, Teacher Assistant – SpEd/ITV

**Notification of Reassignments, Retirements and/or Resignations as Approved by the Superintendent:**

**A. Resignations – Certified:**

**Jennifer Case-Special Education  
Nicole Sallee- Music**

**B. Retirements – Support:**

**C. Resignations – Support:**

Brian Belvin, Teacher Assistant – SpEd  
Christina Bentley, Teacher Assistant – SpEd  
Mary Booth, Teacher Assistant – SpEd  
Hope Dahlgren, Teacher Assistant – PreK  
Jaclyn Galbraith, Paraprofessional  
Deborah Ketts, Bus Driver  
Sonia Lara, Food Service

Noreena Mea, Marshallese Liaison  
Sharon Mooney, Food Service  
Ramona Nazario, Paraprofessional  
Robert Pope, Paraprofessional  
Sara Pope, Paraprofessional  
Crysta Rabe, Teacher Assistant – SpEd  
Kenna Severe, Building Instructional Support  
Brittany Stone, Childcare Teacher  
Debra Swartwood, Occupational Therapist  
Elena Villalobos, Food Service  
Tori Williams, Teacher Assistant



**Dr. Darrell G. Floyd**  
Superintendent of Schools

500 S. Independence, Enid, OK 73701 | Phone 580.366.7000 | Fax 580.366.8900  
[www.enidpublicschools.org](http://www.enidpublicschools.org) | [dgfloyd@enidk12.org](mailto:dgfloyd@enidk12.org)

---

August 24, 2020

SDE Accreditation Department  
Oliver Hodge Building  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

To whom it may concern:

Enid Public Schools is requesting an accreditation waiver for Glenwood Elementary School regarding their library media specialist, who is currently working on her master's degree and certification.

Sarah Lasater has ten years teaching experience in the third grade. She has a bachelor's degree in early childhood education from Northwestern Oklahoma State University. We are confident that her instructional expertise will greatly benefit Glenwood as a library media specialist.

She is taking classes at Fort Hays State University in the area of library media education and will complete the program, and earn her LMS certificate, by Fall of 2022. Therefore, the district is asking that this waiver be approved for three years. We will send proof of Ms. Lasater's enrollment and continued progress on an annual basis.

Thank you for your consideration.

Sincerely,

Dr. Darrell Floyd  
Superintendent