



OKLAHOMA Medical Marijuana Authority

Processor Inspection Form

Updated January 2021

Business Information

Inspector Name:	Business Name:
Inspection Date:	Trade Name (DBA):
Arrival Time:	Facility Address:
Inspection Type:	City:
Routine Announced (RA)	Zip Code:
Follow-up Inspection (FU)	E-Mail:
Business Type: Processor	OMMA ID:

Contact Information of Business Representative Present at Inspection

First Name:	Contact Phone:
Last Name:	Contact E-mail:

IN = In Compliance | OUT = Out of Compliance | N/A = Not Applicable | N/O = Not Observed

General Observations & Premises

In Out N/A N/O

Comments

(1) Is the licensee using any trade name (or DBA) that is not on file as a trade name with OMMA? <i>OAC 310:681-5-3(d)(3); OAC 310:681-5-1.1(7)</i>	NO YES N/A N/O	
(2) Are the records and information maintained in the licensee's online OMMA license account correct, including, but not limited to, the following? (1) Physical address of licensed premises (2) Mailing address (3) Contact information (4) Ownership information (5) Certificate of Compliance <i>OAC 310:681-5-1.1(7)</i>	YES NO N/A N/O	
(3) Is the appropriate OMMA processor license conspicuously posted on the premises? <i>OAC 310:681-5-1.1(1)</i>	YES NO N/A N/O	
(4) If the licensee has medical marijuana/medical marijuana products on the premises , does the licensee have an active OBNDD registration that has been issued to an owner and reflects the proper premises address and license type? <i>Note: If the licensee does not have medical marijuana/medical marijuana products on the premises, mark "N/A" as the appropriate answer.</i> <i>OAC 310:681-1-5(c)</i>	YES NO N/A N/O	

<p>(5) Does the licensee have appropriate security measures to deter and prevent unauthorized entrance into areas containing marijuana and the theft and diversion of marijuana?</p> <p><i>OAC 310:681-6-1(a)</i></p>	<p>YES NO N/A N/O</p>	
<p>(6) Are all medical marijuana and medical marijuana products onsite being stored under conditions/in a manner that protects it from physical and microbial contamination and deterioration?</p> <p><i>OAC 310:681-7-1(g)(1)</i></p>	<p>YES NO N/A N/O</p>	
<p>(7) Are all medical marijuana and medical marijuana products that are not in use stored in receptacles that are capable of being fully closed and sealed and are kept fully closed and sealed?</p> <p><i>OAC 310:681-7-1(g)(2)</i></p>	<p>YES NO N/A N/O</p>	
<p>(8) If the licensee produces edible marijuana products, is the licensee operating out of any of the following areas?</p> <p>(1) A private home (2) A room used as living or sleeping quarters (3) An area directly opening into a room used as living or sleeping quarters</p> <p>Note: <i>This applies to the preparation, production, manufacturing, processing, handling, packaging, and labeling of edible medical marijuana products.</i></p> <p><i>OAC 310:681-5-8.1(g)(1)</i></p>	<p>NO YES N/A N/O</p>	
<p>(9) If the licensee produces edible marijuana products, are all living or sleeping quarters located on the premises (such as those provided for lodging registration clerks or resident managers) separated from rooms/areas used for food establishment operations by doors that are both (1) completely partitioned and (2) solid and self-closing?</p> <p><i>OAC 681-310-5-8.1(g)(2)</i></p>	<p>YES NO N/A N/O</p>	
<p>(10) If the licensee is located on residential property, does the licensee operate any extraction equipment or process utilizing butane, propane, carbon dioxide, or any other potentially hazardous material?</p> <p><i>63 O.S. § 427.12(C); OAC 310:681-5-18(j)</i></p>	<p>NO YES N/A N/O</p>	
<p>(11) Does the licensee verify that all medical marijuana/medical marijuana product transactions are only conducted with the below entities/individuals?</p> <p>(1) Dispensaries, other processors, commercial transporters, and laboratories that have a current, valid OMMA license (2) Patients/Caregivers with a current, valid OMMA license that have provided medical marijuana to be processed into medical marijuana concentrate in exchange for a service fee</p> <p>Note: <i>Patients and caregivers must be verified through ommaverify.ok.gov. Referrals and other forms of documentation are not sufficient in lieu of a patient card.</i></p> <p><i>OAC 310:681-1-4 ; OAC 310:681-5-12(c)</i></p>	<p>YES NO N/A N/O</p>	

