

[District Name] Board of Education Policy
Artificial Intelligence (AI) Use in Schools

I. Purpose

The purpose of this policy is to ensure the responsible, transparent, and equitable use of artificial intelligence (AI) technologies in the [District Name]. This policy complies with the 2026 Oklahoma Responsible Technology in Schools Act [70 O.S. § 11-120](#) and the Oklahoma State Department of Education's official guidance.

II. Definitions

A. Artificial Intelligence (AI):

As defined in [70 O.S. § 11-120](#) and 15 U.S.C. § 9401(3). The term "artificial intelligence" means a machine-based system that can, for a given set of human-defined objectives, make predictions, recommendations or decisions influencing real or virtual environments. Artificial intelligence systems use machine and human-based inputs to-

1. perceive real and virtual environments;
2. abstract such perceptions into models through analysis in an automated manner; and
3. use model inference to formulate options for information or action.

B. Classroom AI Tool:

AI designed for instructional use by educators.

C. Student-Facing AI Tool:

AI designed for use directly by students.

D. Educator-Directed AI Use:

AI used under the supervision and judgment of a teacher or authorized staff member.

E. Human-in-the-Loop:

Required human oversight, including educator review and verification of AI outputs before use.

F. Administrative AI Tool:

AI systems supporting non-instructional functions such as scheduling, communication, operations, or data processing.

G. Third-Party AI Vendor:

External organization developing, hosting, or maintaining AI tools used by the district.

H. Adequate Human Oversight:

Active review of AI outputs for accuracy, appropriateness, and alignment with instructional goals prior to student exposure.

III. Policy Statement

It is the policy of the [District Name] to allow the use of AI tools in district operations and classrooms under conditions that safeguard student data, protect academic integrity, and ensure equitable access to educational opportunities. AI is intended to

support and enhance instruction, not to replace educators or diminish human oversight. All use of AI within the district shall comply with FERPA, COPPA, Oklahoma cybersecurity standards, and OSDE AI Guidance.

IV. Roles and Responsibilities

A. School Board:

Approves this policy and allocates necessary resources.

B. Superintendent/District Leadership:

Oversees district-wide AI governance, compliance, and risk management.

C. Technology Department:

Reviews and approves AI tools for security, data protection, and instructional alignment.

D. Educators:

Use AI tools ethically and maintain responsibility for instructional decisions.

E. Students:

Use AI tools only when authorized and disclose AI use when required.

F. Accountability:

The Superintendent or designee will conduct periodic reviews and audits of AI use.

V. Educator Approved Uses of AI

A. Lesson planning, resource creation, and instructional design.

B. Differentiation, accessibility supports, and personalized learning pathways.

C. Assessment drafting or review, with educator verification of all AI-generated outputs.

D. Administrative and workflow efficiencies such as meeting summaries and draft reports.

VI. Educator Prohibited Uses of AI

A. Using AI as the primary basis for grades, discipline, placement, or major decisions.

B. Creating harmful, inappropriate, or deceptive content, including deepfakes.

C. Replacing teacher feedback or professional judgment.

D. Violating privacy, security, ethics, or academic integrity standards.

E. Entering sensitive student information into non-approved or consumer-grade AI tools.

VII. Data Privacy and Security for All District AI Users

A. Minimize student data shared with AI systems.

B. Use only district-approved tools meeting state and industry security standards.

C. Maintain a current inventory of AI tools in use.

D. Require vendor compliance with FERPA, COPPA, state law, and Oklahoma cybersecurity requirements.

E. Follow the district's Data Incident Response Plan in the event of a suspected or confirmed breach.

VIII. Transparency and Parent Notification

Annual parent/guardian notification will include:

- A. AI tools in use
- B. Vendors
- C. Student data collected
- D. Data usage
- E. Educational purpose of the use of AI

Families will be notified within 30 days when new data-collecting AI tools are introduced mid-year.

IX. Parent/Guardian Opt-Out Rights

- A. Parents/guardians may opt their student out of any student-facing AI tool at any time without penalty.
- B. Alternative non-AI instructional options will be provided when necessary.

X. Review and Continuous Improvement

The district will review and update this policy annually based on OSDE guidance, legal changes, and stakeholder input.

XI. Implementation Timeline

This policy goes into effect on [date] with full compliance required no later than the start of the 2027–2028 school year.

XII. Implementation and Review

This policy shall be reviewed annually by the District AI Governance Committee. The committee shall update the AI Tool Inventory, audit usage data, and publish a public AI Impact Report.

XIII. Liability Protection

The [District Name], its employees, and agents shall not be held liable for any damages, claims, or injuries resulting from the good-faith use or misuse of AI tools in accordance with this policy.

XIV. Legal Authority

This [District Name] Board of Education policy is aligned with:

- A. 2026 Oklahoma Responsible Technology in Schools Act [70 O.S. § 11-120](#)
- B. Oklahoma State Department of Education AI Guidance (2025)
- C. Governor’s Task Force on Artificial Intelligence (2023)
- D. Family Educational Rights and Privacy Act (FERPA)
- E. Children’s Online Privacy Protection Act (COPPA)
- F. Applicable Oklahoma cybersecurity standards

Approved by the [District Name] Board of Education on [Insert Date].

Board President: _____

Superintendent: _____