



APPLICATION INSTRUCTIONS FOR PROVISIONAL SALES ASSOCIATE LICENSE

Step 1) Complete a 90 hour pre-license salesperson course. [Find approved courses here.](#)

Step 2) Complete a background check through IdentoGO. Click [here](#) to schedule a live-scan appointment. The service code to schedule an appointment with IdentoGO is **2B7NR3**.

Step 3) Apply for a provisional sales associate license. [Apply online now.](#)
All out-of-state applicants must designate an Oklahoma resident as their [registered agent](#).

Once all documents have been received and the application is approved, the applicant will receive further information regarding the **required examination**.

PROVISIONAL SALES ASSOCIATE APPLICATION CHECKLIST

- Certificate of Completion of approved 90 hour pre-license course (must be completed within the past three years). Find courses [here](#).
- Proof of Citizenship – typically can be satisfied with a copy of a US birth certificate or a valid US passport. **A copy of a driver license or social security card will not be considered.**
Other available documents considered as evidence of citizenship can be found [here](#).
- Background check provided by IdentoGO. To schedule an appointment, click [here](#).
The service code to schedule an appointment with IdentoGO is **2B7NR3**.
- Completed online [application](#).

APPLICATION SUBMISSION

Once your application has been submitted, the Oklahoma Real Estate Commission will review the application within 5 business days. We will notify you via e-mail message if you are missing any items. Please monitor your spam folder for this notice.

Please make sure the items below have been completed regarding your application:

- A background check has been processed through [IdentoGO](#).
The service code to schedule an appointment is **2B7NR3**.
- You have submitted correct documentation for proof of citizenship.
Review accepted documents for proof of citizenship [here](#).
- You have designated an Oklahoma resident as your [registered agent](#) (out-of-state applicants only).

APPLICATION APPROVAL NEXT STEPS

Once your application is approved, you will receive an automated e-mail message from the Oklahoma Real Estate Commission with information regarding your next steps.

After receiving approval of your application, PearsonVUE will e-mail you **within 48 hours** to provide a direct link to schedule your exam through their online scheduling system.

Please monitor your spam and junk folders as automated messages received from the Oklahoma Real Estate Commission and PearsonVUE may not be sent directly to your e-mail inbox.

To contact PearsonVUE directly for scheduling questions, please call 877-659-3843. You may also contact PearsonVUE via e-mail at pearsonvuecustomerservice@pearson.com

EXAM PREPARATION

In order to prepare for the exam, please review the following resources:

- Coursework material provided by your pre-license education provider
- [Oklahoma Code and Rule Book](#)
- [PearsonVUE exam content outlines and practice tests](#)

If you fail the exam, you may schedule a new examination immediately through your PearsonVUE candidate profile [here](#). There is no limit to the number of attempts you have to pass the exam.

Applications are valid for one year. If one year has lapsed without a passing score, a new application and background check must be submitted.

AFTER PASSING THE EXAM

Congratulations on passing your real estate exam!

Within 48 hours of passing your exam, you will receive an automated e-mail message from OREC allowing you to issue your license completely online. Please follow the instructions [here](#) in order to issue your license with the Oklahoma Real Estate Commission.

OREC cannot issue a license until we receive your exam information directly from PearsonVUE. If you have not received this email from OREC yet, you will not be able to issue your license.

HELPFUL RESOURCES

Click [here](#) to review our entire Application and Exam FAQ page.

Click [here](#) to review all requirements necessary in order to submit a real estate license application.

Review our Application Checklist [here](#).