
Sovereign Community School Board

Monthly Meeting Minutes

Wednesday, June 24, 2020

<https://meet.google.com/bor-ttkw-bib>

336-754-9177 PIN: 510 711 021#

Attendees:

Kate Sultuska-Board President
Sarah Adams Cornell- Board Vice President
Jacob Tsotigh- Board Secretary
Kyla Molina- Board Member
Matt Wilson- Superintendent
Stacie Thrasher- Minutes Clerk

Absent:

N/A

Public Guest(s):


Chris Brewster


Meeting called to order by Kate Sultuska at 6:36pm.

Quorum is present and established at 6:37pm

Action Items:

- I. Motion to Amend action item IV (A) to: Motion to Approve audit conducted by Motion to approve Sanders, Bledsoe, & Hewett, CPA's LLP to conduct the 2019-2020 School Year audit with cost not to exceed \$4,000.00
 1. Motioned by: Kyla Molina
 2. Seconded: Jacob Tsotigh
 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
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- II. Motion to table the motion to approve previous meeting minutes from 2019-2020 School Year
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by: Kyla Molina
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - III. Motion for Stacie Thrasher to be 2020-2021 Encumbrance Clerk
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by: Kyla Molina
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - IV. Motion to approve to approve temporary appropriations of \$200,000 to pay TRS and other bills until budget is complete
 - 1. Motioned by: Kyla Molina
 - 2. Seconded by: Sarah Adams-Cornell
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - V. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - A. Utilities: \$15,000.00
 - B. Salaries: \$5,000.00
 - C. Rent payable to WFF/KLS II: \$3000.00
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by Kyla Molina
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - VI. Motion to amend agenda item VI.(F) to :Motion to approve the SFSDC Loan Parameters and Requirements-in regards to Sovereign Community School Board of Education, and tabling of Reorganizing and Restructuring Sovereign Community School Board to be voted on in Special Meeting.
 - A. Motion to approve amendment:
 - 1. Motioned by: Jacob Tsotigh
 - 2. Seconded by: Kate Sultuska
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None

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- c) Motion passes
 - VII. Motion at approve amended item VI (F)
 - 1. Motioned by Kyla Molina
 - 2. Seconded by Jacob Tsotigh
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - VIII. Motion to enter Executive Session
 - 1. Motioned by Kyla Molina
 - 2. Seconded by Sarah Adams-Cornell
 - B. Motion to invite Chris Brewster into Executive Session
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by: Kate Sultuska
 - a) Vote
 - (1) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - (2) Nays: None
 - (3) Motion passes
 - (4) Executive Session entered at 7:59pm
 - IX. Motion to exit Executive Session
 - 1. Motioned by: Kyla Molina
 - 2. Seconded by: Sarah Adams-Cornell
 - 3. Executive Session ended at 9:54pm
 - X. Motion to adjourn
 - 1. Motioned by: Kyla Molina
 - 2. Seconded by: Sarah Adams-Cornell
 - a) Vote
 - (1) Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - (2) Nays: None
 - (3) Absent from vote: Jacob Tsotigh
 - (4) Motion Passes
 - XI. Meeting adjourned at 9:56

Sovereign Community School Board of Education

Regular School Board Meeting

<https://meet.google.com/bor-ttkw-bib>

336-754-9177 PIN: 510 711 021#

July 2, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

In accordance with Sovereign Community School public comment, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email stacie.thrasher@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, July 1, 2020.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Superintendent Report
 - A. Enrollment Update
 - B. Facility Update
 - C. Staff Update
 - D. COVID-19 discussions
- V. Financial Reporting
 - A. Current Balances
 - B. Current Bills for July 2020
- VI. Action Items
 - A. Motion to approve Sanders, Bledsoe, & Hewett, CPA's LLP to conduct the 2019-2020 School Year audit
 - B. Motion to approve previous meeting minutes from 2019-2020 School Year
 - C. Motion for Stacie Thrasher to be 2020-2021 Encumbrance Clerk
 - D. Motion to approve to approve temporary appropriations of \$200,000 to pay TRS and other bills until budge is complete
 - E. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - 1. Utilities: \$15,000.00
 - 2. Salaries: \$5,000.00
 - 3. Rent payable to WFF/KLS II: \$3000.00

- F. Motion to approve the SFSDC Loan Parameters and Requirements-in regards to Sovereign Community School Board of Education reorganization and restructuring presented by Chris Brewster/Brooks Levonitis
- VII. New Business that did not make the agenda prior to posting.
- VIII. Adjourn



Sovereign Community School Board

Regular Scheduled Meeting

Thursday, January 9, 2020

12600 N. Kelley Avenue

Oklahoma City, OK 73131

Attendees:

Sarah Adams Cornell- Board Vice President

Jacob Tsotigh- Board Secretary

Kate Sultuska- Board Member

Matt Wilson- Principal/Superintendent

Stacie Thrasher- Minutes Clerk

Absent:

Phil Gover- Board President

Kyla Molina- Board Member

Public Guests:

Macktima family

Candace Keah-tigh

Meeting called to order by Sarah Adams Cornell at 6:36pm.

Quorum is present and established at 6:37pm.

Action Items

- I. Agenda item 4: Motion to Review and Approve previous meeting's minutes
 - A. Motion agenda item 4 to be tabled by Sarah Adams-Cornell
 - B. Seconded by Jacob Tsotigh
 - C. Vote:
 1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, and Kate Sultuska
 2. Nays: None

- D. Motion Passes
- II. Agenda item 5: Motion to approve current agenda
 - A. Motioned by Jacob Tsotigh
 - B. Seconded by Kate Sultuska
 - C. Vote:
 - 1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska
 - 2. Nays: None
 - D. Motion Passes
- III. Agenda item 6A-G: Motion to approve Superintendent Reports
 - A. Motioned by Kate Sultuska
 - B. Seconded by Jacob Tsotigh
 - C. Vote:
 - 1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska
 - 2. Nays: None
 - D. Motion Passes
- IV. Agenda item 7: Motion to table Treasurer's Report
 - A. Motioned by Jacob Tsotigh
 - B. Seconded by Kate Sultuska
 - C. Vote:
 - 1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska
 - 2. Nays: None
 - D. Motion Passes
- V. Agenda item 8: Motion to table 2020-2021 School Academic Calendar
 - A. Motioned by Jacob Tsotigh
 - B. Seconded by Kate Sultuska
 - C. Vote:
 - 1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska
 - 2. Nays: None
 - D. Motion Passes
- VI. Agenda item 9: Motion to table Kendra Clements as Policy Writer and Contact for said policies
 - A. Motioned by Jacob Tsotigh
 - B. Seconded by Kate Sultuska
 - C. Vote:
 - 1. Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska
 - 2. Nays: None
 - D. Motion Passes
- VII. Agenda item 10: Motion to table a paid contract for Kendra Clements for policy work negotiated by Matt Wilson
 - A. Motioned by Jacob Tsotigh
 - B. Seconded by Kate Sultuska
 - C. Vote:
 - 1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska

2. Nays: None

D. Motion Passes

VIII. Agenda item 11: Motion to approve Matt Wilson as Superintendent role and duties backdating to July 1, 2019 including and not limited to all finances and banking account statements, all school staff and faculty hiring negotiations with negotiations brought to the School Board of Education for approval, all Oklahoma State and Federal Reporting approval, and other duties.

A. Motioned by Jacob Tsotigh

B. Seconded by Kate Sultuska

C. Vote:

1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska

2. Nays: None

D. Motion Passes

IX. Agenda item 12: Motion to approve Stacie Thrasher as Child Nutrition Manager.

A. Motioned by Jacob Tsotigh

B. Seconded by Kate Sultuska

C. Vote:

1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska

2. Nays: None

D. Motion Passes

X. Agenda item 13: Motion to approve Matt Wilson signature authority over all school and campus functions before, during, and after school hours including but not limited to school athletics, fundraisers, and community events.

A. Motioned by Jacob Tsotigh

B. Seconded by Kate Sultuska

C. Vote:

1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska

2. Nays: None

D. Motion Passes

XI. Agenda item 14: Motion to approve access to financial records, statements and accounts to Stacie Thrasher in order to complete Encumbrance Clerk duties, complete lists of Purchase Orders, matching CSP reimbursement items, accreditation items, for all auditing reasons, and balancing of Vendor files.

A. Motioned by Kate Sultuska

B. Seconded by Jacob Tsotigh

C. Vote:

1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska

2. Nays: None

D. Motion Passes

XII. Motion to adjourn

A. Motioned by Kate Sultuska

B. Seconded by Jacob Tsotigh

C. Vote:

1. Ayes: Sarah Adams-Cornell, Jacob Tsotigh, Kate Sultuska
2. Nays: None

D. Motion Passes

Sovereign Community School Board Special Meeting

Thursday, February 13, 2020

12600 N. Kelley Avenue

Oklahoma City, OK 73131

Attendees:

Phil Gover- Board President

Sarah Adams Cornell- Board Vice President

Jacob Tsotigh- Board Secretary

Kyla Molina- Board Member

Matt Wilson- Principal/Superintendent

Stacie Thrasher- Minutes Clerk

Absent:

Kate Sultuska- Board Member

Public Guest(s):

Andy Evans

Pat McKinstry

Torii Andrews

Carrie Lehi

Candace Keah-tigh

Maria Bartlett

Kendra Clements

Kimberly Shook

Carol Perkins

Meeting called to order by Stacie Thrasher at 6:43pm.

Quorum is present and established at 6:44pm

In accordance with Sovereign Community School public comment individuals that are signed in prior to the start of the board meeting will be allowed five minutes to make comments to the board. The board will not remark or respond to comments in this meeting.

Public Comments:

The board heard public comments that met the criteria to speak. Comments were made by:

1. Maria Bartlett at 1 minute and 6 seconds
2. Kendra Clements at 1 minute and 27 seconds
3. Carrie Lehi at 3 minutes and 20 seconds
4. Candace Keah-tigh at 2 minutes and 28 seconds
5. Torii Andrews at 2 minutes and 2 seconds
6. Kimberly Shook at 2 minutes and 41 seconds

Action Items

- I. Consent Agenda items. In agenda, items i-iv to approve, disapprove, or table items individually, or as a whole .
 - A. Item 1(i): Motion to amend January 9, 2020 minutes to correct the 2020-2021 School calendar motion to table and move to approval
 1. Motioned by: Sarah Adams-Cornell
 2. Seconded: Kyla Molina
 3. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kyla Molina, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - B. Item 2(ii), 3(iii), and 4(iv): Motion to approve the following items- 501(c)3 encumbrance for \$600, Finance Report, and Report on Sovereign Business Practices and proposed administrative solutions
 1. Motioned by: Sarah Adams-Cornell
 2. Seconded: Jacob Tsotigh
 3. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kyla Molina, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
- II. Agenda Item 5, motion to approve Superintendent's Report
 1. Motioned by: Sarah Adams-Cornell
 2. Seconded: Kyla Molina
 3. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kyla Molina, Jacob Tsotigh
 - b) Nays: None



c) Motion Passes

III. Agenda Item 6, motion to approve 2020-2021 School Calendar

1. Motioned by: Sarah Adams-Cornell
2. Seconded: Kyla Molina
3. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kyla Molina, Jacob Tsotigh
 - b) Nays: None
 - c) Motion passes

IV. Agenda Item 9, motion to adjourn

1. Motioned by: Jacob Tsotigh
2. Seconded: Sarah Adams-Cornell
3. Vote
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kyla Molina, Jacob Tsotigh
 - b) Nays: None
 - c) Motion passes

Meeting adjourned at 9:48pm

Sovereign Community School Board Special Meeting

Wednesday, February 19, 2020

Southern Oaks Library Study Room B

6900 S. Walker Ave

Oklahoma City, OK 73131

Attendees:

Sarah Adams Cornell- Board Vice President

Jacob Tsotigh- Board Secretary

Kyla Molina- Board Member

Kate Sultuska- Board Member

Stacie Thrasher- Minutes Clerk

Absent:

Phil Gover- Board President

Matt Wilson- Superintendent

Public Guest(s):


Carrie Lehi

Meeting called to order by Stacie Thrasher at 6:17pm.

Quorum is present and established at 6:18pm

Action Items

- I. Consent Agenda items. In agenda, items i-iv to approve, disapprove, or table items individually, or as a whole .
 - A. Item (a): Motion to table the approval of minutes of the February 13, 2020 Special Meeting Minutes
 1. Motioned by: Kate Sultuska
 2. Seconded: Jacob Tsotigh
 3. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh

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- b) Nays: None
 - c) Motion Passes
 - B. Item (b): Motion to approve and access services of Teacher Retirement Services (TRS) and to be shown in minutes
 - 1. Motioned by: Kate Sultuska
 - 2. Seconded: Jacob Tsotigh
 - 3. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - C. Item (c): Motion to approve Carrie Lehi to complete and submit the Gardening grant, and follow up with the Board regarding the grant's status; let the minutes show that all items purchased through the grant are property of Sovereign Community School and that any costs outside of the grant, will be encumbered by any other grants Ms. Lehi obtains
 - 1. Motioned by: Jacob Tsotigh
 - 2. Seconded: Kyla Molina
 - 3. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - D. Item (d): Motion to approve Alma Suke hourly wage as discerned by Matt Wilson to be paid no more than 6 hours per week to help with janitorial and custodial duties.
 - 1. Motioned by: Kate Sultuska
 - 2. Seconded: Kyla Molina
 - 3. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - II. Agenda Item 6, motion to adjourn
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded: Kate Sultuska
 - 3. Vote
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion passes

Meeting adjourned at 6:48pm

Sovereign Community School Board

Special Meeting Minutes

Wednesday, March 18, 2020

Sovereign Community School-Admin Building

12600 N. Kelley Avenue

Oklahoma City, OK 73131

Attendees:

Phil Gover- Board President

Sarah Adams Cornell- Board Vice President

Jacob Tsotigh- Board Secretary

Kyla Molina- Board Member

Kate Sultuska- Board Member

Matt Wilson- Superintendent

Stacie Thrasher- Minutes Clerk

Absent:

None

Public Guest(s):

None

Meeting called to order by Stacie Thrasher at 7:36pm.

Quorum is present and established at 7:37pm

Action Items

- I. Motion to move funds from Activity Fund amount of \$10,000.00 into General Fund due to a check being deposited into Activity Fund instead of General Fund .
 - A. Motioned by: Jacob Tsotigh
 - B. Seconded: Kate Sultuska
 1. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh

- b) Nays: None
- c) Motion Passes

- II. Motion to move into Executive Session with Matt Wilson being asked to be present
 - A. Motioned by: Sarah Adams-Cornell
 - B. Seconded: Jacob Tsotigh
 - C. Executive Session entered in at 9:23pm
- III. Motion to close Executive Session
 - A. Motioned by: Jacob Tsotigh
 - B. Seconded: Kate Sultuska
 - 1. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - d) Executive Session closed at 10:22pm
- IV. Motion to establish Financial Exigency
 - A. Motioned by: Jacob Tsotigh
 - B. Seconded: Kate Sultuska
 - 1. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
- V. Motion to Adjourn
 - A. Motioned by: Jacob Tsotigh
 - B. Seconded: Sarah Adams-Cornell
 - 1. Vote:
 - a) Ayes: Phil Gover, Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - 2. Meeting adjourned at 10:24pm

Sovereign Community School Board

Special Meeting Minutes

Friday, March 27, 2020

Internet Conferencing/Telephone Conferencing

712-451-0666

Passcode: 386543

Attendees:

Sarah Adams Cornell- Board Vice President

Jacob Tsotigh- Board Secretary

Kyla Molina- Board Member

Kate Sultuska- Board Member

Matt Wilson- Superintendent

Stacie Thrasher- Minutes Clerk

Absent:

Phil Gover- Board President

Public Guest(s):

Maria Bartlett

Brent Bushey

Kimberly Shook


Meeting called to order by Stacie Thrasher at 6:38pm.

Quorum is present and established at 6:39pm

Let the minutes reflect a pause in the meeting to change the conferencing line to 405-551-8485 from 6:51pm-6:53pm.

Action Items

- I. Motion to accept letter of resignation via email from Phil Gover as Board President
 - A. Motioned by: Kyla Molina
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- B. Seconded: Kate Sultuska
 - 1. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - II. Motion to approve furlough the following employees of Sovereign Community School to allow for Unemployment Benefits: Kendra Clements, Jeremy Johnson, Carrie Lehi, Carol Perkins, and Kimberly Shook
 - A. Motioned by: Kate Sultuska
 - B. Seconded: Jacob Tsotigh
 - 1. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - III. Motion to approve layoff of Una Brown to allow for Unemployment Benefits and is rehirable for school year 2020-2021
 - A. Motioned by: Jacob Tsotigh
 - B. Seconded: Kate Sultuska
 - 1. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh
 - b) Abstain: Kyla Molina
 - c) Nays: None
 - d) Motion Passes
 - IV. Motion to approve Kate Sultuska as Sovereign Community School Board of Education President
 - A. Motioned by: Sarah Adams-Cornell
 - B. Seconded: Kyla Molina
 - 1. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - V. Motion to Adjourn
 - A. Motioned by: Kate Sultuska
 - B. Seconded: Sarah Adams-Cornell
 - 1. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh
 - b) Nays: None
 - c) Motion Passes
 - 2. Meeting adjourned at 9:32pm

Sovereign Community School

Board Meeting Minutes

Saturday, March 28, 2020

Via Telecommunications

712-451-0666

Passcode: 386543

Attendees:

Kate Sultuska- Board President

Sarah Adams Cornell- Board Vice President

Kyla Molina- Board Member

Stacie Thrasher- Minutes Clerk

Absent:

Jacob Tsotigh- Board Secretary

Matt Wilson- Superintendent

Meeting called to order by Sarah Adams-Cornell at 1:06pm

Quorum is present and established at 1:06pm

Action Items

1. Motion to change verbiage from furlough to layoffs as pertains to those affected in the March 27, 2020 Special Meeting
 - a. Motioned by: Kyla Molina
 - b. Seconded: Sarah Adams-Cornell
 - i. Vote
 1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Kyla Molina
 2. Nays: None
 3. Motions Passes
 2. Motion to adjourn meeting
 - a. Motioned by: Kyla Molina
 - b. Seconded: Sarah Adams-Cornell
 - i. Vote
 1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Kyla Molina
 2. Nays: None
 3. Motion Passes
 - c. Meeting adjourned at 1:10pm
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Sovereign Community School

Monthly Board Meeting Minutes

Thursday, April 2, 2020

Via Telecommunications

Attendees:

Kate Sultuska- Board President
Sarah Adams Cornell- Board Vice President
Jacob Tsotigh- Board Secretary
Kyla Molina- Board Member
Matt Wilson- Superintendent
Stacie Thrasher- Minutes Clerk

Absent:

N/A

Guests:

Brent Bushey

Meeting called to order by Stacie Thrasher at 6:34pm

Quorum is present and established at 6:35pm

Action Items

1. Motion to table Agenda V; which states "Discussion and Vote to offer Financial Officer of the Sovereign Community School Board of Education to Jay Jenkins."
 - a. Motioned by: Sarah Adams-Cornell
 - b. Seconded: Kyla Molina
 - i. Vote
 1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Kyla Molina, and Jacob Tsotigh
 2. Nays: None
 3. Motions Passes
 2. Motion to adjourn meeting
 - a. Motioned by: Sarah Adams-Cornell
 - b. Seconded: Jacob Tsotigh
 - i. Vote
 1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Kyla Molina and Jacob Tsotigh
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2. Nays: None
 3. Motion Passes
- c. Meeting adjourned at 8:47pm

Sovereign Community School Special Board Meeting Minutes

Tuesday, April 14, 2020

Via Telecommunications:

Google Hangouts Meet

720-457-6289 PIN: 866 816 257#

Attendees:

Kate Sultuska- Board President

Sarah Adams Cornell- Board Vice President

Jacob Tsotigh- Board Secretary

Kyla Molina- Board Member

Matt Wilson- Superintendent

Stacie Thrasher- Minutes Clerk

Guest Speaker:

Chris Brewster-Santa Fe South Schools Superintendent

Members of Sovereign Community Schools students, staff, families, and supporters

Meeting called to order by Stacie Thrasher at 6:37pm

Quorum is present and established at 6:43pm

Action Items

1. Motion to Approve the merger of Sovereign Community School District with Santa Fe South School District and to allow Chris Brewster to move forward with next steps, regarding the merger.
 - a. Motioned by: Sarah Adams-Cornell
 - b. Seconded: Kyla Molina
 - i. Vote
 1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 2. Nays: None
 3. Motions Passes
 2. Motion to adjourn meeting
 - a. Motioned by: Kyla Molina
 - b. Seconded: Jacob Tsotigh
 - i. Vote
-



1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 2. Nays: None
 3. Motion Passes
- c. Meeting adjourned at 9:09pm

Sovereign Community School Board

Special Meeting Minutes

Sunday, May 3, 2020

Internet Conferencing/Telephone Conferencing

520-955-8911

Passcode: 949 735 776#

Attendees:

Kate Sultuska- Board President

Sarah Adams Cornell- Board Vice President

Jacob Tsotigh- Board Secretary

Kyla Molina- Board Member

Matt Wilson- Superintendent

Stacie Thrasher- Minutes Clerk

Absent:

N/A

Public Guest(s):

N/A

Meeting called to order by Kate Sultuska at 6:04pm.

