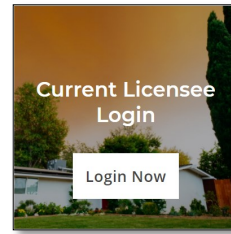




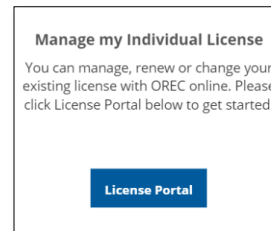
STEP ONE

Go to www.orec.ok.gov and click **Login Now**



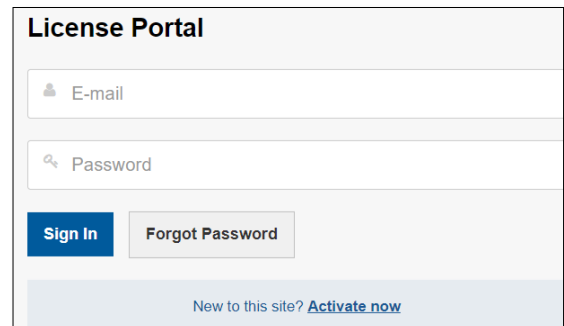
STEP TWO

Select the **License Portal**



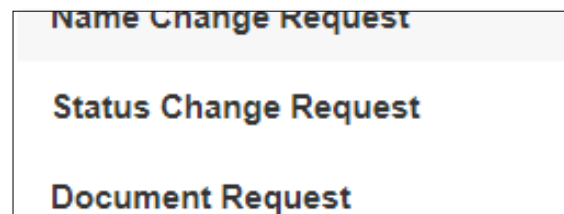
STEP THREE

Login to the **License Portal**



STEP FOUR

Select **Status Change Request**



STEP FIVE

Fill in required information and click
Submit Request

Request Details

Current Status *

Requested Status *

Brokerage / proprietorship currently associated to *

Managing Broker/Broker Proprietor *

I attest that all information provided is true and correct to the best of my knowledge. I understand that while on inactive status, I cannot engage in any real estate transaction requiring a real estate license, and subsequently receive any real estate commission or referral fees while on inactive status.*

STEP SIX

Once the Managing Broker on file has approved and the Oklahoma Real Estate Commission has approved—your license will be placed on inactive status.

Licensees on an inactive status may not participate in any real estate transactions until they have reactivated their license. As an inactive licensee you will still be subject to renewal dues every three years in order to maintain an inactive status.