



NEXT STEPS AFTER PASSING YOUR REAL ESTATE EXAM—LICENSE ISSUANCE

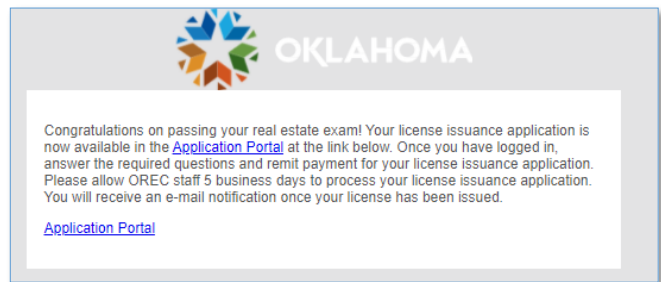
Congratulations on passing your real estate exam!

Within 48 hours of passing your exam, you will receive an automated e-mail message from OREC allowing you to issue your license completely online. Please follow the instructions below in order to issue your license with the Oklahoma Real Estate Commission.

STEP ONE

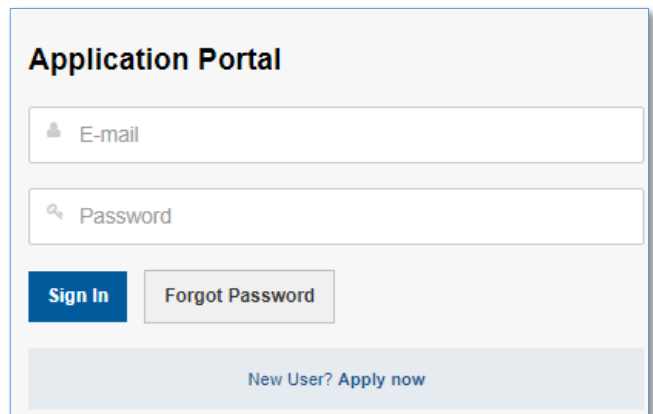
Receive an e-mail from OREC confirming your passing score and log into the Application Portal to begin license issuance.

Please note: this automated e-mail may take up to 48 hours to receive after passing your exam. Please monitor your spam or junk folders for the automated e-mail from OREC.



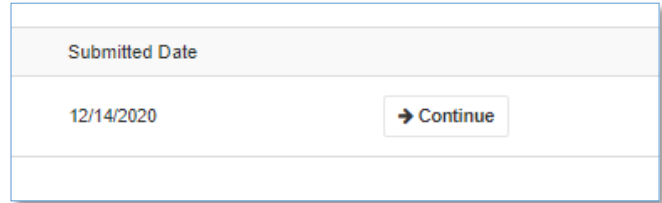
STEP TWO

Login to the [Application Portal](#)



STEP THREE

Click **Continue** on the Welcome Screen

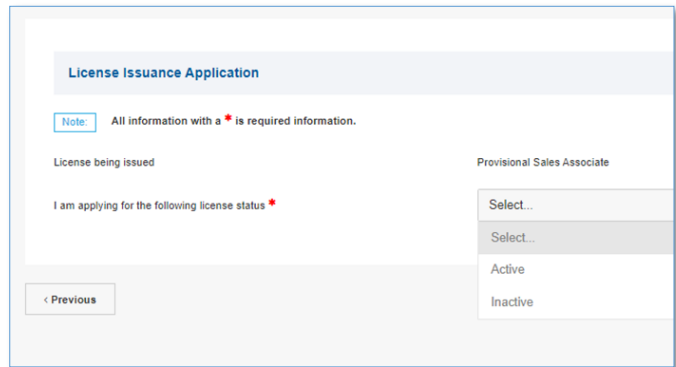


A screenshot of a web form titled "Submitted Date". It shows a date field with the value "12/14/2020" and a "Continue" button with a right-pointing arrow.

STEP FOUR

Select your desired license status

Please note: if choosing an inactive status, please skip to Step Nine.



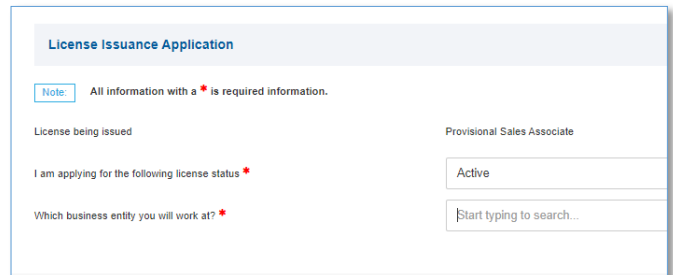
A screenshot of a web form titled "License Issuance Application". It includes a "Note" box stating "All information with a * is required information." There are two dropdown menus: "License being issued" (set to "Provisional Sales Associate") and "I am applying for the following license status *". The second dropdown menu is open, showing options: "Select...", "Select...", "Active", and "Inactive". A "< Previous" button is visible at the bottom left.