Quorum is present and established at 6:04pm

Action Items

- I. Motion to accept update Bylaws
 - A. Motioned by: Jacob Tsotigh
 - B. Seconded: Kyla Molina
 1. Vote:
 - a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh

- b) Nays: None
- c) Motion Passes

II. Motion to update Articles of Incorporation

A. Motioned by: Sarah Adams-Cornell

B. Seconded: Jacob Tsotigh

1. Vote:

- a) Ayes: Sarah Adams-Cornell, Kyla Molina, Kate Sultuska, Jacob Tsotigh
- b) Nays: None
- c) Motion Passes

III. Motion to approve Matt Wilson authority and signature for approval for all matters relating to Sovereign Community School.

A. Motioned by: Kyla Molina

B. Seconded: Sarah Adams-Cornell

1. Vote:

- a) Ayes: Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh, Kyla Molina
- b) Nays: None
- c) Motion Passes

IV. Motion to Adjourn

A. Motioned by: Sarah Adams-Cornell

B. Seconded: Kyla Molina

1. Vote:

- a) Ayes: Sarah Adams-Cornell, Kate Sultuska, Jacob Tsotigh
- b) Nays: None
- c) Motion Passes

2. Meeting adjourned at 6:09pm

Sovereign Community School Board of Education

Special Board Meeting via Internet Conference/Phone Call

<https://meet.google.com/gzf-nyxr-dfs>

470-208-3550 PIN: 990 463 885#

May 14, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

I. Call to Order- 6:34pm

Roll Call

Kate Sultuska - Present

Jacob Tsotigh- Present

Kyla Molina - Absent

Sarah Adams-Cornell - Present

II. Establish Quorum

Quorum established

III. Motion to end the lease of school bus and make a one time payment of \$77,607.45 to purchase outright.

Jacob moves, Sarah seconds and all present vote in favor.

IV. Motion to approve Stacie Thrasher to update online bank access.

Sarah moves, Jacob seconds and all present vote in favor.

Announcement: Food boxes will be delivered to school tomorrow from 8-10am and distributed to families on Wed and Thurs from 1-7p.

V. Motion to Adjourn- 6:51pm

Jacob moves, Sarah seconds and all present vote in favor.

Sovereign Community School Board

Monthly Meeting

Thursday, June 4, 2020

[Google Video Conferencing Link](#)

1-541-600-2350 PIN: 560 970 305#

Attendees:

Kate Sultuska- Board President
Sarah Adams Cornell- Board Vice President
Jacob Tsotigh- Board Secretary
Kyla Molina- Board Member
Matt Wilson- Superintendent
Stacie Thrasher- Minutes Clerk

Absent:

Public Guest(s):

Brent Bushey

Meeting called to order by Kate Sultuska at 6:38pm.

Quorum is present and established at 6:39pm

In accordance with Sovereign Community School public comment individuals that are signed in prior to the start of the board meeting will be allowed five minutes to make comments to the board. The board will not remark or respond to comments in this meeting.

Public Comments:

None

Action Items:

- I. Motion to enter Executive Session about Personnel Complaint received via email.
 1. Motioned by: Sarah Adams-Cornell
 2. Seconded: Kyla Molina
 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - d) Executive Session begins at 7:30pm
- II. Motion to close Executive Session about Personnel Complaint received via email
 - A. Motioned by: Kate Sultuska
 - B. Seconded by: Kyla Molina
 1. Executive Session ends at 7:50pm
- III. Motion to adjourn
 - A. Motioned by: Jacob Tsotigh
 - B. Seconded by: Kyla Molina
 1. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c)

Meeting adjourned at 7:54pm

Sovereign Community School Board

Special Meeting

Wednesday, June 24, 2020

<https://meet.google.com/qck-nbaq-kwc>

+1 574-221-0032 PIN: 296 973 835#

Attendees:

Sarah Adams Cornell- Board Vice President
Jacob Tsotigh- Board Secretary
Kyla Molina- Board Member
Matt Wilson- Superintendent
Stacie Thrasher- Minutes Clerk

Absent:

Kate Sultuska-Board President

Public Guest(s):

none

Meeting called to order by Sarah Adams-Cornell at 7:35pm.

Quorum is present and established at 7:35pm

Action Items:

- I. Motion to Approve 2020-2021 School Year Opening Plan.
 1. Motioned by: Kyla Molina
 2. Seconded: Jacob Tsotigh
 3. Vote
 - a) Ayes: Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - II. Motion to adjourn
 - A. Motioned by: Jacob Tsotigh
-



- B. Seconded by: Kyla Molina
 - 1. Motion Passes

Meeting adjourned at 9:04pm

Sovereign Community School Board of Education

Regular School Board Meeting

<https://meet.google.com/bor-ttkw-bib>

336-754-9177 PIN: 510 711 021#

July 2, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

In accordance with Sovereign Community School public comment, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email stacie.thrasher@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, July 1, 2020.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Superintendent Report
 - A. Enrollment Update
 - B. Facility Update
 - C. Staff Update
 - D. COVID-19 discussions
- V. Financial Reporting
 - A. Current Balances
 - B. Current Bills for July 2020
- VI. Action Items
 - A. Motion to approve Sanders, Bledsoe, & Hewett, CPA's LLP to conduct the 2019-2020 School Year audit
 - B. Motion to approve previous meeting minutes from 2019-2020 School Year
 - C. Motion for Stacie Thrasher to be 2020-2021 Encumbrance Clerk
 - D. Motion to approve to approve temporary appropriations of \$200,000 to pay TRS and other bills until budge is complete
 - E. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - 1. Utilities: \$15,000.00
 - 2. Salaries: \$5,000.00
 - 3. Rent payable to WFF/KLS II: \$3000.00

- F. Motion to approve the SFSDC Loan Parameters and Requirements-in regards to Sovereign Community School Board of Education reorganization and restructuring presented by Chris Brewster/Brooks Levonitis
- VII. New Business that did not make the agenda prior to posting.
- VIII. Adjourn



BLEDSON, HEWETT & GULLEKSON
CERTIFIED PUBLIC ACCOUNTANTS, LLP

Eric M. Bledsoe, CPA
Jeffrey D. Hewett, CPA
Christopher P. Gullekson, CPA

P.O. BOX 1310 • 101 N. MAIN ST. • BROKEN ARROW, OK 74013 • (918) 449-9891 • (800) 522-3831 • FAX (918) 449-9779

June 29, 2020

Dear Client:

Enclosed are two items regarding your 2019-20 fiscal year audit – 1) a one-page contract for the State Department of Education, and 2) a 2019-20 engagement letter. Please follow the instructions below to facilitate these documents.

- 1) Have your Board of Education “Approve the 2019-20 audit contract and engagement letter with Sanders, Bledsoe and Hewett”.
- 2) Board president and clerk should sign the one-page contract. The superintendent can sign the engagement letter.
- 3) Make a photocopy of the contract for your files and/or minutes.
- 4) Send the original, signed contract and the signed copy of the engagement letter back to our office.
- 5) Upon receiving these items, we will make copies for our files and send the contract to the State Department of Education.

Please contact our office if you have any questions regarding this issue. We appreciate your business and look forward to serving you in the future.

Respectfully,

Eric, Jeff & Chris



BLEDSON, HEWETT & GULLEKSON
CERTIFIED PUBLIC ACCOUNTANTS, LLP

Eric M. Bledsoe, CPA
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Christopher P. Gullekson, CPA

P.O. BOX 1310 • 101 N. MAIN ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

June 29, 2020

Mr. Phil Gover, Superintendent
Sovereign Community School
12600 N. Kelley Ave.
Oklahoma City, OK 73131

We are pleased to offer our bid and to confirm our understanding of the services we are to provide Sovereign Community School(the District) for the year ended June 30, 2020. We will audit the financial statements – regulatory basis of the governmental activities, which collectively comprise the basic financial statements of the District, as of and for the year ended June 30, 2020. We understand the financial statements will be presented in accordance with a financial reporting model, and prepared using a regulatory basis of accounting, as prescribed by the Oklahoma State Department of Education.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion or any assurance.

- State Auditor and Inspector's filing fee for your 2019-20 audit report
- Presentation of the 2019-20 audit report to your Board of Education
- Supplemental Appropriations, as needed
- Preparation of 2019-20 Schedule of Expenditures of Federal Awards
- Unlimited toll-free telephone consultation throughout the year with District personnel relating to any matter of concern

Supplementary information accompanies the District's financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the third paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies, and is not intended to be and should not be used by anyone other than these specified parties. If during the audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal control, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the government activities, each major fund, and the aggregate remaining fund information of the District in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or government regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, fund sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Controls

Our audits will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Sanders, Bledsoe & Hewett, CPAs, LLP, and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to Oklahoma State Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Sanders, Bledsoe & Hewett, CPAs, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oklahoma State Department of Education, U. S. Department of Education and Office of Management and Budget. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.


Mr. Phil Gover
Sovereign Community School
Page 6

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$4,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report and letter of comment is available on our website, www.sbhauditors.com.

We appreciate the opportunity to be of service to Sovereign Community School and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



Sanders, Bledsoe & Hewett
Certified Public Accountants, LLP

RESPONSE

This letter correctly sets forth the understanding of Sovereign Community School.

By: _____

Title: _____

Date: _____



BLEDSON, HEWETT & GULLEKSON
CERTIFIED PUBLIC ACCOUNTANTS, LLP

Eric M. Bledsoe, CPA
Jeffrey D. Hewett, CPA
Christopher P. Gullekson, CPA

P.O. BOX 1310 • 101 N. MAIN ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

June 29, 2020

Staci Thrasher
Sovereign Community School
12600 North Kelley Ave
Oklahoma City, OK 73131

Dear Stacie:

We appreciate this opportunity to submit a bid for auditing services for the 2019-20 fiscal year for the Sovereign Community Charter School District.

Our firm currently audits about 135 school districts in Oklahoma, making us the largest school auditing firms in the state by a rather wide margin. As you can see by the following page, we audit school districts of all sizes, which we believe give us a unique perspective during the audit process. Our partners have over 50 years in combined experience in school auditing and finance. In addition to school districts, we also audit several rural water districts, and prepare some county budgets. Our office is located in downtown Broken Arrow, where we have currently been for 13 years. Our staff consists of six full-time accountants and an administrative assistant. During most engagements, you would be visited by at least one partner (CPA) and staff members. I have attached a listing of several of the school districts which we currently serve. Please feel free to contact any of these schools and inquire about our services.

In addition to your audit report for 2019-20, we will provide the application for temporary appropriations (if needed), preparation of the 2020-21 Estimate of Needs (if needed), presentation of the audit to the Board of Education, filing all required financial documents and fees to the Oklahoma State Department of Education, the State Auditor and Inspector's Office and the Federal Audit Clearinghouse (if applicable). Along with these services, we also offer unlimited toll-free telephone consultation and assistance with any other items that you may need throughout the year (such as supplemental appropriations, fund balance projections, etc.). **Our bid for performing these services would not exceed \$4,000.**

We also offer treasury services, agreed upon procedures engagements, fund balance projections, budget analysis and training. If you have interest in any of these services, please call, so we may discuss further.

Please contact our office if you approve of this agreement, and we can mail you a copy of an engagement letter and the audit contract. Also, if you would like further information about our firm, we would be happy to comply in any fashion.

Respectfully,

Christopher P. Gullekson, CPA

Sanders, Bledsoe Hewett, CPAs
Educational Client List

Adair Co.

Attis

Atoka Co.

Atoka
Cassida
Lane
Strinatown
Harmon

Beaver Co.

Beaver
Corban

Bryan Co.

Silo
Benninton
Calera
Cococree
Caddo
Choctaw Nation County
Grant

Caddo Co.

Anadarko

Canadian Co.

Mustang

Carter Co.

Casson
Wilson

Cherokee Co.

Hbert
Norwood

Choctaw Co.

Chicklawson Treas
Hoo

Cimarron Co.

Dees
Elt
Boise City

Cleveland Co.

Moore
Little Ape

Coal Co.

Coalate
Cottonwood

Comanche Co.

Bison
Lin
Indianola
Sterlin

Cotton Co.

Bipastre

Creek Co.

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Delaware Co.

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Garvin Co.

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Sovereign Community School Board of Education

Special School Board Meeting Agenda

<https://meet.google.com/gpg-hkvn-dda>

385-404-0967 PIN: 867 053 985#

July 9, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

In accordance with Sovereign Community School public comment, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email stacie.thrasher@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, July 8, 2020.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Action Items
 - A. ** Item changed from original agenda posting
 - 1. Discussion and Motion to approve Motion to approve slate of proposed board nominees.
 - B. Motion to approve 2020-2021 Budget with ability to adjust as Federal Funds are known and Fundraising Funds are made available
 - C. Motion to approve previous meeting minutes from July 2, 2020
 - D. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - 1. Auditor: \$4,000.00
 - 2. Google Enterprise: \$2,100.00
 - 3. Curriculum: \$2,000.00
 - 4. Classroom supplies: \$2,000.00
 - 5. Keystone Foodservice Provider: \$15,000
 - E. Motion to vote on Amended action item IV (A) from July 2, 2020 Monthly Meeting: Motion to Approve audit conducted by Motion to approve Sanders, Bledsoe, & Hewett, CPA's LLP to conduct the 2019-2020 School Year audit with cost not to exceed \$4,000.00
- V. Adjourn

Sovereign Community School Board Special Meeting

Thursday, July 9, 2020

<https://meet.google.com/qck-nbaq-kwc>

385-404-0967 PIN: 867 053 985#

Attendees:

Kate Sultuska-Board President
Sarah Adams Cornell- Board Vice President
Kyla Molina- Board Member
Matt Wilson- Superintendent
Stacie Thrasher- Minutes Clerk

Absent:

Public Guest(s):


Jaime Gua
Georgia Harjo
Carol Perkins
Dianne Schaff


Meeting called to order by Kate Sultuska at 6:35pm.

Quorum is present and established at 6:36pm

Action Items:

- I. Let the minutes reflect the Jacob Tsotigh voluntarily resigned from his roll Board Secretary
 - II. Public Comment
 - A. Carol Perkins spoke for 5 minutes
 1. Board response was 1 minute 57 seconds
 - B. Dianne Schaff spoke for 4 minutes 57 seconds
-

- 
1. Board response was 1 minute 50 seconds
 - III. Motion to approve the following new board members and roles
 1. Jaime Gua- Board Vice President
 2. James McSpadden- Board Treasurer
 3. Summer Wesley- Board Secretary
 4. Tahnee Growingthunder- Board Seat Member #1
 5. Sarah Adams-Cornell- Board Seat Member #2
 6. Kyla Molina- Board Seat Member #3
 7. Dianne Schaff- Board Seat Member #4
 8. Georgia Harjo- Student Seat and NON Voting Member
 - a) Motioned by: Sarah Adams-Cornell
 - b) Seconded by: Kyla Molina
 - (1) Vote:
 - (a) Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - c) Nays: None
 - d) Motion passes
 - IV. Motion to approve 2020-2021 Budget with ability to adjust as Federal Funds are known and Fundraising Funds are made available
 - A. Motioned by: Kyla Molina
 - B. Seconded by Sarah Adams-Cornell
 1. Vote:
 2. Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 3. Nays: None
 4. Motion Passes
 - V. Motion to approve previous meeting minutes from July 2, 2020
 - A. Motioned by: Sarah Adams-Cornell
 - B. Seconded by: Kyla Molina
 1. Vote:
 2. Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 3. Nays: None
 4. Motion Passes
 - VI. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - A. Auditor: \$4,000.00
 - B. Google Enterprise: \$2,100.00
 - C. Curriculum: \$2,000.00
 - D. Classroom supplies: \$2,000.00
 - E. Keystone Foodservice Provider: \$15,000
 1. Motioned by: Sarah Adams-Cornell
 2. Seconded by: Kyla Molina
 - a) Vote:
 - b) Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - c) Nays: None
 - d) Motion Passes

- 
- VII. Motion to vote on Amended action item IV (A) from July 2, 2020 Monthly Meeting:
Motion to Approve audit conducted by Motion to approve Sanders, Bledsoe, &
Hewett, CPA's LLP to conduct the 2019-2020 School Year audit with cost not to
exceed \$4,000.00
- A. Motioned by: Sarah Adams-Cornell
 - B. Seconded by: Kyla Molina
 - 1. Vote
 - 2. Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - 3. Nays: None
 - 4. Motion Passes
- VIII. Motion to enter Executive Session to discuss a letter that a board member received
- A. Motioned by: Sarah Adams-Cornell
 - B. Seconded by: Kyla Molina
 - C. Executive Session entered at 7:41pm
- IX. Motion to exit Executive Session
- A. Motioned by Sarah Adams-Cornell
 - B. Seconded by Kyla Molina
 - C. Executive Session exited at 8:08pm
- X. Motion to adjourn
- A. Motioned by Kate Sultuska
 - B. Seconded by Kyla Molina
- Meeting adjourned at 8:10pm

Sovereign Community School Board of Education

Special School Board Meeting Agenda

<https://meet.google.com/gpg-hkvn-dda>

385-404-0967 PIN: 867 053 985#

July 9, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

In accordance with Sovereign Community School public comment, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email stacie.thrasher@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, July 8, 2020.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Action Items
 - A. ** Item changed from original agenda posting
 - 1. Discussion and Motion to approve Motion to approve slate of proposed board nominees.
 - B. Motion to approve 2020-2021 Budget with ability to adjust as Federal Funds are known and Fundraising Funds are made available
 - C. Motion to approve previous meeting minutes from July 2, 2020
 - D. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - 1. Auditor: \$4,000.00
 - 2. Google Enterprise: \$2,100.00
 - 3. Curriculum: \$2,000.00
 - 4. Classroom supplies: \$2,000.00
 - 5. Keystone Foodservice Provider: \$15,000
 - E. Motion to vote on Amended action item IV (A) from July 2, 2020 Monthly Meeting: Motion to Approve audit conducted by Motion to approve Sanders, Bledsoe, & Hewett, CPA's LLP to conduct the 2019-2020 School Year audit with cost not to exceed \$4,000.00
- V. Adjourn

Sovereign Community School Board

Monthly Meeting Minutes

Wednesday, June 24, 2020

<https://meet.google.com/bor-ttkw-bib>

336-754-9177 PIN: 510 711 021#

Attendees:

Kate Sultuska-Board President
Sarah Adams Cornell- Board Vice President
Jacob Tsotigh- Board Secretary
Kyla Molina- Board Member
Matt Wilson- Superintendent
Stacie Thrasher- Minutes Clerk

Absent:

N/A

Public Guest(s):


Chris Brewster


Meeting called to order by Kate Sultuska at 6:36pm.

