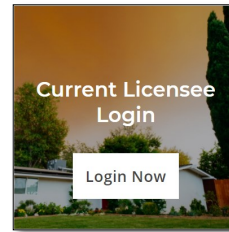




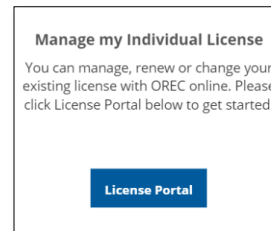
STEP ONE

Go to www.orec.ok.gov and click **Login Now**



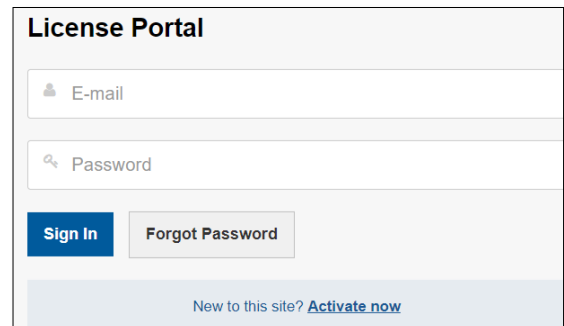
STEP TWO

Select the **License Portal**



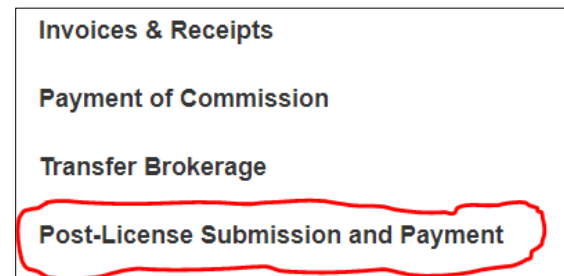
STEP THREE

Login to the **License Portal**



STEP FOUR

Select **Post-License Submission and Payment**



STEP FIVE

Click **Start New Application**

Follow the step-by-step instructions to complete your application.

Current License Type	Destination License Type
	No applications have been submitted.

Start New Application

STEP SIX

Select **Sales Associate** in the dropdown

Request Information

My Current License type: Provisional Sales Associate

Select new license type being requested: *

STEP SEVEN


Upload the post-license course completion certificate and wait for OREC to send an e-mail approving the next step: payment.

45 hour Post-license course

Upload a completion certificate for 45 hour Post-license course: *

STEP EIGHT

Receive an e-mail from OREC approving completion certificate and follow e-mail instructions to log back into the **License Portal**

 **OKLAHOMA**

Your course submission has been approved. Please log into the [License Portal](#) and click on "Post-License Submission and Payment" to complete the payment for renewal. Once your payment has been submitted your license will be renewed as a Sales Associate license.

[License Portal](#)

STEP NINE

Select **Post-License Submission and Payment**

Invoices & Receipts

Payment of Commission

Transfer Brokerage

Post-License Submission and Payment

STEP TEN

Click **Continue**

Application Status	Submitted Date	
License Issuance Application Eligible	02/04/2021	→ Continue

STEP ELEVEN

Click **Save & Continue**

Managing Broker One

Approved

Approved

Save & Continue >

STEP TWELVE

Enter payment information and click **Process Payment**.

Your license is now renewed as a Sales Associate!

Credit Card Payment Option

Enter the required information in the following fields and click Process Payment to complete your payment. Your fees will be processed securely online.

Amount Due: \$220.38

Cardholder Name *

Credit Card Number *

Expiration Date *

Security Code (3 digits on back of card) *

Important: Please make sure to click the Process Payment button only once. It may take up to several minutes to process your credit card payment. Thank you for your patience.

Process Payment