

MINUTES OF A MEETING  
OF THE  
OKLAHOMA NEW MOTOR VEHICLE COMMISSION

*In conformity with the Oklahoma Open Meeting Act, advance notice of this special meeting was transmitted to the Oklahoma Secretary of State on November 17, 2023. Public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Northwest Office Center, 4334 NW Expressway, Oklahoma City, on June 17, 2024 prior to 10am, and, announcement of the Board meeting and agenda were posted on the ONMVC website [www.omvc.ok.gov](http://www.omvc.ok.gov) on June 17th prior to 10am.*

The Oklahoma New Motor Vehicle Commission met in a Regular Meeting at 10:00 am, on June 18, 2024. Chair Curtis Hayes called the meeting to order. A roll call was held; members present were Jared Glover, Cassie McGlothlin, Jim Norton, Jeff Johnson, Jeromey Clayton and Curtis Hayes. Commissioners Eric Stuteville, Jackie McClintock and Seth Wadley were absent.

The Chair announced that there were enough members present to constitute a quorum. Also present were Brad Bailey, Executive Director, Marilyn Maxwell, Deputy Executive Director, Sandra Balzer, Assistant Attorney General, Tonya Pogue of the Oklahoma Auto Dealers Association, and Billy Alstatt of Kalidy Chrysler Dodge Jeep RAM.

Each Commission Member had received a copy of the **Minutes** of the May 14, 2024 Commission Meeting. Jared Glover made a motion, seconded by Jeromey Clayton, to accept the Minutes as submitted. The Chair called for a roll call vote; votes were as follows:

Jared Glover – aye	Cassie McGlothlin - abstain	Jim Norton – aye
Jeff Johnson – aye	Jeromey Clayton - aye	Curtis Hayes - aye

Motion passed.

**Review and Action on the Proposed Fiscal Year 2025 Budget**

The Director opened the discussion about the proposed FY 2025 budget with a recap of the agency priorities, mission, and focus moving forward. The Director provided background on past staffing levels and resources that have been applied to the Commission’s priorities & mission. The Director addressed the consensus among the Board that appropriate resources and funds need to be applied to manage current and future consumer and industry needs. The Director proposed budget amounts for FY 2025 that will allow the ONMVC to hire key investigative and administrative staff to accomplish the goals of the agency.

The Director also presented a part of the proposed budget addressing expenditures needed to provide for the space, furnishings and tools needed to carry out the ONMVC’s key duties moving forward. The proposed items for additional spending includes amounts to lease and furnish additional space in the form of a small vacant suite next door to the existing office, amounts needed to provide for workstations for new staff, and an information technology refresh for existing computers, data processing equipment and cables runs that have become obsolete.

The Director also presented a proposal for a division of services model with regard to the agency's use of legal services. The division of services model had been discussed in past meetings with a focus on meeting the needs of the Commission in order to respond to the challenges of new motor vehicle industry both now and in the future. Legal services would be split into three parts: board advisory duties as provided by Assistant Attorney General Sandra Balzer, dedicated prosecutorial services provided by a prosecutor assigned by the Attorney General's office, and outside legal counsel which will focus on advisory services with emphasis on legislation needs as identified by the Commission and in response to a rapidly evolving industry.

After consideration and discussion a motion was made by Jim Norton, seconded by Jeremy Clayton, to approve the Proposed Fiscal Year 2025 Budget. The Chair called for a roll call vote; votes were as follows:

Jared Glover – aye	Cassie McGlothlin - aye	Jim Norton – aye
Jeff Johnson – aye	Jeromey Clayton - aye	Curtis Hayes - aye

Motion passed unanimously.

### **Review and Action on Claims and Financial Statements for May**

The **Claims and Financial Statements** for the month of May 2024 were presented by the Deputy Executive Director. A motion to approve both the payment claims and financial reports as submitted by the Deputy Executive Director was made by Jared Glover, seconded by Jeff Johnson. The Chair called for a roll call vote; votes were as follows:

Jared Glover – aye	Cassie McGlothlin - aye	Jim Norton – aye
Jeff Johnson – aye	Jeromey Clayton - aye	Curtis Hayes - aye

Motion passed unanimously.

### **Review and Action on Final Order - American Honda Inc.'s Motion to Dismiss M&N Dealership's VI, LLC Complaint:**

It was determined that the appropriate quorum was not present to provide for review and action on the Final Order from the Hearing in the matter of American Honda Inc's Motion to Dismiss M&N Dealership's VI, LLC Complaint. The agenda item was tabled until the July 2024 Commission meeting.

### **Director's Report**

The Executive Director informed the Commissioners that there were ten new complaints since the last meeting with seven resolved to the satisfaction of the consumers. There was also one carryover complaint and one telephone inquiry that were received since the last meeting.

The Executive Director discussed other agency activities including an update on the progress of annual license renewals, a scheduled meeting with Thentia's VP of Software Development and Delivery regarding re-engagement for online licensing system development, and the impending deployment of the ONMVC Adobe platform website.

**Initial License Applications:**

The Deputy Director presented an update of applications completed since the last meeting along with applications still pending. The following License Applications were then presented for consideration and action:

**DISTRIBUTORS:**

- a. Marcopolo US LLC – Plano, TX  
Application for Distributor of Marcopolo Shuttle Buses.  
Director recommended approval.

**DEALERS:**

- b. Auto Finders – Roland, OK  
Application for Addition of Segway Powersports.  
Director recommended approval.
- c. Camperland of Oklahoma – Sapulpa, OK  
Application for Addition of Grand Design RV Towables.  
Director recommended approval pending receipt of dealer agreement.
- d. Love Tiny Homes – Thackerville, OK  
Application for New Dealer Points – Clayton RV Park Models & Athens RV Park Models.  
Director recommended approval pending receipt of dealer agreements.
- e. Model 1 Commercial Vehicles – Duncan, OK  
Application for Addition of Marcopolo Shuttle Buses.  
Director recommended approval.
- f. Tulsa Powersports – Tulsa, OK  
Application for Addition of Star Future Powersports.  
Director recommended approval.
- g. Yacht Club Motorsports – Grove, OK  
Application for Addition of Segway Powersports.  
Director recommended approval.

A motion was made by Jeromey Clayton, seconded by Cassie McGlothlin, to approve all applications as submitted. The Chair called for a roll call vote; votes were as follows:

Jared Glover – aye  
Jeff Johnson – aye

Cassie McGlothlin - aye  
Jeromey Clayton - aye

Jim Norton – aye  
Curtis Hayes - aye

Motion passed unanimously.

**Election of ONMVC Officers for July 1, 2024 - June 30, 2025**

A motion was made by Jim Norton, seconded by Jared Glover, for Curtis Hayes to be appointed by the Board as Chairman, Eric Stuteville as Vice Chairman and Jeromey Clayton as Secretary of the ONMVC for the period beginning July 1, 2024 and ending June 30, 2025. There were no other nominations. The Chair called for a roll call vote; votes were as follows:

Jared Glover – aye  
Jeff Johnson – aye

Cassie McGlothlin - aye  
Jeromey Clayton - aye

Jim Norton – aye  
Curtis Hayes - aye

Motion passed unanimously.

The Chair asked if there was any **New Business**. There being no New Business, the meeting was adjourned.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_