Quorum is present and established at 6:37pm

Action Items:

- I. Motion to Amend action item IV (A) to: Motion to Approve audit conducted by Motion to approve Sanders, Bledsoe, & Hewett, CPA's LLP to conduct the 2019-2020 School Year audit with cost not to exceed \$4,000.00
 1. Motioned by: Kyla Molina
 2. Seconded: Jacob Tsotigh
 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
-

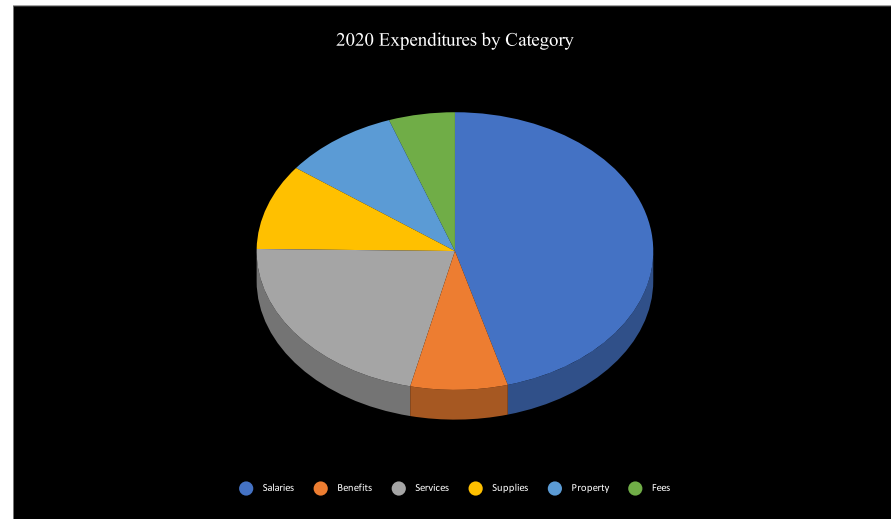
- 
- II. Motion to table the motion to approve previous meeting minutes from 2019-2020 School Year
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by: Kyla Molina
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - III. Motion for Stacie Thrasher to be 2020-2021 Encumbrance Clerk
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by: Kyla Molina
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - IV. Motion to approve to approve temporary appropriations of \$200,000 to pay TRS and other bills until budget is complete
 - 1. Motioned by: Kyla Molina
 - 2. Seconded by: Sarah Adams-Cornell
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - V. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - A. Utilities: \$15,000.00
 - B. Salaries: \$5,000.00
 - C. Rent payable to WFF/KLS II: \$3000.00
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by Kyla Molina
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - VI. Motion to amend agenda item VI.(F) to :Motion to approve the SFSDC Loan Parameters and Requirements-in regards to Sovereign Community School Board of Education, and tabling of Reorganizing and Restructuring Sovereign Community School Board to be voted on in Special Meeting.
 - A. Motion to approve amendment:
 - 1. Motioned by: Jacob Tsotigh
 - 2. Seconded by: Kate Sultuska
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None

- 
- c) Motion passes
 - VII. Motion at approve amended item VI (F)
 - 1. Motioned by Kyla Molina
 - 2. Seconded by Jacob Tsotigh
 - 3. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - b) Nays: None
 - c) Motion passes
 - VIII. Motion to enter Executive Session
 - 1. Motioned by Kyla Molina
 - 2. Seconded by Sarah Adams-Cornell
 - B. Motion to invite Chris Brewster into Executive Session
 - 1. Motioned by: Sarah Adams-Cornell
 - 2. Seconded by: Kate Sultuska
 - a) Vote
 - (1) Ayes: Kate Sultuska, Sarah Adams-Cornell, Jacob Tsotigh, and Kyla Molina
 - (2) Nays: None
 - (3) Motion passes
 - (4) Executive Session entered at 7:59pm
 - IX. Motion to exit Executive Session
 - 1. Motioned by: Kyla Molina
 - 2. Seconded by: Sarah Adams-Cornell
 - 3. Executive Session ended at 9:54pm
 - X. Motion to adjourn
 - 1. Motioned by: Kyla Molina
 - 2. Seconded by: Sarah Adams-Cornell
 - a) Vote
 - (1) Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - (2) Nays: None
 - (3) Absent from vote: Jacob Tsotigh
 - (4) Motion Passes
 - XI. Meeting adjourned at 9:56

	100	200	300-500	600	700	800	Total
1000	\$264,920.36	\$ 69,823.30	\$ 4,679.13	\$ 553.79	0	\$ -	\$ 340,976.58
2100	0	0	\$ 1,434.30	\$ 13,473.22	0	\$ 344.00	\$ 17,351.52
2200			\$ 17,778.40	\$ 1,036.22			\$ 21,014.62
2300			\$ 30,087.42				\$ 32,387.42
2400	\$71,877.28						\$ 74,277.28
2500			\$ 23,346.26	\$ 17,042.95		\$ 48,881.00	\$ 91,770.21
2600			\$ 56,981.80	\$ 1,056.77	\$ 3,293.01		\$ 63,931.58
2700			\$ 18,355.45			\$ 70.00	\$ 21,125.45
Child Nutrition			\$ 20,497.15				\$ 20,497.15
CSP	\$ 117,054.44	\$ 8,705.83	\$ 41,499.09	\$ 65,756.69	\$ 90,072.19	\$ 4,274.72	\$ 327,362.96
Total	\$453,852.08	\$78,529.13	\$214,659.00	\$98,919.64	\$93,365.20	\$53,569.72	\$ 992,894.77

Salaries	\$ 453,852.08
Benefits	\$ 78,529.13
Services	\$ 214,659.00
Supplies	\$ 98,919.64
Property	\$ 93,365.20
Fees	\$ 53,569.72
Total	\$ 992,894.77

The calculations on the budget that are reprinted above miss balancing with MAS sheets by \$3,000. The past year expenses are rolled forward for next year's budget. The accounting for the \$172,000 owed to OTRS is not placed within the budget.



[illegible]

Sovereign 2021 State Aid									
				Initial Calculations			Mid-Term Calculations		
Based on FY 20 State Aid used in Calculations	Student Count	Weight	Weighted Count	Amount Per Weighted Count	Initial Revenue	Revenue Per Student	Amount Per Weighted Count	Revenue	Revenue Per Student
Final 2020	39.43	1.5107785	59.57	\$ 3,592.37	\$ 213,997.48	\$ 5,427.28	\$ 3,581.16	\$ 213,329.70	\$ 5,410.34
Initial 2021	39.43	1.5107785	59.57	\$ 3,475.00	\$ 207,005.75				
Mid Term 2021	161	1.4661055	236.043				\$ 3,429.16	\$ 809,429.21	\$ 5,027.51
State Categorical	39.43	0.95	37.4585	\$ 38.05	\$ 1,425.30	\$ 36.15	\$ 38.05	\$ 6,126.05	\$ 155.37
Federal Funds	39.43	0.95	37.4585	\$ 304.01	\$ 11,387.76	\$ 288.81	\$ 304.01	\$ 71,759.43	\$ 1,819.92
Total					\$ 433,816.29	\$ 5,752.23		\$ 887,314.70	\$ 7,002.80
State Categorical is based off an average payments for districts									
Federal Funds were converted to 100% of federal funds based off CARES Acts and then placed into the mid-term budget assuming that Sovereign is given the fast growing school category by SDE federal programs. This does not include any Indian ed revenues									
State Aid was reduced by the legislated revenue amount and then moved downwards to the mid-term calculation. This number may be up to \$50 less per WADM than calculated due to revenue issues within the state.									

2020 WADM			
PK 3	0	1.2	0
PK H	0	0.7	0
PK F	0	1.3	0
K	0	1.5	0
1	0	1.351	0
2	0	1.351	0
3	0	1.051	0
4	0	1	0
5	0	1	0
6	0	1	0
7	0	1.2	0
8	0	1.2	0
9	0	1.2	0
10	0	1.2	0
11	0	1.2	0
12	0	1.2	0
	0		0

2021 Projections			
	ADM	Weight	WADM
PK 3	0	1.2	0
PK H	0	0.7	0
PK F	0	1.3	0
K	0	1.5	0
1	0	1.351	0
2	0	1.351	0
3	0	1.051	0
4	0	1	0
5	39	1	39
6	39	1	39
7	38	1.2	45.6
8	10	1.2	12
9	22	1.2	26.4
10	13	1.2	15.6
11	0	1.2	0
12	0	1.2	0
	161		177.6

Year One WADM Projections			
	Projected Percentage	ADM	Student Weight
ADM Grade Weight		0	0
G/T (.35)	8%	0	0
Econ Disadv (.25)	60%	0	0
Spec Ed	17%	0	0
Bilingual (.25)	27%	0	0
Student Weights			0
SUM Total		0	0
Small School		0	0
Isolation		0	0
Teacher Index		0	0
TOTAL		0	0

Year Two Projections			
	Projected Percentage	ADM	Student Weight
ADM Grade Weight		161	16.6
G/T (.35)	8%	12.88	4.508
Econ Disadv (.25)	90%	144.9	36.225
Spec Ed	35%	56.35	14.0875
Bilingual (.25)	27%	43.47	10.8675
Student Weights			82.288
SUM Total		161	243.288
Small School		0	0
Isolation		0	0
Teacher Index		0	0
TOTAL		161	243.288

*changed to 35% from 17%

Sovereign Community School Board of Education

Special School Board Meeting Agenda

meet.sovereigncommunityschools.org/rdcw/0000dt

Sovereign Community Schools

PO Box 100000 Oklahoma City, Oklahoma 73168

July 16, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Action Items
 - A. Motion to appoint Summer Wesley as Minutes Clerk from July 16 2020 until June 30, 2021.
 - B. Motion to move forward with legal bonds as required by the State of Oklahoma for the following individuals:
 1. Summer Wesley-Minutes Clerk
 2. James McSpadden-Treasurer
 3. Continuation of current bond for Superintendent Matt Wilson
 4. Continuation of current bond for Encumbrance Clerk Stacie Thrasher
 5. Continuation of current bond of Activity Funds Custodian Stacie Thrasher
 - C. Motion to approve updated Budget that includes grants and fundraising
 - D. Motion to approve the following contracts for hire:
 1. *Contract Pay for Instructors was based on the State Minimum Salary plus 5%
 2. Year long Contract for Director of School Operations-Stacie Thrasher at \$55,000/contract year
 3. 210 Day Contract Athletic Director-Stacie Thrasher at \$5,000/Contract year
 4. 210 Day Contract Math Teacher- Carol Perkins at \$40,751/contract year
 5. 210 Day Contract History/Government- Jeremy Johnson at \$46,893/contract year

6. 210 Day Administrative Duties- Jeremy Johnson at \$5,000/contract year
7. 210 Day Contract 5th Grade- Kimberly Shook at \$52,551/contract year
8. 210 Day Contract Lead Teacher 5th Grade- Kimberly Shook at \$5,000/contract year
9. 210 Day Contract 5th Grade Teacher- Victoria Andrews at \$38,341/contract year
10. 210 Day Contract Bus Driver ReDaun Beckes at \$24,620/contract year
11. 210 Day Contract Bus Driver Matthew Morris at \$22,378/contract year

- IV. Motion to approve July 9, 2020 Meeting Minutes
- V. Discussion and motion to approve Starting school using the COVID-19 plan
- VI. Adjourn

Sovereign Community School Board
Special Meeting Minutes
Thursday, July 9, 2020

meet.google.com/rdc-wbhk-dtm

(US) +1 661-527-0208
PIN: 566 836 950#

Attendees:

Kate Sultuska, Board President
Jaimie Gua, Board Vice President
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat #2
Kyla Molina, Board Member Seat #3
Dianne Schaff, Board Member Seat #4
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher

Absent:

Tahnee Growingthunder- Board Member Seat #1

Meeting called to order by Kate Sultuska at 6:36pm.

Quorum is present and established at 6:36 pm

Action Items:

- I. Motion to appoint Summer Wesley as Minutes Clerk from July 16 2020 until June 30, 2021 made by Sarah. Kayla seconded.

Vote

Kate Sultuska- Yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes
Dianne Schaff- Yes

Motion carried unanimously.

- II.** Motion to move forward with legal bonds as required by the State of Oklahoma for the following individuals:
- a. Summer Wesley-Minutes Clerk
 - b. James McSpadden-Treasurer
 - c. Continuation of current bond for Superintendent Matt Wilson
 - d. Continuation of current bond for Encumbrance Clerk Stacie Thrasher
 - e. Continuation of current bond of Activity Funds Custodian Stacie Thrasher

Sarah made motion, James seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes
Dianne Schaff- Yes

Motion carried unanimously.

- III.** Motion to approve updated Budget as temporary budget to be reviewed in 30 days made by James. Kate seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Sarah Adams-Cornell- No
Kyla Molina- Yes
Dianne Schaff- Yes

Motion carries with 6 of 7 votes.

- IV.** Motion to approve contracts pay rates at state +5% made by Summer. Kyla seconded.

Vote:

Kate Sultuska- yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes

Kyla Molina- Yes

Motion carried unanimously.

- V.** Motion to amend agenda item III(D)(2) to read “Motion to approve year-long contract for \$50,000 with board encouragement to work on professional development and education and present to the board progress on that” made by James. Dianne seconded.

Vote:

Kate Sultuska- Yes

Jaimie Gua-Yes

James McSpadden- Yes

Summer Wesley- Yes

Dianne Schaff- Yes

Sarah Adams-Cornell- No

Kyla Molina- Yes

Motion carries with 6 of 7 votes.

- VI.** Motion to approve year-long contract for \$50,000 with board encouragement to work on professional development and education and present to the board progress on that made by Summer. Kyla Seconded.

Vote:

Kate Sultuska- Yes

Jaimie Gua-Yes

James McSpadden- Yes

Summer Wesley- No

Dianne Schaff- Yes

Sarah Adams-Cornell- No

Kyla Molina- Yes

Motion carried with 5 of 7 votes.

- VII.** Motion to table 210 Day Contract Athletic Director-Stacie Thrasher at \$5,000/Contract year made by Kate. James seconded.

Vote:

Kate Sultuska- Yes

Jaimie Gua-Yes

James McSpadden- Yes

Summer Wesley- Yes

Dianne Schaff- Yes

Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- VIII.** Motion to approve 210 Day Contract for Math Teacher- Carol Perkins at \$40,751/contract year made by Kyla. James seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- IX.** Motion to amend agenda item III(D)(5) to read as “210 Day Contract English Teacher- Jeremy Johnson at \$46,893/contract year” rather than “History/Government” made by Kate. Kyla seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- X.** Motion to approve 210 Day Contract English Teacher- Jeremy Johnson at \$46,893/contract year made by Summer. Sarah seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XI.** Motion to table Agenda Item III(D)(6), approving administrative costs, until reopen plan finalized made by Kate. Sarah seconded.

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XII.** Motion to approve 210 Day Contract 5th Grade- Kimberly Shook at \$52,551/contract year made by Jaimie, James seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XIII.** Motion to approve 210 Day Contract Lead Teacher 5th Grade- Kimberly Shook at \$5,000/contract year James moves to table. Sarah 2nd.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XIV.** Motion to approve 210 Day Contract 5th Grade Teacher- Victoria Andrews at \$38,341/contract year made by James. Jaimie seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XV.** Motion to consider Agenda Items III(D)(10) and (11), regarding bus driver contracts, as a slate and table made by James. Sarah seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XVI.** Motion to approve July 9, 2020 Meeting Minutes made by Sarah. Kyla seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- abstain
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried with 6 votes, 1 abstention.

- XVII.** COVID-19 plan presented by Superintendent Wilson will reopen school on 8/10/2020 providing families with option of full day classroom instruction with OSDE recommended safety precautions and mandatory requirements for reporting of exposure or an 100% online option. Motion to approve reopen plan. Summer seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

XVIII. Motion to adjourn made by Sarah. Kyla seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

Meeting adjourned.

Sovereign Community School Board Special Meeting

Thursday, July 9, 2020

<https://meet.google.com/qck-nbaq-kwc>

385-404-0967 PIN: 867 053 985#

Attendees:

Kate Sultuska-Board President
Sarah Adams Cornell- Board Vice President
Kyla Molina- Board Member
Matt Wilson- Superintendent
Stacie Thrasher- Minutes Clerk

Absent:

Public Guest(s):


Jaime Gua
Georgia Harjo
Carol Perkins
Dianne Schaff


Meeting called to order by Kate Sultuska at 6:35pm.