<p>(12) If the licensee processes medical marijuana into medical marijuana concentrate on behalf of patients in exchange for a service fee, does the licensee limit each transaction to 1 ounce of medical marijuana concentrate?</p> <p>OAC 310:681-5-12(b)</p>	<p>YES NO N/A N/O</p>	
Inventory Tracking, Sampling, and Testing	In Out N/A N/O	Comments
<p>(13) Does the licensee separate all medical marijuana/medical marijuana products into harvest batches that are 10 pounds or less for testing?</p> <p>63 O.S. § 427.17(R); OAC 310:681-8-1(b)</p>	<p>YES NO N/A N/O</p>	
<p>(14) Does the licensee obtain copies of all COA's for tests conducted on each harvest and production batch prior to accepting any sale or transfer of medical marijuana/medical marijuana products?</p> <p>Note: Harvest/production batches must be 10 pounds or less, and COA's for the prior two years must be onsite and readily accessible.</p> <p>OAC 310:681-8-1(h)(1)-(2)</p>	<p>YES NO N/A N/O</p>	
<p>(15) Does the licensee have COA's for harvest and production batches that are no longer onsite?</p> <p>OAC 310:681-8-1(h)(5)</p>	<p>YES NO N/A N/O</p>	
<p>(16) Does the licensee test the final form of all medical marijuana products it has processed for all required analytes (components) prior to transfer or sale?</p> <p>Note: "Final form" means the form a medical marijuana is in when sold or transferred.</p> <p>OAC 310:681-8-1(a); OAC 310:681-5-6(b)(2); OAC 310:681-8-1(h)(1); OAC 310:681-8-3(a)(5)</p>	<p>YES NO N/A N/O</p>	
<p>(17) Is the licensee able to provide a harvest and/or production batch number for any medical marijuana/medical marijuana products acquired from another licensee upon request?</p> <p>Note: Harvest batches must be 10 pounds or less.</p> <p>OAC 310:681-5-6(b)(3)(C)</p>	<p>YES NO N/A N/O</p>	
<p>(18) Does the licensee report failed tests of medical marijuana and medical marijuana products to the Department?</p> <p>OAC 310:681-8-1(h)(7)</p>	<p>YES NO N/A N/O</p>	
<p>(19) Does the licensee have an onsite, accessible copy of the sampling standard operating procedures for each laboratory it uses for testing?</p> <p>OAC 310:681-8-3(a)(1)(A); OAC 310:681-5-6(b)(2)</p>	<p>YES NO N/A N/O</p>	
<p>(20) Does the licensee have inspection records indicating that a continual process of physical inspection for contaminants and filth has occurred for each harvest and production batch?</p> <p>OAC 310:681-8-1(i)(7)(D)</p>	<p>YES NO N/A N/O</p>	

