

MINUTES OF A MEETING  
OF THE  
OKLAHOMA NEW MOTOR VEHICLE COMMISSION

*In conformity with the Oklahoma Open Meeting Act, advance notice of this regular meeting was transmitted to the Oklahoma Secretary of State on November 17, 2023. Public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Northwest Office Center, 4334 NW Expressway, Oklahoma City, on September 9, 2024 prior to 10am, and, announcement of the Board meeting and agenda were posted on the ONMVC website [www.omvc.ok.gov](http://www.omvc.ok.gov) on September 9<sup>th</sup>, 2024 prior to 10am.*

The Oklahoma New Motor Vehicle Commission met in a Regular Meeting at 10:00 am, on September 10, 2024. Chair Curtis Hayes called the meeting to order. A roll call was held; members present were Eric Stuteville, Jared Glover, Cassie McGlothlin, Jeff Johnson, Jackie McClintock, Jeromey Clayton, and Curtis Hayes. Commissioner Jim Norton and Seth Wadley were absent.

The Chair announced that there were enough members present to constitute a quorum. Also present were Brad Bailey, Executive Director, Marilyn Maxwell, Deputy Executive Director, Sandra Balzer and Tonya Pogue of the Oklahoma Auto Dealers Association.

Each Commission Member had received copies of the **Minutes** of the August 13<sup>th</sup>, 2024 Commission Meeting. Eric Stuteville made a motion, seconded by Cassie McGlothlin, to accept the Minutes as submitted. The Chair called for a roll call vote; votes were as follows:

Eric Stuteville – aye	Jared Glover - abstain	Cassie McGlothlin – aye
Jeff Johnson – aye	Jackie McClintock – aye	Jeromey Clayton - aye
Curtis Hayes - aye		

Motion passed.

**Review and Action on Finding of Facts and Conclusions and Final Order for Hearing in the Matter of the Complaint against M&N Dealerships XII, LLC dba Metro Ford of OKC – Advertising Violation**

The Commissioners reviewed the draft of the Finding of Facts and Conclusions and Final Order the Hearing in the Matter of the Complaint. Cassie McGlothlin made a motion, seconded by Jackie McClintock, to approve it as submitted. The Chair called for a roll call vote; votes were as follows:

Eric Stuteville – aye	Jared Glover - abstain	Cassie McGlothlin – aye
Jeff Johnson – aye	Jackie McClintock – aye	Jeromey Clayton - aye
Curtis Hayes - aye		

Motion passed.

**Review and Action on Claims and Financial Statements for August 2024**

The **Claims** and **Financial Statements** for the month of August 2024 were presented by the Deputy Executive Director. A motion to approve both the payment claims and financial reports as submitted by the Deputy Executive Director was made by Jeromey Clayton, seconded by Jeff

Johnson. The Chair called for a roll call vote; votes were as follows:

Eric Stuteville – aye	Jared Glover - aye	Cassie McGlothlin – aye
Jeff Johnson – aye	Jackie McClintock – aye	Jeromey Clayton - aye
Curtis Hayes - aye		

Motion passed unanimously.

### **Review and Action on New Spot Delivery Agreement Criteria and Sample Form – O.S. 47 Section 563 (F) – Effective November 1, 2024**

The Director presented sample amended criteria and a sample Spot Delivery Agreement form. The new form addressed the Commission’s name change which became effective in November 2023 and the inclusion of leases. After discussion, the Commissioners asked the Director to return to the design, include updated language to include parts that reflect the current nature of the Commission’s duties and share an updated draft form and criteria at the next meeting.

#### **Director’s Report**

The Executive Director provided an update on Commission-related temporary license plate activities since the September 1 effective date of the Mason Treat Act. The Commissioners provided feedback based on dealership experience and services rendered by temporary license plate vendors.

The Executive Director provided an update on the agency expansion plan and the fact that OMES Real Estate Services had approved the ONMVC’s plans to expand into the suite next door. The Director shared that the next step would be to draft and sign a lease and then move forward with bringing in the furniture, networking and technology to support the remaining two unfilled staff positions.

The Deputy Executive Director provided an update on the Commission’s efforts to work with Service Oklahoma to make dealer number and dealer plate issuance quicker and more efficient in cases of Dealer ownership transfers.

The Executive Director informed the Commissioners that there were eight new complaints since the last meeting with five closed or resolved to the satisfaction of the consumers. There were no carryover complaints and one telephone complaint that had been received since the last meeting.

Next item on the Directors Report was the Update of Other Agency Activities. Jared Glover raised the question of the progress of advertising enforcement and implementation of future recommendations of the Advertising Committee. Discussion centered on what needs to be done to speed up increased enforcement with a focus on hiring and implementation while also moving forward with agency expansion.

#### **Initial License Applications:**

The Deputy Director presented an update of applications completed since the last meeting along with applications still pending. The following License Applications were then presented for consideration and action:

**MANUFACTURERS:**

- a. Plastic Development Group, LLC – Southfield, MI  
Manufacturer of PDG & Greyson LSVs  
Director recommended approval.

**DEALERS:**

- b. Altus RV Center – Altus, OK  
New Dealer Point for Heartland RV Towables & Keystone RV Towables.  
Director recommended approval pending receipt of dealer agreements.
- c. Bill Knight Ford of Bartlesville – Bartlesville, OK  
Purchase of Doenges Ford.  
Director recommended approval pending receipt of dealer agreement
- d. Camping World RV Sales – Oklahoma City, OK  
Addition of Jayco RV Towables, Precept & Alante Class A Motor Homes,  
Terrain, Swift, Solstice & Comet Class B Motor Homes  
Melbourne, Seneca, Granite Ridge, Redhawk & Greyhawk Class C Motor Homes  
Director recommended approval.
- e. House of Kawasaki – Oklahoma City, OK  
Addition of CF Moto Powersports.  
Director recommended approval.
- f. Jeremy Hodge Chevrolet GMC – Ardmore, OK  
Purchase of Existing Dealership – Patriot Chevrolet GMC  
Director recommended approval pending receipt of Dealer Agreement
- g. McClain's RV Superstore – Oklahoma City, OK  
Addition of Lineage Class C Motor Homes  
Director recommended approval.
- h. Red's Premier Outdoor Equipment – Poteau, OK  
New Dealer Points for Segway Powersports & Bad Boy Powersports  
Director recommended approval pending receipt of Bad Boy Powersports Dealer Agreement.
- i. Rocky Ridge RV of Idabel – Idabel, OK  
New Dealer Points for Forest River, Grand Design & Keystone RV Towables.  
Director recommended approval pending receipt of Dealer Agreements.
- j. Rocky Ridge RV of McAlester – McAlester, OK  
New Dealer Point for Forest River RV Towables.  
Director recommended approval pending receipt of Dealer Agreement.

A motion was made by Jared Glover, seconded by Seth Wadley to approve applications a - j, subject to the Director's recommendation. The Chair called for a roll call vote; votes were as follows:

Eric Stuteville – aye  
Jeff Johnson – aye  
Curtis Hayes - aye

Jared Glover - abstain  
Jackie McClintock – aye

Cassie McGlothlin – aye  
Jeromey Clayton - aye

Motion passed unanimously.

The Chair announced a **New Business** item and requested that a law review regarding manufacturer and dealer ownership be presented at the October meeting.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_