Quorum is present and established at 6:36pm

Action Items:

- I. Let the minutes reflect the Jacob Tsotigh voluntarily resigned from his roll Board Secretary
 - II. Public Comment
 - A. Carol Perkins spoke for 5 minutes
 1. Board response was 1 minute 57 seconds
 - B. Dianne Schaff spoke for 4 minutes 57 seconds
-

- 
1. Board response was 1 minute 50 seconds
 - III. Motion to approve the following new board members and roles
 1. Jaime Gua- Board Vice President
 2. James McSpadden- Board Treasurer
 3. Summer Wesley- Board Secretary
 4. Tahnee Growingthunder- Board Seat Member #1
 5. Sarah Adams-Cornell- Board Seat Member #2
 6. Kyla Molina- Board Seat Member #3
 7. Dianne Schaff- Board Seat Member #4
 8. Georgia Harjo- Student Seat and NON Voting Member
 - a) Motioned by: Sarah Adams-Cornell
 - b) Seconded by: Kyla Molina
 - (1) Vote:
 - (a) Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - c) Nays: None
 - d) Motion passes
 - IV. Motion to approve 2020-2021 Budget with ability to adjust as Federal Funds are known and Fundraising Funds are made available
 - A. Motioned by: Kyla Molina
 - B. Seconded by Sarah Adams-Cornell
 1. Vote:
 2. Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 3. Nays: None
 4. Motion Passes
 - V. Motion to approve previous meeting minutes from July 2, 2020
 - A. Motioned by: Sarah Adams-Cornell
 - B. Seconded by: Kyla Molina
 1. Vote:
 2. Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 3. Nays: None
 4. Motion Passes
 - VI. Motion to approve the following Purchase Orders and Encumbrances for July-September 2020-2021 School Year
 - A. Auditor: \$4,000.00
 - B. Google Enterprise: \$2,100.00
 - C. Curriculum: \$2,000.00
 - D. Classroom supplies: \$2,000.00
 - E. Keystone Foodservice Provider: \$15,000
 1. Motioned by: Sarah Adams-Cornell
 2. Seconded by: Kyla Molina
 - a) Vote:
 - b) Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - c) Nays: None
 - d) Motion Passes

- 
- VII. Motion to vote on Amended action item IV (A) from July 2, 2020 Monthly Meeting:
Motion to Approve audit conducted by Motion to approve Sanders, Bledsoe, &
Hewett, CPA's LLP to conduct the 2019-2020 School Year audit with cost not to
exceed \$4,000.00
- A. Motioned by: Sarah Adams-Cornell
 - B. Seconded by: Kyla Molina
 - 1. Vote
 - 2. Ayes: Kate Sultuska, Sarah Adams-Cornell, and Kyla Molina
 - 3. Nays: None
 - 4. Motion Passes
- VIII. Motion to enter Executive Session to discuss a letter that a board member received
- A. Motioned by: Sarah Adams-Cornell
 - B. Seconded by: Kyla Molina
 - C. Executive Session entered at 7:41pm
- IX. Motion to exit Executive Session
- A. Motioned by Sarah Adams-Cornell
 - B. Seconded by Kyla Molina
 - C. Executive Session exited at 8:08pm
- X. Motion to adjourn
- A. Motioned by Kate Sultuska
 - B. Seconded by Kyla Molina
- Meeting adjourned at 8:10pm

Sovereign Community School Board of Education

Special School Board Meeting Agenda

eet.sco.le.co.rdc.wa.gov

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July 16, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Action Items
 - A. Motion to appoint Summer Wesley as Minutes Clerk from July 16 2020 until June 30, 2021.
 - B. Motion to move forward with legal bonds as required by the State of Oklahoma for the following individuals:
 1. Summer Wesley-Minutes Clerk
 2. James McSpadden-Treasurer
 3. Continuation of current bond for Superintendent Matt Wilson
 4. Continuation of current bond for Encumbrance Clerk Stacie Thrasher
 5. Continuation of current bond of Activity Funds Custodian Stacie Thrasher
 - C. Motion to approve updated Budget that includes grants and fundraising
 - D. Motion to approve the following contracts for hire:
 1. *Contract Pay for Instructors was based on the State Minimum Salary plus 5%
 2. Year long Contract for Director of School Operations-Stacie Thrasher at \$55,000/contract year
 3. 210 Day Contract Athletic Director-Stacie Thrasher at \$5,000/Contract year
 4. 210 Day Contract Math Teacher- Carol Perkins at \$40,751/contract year
 5. 210 Day Contract History/Government- Jeremy Johnson at \$46,893/contract year

6. 210 Day Administrative Duties- Jeremy Johnson at \$5,000/contract year
7. 210 Day Contract 5th Grade- Kimberly Shook at \$52,551/contract year
8. 210 Day Contract Lead Teacher 5th Grade- Kimberly Shook at \$5,000/contract year
9. 210 Day Contract 5th Grade Teacher- Victoria Andrews at \$38,341/contract year
10. 210 Day Contract Bus Driver ReDaun Beckes at \$24,620/contract year
11. 210 Day Contract Bus Driver Matthew Morris at \$22,378/contract year

- IV. Motion to approve July 9, 2020 Meeting Minutes
- V. Discussion and motion to approve Starting school using the COVID-19 plan
- VI. Adjourn

Year

Income		Year 1	Year 2
State Aid			
State Aid based on WADM		\$189,561.28	\$809,429.21
Authorizer Fee (Deduction off of income)		-\$9,478.06	-\$40,471.46
State Textbook	\$	566.16	\$ 566.16
OPSRC Loan	\$	17,000.00	\$ -
Activity Fund Transfer	\$	28,046.41	\$ 100.00
REIMBURSEMENTS	\$	72.68	\$ 70,000.00
Flex Benefit		\$40,663.76	\$40,663.76
PPP COVID 19 Grant	\$	102,600.00	\$ 15,000.00
Federal Programs			
Title I	\$	-	\$ 23,750.00
Title II	\$	-	\$ -
CARES Money	\$	-	\$ 19,000.00
Indian Ed	\$	-	\$ -
Title VI	\$	-	\$ -
IDEA Funds	\$	-	\$ 30,000.00
CSP Funds 771 Funds	\$	122,831.63	\$ 95,000.00
Local Funds	\$	405,562.29	
Balance Forward from Previous Fiscal Year	\$	-	\$ -
Fundraising			\$ 75,000.00
Income Total		\$897,426.15	\$1,138,037.67
Expenses			
Salary Cost			
Administrative Salary* Matt and Stacie	\$	71,877.28	\$ 147,123.00
Instuctional Salary	\$	453,852.08	\$ 406,178.00
Benefits	\$	78,529.13	\$ 140,292.24
Bus Drivers			\$ 46,998.00
Extra Contracts-Stipends			\$ 30,000.00
Total Salary and Benefit	\$	604,258.49	\$ 770,591.24
Facility Expenses			
Building Lease	\$	37,000.00	\$ 45,000.00
Rennovation Costs	\$	-	\$ -
Janitorial	\$	32,000.00	\$ 37,000.00
Insurance	\$	46,281.00	\$ 40,000.00
Furniture Purchase	\$	35,000.00	\$ -
Purchased Services (lawn care, waste and trash removal)	\$	8,950.00	\$ 7,000.00
Repairs and Maintenance	\$	7,500.00	\$ 2,000.00
Utilities (including gas, electric, water, ISP/phone)	\$	67,483.05	\$ 30,000.00
Facility Total	\$	234,214.05	\$ 161,000.00
Other Expenses			
Transportation (including field trips)	\$	500.00	\$ 1,000.00
Professional Services (Legal, Accountant, Audit, etc.)	\$	32,131.18	\$ 28,000.00
Professional Services (Student Supports - speech, social work, psych)	\$	18,000.00	\$ 9,000.00
Postage and Mailing	\$	1,000.00	\$ 2,000.00
Professional Development (Workshops and Conferences)	\$	8,000.00	\$ -
Student Information System	\$	7,131.18	\$ 8,000.00
Assessment Program	\$	4,500.00	\$ 4,500.00
Text Books	\$	50,000.00	\$ 30,000.00
Teaching Supplies	\$	48,919.64	\$ 30,000.00
Copier and Printers	\$	15,000.00	\$ 5,000.00
Computers/Ipads/Chromebooks, etc...	\$	15,000.00	\$ 25,000.00

Other Expense Total	\$ 200,182.00	\$ 142,500.00
Expense Total	\$ 1,038,654.54	\$ 1,074,091.24
Previous Year Carryover	\$ -	
Income Total	\$897,426.15	\$ 1,138,037.67
Expense Total	\$ -1,038,654.54	\$ -1,074,091.24
Carryover	\$ -141,228.39	\$ 63,946.43

Please Note: This budget does not include the payback of the \$172,000 OTRS revenue or any loan repayments. The State Aid Calculations are based on a **-\$172.00** drop in State Aid Factor payments from FY 2020 per WADM which may not be aggressive enough. The title funds are based off the CARES money being 80% of the Federal Funding that is based off the FY 2020 ADM of the school. The assumptions made on the student population was 90% free and reduced lunch and limited special education, primarily LD and Speech.

At current spending levels the school will be \$181,000 less in revenue than expenses. This is primarily due to the \$172,000 owed OTRS that is not seen in the budget. If the OTRS payments had been with held the school would have been at -\$313,000.00 this past year.

Recommendations
Staffing needs to be adjusted.
Any instructional items should be carefully considered before purchase.
The OCAS report needs to be started immediately, this budget was made with several OCAS errors that must be rectified
The salaries ran the CSP grant are going to require additional revenues to pay the double retirement for a federal program. The CARES any other additional federal monies will have the same requirement.
Food purchases are going to be an issue in pending audits, the practice of restaurant purchases should end immediately
The calculations on the budget that are reprinted above miss balancing with MAS sheets by \$3,000. The past year expenses are rolled forward for next year's budget. The accounting for the \$172,000 owed to OTRS is not placed within the budget.

**Sovereign Community School Board of Education
Emergency School Board Meeting Agenda**

meet.google.com/end-hqim-bty

1 920-322-7990 PIN: 914 339 465#

July 27, 2020, 6:30PM

Call to Order Roll Call

Staff Report

Superintendent Report

Action Items

A Motion to approve a new Teacher Contract for History Department Teacher Teron
a teacher for 2020-2021

B Motion to approve a new Teacher Contract for the following Special Education Teacher
and Special Education Coordinator Angel Peacock for 2020-2021

C Motion to approve a new Teacher Contract for Middle School Science Teacher Nicole
Conson for 2020-2021

D Motion to approve a new Teacher Contract for Lead 4th Grade Teacher with an additional
teacher for 2020-2021

E Motion to revise rate of pay for Conson's contract to reflect years of teaching
experience

F Motion to approve 2020-2021 Meeting Minutes

Recite the Pledge

Discussion and Motion to approve Starting school in the Community Plan

VII. Admin

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

**Sovereign Community School Board of Education
Emergency School Board Meeting Agenda**

July 27, 2020. 6:30 pm

meet.google.com/end-hqim-bty
1 920-322-7990 PIN: 914 339 465#

Attendees:

Kate Sultuska, Board President
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat #2
Kyla Molina, Board Member Seat #3
Dianne Schaff, Board Member Seat #4
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director
Carol Perkins, Teacher
Kimberly Shook, Teacher
Jaimie Gua, Board Vice President (arrived 8:10 pm)

Absent:

none

Meeting called to order by Kate Sultuska at 6:41 pm.

Quorum is present and established at 6:42 pm

Action Items:

- I. Superintendent Update tabled until Matt Wilson can join.
- II. James moves to consider Agenda Items A-E as a slate. Kyla seconded.

Kate Sultuska- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- III. Motion to approve all 210-day contracts for Theron Wahkinney, Angel Peacock, Nicole Johnson, Kimberly Shook, and Jeremy Johnson (revised amount) as presented in Agenda made by James. Kyla seconded.

Kate Sultuska- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- IV. Superintendent update provided by Matt Wilson.

- V. Executive Session began at 7:18 pm, ended at 8:11 pm.

- VI. Motion to approve July 16, 2020 Meeting Minutes, with the amendment that the record reflect that Tahnee Growingthunder has declined the position of Board Member #1 and amended to reflect executive session from 7:20 pm to 8:12 pm, made by Kate. Sarah seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden-
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- VII. Motion to amend COVID-19 plan to a start date of 8/31 with all instruction online for the first 9 weeks, while allowing for accommodations provided for in person instruction for those on IEP made by Kate. Sarah seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- VIII. Motion to adjourn made by Summer. Kyla seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

Meeting adjourned at 8:23pm.

Sovereign Community School Board
Special Meeting Minutes
Thursday, July 9, 2020

meet.google.com/rdc-wbhk-dtm

(US) +1 661-527-0208
PIN: 566 836 950#

Attendees:

Kate Sultuska, Board President
Jaimie Gua, Board Vice President
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat #2
Kyla Molina, Board Member Seat #3
Dianne Schaff, Board Member Seat #4
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher

Absent:

Tahnee Growingthunder- Board Member Seat #1

Meeting called to order by Kate Sultuska at 6:36pm.

Quorum is present and established at 6:36 pm

Action Items:

- I. Motion to appoint Summer Wesley as Minutes Clerk from July 16 2020 until June 30, 2021 made by Sarah. Kayla seconded.

Vote

Kate Sultuska- Yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes
Dianne Schaff- Yes

Motion carried unanimously.

- II.** Motion to move forward with legal bonds as required by the State of Oklahoma for the following individuals:
- a. Summer Wesley-Minutes Clerk
 - b. James McSpadden-Treasurer
 - c. Continuation of current bond for Superintendent Matt Wilson
 - d. Continuation of current bond for Encumbrance Clerk Stacie Thrasher
 - e. Continuation of current bond of Activity Funds Custodian Stacie Thrasher

Sarah made motion, James seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes
Dianne Schaff- Yes

Motion carried unanimously.

- III.** Motion to approve updated Budget as temporary budget to be reviewed in 30 days made by James. Kate seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Sarah Adams-Cornell- No
Kyla Molina- Yes
Dianne Schaff- Yes

Motion carries with 6 of 7 votes.

- IV.** Motion to approve contracts pay rates at state +5% made by Summer. Kyla seconded.

Vote:

Kate Sultuska- yes
Jaimie Gua- Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes

Kyla Molina- Yes

Motion carried unanimously.

- V.** Motion to amend agenda item III(D)(2) to read “Motion to approve year-long contract for \$50,000 with board encouragement to work on professional development and education and present to the board progress on that” made by James. Dianne seconded.

Vote:

Kate Sultuska- Yes

Jaimie Gua-Yes

James McSpadden- Yes

Summer Wesley- Yes

Dianne Schaff- Yes

Sarah Adams-Cornell- No

Kyla Molina- Yes

Motion carries with 6 of 7 votes.

- VI.** Motion to approve year-long contract for \$50,000 with board encouragement to work on professional development and education and present to the board progress on that made by Summer. Kyla Seconded.

Vote:

Kate Sultuska- Yes

Jaimie Gua-Yes

James McSpadden- Yes

Summer Wesley- No

Dianne Schaff- Yes

Sarah Adams-Cornell- No

Kyla Molina- Yes

Motion carried with 5 of 7 votes.

- VII.** Motion to table 210 Day Contract Athletic Director-Stacie Thrasher at \$5,000/Contract year made by Kate. James seconded.

Vote:

Kate Sultuska- Yes

Jaimie Gua-Yes

James McSpadden- Yes

Summer Wesley- Yes

Dianne Schaff- Yes

Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- VIII.** Motion to approve 210 Day Contract for Math Teacher- Carol Perkins at \$40,751/contract year made by Kyla. James seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- IX.** Motion to amend agenda item III(D)(5) to read as “210 Day Contract English Teacher- Jeremy Johnson at \$46,893/contract year” rather than “History/Government” made by Kate. Kyla seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- X.** Motion to approve 210 Day Contract English Teacher- Jeremy Johnson at \$46,893/contract year made by Summer. Sarah seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XI.** Motion to table Agenda Item III(D)(6), approving administrative costs, until reopen plan finalized made by Kate. Sarah seconded.

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XII.** Motion to approve 210 Day Contract 5th Grade- Kimberly Shook at \$52,551/contract year made by Jaimie, James seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XIII.** Motion to approve 210 Day Contract Lead Teacher 5th Grade- Kimberly Shook at \$5,000/contract year James moves to table. Sarah 2nd.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XIV.** Motion to approve 210 Day Contract 5th Grade Teacher- Victoria Andrews at \$38,341/contract year made by James. Jaimie seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XV.** Motion to consider Agenda Items III(D)(10) and (11), regarding bus driver contracts, as a slate and table made by James. Sarah seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

- XVI.** Motion to approve July 9, 2020 Meeting Minutes made by Sarah. Kyla seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- abstain
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried with 6 votes, 1 abstention.

- XVII.** COVID-19 plan presented by Superintendent Wilson will reopen school on 8/10/2020 providing families with option of full day classroom instruction with OSDE recommended safety precautions and mandatory requirements for reporting of exposure or an 100% online option. Motion to approve reopen plan. Summer seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

XVIII. Motion to adjourn made by Sarah. Kyla seconded.

Vote:

Kate Sultuska- Yes
Jaimie Gua-Yes
James McSpadden- Yes
Summer Wesley- Yes
Dianne Schaff- Yes
Sarah Adams-Cornell- Yes
Kyla Molina- Yes

Motion carried unanimously.

Meeting adjourned.

**Sovereign Community School Board of Education
Emergency School Board Meeting Agenda**

meet.google.com/end-hqim-bty

1 920-322-7990 PIN: 914 339 465#

July 27, 2020, 6:30PM

Call to Order Roll Call

Staff Report

Superintendent Report

Action Items

A Motion to approve a Contract for Historically Disadvantaged Teacher Union
a contract for 2020-2021

B Motion to approve a Contract for the following Special Education Teacher
and Special Education Coordinator Angel Peacock for 2020-2021

C Motion to approve a Contract for Middle School Science Teacher Nicole
Johnson for 2020-2021

D Motion to approve a Contract for Lead 1st Grade Teacher with an additional
year, 2020-2021 contract

E Motion to revise rate of pay for Johnson's contract to reflect years of teaching
experience

F Motion to approve 2020-2021 Meeting Minutes

Recite the Session

Discussion and Motion to approve Starting school in the Community Plan

VII. Admin

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

**Sovereign Community School Board of Education
Regular School Board Meeting Minutes**

meet.google.com/zrz-ktgi-imq
1 505-705-1755 PIN: 413 533 311#

August 6, 2020, 6:30PM

- I. Call to Order at 6:37 pm
- II. Attendance:

Kate Sultuska, Board President
Jaimie Gua, Board Vice President
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat #2
Kyla Molina, Board Member Seat #3
Dianne Schaff, Board Member Seat #4
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Carol Perkins, Teacher
Sarah Wilson Boston
Mackenzie Wahpepah-Harris
Carol Perkins
Victoria Andrews

- III. Quorum Present & Established at 6:38

- IV. No Public Comments

- V. Motion to move executive session up in agenda in order discuss financial situation and specific staffing before voting, inviting Matt & Stacie, made by Kate. James seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously. Moved into executive session 6:42pm, adjourned at 7:44 pm.