<p>(21) If the licensee remediates and/or decontaminates medical marijuana or medical marijuana products, does the licensee have detailed procedures for remediation and decontamination processes?</p> <p>Note: <i>If the licensee does not remediate/decontaminate medical marijuana, select N/A.</i></p> <p><i>OAC 310:681-8-1(k)(4)(A); OAC 310:681-5-6(b)(2)</i></p>	<p>YES NO N/A N/O</p>	
<p>(22) Does the licensee have documentation for all instances in which any of the following occurred, as applicable?</p> <p>(1) Re-sampling; (2) Re-testing; (3) Decontamination; and/or (4) Remediation</p> <p><i>OAC 310:681-8-1(k)(4)(C); OAC 310:681-5-6(b)(2)</i></p>	<p>YES NO N/A N/O</p>	
<p>(23) Does the licensee maintain documentation of all employee training on the sampling standard operating procedures for each laboratory it uses for testing?</p> <p><i>OAC 310:681-8-3(a)(11)-(12)</i></p>	<p>YES NO N/A N/O</p>	
<p>(24) Does the licensee maintain a sample field log that contains all required information for each sample?</p> <p>Note: <i>Sample field logs must be maintained for at least 2 years.</i></p> <p><i>OAC 310:681-8-3(a)(9) & (12)</i></p>	<p>YES NO N/A N/O</p>	
<p>(25) Has the licensee transferred any medical marijuana/medical marijuana products from a harvest or production batch that did not pass all required testing?</p> <p>Note: <i>This does not include transfers of a harvest or production batch that has failed microbiological testing only to a licensed processor.</i></p> <p><i>OAC 310:681-8-1(d)(2)</i></p>	<p>NO YES N/A N/O</p>	
<p>(26) Does the licensee have the following information for each sales transaction or transfer?</p> <p>(1) Name, license number, address, and phone number of all licensees involved; (2) Quantity and type of medical marijuana; (3) Batch number(s); (4) Transaction date; (5) Monetary value, including total sales/purchase amounts; (6) Point-of-sale and tax records; and (7) Transportation manifests and other documentation related to transporting the medical marijuana.</p> <p><i>OAC 310:681-5-6(b)(3); OAC 310:681-8-1(h)(5)</i></p>	<p>YES NO N/A N/O</p>	
<p>(27) Has the licensee sold, purchased, obtained, transferred, or otherwise accepted medical marijuana from either (1) an out-of-state individual/entity or (2) an individual/entity that does not have a current, valid OMMA license?</p> <p><i>OAC 310:681-5-18(k); 63 O.S. § 427.13(A)</i></p>	<p>NO YES N/A N/O</p>	

<p>(28) Does the licensee submit monthly reporting each month?</p> <p>Note: <i>If the licensee is not currently conducting operations or does not have product on hand, they are still required to file monthly "zero reports."</i></p> <p>OAC 310:681-5-6(a)(2)</p>	<p>YES NO N/A N/O</p>	
Waste	In Out N/A N/O	Comments
<p>(29) Does the licensee maintain documents relating to the disposal/destruction of medical marijuana and medical marijuana waste?</p> <p>Note: <i>These records are required to be kept for the past 5 years.</i></p> <p>63 O.S. § 429(C); OAC 310:681-5-6(b)(4); OAC 310:681-5-10(b)(3)</p>	<p>YES NO N/A N/O</p>	
<p>(30) Does the licensee dispose of medical marijuana waste using an OMMA-licensed waste disposal facility?</p> <p>OAC 310:681-9-6(b)</p>	<p>YES NO N/A N/O</p>	
<p>(31) Does the licensee dispose of all medical marijuana waste in a locked, secure waste receptacle?</p> <p>OAC 310:681-9-6(b)</p>	<p>YES NO N/A N/O</p>	
<p>(32) Does the licensee store the secure waste receptacle in a safe and secure location with limited access?</p> <p>OAC 310:681-9-6(b)</p>	<p>YES NO N/A N/O</p>	
<p>(33) If the licensee disposes of non-medical-marijuana waste, does the licensee maintain a disposal log for the past 5 years that contains at least all of the following information?</p> <p>(1) Name and license number of the commercial licensee; (2) A description of the plant material being disposed; (3) A brief description of the method used for disposal; (4) Date and time of the disposal; (5) Names of employee(s) conducting the disposal; and (6) A signed statement from the commercial licensee or authorized representative attesting to lawful disposal of the plant parts under penalty of perjury</p> <p>Note: <i>Acceptable methods of disposal for non-medical marijuana waste are open burning, incineration, burying, mulching, composting, or any other technique approved by the DEQ.</i></p> <p>OAC 310:681-5-10(b)(1)-(3)</p>	<p>YES NO N/A N/O</p>	
<p>(34) Does the licensee only dispose of non-medical-marijuana waste in one of the following ways?</p> <p>(1) Open burning (2) Incineration (3) Burying (4) Mulching (5) Composting (6) Any other technique approved by the DEQ</p> <p>OAC 310:681-5-10(b)(1)-(3)</p>	<p>YES NO N/A N/O</p>	

