

**TITLE 465: OKLAHOMA NEW MOTOR VEHICLE COMMISSION
CHAPTER 20. TEMPORARY LICENSE PLATES**

Subchapter 1. General Provisions

465:20-1-1. Purpose

The rules of this Chapter have been adopted for the purpose of complying with the provisions of 75 O.S. Section 250 et. Seq. and 47 O.S. Section 1137.3 and 47 O.S. Section 1137.4, as amended. This Chapter will provide a description of the design and use of the temporary license plate for dealers who sell new motor vehicles, motorhomes, travel trailers, motorcycles, scooters, street legal powersports or commercial trailers.

Subchapter 3. Design and Placement

465:20-3-1. Form and substance of the temporary license plate

- (a) **Plate size.** The temporary license plate for all new motor vehicles, travel trailers, and commercial trailers, except motorcycles and scooters, shall be 12 inches in length and 6 inches in height.
- (b) **Cycle plate size.** The temporary license plate for all new motorcycles, scooters or street legal powersports, shall be 7 inches in length and 4 inches in height.
- (c) **Substance.** The temporary license plate shall be of a ten-mil weather-proof plastic impregnated white substance with ink absorbing characteristics capable of withstanding continual exposure to the natural elements such as water, mud and wind, without the loss of form or content for a period in excess of ten (10) days.
- (d) **Fastening.** Fastener holes for placing the temporary license plate to the vehicle shall be at an appropriate location for use of the factory installed mounting holes on the vehicle on which the temporary license plate shall be placed.

465:20-3-2. Content of the temporary license plate

- (a) **Format.** There shall be two rectangular shaped blocks for the month, two rectangular shaped blocks for the day of the month, and two rectangular shaped blocks for the year indicating date of the expiration of the temporary license plate. The blocks shall be of a size of at least 1 inch in height and 1 ¼ inches in width and pale or light toned green in color. The rectangular blocks for the motorcycle, scooter or street legal powersport temporary license plates shall be 1 inch in height and 1 inch in width. Preprinted below the two blocks on the left shall be the words "EXPIRATION MONTH"; below the middle two blocks shall be the words "EXPIRATION DAY"; and below the two blocks on the right shall be the words "EXPIRATION YEAR".
- (b) **Ink type.** Any writing on the temporary license plate not preprinted shall be applied by an instrument using indelible black ink. The ink marker for writing in the date blocks should be capable of making a mark of at least ¼ inch in width.
- (c) **Required verbiage.** The temporary license plate shall have the following preprinted language: The selling dealer's company name, the selling dealer's license number which is issued by Service Oklahoma, the word "Oklahoma" and the words "10 Day Temporary Tag", and a line with the words "Year, Make, Model" below the line.
- (d) **Unique sequential identifier.** In addition to the preprinted information recited in paragraphs (a) and (c), the temporary license plate shall have a preprinted unique identifier which shall have a three-character prefix, unique to the individual authorized temporary license

plate vendor, followed by a five-digit tag number no less than 1 inch in height. The height of the preprinted unique sequential identifier for a motorcycle, scooter or street legal powersport temporary license plate shall be no less than 1 inch. The dealer shall record the temporary license plate's unique identifier on the front of the vehicle's bill of sale in a conspicuous location. A dealer shall not issue more than one unique sequentially identified temporary license plate for the same vehicle sale.

(e) **Purchaser information.** The name of the purchaser shall be written on the temporary license plate; or, in lieu of the name of the purchaser, the words "see bill of sale" may be used. If the term "see bill of sale" is used, the purchaser shall retain the bill of sale in the vehicle at all times until the vehicle has been registered in the purchaser's name.

(f) **Recordkeeping.** The dealer shall maintain a record of temporary license plates issued for a minimum of three years from the date of sale. The record shall include the unique sequential number, the date issued, the name of the purchaser and the year, make, model and vehicle identification number, for which the temporary license plate was issued. The record shall be available to Commission and law enforcement personnel upon request.

465:20-3-3. Location and visibility of the temporary license plate

Upon the sale of a new motor vehicle, motorhome, travel trailer, motorcycle, scooter, or street legal powersport, the temporary license plate shall be placed on the vehicle at the location provided for the permanent license plate, and shall be securely fastened on all four sides. All required content, unique sequential numbers and purchaser information on the temporary license plate shall be clearly visible when placed on the new motor vehicle, motorhome, travel trailer, commercial trailer, motorcycle, scooter, or street legal powersport.