- VI. Superintendent Report presented by Matt Wilson
- A. Enrollment Update approx. 50 per grade. >200. (210 ish)
 - B. Facility Update – updates being made to the buildings
 - C. Establishing line of credit-Arvest
 - D. Staff Update
 - E. Staff Trainings and beginning of year updates
 - F. COVID-19 discussions- list of resources for families. Maintain virtual platform for the time being.
- VII. Financial Reporting (Stacie)
- A. Budget Update – current bank account balance approx. \$12,000
 - 1. Establishing line of credit through Arvest
 - B. Encumbrances to Approve for FY 2020-2021
 - 1. Telecomp- \$2,000.00
 - 2. A+ Pest Control- \$1500.00
 - 3. Dobson Technology- \$10,000.00 (will be adjust to less once E-Rate is effective)
 - 4. Eureka Water Company- \$360.00
 - 5. KLS Leasing II- \$5,000.00
 - 6. Midwest Bust Leasing (for service only)- \$1,500.00
 - 7. Municipal Accounting Services (SIS)- \$7,675.00
 - 8. NWEA- \$1500.00
 - 9. One Call Now- \$ 800.00
 - 10. Oklahoma Natural Gas- \$2,400
 - 11. OG&E- \$30,000.00
 - 12. OKC Utilities- \$7,000.00
 - 13. R.K. Black(copier service agreement) - \$3,600.00
 - 14. School Bzz Tech- \$49.00
 - 15. OBSI- \$700.00
 - 16. Postage- \$500.00
 - 17. Payroll costs (salaries, Fed taxes, State taxes, TRS, OMES-EGID, Unemployment Taxes- \$650,000.00

Total Encumbrances without supplies: \$724,584.00
- VIII. Motion to address all items in subsection B as a slate made by Kate. James seconded.
- Kate Sultuska- yes
 - Jaimie Gua- yes
 - James McSpadden- yes
 - Summer Wesley- yes
 - Sarah Adams-Cornell- yes
 - Kyla Molina- yes
 - Dianne Schaff- yes

Motion carried unanimously.

- IX. Motion to approve encumbrances, pending contract approval. Sarah. Kyla.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- X. Item 6(G) SCS contract moved up by consent. Motion to approve contract with SCS pending approval by Walton Foundation and allowing board members 48 hours to review contracting language, calling a special meeting to revise should any objections to terms be found. Summer. James.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- XI. Discussion of Compliance with the Children's Internet Protection Act and motion to approve training provided by Stacie Thrasher.

- XII. Motion to approve training provided by Stacie Thrasher made by Kate. Summer seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- XIII. Motion to approve updated 2020-2021 School Calendar made by Sarah. Jaimie seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- XIV. Motion to amend Items C & D to include all voting board members and approve as slate made Sarah. James seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- XV. Item H moved up by consent.

- XVI. Motion to approve Agenda Item H1 made by Kyla. Sarah seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- XVII. Motion to table Agenda Item H2 made by Kyla. Kate seconded.

Kate Sultuska- yes

Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

XVIII. Motion to approve Matt Wilson, Stacie Thrasher, and ReDaun Beckes as signatures on SCS Business Debit Card through Chickasaw Community Bank made by Kyla. James seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

XIX. Motion to approve Stacie Thrasher as Activities Fund Custodian for the 2020-2021 School Year made by Kyla. James seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

XX. Motion to table approval of hiring bus drivers made by Kyla. Jaimie seconded.

Kate Sultuska- no
Jaimie Gua- no
James McSpadden- no
Summer Wesley- no
Sarah Adams-Cornell- no
Kyla Molina- yes
Dianne Schaff- no

Motion does not pass.

XXI. Motion to amend Agenda Item I to include "pending the receipt of funds from SCS" made by Kate. Jaimie seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- no
Dianne Schaff- yes

Motion carried.

XXII. Approval of amended motion: Hiring Dr. Cornel Pewewardy as Instructional Coach for negotiated stipend amount of \$10,000 for the year, working 3-days a week with Curriculum and Instructional coaching, pending the receipt of funds from SCS made by Kate. Summer seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- no
Dianne Schaff- yes

Motion carried.

XXIII. Motion to treat Agenda Items J & K (Approval to amend Victoria Andrews title from 5th Grade Teacher to Language and Culture Teacher & Approval of 210 Day Contract for Health & Wellness Teacher, Mackenzie Wahpepah-Harris salary starting at \$38,341 based on experience level.) as a slate with the amendment that contracts approved pending securing revenue from SCS made by Kate. Sarah seconded

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

XXIV. Motion to approve slate made by Sarah. Kyla seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

VII. Motion to adjourn made by Kate. Summer seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

Adjourned at 8:55pm

**Sovereign Community School Board of Education
Regular School Board Meeting**

meet.google.com/zrz-ktgi-imq
1 505-705-1755 PIN: 413 533 311#

August 6, 2020, 6:30PM

In accordance with Sovereign Community School public comment procedure, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email summer.wesley@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, August 5, 2020. Please place "Public Comment" in the subject line.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Superintendent Report
 - A. Enrollment Update
 - B. Facility Update
 - C. Establishing line of credit-Arvest
 - D. Staff Update
 - E. Staff Trainings and beginning of year updates
 - F. COVID-19 discussions
- V. Financial Reporting
 - A. Budget Update
 - 1. Establishing line of credit through Arvest
 - B. Encumbrances to Approve for FY 2020-2021
 - 1. Telecomp- \$2,000.00
 - 2. A+ Pest Control- \$1500.00
 - 3. Dobson Technology- \$10,000.00 (will be adjust to less once E-Rate is effective)
 - 4. Eureka Water Company- \$360.00
 - 5. KLS Leasing II- \$5,000.00
 - 6. Midwest Bust Leasing (for service only)- \$1,500.00
 - 7. Municipal Accounting Services (SIS)- \$7,675.00
 - 8. NWEA- \$1500.00
 - 9. One Call Now- \$ 800.00
 - 10. Oklahoma Natural Gas- \$2,400
 - 11. OG&E- \$30,000.00

☐ote ☐e Board ☐a ☐disc ☐ss, ☐ote to a ☐ro ☐e, ☐ote to disa ☐ro ☐e, ☐ote to ta ☐le or dec ☐de not to ☐ote on an ☐te ☐ on t ☐s a ☐enda ☐ ☐e Board ☐a ☐ ☐a ☐e o ☐a ☐e ☐le a ☐enda ☐ ☐ ☐eet ☐n ☐ will ☐e ☐eld in accordance with t ☐e ☐la ☐o ☐a ☐ ☐en Meet ☐n and ☐ ☐en ☐ecords Act ☐

12. OKC Utilities- \$7,000.00
13. R.K. Black(copier service agreement) - \$3,600.00
14. School Bzz Tech- \$49.00
15. OBSI- \$700.00
16. Postage- \$500.00
17. Payroll costs (salaries, Fed taxes, State taxes, TRS, OMES-EGID, Unemployment Taxes- \$650,000.00

Total Encumbrances without supplies: \$724,584.00

VI. Action Items

- A. Discussion of Compliance with the Children's Internet Protection Act and motion to approve training provided by Stacie Thrasher.
- B. Motion to approve updated 2020-2021 School Calendar
- C. Motion to add President Kate Sultuska, Treasurer James McSpadden, Secretary Summer Wesley, Board Members: Kyla Molina and Dianne Schaff to the Sovereign Community School Foundation Bank Account through Chickasaw Community Bank. This account is SCS General Fund.
- D. Motion to approve President Kate Sultuska, Treasurer James McSpadden, Secretary Summer Wesley, Board Members: Kyla Molina and Dianne Schaff as signatures to the Sovereign Community School Foundation Bank Account through Chickasaw Community Bank. This account is SCS General Fund
- E. Motion to approve Matt Wilson, Stacie Thrasher, and ReDaun Beckes as signatures on SCS Business Debit Card through Chickasaw Community Bank.
- F. Motion to approve Stacie Thrasher as Activities Fund Custodian for the 2020-2021 School Year.
- G. Santa Fe South Loan approval
- H. Approval of Hiring of two bus drivers/janitorial
 1. 210 Day Contract Bus Driver ReDaun Beckes at \$24,620/contract year
 2. 210 Day Contract Bus Driver Matthew Morris at \$22,378/contract year
- I. Approval of Hiring Dr. Cornel Pewewardy as Instructional Coach for negotiated stipend amount of \$10,000 for the year, working 3-days a week with Curriculum and Instructional coaching.
- J. Approval to amend Victoria Andrews title from 5th Grade Teacher to Language and Culture Teacher.
- K. Approval of 210 Day Contract for Health & Wellness Teacher, Mackenzie Wahpepah-Harris salary starting at \$38,341 based on experience level.

VII. Executive Session


VIII. Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on an item on this agenda. The Board may also use other available agenda items. Meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

Sovereign Community School 2020-2021

Student/Parent Academic Calendar

Calendar Key

	Staff/Faculty Reports
* (black)	Classes Begin
* (white)	Last Day of Class
■ (grey)	Parent/Teacher Conferences
Λ (white)	Beginning of Quarter
∇ (white)	End of Quarter
■ (black)	Beginning of Semester
● (white)	End of Semester
* (white)	College/Career Day
⊗ (white)	Snow Day (if unused)
⊕ (white)	Open House
*	Student School Days Total

Important Dates

August 31	First Day of Classes
TBD	Open House
October 19	2nd Quarter
TBD	Parent/Teacher Conferences
January 5	3rd Quarter/2nd Semester
TBD	Parent/Teacher Conferences
April 5	4th Quarter
TBD	College/Career Day
June 15	Last Day of School

Holidays

September 7	Labor Day
September 22	Autumn Equinox
October 11	Veteran's Day
October 12	Indigenous Peoples Day
October 31	Halloween
November 1	Daylight Savings Time
November 26	Thanksgiving
December 21	Winter Solstice
December 25	Christmas
January 1	New Year
February 14	Valentine's Day
March 8	Daylight Savings Time

Grey Shading No School/Breaks

September 7	Labor Day
October 12-16	Fall Break
November 23-27	Thanksgiving Break
Dec. 23-Jan 5	Christmas Break
January 18	MLK Day
March 15-19	Spring Break

STUDENT SCHOOL DAYS	180
CONTRACTED DAYS	210

Office will be appointment only
July 1, 2021- July 12, 2021

AUG *1				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31*				

SEPT *21				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCT *17				
M	T	W	TH	F
			1	2
5	6	7	8	9 ^Λ
12	13	14	15	16
19 ^Λ	20	21	22	23
26	27	28	29	30

NOV *16				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DEC *16				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
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28	29	30	31	

JAN *18				
M	T	W	TH	F
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4	5 ^Λ	6	7	8
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18	19	20	21	22
25	26	27	28	29

FEB *20				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22*	23	24	25	26

MAR *18				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APR *22				
M	T	W	TH	F
			1	2 [∇]
5 ^Λ	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY *20				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

JUNE *11				
M	T	W	TH	F
31	1	2	3	4
7	8	9	10	11
14	15 [⊗]	16	17	18
21	22	23	24	25
28	29	30	1	2

**Sovereign Community School Board of Education
Emergency School Board Meeting Agenda**

July 27, 2020. 6:30 pm

meet.google.com/end-hqim-bty
1 920-322-7990 PIN: 914 339 465#

Attendees:

Kate Sultuska, Board President
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat #2
Kyla Molina, Board Member Seat #3
Dianne Schaff, Board Member Seat #4
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director
Carol Perkins, Teacher
Kimberly Shook, Teacher
Jaimie Gua, Board Vice President (arrived 8:10 pm)

Absent:

none

Meeting called to order by Kate Sultuska at 6:41 pm.

Quorum is present and established at 6:42 pm

Action Items:

- I. Superintendent Update tabled until Matt Wilson can join.
- II. James moves to consider Agenda Items A-E as a slate. Kyla seconded.

Kate Sultuska- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- III. Motion to approve all 210-day contracts for Theron Wahkinney, Angel Peacock, Nicole Johnson, Kimberly Shook, and Jeremy Johnson (revised amount) as presented in Agenda made by James. Kyla seconded.

Kate Sultuska- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- IV. Superintendent update provided by Matt Wilson.

- V. Executive Session began at 7:18 pm, ended at 8:11 pm.

- VI. Motion to approve July 16, 2020 Meeting Minutes, with the amendment that the record reflect that Tahnee Growingthunder has declined the position of Board Member #1 and amended to reflect executive session from 7:20 pm to 8:12 pm, made by Kate. Sarah seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden-
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- VII. Motion to amend COVID-19 plan to a start date of 8/31 with all instruction online for the first 9 weeks, while allowing for accommodations provided for in person instruction for those on IEP made by Kate. Sarah seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

- VIII. Motion to adjourn made by Summer. Kyla seconded.

Kate Sultuska- yes
Jaimie Gua- yes
James McSpadden- yes
Summer Wesley- yes
Sarah Adams-Cornell- yes
Kyla Molina- yes
Dianne Schaff- yes

Motion carried unanimously.

Meeting adjourned at 8:23pm.

Sovereign Community School Board of Education
Regular School Board Meeting

meet.google.com/zrz-ktgi-imq
1 505-705-1755 PIN: 413 533 311#

August 6, 2020, 6:30PM

In accordance with Sovereign Community School public comment procedure, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email summer.wesley@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, August 5, 2020. Please place "Public Comment" in the subject line.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Superintendent Report
 - A. Enrollment Update
 - B. Facility Update
 - C. Establishing line of credit-Arvest
 - D. Staff Update
 - E. Staff Trainings and beginning of year updates
 - F. COVID-19 discussions
- V. Financial Reporting
 - A. Budget Update
 - 1. Establishing line of credit through Arvest
 - B. Encumbrances to Approve for FY 2020-2021
 - 1. Telecomp- \$2,000.00
 - 2. A+ Pest Control- \$1500.00
 - 3. Dobson Technology- \$10,000.00 (will be adjust to less once E-Rate is effective)
 - 4. Eureka Water Company- \$360.00
 - 5. KLS Leasing II- \$5,000.00
 - 6. Midwest Bust Leasing (for service only)- \$1,500.00
 - 7. Municipal Accounting Services (SIS)- \$7,675.00
 - 8. NWEA- \$1500.00
 - 9. One Call Now- \$ 800.00
 - 10. Oklahoma Natural Gas- \$2,400
 - 11. OG&E- \$30,000.00

☐ote ☐e Board ☐a ☐discuss, ☐ote to a ☐roce, ☐ote to disa ☐roce, ☐ote to ta ☐le or dec ☐ide not to ☐ote on an ☐te ☐ on t ☐is a ☐enda ☐ ☐e Board ☐a ☐ ☐ace ☐se o ☐a ☐e ☐le a ☐enda ☐ ☐ ☐eet ☐n ☐ will ☐e ☐eld in accordance with t ☐e ☐la ☐o ☐a ☐ ☐en Meet ☐n and ☐ ☐en ☐ecords Act ☐

12. OKC Utilities- \$7,000.00
13. R.K. Black(copier service agreement) - \$3,600.00
14. School Bzz Tech- \$49.00
15. OBSI- \$700.00
16. Postage- \$500.00
17. Payroll costs (salaries, Fed taxes, State taxes, TRS, OMES-EGID, Unemployment Taxes- \$650,000.00

Total Encumbrances without supplies: \$724,584.00

VI. Action Items

- A. Discussion of Compliance with the Children's Internet Protection Act and motion to approve training provided by Stacie Thrasher.
- B. Motion to approve updated 2020-2021 School Calendar
- C. Motion to add President Kate Sultuska, Treasurer James McSpadden, Secretary Summer Wesley, Board Members: Kyla Molina and Dianne Schaff to the Sovereign Community School Foundation Bank Account through Chickasaw Community Bank. This account is SCS General Fund.
- D. Motion to approve President Kate Sultuska, Treasurer James McSpadden, Secretary Summer Wesley, Board Members: Kyla Molina and Dianne Schaff as signatures to the Sovereign Community School Foundation Bank Account through Chickasaw Community Bank. This account is SCS General Fund
- E. Motion to approve Matt Wilson, Stacie Thrasher, and ReDaun Beckes as signatures on SCS Business Debit Card through Chickasaw Community Bank.
- F. Motion to approve Stacie Thrasher as Activities Fund Custodian for the 2020-2021 School Year.
- G. Santa Fe South Loan approval
- H. Approval of Hiring of two bus drivers/janitorial
 1. 210 Day Contract Bus Driver ReDaun Beckes at \$24,620/contract year
 2. 210 Day Contract Bus Driver Matthew Morris at \$22,378/contract year
- I. Approval of Hiring Dr. Cornel Pewewardy as Instructional Coach for negotiated stipend amount of \$10,000 for the year, working 3-days a week with Curriculum and Instructional coaching.
- J. Approval to amend Victoria Andrews title from 5th Grade Teacher to Language and Culture Teacher.
- K. Approval of 210 Day Contract for Health & Wellness Teacher, Mackenzie Wahpepah-Harris salary starting at \$38,341 based on experience level.

VII. Executive Session

VIII. Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on an item on this agenda. The Board may also use other available agenda items. Meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

Sovereign Community School Board

Monthly Meeting

Friday, August 21, 2020

[Google Video Conferencing Link](#)

1-661-527-2873 PIN: 532 658 706#

Attendees:

Kate Sultuska- Board President
Sarah Adams-Cornell - Board Member
Kyla Molina- Board Member
Dianne Schaff- Board Member
Georgia Harjo- Non Voting Student Representative

Absent:

Jaimie Gua- Board Vice President
James McSpadden- Board Treasurer
Summer Wesley- Board Secretary

Public Guest(s):


NONE

Meeting called to order by Kate Sultuska at 6:31pm.