STEP FIVE

Select your desired brokerage

Search for the brokerage by entering the brokerage license number (this can be obtained from the HR staff at the brokerage of your choice)

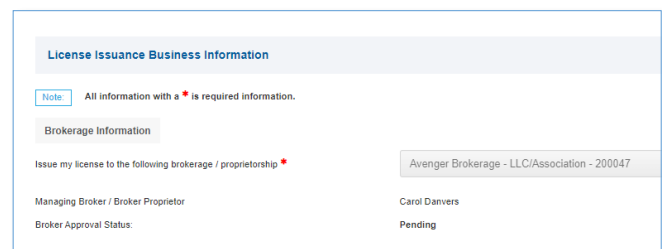
If applying to open your own business entity (other than Broker Proprietor applicants) please fill out an application through the [Business Application Portal](#) before completing Step Five



A screenshot of a web form titled "License Issuance Application". It includes a "Note" box stating "All information with a * is required information." There are two dropdown menus: "License being issued" (set to "Provisional Sales Associate") and "I am applying for the following license status *" (set to "Active"). Below these is a search field for "Which business entity you will work at? *" with the placeholder text "Start typing to search...".

STEP SIX

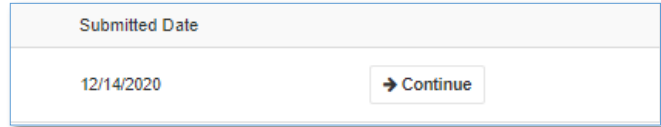
Wait for the Managing Broker of the chosen brokerage to **approve** your license issuance from their License Portal



A screenshot of a web form titled "License Issuance Business Information". It includes a "Note" box stating "All information with a * is required information." There is a "Brokerage Information" section with a dropdown menu set to "Avenger Brokerage - LLC/Association - 200047". Below this are fields for "Managing Broker / Broker Proprietor" (set to "Carol Danvers") and "Broker Approval Status" (set to "Pending").

STEP SEVEN

Once your Managing Broker has approved your license issuance log back into the [Application Portal](#) and click **Continue**



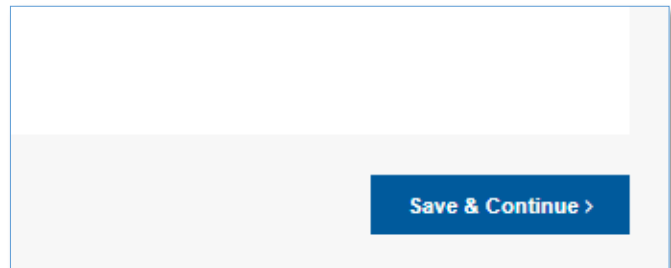
Submitted Date

12/14/2020

→ Continue

STEP EIGHT

Click **Save and Continue** on next two screens

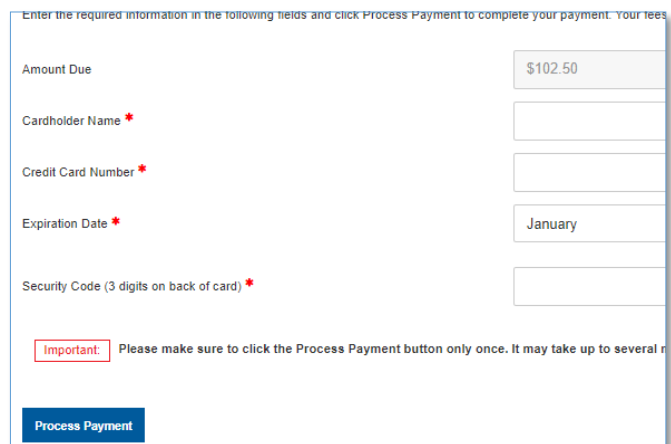


Save & Continue >

STEP NINE

Submit final payment for your license issuance.

Congratulations! Your license has been issued. An automatic e-mail will be sent to you that will include your license number and access to the [License Portal](#) to review your license information.



Enter the required information in the following fields and click Process Payment to complete your payment. Your fees

Amount Due	\$102.50
Cardholder Name *	<input type="text"/>
Credit Card Number *	<input type="text"/>
Expiration Date *	January
Security Code (3 digits on back of card) *	<input type="text"/>

Important: Please make sure to click the Process Payment button only once. It may take up to several minutes to process your payment.

Process Payment