Subchapter 5. Registration Procedures Qualifications and Fees

465:20-5-1. Scope

These rules apply only to applicants for registration as an authorized temporary license plate vendor by the Oklahoma New Motor Vehicle Commission. A dealer or manufacturer who currently holds any other license issued by the Oklahoma New Motor Vehicle Commission is not eligible for registration as a temporary license plate vendor.

465:20-5-2. Temporary License Plate Vendors

Vendors shall provide pre-printed temporary license plates, or software services, or the equipment and supplies necessary to print temporary license plates as provided for in 47 O.S. § 1137.4 and Subchapter 3 of these Rules.

465:20-5-3. Applicant

(a) An applicant shall provide sufficient information on the application or otherwise to enable the Commission to determine whether the applicant meets the qualifications for registration. The application shall be verified by the oath of affirmation of the applicant and shall be on forms prescribed by the Commission and furnished to such applicants.

(b) An applicant shall provide any other pertinent information, as deemed necessary, to demonstrate an ability to perform the duties of a temporary license plate vendor in a manner that protects the citizens of Oklahoma.

465: 20-5-4. Place of Business

An applicant must have a secure location in which to keep the materials, tools and equipment necessary to supply temporary license plates and/or securely transfer business data.

465:20-5-5. Bond and Insurance

(a) **Vendor's bond.** Each applicant for an authorized temporary license plate vendor, for the purpose of conducting a business to issue a temporary license plate shall file with the Commission a good and sufficient bond in the amount of Fifty Thousand Dollars (\$50,000 as set forth in 47 O.S. § 1137.4(D)). The bond shall be approved as to form by the Attorney General. The bond form shall contain provisions relating to the bond amount, parties responsible for payment of bond claims, parties who may make claims on bonds and priorities of claimants, if applicable.

(b) **Liability insurance.** Each applicant for a temporary license plate vendor shall be required to furnish and in the event a registration is issued, keep in force, a minimum of One Million Dollars (\$1,000,000) commercial liability insurance coverage as set forth in 47 O.S. § 1137.4(D). The insurance as required by this section shall be maintained throughout the period of licensure. Should the insurance be cancelled or expire for any reason, the registration shall be revoked as of the date of cancellation or expiration unless new insurance is furnished prior to such date.

465:20-5-6. Issuance of Registration

(a) **Name.** An authorized temporary license plate vendor registration will be issued in the legal name of the individual proprietorship, partnership, corporation, Limited Liability Company or other legal entity, and dba if applicable, as identified on the application for registration.

(b) **Certificate.** An authorized temporary license plate vendor registration consisting of a signed certificate bearing the official seal of the Commission and specifying the name and location of the place of business and assigned registration number, is to be posted in a conspicuous place in the vendor's place or places of business. The authorized temporary license plate vendor registration number will be prefixed with a unique sequential three-character prefix, followed by the month/year of expiration.

(c) **Conducting business.** No applicant for an authorized temporary license plate vendor registration can conduct business in the State of Oklahoma until such time as the Commission has issued the registration.

465:20-5-7 Renewal of Registration

All registrations issued under the provisions of the Commission's statutory authority shall expire twelve months from the date of issuance, and shall be nontransferable. All applications for renewal shall be submitted no less than thirty days prior to the expiration. If an application has not been made for renewal of registration, such registration shall expire and it shall be illegal for any person to represent himself and/or act as a vendor thereafter.

465:20-5-8. Fees

Per 47 O.S. § 1137.4 (effective September 1, 2024) the fee required for an initial temporary license plate vendor application, and all subsequent annual renewals for an authorized temporary license plate vendor registration is six hundred dollars. A fee will be returned to the applicant in the event the registration applied for is denied.