Quorum is present and established at 6:33pm

Action Items:

- I. Motion to amend the approval agenda items III. A-H to be motioned as a slate
 - o Items (A)-(H) are:
-

- 
1. A.
 - o Motioned by: Kate Sultuska
 - o Seconded: Kyla Molina
 - o Vote
 1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Kyla Molina, and Dianne Schaff
 2. Nays: None
 3. Motion passes
 - II. Motion to approve agenda items III, A-H
 - o Motioned by: Kate Sultuska
 - o Seconded by: Kyla Molina
 - o Vote
 1. Ayes: Kate Sultuska, Sarah Adams-Cornell, Kyla Molina, and Dianne Schaff
 2. Nays: None
 3. Motion Passes
 - III. Motion to adjourn
 - o Motioned by: Kyla Molina
 - o Seconded by: Kate Sultuska
 1. Vote
 - a) Ayes: Kate Sultuska, Sarah Adams-Cornell, Kyla Molina, and Dianne Schaff
 - b) Nays: None
 - c) Motion Passes

Meeting adjourned at 6:36pm

Sovereign Community School Board of Education

Special School Board Meeting Agenda

<https://meet.google.com/aax-puuc-czz>

661-527-2873 PIN: 532 658 706#

August 21, 2020, 6:00PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Action Items
 - A. Motion to approve the final terms of contract loan from Santa Fe South Development Inc.
 - B. Motion to approve a 210 Day Contract for History/Government Teacher Theron Wahkinney for \$38,431.
 - C. Motion to approve a 210 Day Contract for Health/Wellness Teacher Mackenzie Wahpepah-Harris for \$38,431.
 - D. Motion to approve a 210 Day Contract for English Teacher Erika Munden for \$38,431.
 - E. Motion to approve a 210 Day Contract for Bus Driver, Janitorial and Aide to ReDaun Beckes for \$24,620/contract year.
 - F. Approval to amend Victoria Andrews title from 5th Grade Teacher to Language and Culture Teacher
- IV. Adjourn

Sovereign Community School Board of Education
Regular School Board Meeting Minutes
meet.google.com/ifk-pved-nyo

1 330-887-2061 PIN: 781 606 401#

August 28, 2020, 6:30PM

I. Call to Order; Roll Call at 6:33

Kate Sultuska, Board President
Summer Wesley, Board Secretary/Minute Clerk
James McSpadden, Board Treasurer (joined at 6:58 pm)
Sarah Adams-Cornell, Board Member Seat #2
Kyla Molina, Board Member Seat #3
Dianne Schaff, Board Member Seat #4
Georgia Harjo, Student Representative
Matt Wilson, Superintendent

II. Quorum established & present at 6:34

III. Motion to move into Exec session by Kate, inviting Matt. Sarah second

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes

Moved to Exec session at 6:36pm, adjourned at 7:11

IV. Action Items

A. Motion to approve minutes from August 6th Regular Meeting Kyla. James seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden – yes

Motion carries unanimously

B. Motion to approve the following contracts for Jr. High Science for Abigail \$38,341 made by Sarah. Kate seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden – yes

Motion carries unanimously

- C. Motion to table contracts for Math, English, and HS Science teacher made by Kate. Summer seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden – yes

Motion carries unanimously

- D. Motion to table stipend for Kimberly to be head teacher, 5th grade made by Kate until. Kyla seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden - yes

Motion carries unanimously

- V. Motion to adjourn made by Kate. Summer second

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden - yes

Motion carried unanimously. Adjourned at 7:22 pm.

Sovereign Community School Board of Education
Regular School Board Meeting
meet.google.com/ifk-pved-nyo

1 330-887-2061 PIN: 781 606 401#

August 28, 2020, 6:30PM

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Action Items
 - A. Motion to approve minutes from August 6th Regular Meeting.
 - B. Motion to approve the following contracts:
 - 1. Jr. High Science
 - 2. Math
 - 3. English
 - 4. HS Science teacher
 - C. Motion to approve stipend for Kimberly to be head teacher, 5th grade.
- VII. Proposed Executive Session to discuss specific personnel matters.
- VIII. Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

**Sovereign Community School Board of Education
Regular School Board Meeting**

meet.google.com/naz-wyvv-fxb
(US) [+1 470-241-5849](tel:+14702415849) PIN: 110 924 395#

September 3, 2020, 6:30PM

In accordance with Sovereign Community School public comment procedure, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email summer.wesley@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, August 5, 2020. Please place “Public Comment” in the subject line.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Financial Reporting
 - A. Monthly Reporting from Jenkins not available at time of agenda posting
 - B. Possible guest speakers: Brent Bushey, Andy Evans, and Stacie Thrasher
- V. Superintendent Report
- VI. Proposed Executive Session to discuss specific personnel matters & contract negotiations
- VII. Action Items
 - 1. Discussion & motion on collaborative unit with OU students
 - 2. Discussion and Motion to approve updated COVID-19 Plans in regards to students on campus
 - 3. Motion to approve a month to month contract for Jedediah Smith at \$3,278.58 to teach HS Math and Finance
 - 4. Motion to approve a month to month part time teacher Brittany McKane at \$1,597.50 for JH English
- VII. Adjourn

☐ote☐☐e Board ☐a☐discuss, ☐ote to a☐roce, ☐ote to disa☐roce, ☐ote to ta☐le or decide not to ☐ote on an☐ te☐ on t☐is a☐enda☐ ☐☐e Board ☐a☐ ☐a☐e ☐se o☐a te☐☐le a☐enda☐☐s ☐eetn☐ will be ☐eld in accordance with t☐e ☐la☐o☐a ☐☐en Meetn☐ and ☐☐en ☐ecords Act☐

**Sovereign Community School Board of Education
Regular School Board Meeting Minutes**

meet.google.com/naz-wyvv-fxb
(US) [+1 470-241-5849](tel:+14702415849) PIN: 110 924 395#

September 3, 2020, 6:30PM

- I. Call to Order; Roll Call at 6:38
- II. Attendance:
Kate Sultuska, Board President
Jaimie Gua, Board Vice President (joined at 6:31pm)
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat
Kyla Molina, Board Member
Dianne Schaff, Board Member Seat
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Carol Perkins
Mary Peacock
Sarah Wilson Boston
Torri Andrews
- III. Establish Quorum present at 6:39
- IV. Public Comment – no public comments
- V. Financial Reporting given by Stacie
- VI. Superintendent Report:
 - Enrollment at 96
 - Mary Peacock, Special Ed Coordinator, updated on compliance
- VI. Proposed Executive Session to discuss specific personnel matters & contract negotiations, inviting Matt, made by Kate. James seconded.

Kate - yes
James - yes
Summer - yes
Dianne - yes
Kyla - yes
Sarah - yes

Motion carries unanimously. Entered Executive Session at 7:08 pm. Returned to regular session at 7:36 pm.

VII. Action Items

1. Motion to all OU students to create collaborative unit with Sovereign's English teacher made by Sarah. Kate seconded.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carries unanimously

2. Motion to approve updated COVID-19 Plans to include both in person & virtual instruction, beginning September 14, 2020 made by James. Sarah seconded.

Kate - no
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carries with 6 of 7 votes.

3. Motion to treat Agenda items 3 (month to month contract for Jedediah Smith at \$3,278.58) & 4 (month to month part time teacher Brittany McKane at \$1,597.50) as a slate & amend Jedediah's to Jr High math made by Summer. Seconded by Kate.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Carries unanimously

4. Motion to approve both contracts made by Kate. Sarah second.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carried unanimously.

- VII. Motion to Adjourn made by Kate. Summer seconded.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Adjourned at 8:10 pm.

**Sovereign Community School Board of Education
Regular School Board Meeting Minutes**

meet.google.com/naz-wyvv-fxb
(US) [+1 470-241-5849](tel:+14702415849) PIN: 110 924 395#

September 3, 2020, 6:30PM

- I. Call to Order; Roll Call at 6:38
- II. Attendance:
Kate Sultuska, Board President
Jaimie Gua, Board Vice President (joined at 6:31pm)
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat
Kyla Molina, Board Member
Dianne Schaff, Board Member Seat
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Carol Perkins
Mary Peacock
Sarah Wilson Boston
Torri Andrews
- III. Establish Quorum present at 6:39
- IV. Public Comment – no public comments
- V. Financial Reporting given by Stacie
- VI. Superintendent Report:
 - Enrollment at 96
 - Mary Peacock, Special Ed Coordinator, updated on compliance
- VI. Proposed Executive Session to discuss specific personnel matters & contract negotiations, inviting Matt, made by Kate. James seconded.

Kate - yes
James - yes
Summer - yes
Dianne - yes
Kyla - yes
Sarah - yes

Motion carries unanimously. Entered Executive Session at 7:08 pm. Returned to regular session at 7:36 pm.

VII. Action Items

1. Motion to all OU students to create collaborative unit with Sovereign's English teacher made by Sarah. Kate seconded.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carries unanimously

2. Motion to approve updated COVID-19 Plans to include both in person & virtual instruction, beginning September 14, 2020 made by James. Sarah seconded.

Kate - no
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carries with 6 of 7 votes.

3. Motion to treat Agenda items 3 (month to month contract for Jedediah Smith at \$3,278.58) & 4 (month to month part time teacher Brittany McKane at \$1,597.50) as a slate & amend Jedediah's to Jr High math made by Summer. Seconded by Kate.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Carries unanimously

4. Motion to approve both contracts made by Kate. Sarah second.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carried unanimously.

- VII. Motion to Adjourn made by Kate. Summer seconded.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Adjourned at 8:10 pm.

Sovereign Community School Board of Education
Regular School Board Meeting Minutes
meet.google.com/ifk-pved-nyo

1 330-887-2061 PIN: 781 606 401#

August 28, 2020, 6:30PM

I. Call to Order; Roll Call at 6:33

Kate Sultuska, Board President
Summer Wesley, Board Secretary/Minute Clerk
James McSpadden, Board Treasurer (joined at 6:58 pm)
Sarah Adams-Cornell, Board Member Seat #2
Kyla Molina, Board Member Seat #3
Dianne Schaff, Board Member Seat #4
Georgia Harjo, Student Representative
Matt Wilson, Superintendent

II. Quorum established & present at 6:34

III. Motion to move into Exec session by Kate, inviting Matt. Sarah second

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes

Moved to Exec session at 6:36pm, adjourned at 7:11

IV. Action Items

A. Motion to approve minutes from August 6th Regular Meeting Kyla. James seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden – yes

Motion carries unanimously

B. Motion to approve the following contracts for Jr. High Science for Abigail \$38,341 made by Sarah. Kate seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden – yes

Motion carries unanimously

- C. Motion to table contracts for Math, English, and HS Science teacher made by Kate. Summer seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden – yes

Motion carries unanimously

- D. Motion to table stipend for Kimberly to be head teacher, 5th grade made by Kate until. Kyla seconded.

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden - yes

Motion carries unanimously

- V. Motion to adjourn made by Kate. Summer second

Kate Sultuska - yes
Summer Wesley - yes
Sarah Adams-Cornell - yes
Kyla Molina - yes
Dianne Schaff - yes
James McSpadden - yes

Motion carried unanimously. Adjourned at 7:22 pm.

**Sovereign Community School Board of Education
Regular School Board Meeting**

meet.google.com/naz-wyvv-fxb
(US) [+1 470-241-5849](tel:+14702415849) PIN: 110 924 395#

September 3, 2020, 6:30PM

In accordance with Sovereign Community School public comment procedure, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email summer.wesley@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, August 5, 2020. Please place “Public Comment” in the subject line.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
- IV. Financial Reporting
 - A. Monthly Reporting from Jenkins not available at time of agenda posting
 - B. Possible guest speakers: Brent Bushey, Andy Evans, and Stacie Thrasher
- V. Superintendent Report
- VI. Proposed Executive Session to discuss specific personnel matters & contract negotiations
- VII. Action Items
 - 1. Discussion & motion on collaborative unit with OU students
 - 2. Discussion and Motion to approve updated COVID-19 Plans in regards to students on campus
 - 3. Motion to approve a month to month contract for Jedediah Smith at \$3,278.58 to teach HS Math and Finance
 - 4. Motion to approve a month to month part time teacher Brittany McKane at \$1,597.50 for JH English
- VII. Adjourn

☐ote☐☐e Board ☐a☐discuss, ☐ote to a☐roce, ☐ote to disa☐roce, ☐ote to ta☐le or decide not to ☐ote on an☐ te☐ on t☐is a☐enda☐ ☐☐e Board ☐a☐ ☐a☐e ☐se o☐a te☐☐le a☐enda☐☐s ☐eetn☐ will be ☐eld in accordance with t☐e ☐☐a☐o☐a ☐☐en Meetn☐ and ☐☐en ☐ecords Act☐

**Sovereign Community School Board of Education
Special School Board Meeting Minutes
September 17, 2020
6:00PM**

meet.google.com/tpx-gemt-siq
US) [+1 402-751-0229](tel:+14027510229)
PIN: 783 793 578#

I. Call to Order at 6:06 pm

II. Attendance:

Kate Sultuska, Board President
Jaimie Gua, Board Vice President (joined at 6:31pm)
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat
Kyla Molina, Board Member
Dianne Schaff, Board Member Seat
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Carol Perkins
Chris Coffelt
Sarah Boston Brown
Joe Pole
Kimberly Shook

III. Quorum present & established at 6:07 pm.

IV. Action Items

A. Motion to formally approve August 21st board minutes made by James. Kate seconded.

Kate Sultuska: yes
Summer Wesley: abstain as was not present at that meeting
Kyla Molina: yes
James McSpadden: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

V. Motion to enter Executive Session to discuss specific employee matters, inviting Matt. Motion made by Summer. Seconded by James.

Kate Sultuska: yes
Summer Wesley: yes
Kyla Molina: yes

James McSpadden: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

Motion carried unanimously. Entered executive session at 6:10 pm. Board returned to regular session at 8:08 pm. James left meeting.

VI. New Business:

Enrollment increase, presented by Matt. Enrollment number is >100, possibly 110. If we can enroll 5 kids a day for the next few weeks, we can meet goal.

VII. Motion to adjourn made by Kate. Jaimie seconded.

Kate Sultuska: yes
Summer Wesley: yes
Kyla Molina: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

Adjourned at 8:12.

Sovereign Community School Board of Education

Special School Board Meeting Agenda

September 17, 2020

6:00PM

meet.google.com/tpx-gemt-siq

US) [+1 402-751-0229](tel:+14027510229)

PIN: 783 793 578#

I.Call to Order; Roll Call

II.Establish Quorum

III.Action Items

A. Motion to formally approve August 21st board minutes

IV. Proposed Executive Session to discuss specific employee matters per [25 O.S. §307\(B\)\(1\) & \(2\)](#).

V.New Business

VI.Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

**Sovereign Community School Board of Education
Special School Board Meeting Minutes
September 17, 2020
6:00PM**

meet.google.com/tpx-gemt-siq
US) [+1 402-751-0229](tel:+14027510229)
PIN: 783 793 578#

I. Call to Order at 6:06 pm

II. Attendance:

Kate Sultuska, Board President
Jaimie Gua, Board Vice President (joined at 6:31pm)
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat
Kyla Molina, Board Member
Dianne Schaff, Board Member Seat
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Carol Perkins
Chris Coffelt
Sarah Boston Brown
Joe Pole
Kimberly Shook

III. Quorum present & established at 6:07 pm.

IV. Action Items

A. Motion to formally approve August 21st board minutes made by James. Kate seconded.

Kate Sultuska: yes
Summer Wesley: abstain as was not present at that meeting
Kyla Molina: yes
James McSpadden: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

V. Motion to enter Executive Session to discuss specific employee matters, inviting Matt. Motion made by Summer. Seconded by James.

Kate Sultuska: yes
Summer Wesley: yes
Kyla Molina: yes

James McSpadden: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

Motion carried unanimously. Entered executive session at 6:10 pm. Board returned to regular session at 8:08 pm. James left meeting.

VI. New Business:

Enrollment increase, presented by Matt. Enrollment number is >100, possibly 110. If we can enroll 5 kids a day for the next few weeks, we can meet goal.

VII. Motion to adjourn made by Kate. Jaimie seconded.

Kate Sultuska: yes
Summer Wesley: yes
Kyla Molina: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

Adjourned at 8:12.

Sovereign Community School Board of Education

Special School Board Meeting Agenda

September 17, 2020

6:00PM

meet.google.com/tpx-gemt-siq

US) [+1 402-751-0229](tel:+14027510229)

PIN: 783 793 578#

I.Call to Order; Roll Call

II.Establish Quorum

III.Action Items

A. Motion to formally approve August 21st board minutes

IV. Proposed Executive Session to discuss specific employee matters per [25 O.S. §307\(B\)\(1\) & \(2\)](#).

V.New Business

VI.Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

Regular School Board Meeting Notes

October 1st, 2020, 6:30PM

meet.google.com/sqf-shei-rhx

(US) [+1 443-499-2925](tel:+14434992925)

PIN: 143 353 233#

I. Called to Order by Summer at 6:37.

Attendance:

James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member
Kyla Molina, Board Member
Dianne Schaff, Board Member
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Melissa Coffelt
Sarah Wilson Boston
Mary Peacock
Carol Perkins
Joe Poe

Absent:

Kate Sultuska, Board President
Jaimie Gua, Board Vice President

II. Quorum is present & established at 6:37

III. Public Comment made by Sarah Wilson Boston, Stacie Thrasher, and Joe Poe

IV. Superintendent's report

Presented by Matt:

Taco sale fundraiser. Trying to buy a van so that we don't always have to have a CDL driver.

Powwow dancing start tomorrow after school, also open to community members. Stickball games are up & going. NWA testing.

Partnering with Western Heritage Museum & they might dedicate a space for our students to display their art.

Presented by Stacie:

Lease was finalized with KLS for gym. Plans are to sublet some of the buildings that are not being used. \$1300 monthly Oct – June. >\$10k in revenue. SCS has concession rights at the events, so additional revenue & recruitment opportunity.

Presented by Mary Peacock (Exceptional Learner Coordinator):

All students we will be servicing with Spec Ed are in compliance. Gifted & Talented up & running. A parent said she was thrilled that her grandchild can reconnect with her culture through this school. We are right on the line with the number of student-teacher ratio so we should be mindful.

GT: a parent, student, or parent can turn in nomination for. They collect data to evaluate testing, class performance, “talents, skills, & abilities”. The committee meets and determines if the student qualifies. An individual plan is created for each student. A plan is made for the group by the students, with Mary’s guidance.

Financially, only 8% of the student population can be counted in GT.

Presented by Matt:

Current enrollment is 104. Need 175. We need a Special Meeting to determine staffing. May have to reduce staff.

Students are doing well maintaining distancing, wearing masks, and sanitizing. Classes are often outside when the weather is nice. Bus & building are sanitized every night & seating on the bus is staggered.

V.Treasurer’s report

Stacie presenting: working on finalizing Sept financial records to bring to Special Meeting on.

VI. Action Items

A. Motion to approve minutes from September 3rd regular meeting, noting that the scrivener's error which should say "allow" instead of "all OU students", made by Sarah. James seconded.

James McSpadden: yes
Summer Wesley: yes
Sarah Adams-Cornell: yes
Kyla Molina: yes
Dianne Schaff: yes

Motion carried.

B. Motion to approve minutes from Special meeting on Thursday, September 17th made by Sarah. James seconded.

James McSpadden: yes
Summer Wesley: yes
Sarah Adams-Cornell: yes
Kyla Molina: yes
Dianne Schaff: yes

Motion carried

C. Motion to approve Social Media Policy made by James. Summer seconded.

James McSpadden: yes
Summer Wesley: yes
Sarah Adams-Cornell: yes
Kyla Molina: yes
Dianne Schaff: yes

Motion carried

D. Attendance note: Kyla left at 7:48pm so no longer present to vote. Quorum still present.

E. Discussion & motion to approve Grievance Policy, adding the policy that related to grievances against employees that person will attempt to address with the employee first,

document that; to make them consistent with the other two procedures; and adding a 3rd bullet point that Principal would send grievance to employee & allow 3 days for response.

Motion to approve amended policy made by Sarah. Summer seconded.

James McSpadden: yes
Summer Wesley: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes

Motion carried.