<p>(35) Does the licensee transfer all medical marijuana waste to a licensed medical marijuana waste facility for disposal within 90 days?</p> <p>OAC 310:681-9-9(a)</p>	<p>YES NO N/A N/O</p>	
Packaging & Labeling: Sale/Transfer to a Dispensary		
Note: Edible medical marijuana products must also meet additional requirements, which are listed in the next section.		
<p>(36) Do all labels observed contain at least all of the following information?</p> <p>(1) Name and license number of transferring/selling licensee (2) Name of the medical marijuana (3) Batch # of medical marijuana (4) Net quantity or weight of contents (5) Ingredients list (6) The Oklahoma Uniform Symbol (7) THC and terpenoid potency (8) The statement "This product has been tested for contaminants"</p> <p>OAC 310:681-7-1(e)(1)(A)-(I)</p>	<p>YES NO N/A N/O</p>	
<p>(37) Is each Oklahoma uniform symbol in color and printed at least one half inch by one half inch in size?</p> <p>Note: This requirement applies to sales to dispensaries of individually-packaged product units, including, but not limited to, those from bulk packaging.</p> <p>OAC 310:681-1-4; OAC 310:681-7-1(e)(1)(F); OAC 310:681-5-8.1(e)(6)</p>	<p>YES NO N/A N/O</p>	
<p>(38) Does the packaging contain all of the following labels?</p> <p>(1) Keep out of reach of children. (2) Women should not use marijuana or medical marijuana products during pregnancy because of the risk of birth defects. (3) This product has been tested for contaminants.</p> <p>OAC 310:681-7-1(e)(1)(I); OAC 310:681-7-1(d)(2); OAC 310:681-7-1(d)(4)</p>	<p>YES NO N/A N/O</p>	
<p>(39) Do any packages, labels, or containers contain content that appears to target children?</p> <p>Note: Examples of this are toys, cartoon characters, and similar images.</p> <p>OAC 310:681-7-1(d)(1); OAC 310:681-7-2(a)</p>	<p>NO YES N/A N/O</p>	
<p>(40) Do any packages depict images other than the business name, logo, and an image of the product?</p> <p>OAC 310:681-7-1(d)(1)</p>	<p>NO YES N/A N/O</p>	
<p>(41) Do any packages/labels contain false or misleading statements or make any claims/statements that the medical marijuana or medical marijuana product provides health or physical benefits to a patient?</p> <p>OAC 310:681-7-1(d)(5); OAC 310:681-7-1(d)(8)</p>	<p>NO YES N/A N/O</p>	

(42) Do any packages/labels cause confusion as to whether or not the medical marijuana or medical marijuana product is a trademarked product or violates federal trademark laws or regulations? <i>OAC 310:681-7-1(d)(6)-(7)</i>	NO YES N/A N/O	
(43) Do any packages/labels contain the logo of the Oklahoma State Department of Health or the Oklahoma Medical Marijuana Authority? <i>OAC 310:681-7-1(d)(9)</i>	NO YES N/A N/O	
Packaging & Labeling: Edible Medical Marijuana Products for Sale/Transfer to a Dispensary		
	In Out N/A N/O	Comments
Note: These requirements are in addition to packaging and labeling that is required for sale to or by a dispensary.		
(44) Do all edible medical marijuana product principal display panels/information panels observed include all of the following? (1) Name of the business (2) Address of the business (3) Name of the food (4) Net quantity or weight of contents (5) Ingredients list (6) Food allergen information (7) Nutrition labeling (if applicable) <i>OAC 310:681-5-8.1(e)(2)</i>	YES NO N/A N/O	
(45) Do all edible medical marijuana product principal display panels/information panels observed also include all of the following information? (1) List of cannabis ingredients (2) Batch number (3) THC dosage in milligrams per unit (4) Lot code Note: Including the strain of marijuana is optional. <i>OAC 310:681-5-8.1(e)(3)</i>	YES NO N/A N/O	
(46) Does all edible medical marijuana packaging include the following statement "For accidental ingestion call 1-800-222-1222"? <i>OAC 310:681-5-8.1(e)(5)</i>	YES NO N/A N/O	
(47) Do all edible packages and all individually-packaged product units contain the Oklahoma uniform symbol in clear and plain sight? Note: Individually-packaged product units include but are not limited to units from bulk packaging. <i>OAC 310:681-5-8.1(e)(6)</i>	YES NO N/A N/O	