465:20-5-9. Vendor Ownership Changes

- (a) **Ownership.** A change of ownership, greater than fifty percent, shall require a new application and approval by the Commission before the business may begin operation.
- (b) **Notification.** A change of ownership or any other change, such as change of name or address, which makes Commission records no longer accurate must be reported to the Commission immediately in writing on forms prescribed by the Commission for approval by the Commission. The vendor must meet all the requirements as prescribed for registration. The Commission may revoke or suspend a registration after it has been granted for change of condition resulting in failure to maintain the qualifications for registration. Failure to complete the requirements for registration at the new location within thirty (30) days shall result in suspension of the vendor's registration until the registration requirements are met.

Subchapter 7. Operation

465:20-7-1 Services

- (a) **Issuance of pre-printed temporary license plates.** Authorized temporary license plate vendors shall verify the new motor vehicle dealer's license is active. In the event a dealer's license becomes inactive during licensure period, pre-printed temporary license plates cannot not be issued to the dealer until dealer's license is active.
- (b) **Issuance of electronically printed temporary license plates.** Authorized temporary license plate vendors that provide an electronic method for issuance of temporary license plates shall verify with the Commission the new motor vehicle dealer's license is active prior to granting system access to the dealer. In the event the dealer license status becomes inactive during a licensure period, the dealer's access must be suspended or terminated until the dealer's license is active.
- (c) **Electronic submission of information.** Authorized temporary license plate vendors may provide a method for dealers to electronically enter required purchaser information for each vehicle purchase and electronically submit such required purchaser information to Service Oklahoma. The vendor must submit such information every 24 hours in a manner that protects and meets security requirements promulgated by the Commission and Service Oklahoma, and in a format that is readily accessible by Service Oklahoma.

465:20-7-2 Records

- (a) Each authorized temporary license plate vendor shall keep records for a period of five (5) years from the date of transaction (or as required by any other federal, state, or local regulations). If it is determined that a registrant has knowingly provided false or misleading information when requested to provide records or failed to keep records as required by this Chapter, the registrant may be subjected to any appropriate sanction authorized by rule or statute.
- (b) Records shall include but not be limited to terms of use agreement, system access authorization, logs, dealer information, and vehicle purchaser information.
- (c) Vendor records shall be available as needed to the Oklahoma New Motor Vehicle Commission for inspection.

465:20-7-3 Prohibited Acts

An authorized temporary license plate vendor shall not:

- (1) Fail to obtain and supply licensed new motor vehicle dealers with temporary license plates that meet the statutory requirements set forth in 47 O.S. Section 1137.4 and Subchapter 3 of these rules.
- (2) Sell, print, or provide temporary license plate(s) to an unlicensed entity,
- (3) Use, sell, or share licensed dealer information or vehicle purchaser information with any unauthorized individual, legal entity or third party,
- (4) Mail or deliver, in any form, tags to a location other than to the licensed new motor vehicle dealer location,
- (5) Print temporary license plates duplicating sequential numbers, or
- (6) If applicable, fail to maintain and share accurate and up-to-date purchasing data collected and submitted to Service Oklahoma.

Subchapter 9. Software and Security

465:20-9-1. Sales Data Transfer Format and Security Requirements

- (a) Sales data transferred by a vendor to Service Oklahoma must meet the security and format requirements approved by Service Oklahoma.
- (b) In the event of a breach of data, the vendor must notify the Commission within 24 hours and must be able to disable access within 24 hours. The vendor must also notify the client dealership or dealerships within 24 hours of the data breach so that they may be able to determine the nature and extent of the breach and comply with all notification requirements provided for in Oklahoma and Federal law.

Subchapter 11. Assessment of Fine or Denial, Suspension or Revocation of Registration

465:20-11-1. Grounds

- (a) The Commission may deny an application for a registration, or revoke or suspend a registration pursuant to 47 O.S. Sections 1137.4 and this Chapter; for violation of any statute or regulation relating to the issuance of temporary license plates; or if it is determined that the registration is being or has been issued for the benefit of a person who would not or could not qualify for the registration in his or her own right.
- (b) The Commission may, in addition to any other sanction or penalty assessed, impose a fine as authorized by law.

465:20-11-2. Prohibition

A person whose registration has been revoked or denied or whose registration was surrendered in lieu of revocation or under circumstances such that said registration could have been revoked, shall not have a financial interest of any kind in an authorized temporary license plate vendor business, nor shall that person participate in any way, including in an advisory position, in the operation of an authorized temporary license plate vendor.