VII.No New Business

VIII.Motion to adjourn made by Sarah. Seconded by James.

James McSpadden: yes
Summer Wesley: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes

Meeting adjourned at 7:52pm.

Regular School Board Meeting Agenda

October 1st, 2020, 6:30PM

meet.google.com/sqf-shei-rhx

(US) [+1 443-499-2925](tel:+14434992925)

PIN: 143 353 233#

In accordance with Sovereign Community School public comment procedure, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email summer.wesley@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, September 30, 2020. Please place "Public Comment" in the subject line.

I.Call to Order; Roll Call

II.Establish Quorum

III.Public Comment

IV.Superintendent's report

V.Treasurer's report

VI. Action Items

- A. Motion to approve minutes from September 3rd regular meeting
- B. Motion to approve minutes from Special meeting on Thursday, September 17th
- C. Discussion & motion to approve Social Media Policy
- D. Discussion & motion to approve Grievance Policy

VII.New Business

VIII.Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

**Sovereign Community School Board of Education
Regular School Board Meeting Minutes**

meet.google.com/naz-wyvv-fxb
(US) [+1 470-241-5849](tel:+14702415849) PIN: 110 924 395#

September 3, 2020, 6:30PM

- I. Call to Order; Roll Call at 6:38
- II. Attendance:
Kate Sultuska, Board President
Jaimie Gua, Board Vice President (joined at 6:31pm)
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat
Kyla Molina, Board Member
Dianne Schaff, Board Member Seat
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Carol Perkins
Mary Peacock
Sarah Wilson Boston
Torri Andrews
- III. Establish Quorum present at 6:39
- IV. Public Comment – no public comments
- V. Financial Reporting given by Stacie
- VI. Superintendent Report:
 - Enrollment at 96
 - Mary Peacock, Special Ed Coordinator, updated on compliance
- VI. Proposed Executive Session to discuss specific personnel matters & contract negotiations, inviting Matt, made by Kate. James seconded.

Kate - yes
James - yes
Summer - yes
Dianne - yes
Kyla - yes
Sarah - yes

Motion carries unanimously. Entered Executive Session at 7:08 pm. Returned to regular session at 7:36 pm.

VII. Action Items

1. Motion to all OU students to create collaborative unit with Sovereign's English teacher made by Sarah. Kate seconded.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carries unanimously

2. Motion to approve updated COVID-19 Plans to include both in person & virtual instruction, beginning September 14, 2020 made by James. Sarah seconded.

Kate - no
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carries with 6 of 7 votes.

3. Motion to treat Agenda items 3 (month to month contract for Jedediah Smith at \$3,278.58) & 4 (month to month part time teacher Brittany McKane at \$1,597.50) as a slate & amend Jedediah's to Jr High math made by Summer. Seconded by Kate.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Carries unanimously

4. Motion to approve both contracts made by Kate. Sarah second.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Motion carried unanimously.

- VII. Motion to Adjourn made by Kate. Summer seconded.

Kate - yes
James - yes
Summer – yes
Jaimie - yes
Dianne -yes
Kyla -yes
Sarah – yes

Adjourned at 8:10 pm.

**Sovereign Community School Board of Education
Special School Board Meeting Minutes
September 17, 2020
6:00PM**

meet.google.com/tpx-gemt-siq
US) [+1 402-751-0229](tel:+14027510229)
PIN: 783 793 578#

I.Call to Order at 6:06 pm

II.Attendance:

Kate Sultuska, Board President
Jaimie Gua, Board Vice President (joined at 6:31pm)
James McSpadden, Board Treasurer
Summer Wesley, Board Secretary/Minute Clerk
Sarah Adams-Cornell, Board Member Seat
Kyla Molina, Board Member
Dianne Schaff, Board Member Seat
Georgia Harjo, Student Representative
Matt Wilson, Superintendent
Stacie Thrasher, Director of Operations
Carol Perkins
Chris Coffelt
Sarah Boston Brown
Joe Pole
Kimberly Shook

III.Quorum present & established at 6:07 pm.

IV.Action Items

A. Motion to formally approve August 21st board minutes made by James. Kate seconded.

Kate Sultuska: yes
Summer Wesley: abstain as was not present at that meeting
Kyla Molina: yes
James McSpadden: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

V.Motion to enter Executive Session to discuss specific employee matters, inviting Matt. Motion made by Summer. Seconded by James.

Kate Sultuska: yes
Summer Wesley: yes
Kyla Molina: yes

James McSpadden: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

Motion carried unanimously. Entered executive session at 6:10 pm. Board returned to regular session at 8:08 pm. James left meeting.

VI. New Business:

Enrollment increase, presented by Matt. Enrollment number is >100, possibly 110. If we can enroll 5 kids a day for the next few weeks, we can meet goal.

VII. Motion to adjourn made by Kate. Jaimie seconded.

Kate Sultuska: yes
Summer Wesley: yes
Kyla Molina: yes
Sarah Adams-Cornell: yes
Dianne Schaff: yes
Jaimie Gua: yes

Adjourned at 8:12.

Regular School Board Meeting Agenda

October 1st, 2020, 6:30PM

meet.google.com/sqf-shei-rhx

(US) [+1 443-499-2925](tel:+14434992925)

PIN: 143 353 233#

In accordance with Sovereign Community School public comment procedure, individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 1 board member and commenter may speak after the meeting is adjourned. Comments will be limited to the first 7 individuals and who email summer.wesley@sovereignschools.org with the following information: 1) Name 2)Email 3)Phone Number 4) Agenda item to be commented. All requests for public comment must be received by 5pm, Wednesday, September 30, 2020. Please place "Public Comment" in the subject line.

I.Call to Order; Roll Call

II.Establish Quorum

III.Public Comment

IV.Superintendent's report

V.Treasurer's report

VI. Action Items

- A. Motion to approve minutes from September 3rd regular meeting
- B. Motion to approve minutes from Special meeting on Thursday, September 17th
- C. Discussion & motion to approve Social Media Policy
- D. Discussion & motion to approve Grievance Policy

VII.New Business

VIII.Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

Employee Grievance Procedure

The Governing Board is committed to providing a process by which employees may file a grievance concerning the nature of their employment. The Board and Principal shall do whatever is practicable to provide the proper environment for the positive resolution of employee concerns. In the event of a dispute involving employment or the implementation of the personnel policies, and after a good faith effort with the Principal to thoroughly resolve the dispute, all employees may submit their complaint following the procedures outlined below. The good faith effort will include problem identification, possible solutions, selection of resolution, timeline for implementation, and follow-up. A written summary of the good faith effort will be included in the personnel file. Failure to follow the procedures and timelines below constitutes a waiver of the employee's right to file a grievance.

Grievances filed against Employees

- The individual shall submit a statement in writing to the Principal stating clearly the nature of their grievance. All pertinent facts and details shall be provided in this report that will assist the Principal in his/her determination.
- The Principal will make a determination concerning the grievance and shall submit a written response to the employee.
- If it is determined that an action plan is required to resolve the grievance, this shall be stipulated in the response.
- If the employee does not agree with the decision of the Principal, the employee may appeal the decision of the Principal to the School Board.
- The School Board will review the original complaint and will determine if the Principal followed proper procedure in determining a response to the grievance. The Board, in making its determination, may also review any written information or logs of interviews or conversations with individuals that are submitted by the employee and the Principal.

Grievances filed against the Principal and/or Superintendent

- The individual will first address their issue with the Principal and/or Superintendent and document this attempt. If this attempt does not rectify the issue, the individual may appeal to the Board.
- The individual shall submit a statement in writing to the Board President stating clearly the nature of their grievance. All pertinent facts and details shall be provided in this report. The Board President will send the grievance to the Board.

- The Board will notify the individual that they received their grievance and will follow up within 14 days.
- The Board will send the grievance to the Principal/Superintendent and ask for a response within 3 days.
- The Board will make a determination concerning the grievance and shall submit a written response to the individual and Principal/Superintendent.
- If it is determined that an action plan is required to resolve the grievance, this shall be stipulated in the response, including timeline and follow up. The grievance shall be saved in the Principal/Superintendents file and taken into consideration during annual reviews.
- This procedure shall be used to address any open grievances that have been submitted to the Board by the time of its passage, with the time requirements beginning on the date of approval by the board, as well as all submitted after that time.

Grievances filed against Board Member

- This policy shall apply to Board Members acting within their official capacity as a board member, and shall exclude conduct in their individual capacity when not officially representing the board or school.
- The individual will first address their issue with the individual Board member and document this attempt. If this attempt does not rectify the issue, the individual may appeal to the Board.
- The employee shall submit a statement in writing to the Board President stating clearly the nature of their grievance. All pertinent facts and details shall be provided in this report. The Board President will send the grievance to the Board of Directors.
- The Board President (or next officer in the hierarchy not included in complaint, if President is included in grievance) will notify the individual that they received their grievance and will follow up within 14 days.
- The Board President (or next officer in the hierarchy not included in complaint, if President is included in grievance) will send the grievance to the named Board Member(s) and ask for a response within 3 days.
- The named Board Member(s) will be recused from participating in decision making with regards to grievances against them, and the remainder of the Board will make a determination concerning the grievance and shall submit a written response to the individual and named Board Member(s).
- If it is determined that an action plan is required to resolve the grievance, this shall be stipulated in the response, including timeline and follow up. The grievance shall be saved in the Board Member(s) file and taken into consideration during nominations for future terms.

DISTRICT LOGO HERE

**SOCIAL MEDIA/DIGITAL DEVICE POLICY
(Name) SCHOOL DISTRICT
SCHOOL YEAR 20XX-20XX**

I. PURPOSE

The **ABC School District** recognizes the value of teacher inquiry, investigation and innovation using various technology tools to enhance the student learning experience. The district also recognizes its obligation to teach and ensure responsible and safe use of these technologies.

Therefore, we have created this policy to address employees' use of digital devices as well as publicly available social media networks including the following: personal websites, blogs, social networks (Twitter, Facebook, etc.), online forums and discussion boards and any other online application that connects an individual to others.

The district takes no position on employees' decisions to participate in the personal use of social media networks on their own time. Personal use of these media during contract hours and with district equipment, however, is prohibited. Likewise, to ensure primary focus remains on education, personal digital devices should not be used during contract hours when employees are engaged with other staff or are instructing students.

The policy is not intended to limit the use of technology as an effective teaching tool but rather set guidelines on its place and proper usage in the educational realm.

II. GENERAL STATEMENT OF POLICY

The district recognizes the importance of and need for online social media networks and wireless devices as communication and learning tools. Toward that end, the district provides password-protected social media tools and district-approved technologies for learning and encourages use of district tools for collaboration. However, public social media networks, outside of those sponsored by the district, may not be used for classroom instruction or school-sponsored activities without the prior authorization of the superintendent, designee and parental consent for student participation on social networks. The district may use these tools and other communication technologies in fulfilling its responsibility for effectively communicating with the general public.

The line between personal and professional relationships is often blurred in social media. When employees choose to join or engage with district students, families or fellow employees in a social media context that exists outside those authorized by the district, they shall maintain their professionalism as district employees and remember even on personal time, they are representatives of the district and should be thoughtful of comments/photos/videos posted or otherwise distributed. District

employees must also know they have the responsibility of addressing any inappropriate behavior or activity on these networks, including **any** student-initiated communication that may be construed as inappropriate.

Additionally, employees must avoid posting any information or engaging in communications that violate state or federal laws or any district policies.

III. DEFINITIONS

Public social media networks are defined as websites, blogs, social networks online forums and message boards, video and photo sharing sites, virtual worlds and any other social media available to the public and used in a non work-related manner. This might include a teacher establishing a Facebook page for his/her personal use.

District-authorized, professional social media tools are those that fall within the district's technologies network or that the district has authorized for educational use. The district has greater authority and responsibility to protect minors from inappropriate content and can limit public access within this limited public forum. This might include a classroom blog administered by a teacher for student communication and collaboration.

Improper or inappropriate communications/behavior is any direct or indirect communication between employee and student, regardless of who initiates the communication, that may be viewed as inappropriate, derogatory, sexual or lewd in content, threatening or harassing, discriminatory, simple fraternization or suggestive in nature.

Digital devices include, but are not limited to, smart phones, tablet computers, laptops or similar devices.

IV. REQUIREMENTS

A. All employees are expected to serve as positive ambassadors for our schools and to remember they are role models to students. Because readers of social media may view the employee as a representative of the school and the district, the district requires employees to observe the following rules when referring to the district, its schools, students, programs, activities, employees, volunteers and communities on any social media networks:

Employees must be respectful and professional in all communications (by word, image, video, or any other means). Employees shall not use obscene, profane, or vulgar language or engage in communications that are or may be reasonably perceived to be harassing, threatening, bullying, libelous or defamatory in nature. Likewise, employees shall not participate in any

communication—direct or indirect—that discusses and/or encourages any illegal activity.

Employees should not use their district e-mail address for communications on public social media networks that have not been approved by the district. It is important to remember that all communications using your district-issued email address or equipment are public and participating in any social media or other online communications/activity using them subjects you to the Oklahoma Open Records Act.

Employees must make clear that any views expressed are the employee's alone and do not necessarily reflect the views of the district. Employees may not act as a spokesperson for the district or post comments as a representative of the district, except as authorized by the superintendent or the superintendent's designee.

When authorized as a spokesperson for the district, employees must disclose their employment relationship with the district.

Employees may not disclose information on any social media network that is confidential or proprietary to the district, its students or employees or that is protected by data privacy laws.

Employees may not post images on social media of co-workers without the coworkers' consent.

Employees may not post student images on any social media network without written parental consent.

Employees may not post any non-public images of the district premises and property, including floor plans.

B. The district recognizes that student groups or members of the public may create social media accounts representing students or groups within the district. When employees, including coaches/advisors, choose to join or engage with these groups, they do so as an employee of the district. Therefore, they have a responsibility to maintain appropriate student-employee relationships at all times and to address any inappropriate behavior they witness or to which they are a party. Employees are also discouraged from “friending” current students or otherwise fraternizing with students on personal social media accounts. This is simply to protect the safety of minors online.

C. Employees who participate in social media may decide to include information about their work with the district as part of their personal profile. This may include work information (district name, job title, job

duties), job promotions, volunteer participation and other activities related to district-sponsored events. Again, it is important for the employee to remember he/she is a representative of the district being named and should communicate in a manner that is responsible and positive.

D. Personal digital devices shall be turned off and out of sight in locations deemed “private” such as restrooms, locker rooms, changing rooms, or other similar areas. The use of audio/visual recording and camera features is strictly prohibited in these areas. Since many devices have the capability for photographs, video, and audio recording, employees must NOT record conversations or events without first advising all affected individuals.

E. In instances involving students, no audio or video may be made without the written authorization of the principal or superintendent. Likewise, photographs/video containing recognizable students may only be shared online (website, social media, etc.) if a parent has signed a consent form to be kept on file at each school.

F. Employees will be held responsible for the disclosure, whether purposeful or inadvertent, of confidential or private information or information that violates the privacy rights or other rights of another.

An employee who fails to comply with these social media rules and guidelines may be subject to disciplinary actions, including suspension, non-renewal, or even termination of employment.

G. The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or use of a digital device (through texting, sexting, emailing or other modes of electronic communication) is strictly prohibited by the district and may constitute a crime under state and/or federal law. Any person performing any of the above actions will be reported to law enforcement and any other appropriate state/federal agencies, which may result in arrest, criminal prosecution and inclusion on sexual offender registries.

V. KEY GUIDELINES TO REMEMBER

Know when it's appropriate to use. Personal use of social media or a digital device during work hours should NOT interfere with assigned duties and related professional responsibilities. Doing so diverts attention from instructional and supervisory responsibilities and detracts from the learning environment.

Be responsible! Remember—what you post is ultimately your responsibility, and once it's out there, it will always be there! If you have any

reservation at all about what you are about to post, chances are you shouldn't. Use caution and good judgment with all accounts. It's also good to keep in mind that others' trademark, copyright and fair use requirements must be respected.

Remember your students. You are the adult, and it is essential that we as educators protect our students from inappropriate online content and activity.

Always be respectful. Before you post, remember the acronym THINK:

T: Is it true?

H: Is it hurtful?

I: Is it illegal?

N: Is it necessary?

K: Is it kind?

Always express ideas and opinions in a respectful manner. We don't always have to agree with others, but we can voice those disagreements without being hateful or cruel. Remember that our communities reflect a diverse set of customs, values and points of view. This includes not only the obvious (no ethnic slurs, personal insults, obscenity, etc.) but also proper consideration of privacy and of topics that may be considered objectionable or inflammatory.

Are you adding value? There are millions of posts, pictures, videos, etc. online. The best way to get yours acknowledged is to write things that people will value. Communication associated with our district should help fellow educators, parents, students and co-workers. It should be thought provoking and build a sense of community. If it helps people improve their knowledge, skills, do their jobs, solve problems or understand education better, then it's adding value.

Be careful with personal information! If you do choose to use social media and other online sites, be thoughtful about what you post. Criminals can piece together information you provide from different sources and use it to impersonate you, hack your passwords or commit fraud against you. Be smart, and don't share too much about yourself online.

**Sovereign Community School Board of Education
Regular School Board Meeting**

meet.google.com/ofn-oish-bac

(US) +1 520-800-2432 PIN: 177 154 966#

October 8, 2020, 6:30PM

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Financial Report
- IV. Action Items
 - A. Motion to approve minutes from October 1st Regular Meeting.
 - B. Discussion and motion on budgetary matters.
- VII. Proposed Executive Session to discuss specific personnel matters as authorized by 25 O.S. § 307(B)(2).
- VIII. Adjourn

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

Sovereign Community School Board of Education

Special School Board Meeting Agenda

Main Building

12600 N. Kelley Ave - OKC, OK 73131

November 24th, 2020, 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

I. Call to Order; Roll Call

A. Present: Kyla Molina, James Mcspadden, Jaimie Gua

B. Absent: Sarah Adams-Cornell, Dianne Shcaff

II. Establish Quorum

III. Motion to Approve Agenda

A. Motion by: Kyla Molina

B. Second: James Mcspadden

C. Yays: Kyla Molina, James Mcspadden, Jaimie Gua present

D. Nays: none

IV. Public Comment

A. In accordance with Sovereign Community School public comment please acknowledge the following:

1. All public comments must be made in person. Before the start of the meeting, individuals may sign up on the sheets provided.
2. Individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 2 board members and commenter may speak after the meeting is adjourned.
3. The number of Public Commenters will be limited to 10.

B. See attachments

V. Financial Update

VI. Update on Subcommittees

VII. Action Items

A. Vote to approve Encumbrances-Payroll for \$40,000.00

1. Motion by: Kyla Molina

2. Second: James Mcspadden

3. Yays: Kyla Molina, James Mcspadden, Jaimie Gua present

4. Nays: none

B. Vote to enter into Executive Session to discuss 2 personnel matters as authorized by 25 O.S. §307(B)(1) and 25 O.S. §307 (B)(4) in regards to

the employment of Matt Wilson-Head of School and Stacie Thrasher-Director of Operations so that the board may return to open session and vote on terms discussed in the Executive Session and the employment of Matt Wilson-Head of School and Stacie Thrasher-Director of Operations

1. Motion by: Kyla Molina
2. Second: James Mcspadden
3. Yays: Kyla Molina, James Mcspadden, Jaimie Gua present
4. Nays: none

C. Vote to enter back into the open session.

1. Motion by: Kyla Molina
2. Second: James Mcspadden
3. Yays: Kyla Molina, James Mcspadden, Jaimie Gua present
4. Nays: none

D. Vote to Acknowledgement or Not Acknowledge of Head of School Matt Wilson's resignation as provided in 25 O.S. §307 (B)(4)

1. No Action

E. Discussion and possible motion in regards to the employment of the Stacie Thrasher-Director of Operations

1. No Action

VIII. Adjournment

1. Motion by: Kyla Molina
2. Second: Jaime Gua
3. Yays: Kyla Molina, James Mcspadden, Jaimie Gua present
4. Nays: none

Sovereign Community School Board Minutes

Tuesday, December 29, 2020

12600 N. Kelley Avenue

Oklahoma City, OK 73131

Attendees:

Kyla Molina- Interim Board President

Jaimie Gua- Board Vice President - late arrival 7:16pm

James McSpadden - Treasurer

Sarah Adams-Cornell - Board Member

Dianne Schaff - Board Member

Absent:

Matt Wilson - Superintendent


Meeting called to order by Kyla Molina at 7:00pm


Quorum is present and established


Public Comments made by:

Action Items

1. Motion to approve agenda
 - a. Moved by: James McSpadden
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Ayes: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nays: None
 - iii. Motion Passes
 2. Motion to amend Item Agenda (VI) A. to re-evaluate virtual learning monthly at the regular Board Meeting to be held February 11, 2021.
 - a. Moved by: Kyla Molina
 - b. Seconded by: James McSpadden
 - c. Vote:
 - i. Ayes: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua, and Sarah Adams-Cornell
 - ii. Nays: None
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- iii. Motion Passes
 - 3. Motion to Re-evaluate virtual learning at the February 11, 2021 Regular Board Meeting
 - a. Moved by: Sarah Adams-Cornell
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Ayes: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nays: None
 - iii. Motion Passes
 - 4. Vote to approve Encumbrances of Payroll for \$30,000, OCAS/Jenkins \$6,000, OKC Utilities \$4,507.12, and OG&E \$5,090.99
 - a. Moved by: James McSpadden
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: None
 - iii. Motion Passes
 - 5. Vote to rescind salary reduction of Matt Wilson and to reinstate the previous salary of \$92,123 effective December 15, 2020.
 - a. Moved by: James McSpadden
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: None
 - ii. Nay: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - iii. Motion Failed and Does not Carry Forward
 - 6. Vote to approve termination dated of R. Beckes, M. Wahpepah-Harris, and R. Zotigh to be effective December 15, 2020 for unemployment benefits
 - a. Moved by: James McSpadden
 - b. Seconded by: Jaimie Gua
 - c. Vote:
 - i. Aye: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: None
 - iii. Motion Passes
 - 7. Vote to approve back pay in the amount of \$1,248.00 to Brittany McKane for additional work outside of original contract.
 - a. Moved by: Jaimie Gua
 - b. Seconded by: Kyla Molina
 - c. Vote:

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- i. Aye: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: None
 - iii. Motion Passes
 - 8. Executive session pursuant to 25 O.S. Section 307(B)(1) to discuss the employment of the individuals listed below, so that the board may return to open session and vote to immediately terminate, or to not immediately terminate, the employment of the listed individuals, due to the condition of extreme financial exigency and possible imminent closure of school:
 - a. Victoria Andrews
 - b. Brittany McKane
 - c. Mary Peacock
 - d. Carol Perkins
 - e. Kimberly Shook
 - f. Jedadiah Smith
 - g. Stacie Thrasher
 - h. Theron Wahkinney
 - i. Matt Wilson
 - i. Moved by: Kyla Molina
 - ii. Seconded by: Sarah Adams-Cornell
 - iii. Executive session entered at 8:32pm
 - 9. Executive session ended
 - a. Moved to end: Kyla Molina
 - b. Seconded: James McSpadden
 - c. Vote:
 - i. Aye: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: None
 - iii. Motion to end Executive session at 9:20pm passes
 - 10. Motion to terminate Superintendent Matt Wilson, as discussed in Executive Session
 - a. Moved by: Jaimie Gua
 - b. Seconded: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: Dianne Schaff
 - iii. Motion passes 4-1
 - 11. Motion to strike Agenda Item G from agenda
 - a. Moved by: James McSpadden

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- b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: None
 - iii. Motion passes
12. Motion for Sovereign Community School to request due process from the State of Oklahoma Board of Education in regards to termination of charter contract
- a. Moved by: Sarah Adams-Cornell
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina, Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: None
 - iii. Motion Passes
13. Motion to Adjournment
- a. Moved by James McSpadden
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: , Dianne Schaff , James McSpadden , Jaimie Gua , and Sarah Adams-Cornell
 - ii. Nay: none

Meeting Adjournment at 9:27pm

Sovereign Community School Board of Education

Special School Board Meeting Agenda

12600 N. Kelley Ave - OKC, OK 73131

December 29, 2020 7:00PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Motion to Approve Agenda
- IV. Public Comment
 - A. In accordance with Sovereign Community School public comment please acknowledge the following:
 - 1. All public comments must be made in person. Before the start of the meeting, individuals may sign up on the sheets provided.
 - 2. Individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 2 board members and commenter may speak after the meeting is adjourned.
 - 3. The number of Public Commenters will be limited to 5.
- V. Subcommittee Updates- to include the following items: Dates and times meetings held/to be held, number of attendees, overviewed plan of actionable items as stated by committee description, and be prepared to answer questions regarding committee involvement and information
 - A. Community Partnerships/Enrollment
 - B. Staffing
 - C. Sustainability
- VI. Action Items
 - A. Vote to continue Virtual Learning for the remainder of the school year 2021.
 - B. Vote to approve Encumbrances:
 - 1. Payroll: \$30,000
 - 2. OCAS/Jenkins: \$6,000.00

3. OKC Utilities: \$4,507.12
 4. OG&E: \$5,090.99
- C. Discussion and Vote to rescind salary reduction of Matt Wilson and reinstate previous salary of \$92,123 effective December 15, 2020.
 - D. Vote to approve the termination dates of R. Beckes, M. Wahpepah-Harris, and R. Zotigh to be effective for December 15, 2020 for unemployment benefits.
 - E. Discussion and possible action in regards to backpay of Brittany McKane in the amount of \$ _____ with proper documentation of extra hours worked outside of the original contract.
 - F. Proposed executive session pursuant to 25 O.S. Section 307(B)(1) to discuss the employment of the individuals listed below, so that the board may return to open session and vote to immediately terminate, or to not immediately terminate, the employment of the listed individuals, due to the condition of extreme financial exigency and possible imminent closure of school:
 1. Victoria Andrews
 2. Brittany McKane
 3. Mary Peacock
 4. Carol Perkins
 5. Kimberly Shook
 6. Jedadiah Smith
 7. Stacie Thrasher
 8. Theron Wahkinney
 9. Matt Wilson
 - G. Discussion and possible action for Sovereign Community School to cease December 31, 2020 to permanently close and move forward with closing procedures.
 - H. Discussion and possible action for Sovereign Community School to request due process from the State of Oklahoma Board of Education in regards to termination of charter contract.

VII. Adjournment

Sovereign Community School Board of Education

Special School Board Meeting Agenda

January 5, 2021, 7:00PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

1. Call to Order; Roll Call
2. Establish Quorum
3. Approve agenda
4. Public comment
 - a. In accordance with Sovereign Community School public comment please acknowledge the following:
 1. All public comments must be made in person. Before the start of the meeting, individuals may sign up on the sheets provided.
 2. Individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 minutes for the Board to respond. No motions will be accepted during public comment. If needed, 2 board members and commenter may speak after the meeting is adjourned.
 3. The number of Public Commenters will be limited to 5
5. Superintendent's update- Kyla Molina
 1. Vote to approve update
6. Financial report- Stacie Thrasher
 1. Vote to approve report
7. Update and discussion proposed SCS board committees
8. Discussion of probation presentation to OSDE- Stacie Thrasher
9. Action Items
 1. Encumbrances:
 - i. \$1,050.00 for classroom supplies (\$150.00/teacher)
 - ii. \$250 for Wen-GAGE Google Classroom setup
 2. Approve meeting minutes December 29, 2020.
 3. Discussion and possible approval for Brittany McKane to move to full time employment at the salary to \$19,471 for the remainder of the 2020-2021 school year.

4. Discussion and possible approval to vote for Stacie Thrasher as Interim Head of School for Signature Authority
 5. Discussion and possible approval to vote for Mary Peacock as an Interim Lead Teacher for all staff communication and additional main contact for Sovereign Community School.
 6. Discussion and possible approval for Stipends of \$1,000 per month to be approved for additional duties for Stacie Thrasher and Mary Peacock.
10. Adjourn

Sovereign Community School Board of Education

School Board Meeting Agenda

12600 N. Kelley Ave, OKC, OK 73131

Thursday, January 14, 2021 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
 - A. All public comments must be made in person. Before the start of the meeting, individuals may sign up on the sheets provided.
 - B. Individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 2 board members and commenter may speak after the meeting is adjourned.
 - C. The number of Public Commenters will be limited to 5.
- IV. Interim Head of School Report by Stacie Thrasher and Interim Lead Teacher Report by Mary Peacock
 - A. Motion to Approve as a Slate
- V. Financial report
 - A. Motion to Approve
- VI. Committee Reporting: Community Partnerships, Staffing, and Sustainability
 - A. Motion to Approve as a Slate
- VII. Action Items
 - A. Motion to approve Special Meeting Minutes from January 5, 2021.
 - B. Discussion and Motion to Approve of reassignment, resignation, retirement, Termination, discipline or employment of any board member(s), contracted employee(s), hourly employee(s) as provided in 25 O.S. Section 307 B(4) with a vote to be taken on each individual with an effective date.
 - 1. Resignation of Carol Perkins
 - 2. Prospective Board Member Joseph Blanchard
 - 3. Prospective Board Member Kendra Clements
 - 4. Prospective Board Member Randal Zotigh
 - 5. Minutes Clerk Candidate Chris Coffelt
 - C. Motion to approve a contract between We the People and Sovereign Community School
 - D. Motion to approve Stacie Thrasher as Insurance Coordinator for the remainder of the school year

- E. Motion to Approve verbal commitments made by former Superintendent Matt Wilson in regards to comp time earned
- F. Motion to Approve Staff Handbook
- G. Motion to Approve clause in former employee ReDaun Beckes's contract stating that two weeks pay is contractual when dismissed without cause.
- H. Motion to approve a teaching contract for Mackenzie Wahpepah-Harris effective January 18, 2021 until the end of the school year with a salary of \$19,471.
- I. Motion to approve 5th Grade Lead Teacher stipend of \$5,000 to Kimberly Shook
- J. Motion to approve Interim Lead Teacher stipend of \$1,000 per month to Mary Peacock
- K. Motion to approve Interim Head of School stipend of \$1,000 per month ot Stacie Thrasher.
- L. Motion to approve Encumbrances:
 - 1. Payroll: \$25,000.00
 - 2. OK Charter School Revolving Fund \$469.35
 - 3. OMES \$17,000.00

VIII. Adjourn

Sovereign Community School Board of Education

School Board Meeting Agenda

12600 N. Kelley Ave, OKC, OK 73131

Thursday, January 14, 2021 6:30PM

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda. The Board may make use of a flexible agenda. This meeting will be held in accordance with the Oklahoma Open Meeting and Open Records Act.

- I. Call to Order; Roll Call
- II. Establish Quorum
- III. Public Comment
 - A. All public comments must be made in person. Before the start of the meeting, individuals may sign up on the sheets provided.
 - B. Individuals must announce name and topic and limit opening remarks to 5 minutes with an additional 5 five minutes for the Board to respond. No motions will be accepted during public comment. If needed, 2 board members and commenter may speak after the meeting is adjourned.
 - C. The number of Public Commenters will be limited to 5.
- IV. Interim Head of School Report by Stacie Thrasher and Interim Lead Teacher Report by Mary Peacock
 - A. Motion to Approve as a Slate
- V. Financial report
 - A. Motion to Approve
- VI. Committee Reporting: Community Partnerships, Staffing, and Sustainability
 - A. Motion to Approve as a Slate
- VII. Action Items
 - A. Motion to approve Special Meeting Minutes from January 5, 2021.
 - B. Discussion and Motion to Approve of reassignment, resignation, retirement, Termination, discipline or employment of any board member(s), contracted employee(s), hourly employee(s) as provided in 25 O.S. Section 307 B(4) with a vote to be taken on each individual with an effective date.
 - 1. Resignation of Carol Perkins
 - 2. Prospective Board Member Joseph Blanchard
 - 3. Prospective Board Member Kendra Clements
 - 4. Prospective Board Member Randal Zotigh
 - 5. Minutes Clerk Candidate Chris Coffelt
 - C. Motion to approve a contract between We the People and Sovereign Community School
 - D. Motion to approve Stacie Thrasher as Insurance Coordinator for the remainder of the school year

- E. Motion to Approve verbal commitments made by former Superintendent Matt Wilson in regards to comp time earned
- F. Motion to Approve Staff Handbook
- G. Motion to Approve clause in former employee ReDaun Beckes's contract stating that two weeks pay is contractual when dismissed without cause.
- H. Motion to approve a teaching contract for Mackenzie Wahpepah-Harris effective January 18, 2021 until the end of the school year with a salary of \$19,471.
- I. Motion to approve 5th Grade Lead Teacher stipend of \$5,000 to Kimberly Shook
- J. Motion to approve Interim Lead Teacher stipend of \$1,000 per month to Mary Peacock
- K. Motion to approve Interim Head of School stipend of \$1,000 per month to Stacie Thrasher.
- L. Motion to approve Encumbrances:
 - 1. Payroll: \$25,000.00
 - 2. OK Charter School Revolving Fund \$469.35
 - 3. OMES \$17,000.00

VIII. Adjourn

Sovereign Community School Board Minutes

Thursday, January 14, 2021

12600 N. Kelley Avenue

Oklahoma City, OK 73131

Attendees:

Kyla Molina- Interim Board President

Jaime Gua- Board Vice President

Sarah Adams-Cornell - Board Member

Dianne Schaff - Board Member

Stacie Thrasher- Interim Head of School/Director of Operations

Mary Peacock - Interim Lead Teacher/ SPED Coordinator

Absent:

James McSpadden - Treasurer

Georgia Harjo- Student Board Representative


Meeting called to order by Kyla Molina at 6:45pm


Quorum is present and established at 6:47pm


No Public Comments

Action Items

1. Motion to approve Superintendent's Report given Stacie Thrasher and Mary Peacock
 - a. Moved by: Kyla Molina
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Ayes: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nays: None
 - iii. Motion Passes
 2. Vote to approve Financial Report given by Stacie Thrasher and let the minutes show that an increase in Appropriations was approved with the Financial Report
 - a. Moved by: Kyla Molina
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Ayes: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
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- ii. Nays: None
 - iii. Motion Passes
 - 3. Vote to approve Subcommittee Updates as a slate
 - a. Moved by: Kyla Molina
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes
 - 4. Vote to approve January 5, 2021 Meeting minutes
 - a. Moved by: Kyla Molina
 - b. Seconded by: Jaimie Gua
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passed
 - 5. Vote to resignation of Carol Perkins effective January 29, 2021.
 - a. Moved by: Jaime Gua
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Aye: Kyla Molina , Jaime Gua, Sarah Adams-Cornell
 - ii. Nay: Dianne Schaff
 - iii. Motion Passes
 - 6. Vote to approve new Board Member Joseph Blanchard
 - a. Moved by: Jaimie Gua
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes
 - 7. Vote to approve new Board Member Kendra Clements
 - a. Moved by: Jaimie Gua
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes
 - 8. Vote to Table approve new Board Member Randal Zotigh

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- a. Moved by: Jaimie Gua
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion to Table is passed
9. Motion to approve a contract between We the People and Sovereign Community School
- a. Moved by Jaimie Gua
 - b. Seconded by: Sarah Adams-Cornell
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: none
 - iii. Motion Passes
10. Motion to approve Stacie Thrasher as Insurance Coordinator for the remainder of the school year
- a. Moved by: Sarah Adams-Cornell
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes
11. Motion to Approve verbal commitments made by former Superintendent Matt Wilson in regards to comp time earned
- a. Moved by: Jaimie Gua
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes
12. Motion to Table item- Approve Staff Handbook
- a. Moved by: Kyla Molina
 - b. Seconded by: Jaimie Gua
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes

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13. Motion to table former employee ReDaun Beckes contract clause to be paid out for 2 weeks until further review of contract.
- a. Moved by: Kyla Molina
 - b. Seconded by: Jaimie Gua
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes
14. Motion to approve a teaching contract for Mackenzie Wahpepah effective January 18, 2021 until the end of the school year with a salary of \$19, 471.
- a. Moved by: Jaimie Gua
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion Passes
15. Motion to amend motion to approve 5th Grade Lead Teacher stipend of \$5000 to Kimberly Shook to \$2500
- a. Moved by Jaimie Gua
 - b. Seconded by: Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Amendment to motion passes
16. Motion to approve 5th Grade Lead Teacher stipend of \$2500 to Kimberly Shook
- a. Moved by Jaimie Gua
 - b. Seconded by Kyla Molina
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nay: None
 - iii. Motion passes
17. Motion to approve Interim Lead Teacher stipend of \$1,000 per month to Mary Peacock
- a. Moved by: Kyla Molina
 - b. Seconded by: Jaimie Gua
 - c. Vote:
 - i. Aye: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and

Dianne Schaff

- ii. Nay: None
- iii. Motion Passes

18. Motion to approve Interim Head of School stipend of \$1,000 per month to Stacie Thrasher

- a. Moved by Kyla Molina
- b. Seconded by Jaimie Gua
- c. Vote:
 - i. Ayes: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell
 - ii. Nay: Dianne Schaff
 - iii. Motion Passes

19. Motion to approve Encumbrances as a slate

- a. Moved by Jaimie Gua
- b. Seconded by Sarah Adams-Cornell
- c. Vote:
 - i. Ayes: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell, and Dianne Schaff
 - ii. Nays: None
 - iii. Motion Passes

20. Motion to adjourn:

- a. Moved by: Jaimie Gua
- b. Seconded by: Sarah Adams-Cornell
- c. Vote:
 - i. Ayes: Kyla Molina , Jaimie Gua, Sarah Adams-Cornell and Dianne Schaff
 - ii. Nays: None
 - iii. Motion Passes

Meeting adjourned at 8:37pm