Packaging & Labeling: Sale/Transfer to a Grower/Processor					In	Out	N/A	N/O	Comments
(48) Do labels contain all of the following information? (1) Name and license number of transferring/selling licensee; (2) Batch # of medical marijuana; (3) Date of harvest; and (4) A statement that the medical marijuana or medical marijuana product has passed testing or that it has failed testing and is being remediated or is being transferred to another processor for remediation. <i>OAC 310:681-7-1(f)</i>					YES	NO	N/A	N/O	
Advertising					In	Out	N/A	N/O	Comments
<i>"Advertising" means the act of providing consideration for the publication, dissemination, solicitation, or circulation of visual, oral, or written communication to induce directly or indirectly any person to patronize a particular medical marijuana business or to purchase any particular medical marijuana or medical marijuana products. This includes marketing but does not include packaging and labeling.</i> <i>OAC 310:681-1-4 Definitions (defining "advertising")</i>									
(49) Does any of the licensee's advertising promote overconsumption? <i>OAC 310:681-7-3(b)(2)</i>					NO	YES	N/A	N/O	
(50) Does any advertising represent that the use of medical marijuana or medical marijuana products has curative or therapeutic effects? <i>OAC 310:681-7-3(b)(3)</i>					NO	YES	N/A	N/O	
(51) Is any advertising deceptive, false, or misleading? <i>OAC 310:681-7-3(b)(1)</i>					NO	YES	N/A	N/O	
(52) Does any advertising depict either of the following? (1) A child or other person under legal age consuming marijuana (2) Objects such as toys, cartoons, cartoon characters, or similar images that suggest the presence of a child <i>OAC 310:681-7-3(b)(4)-(5)</i>					NO	YES	N/A	N/O	
(53) Do any advertisements have a manner or design that would be especially appealing to children or other persons under (18) years of age and/or induce such people to consume marijuana? <i>OAC 310:681-7-3(b)(5)-(6)</i>					NO	YES	N/A	N/O	
Transportation & Vehicles					In	Out	N/A	N/O	Comments
(54) Do all individuals transporting medical marijuana and medical marijuana products have a current and valid transporter agent license? <i>OAC 310:681-3-1(e)</i>					YES	NO	N/A	N/O	
(55) Is each transport vehicle equipped with GPS trackers that are capable of storing and transmitting GPS data? Note: <i>The use of cell phones for GPS tracking does not meet this requirement.</i> <i>63 O.S. § 427.16(J)(1); OAC 310:681-3-2(b)(1)</i>					YES	NO	N/A	N/O	

<p>(56) Does the licensee maintain accurate transportation and GPS records?</p> <p><i>OAC 310:681-3-2(c)</i></p>	<p>YES NO N/A N/O</p>	
<p>(57) Do the licensee and transporter agent(s) implement appropriate security measures to deter and prevent theft/diversion of medical marijuana and medical marijuana products during transportation?</p> <p><i>OAC 310:681-3-2(e); OAC 310:681-6-1(b)</i></p>	<p>YES NO N/A N/O</p>	
<p>(58) Do all transportation vehicles have a shipping container that locks, is shielded from public view, and is clearly labeled "Medical Marijuana or Derivative"?</p> <p><i>63 O.S. § 427.16(J)(2); OAC 310:681-3-2(a)(1)</i></p>	<p>YES NO N/A N/O</p>	
<p>(59) Is each shipping container in a secure area of the vehicle that is not accessible by the driver during transit?</p> <p><i>63 O.S. § 427.16(J)(3); OAC 310:681-3-2(a)(2)</i></p>	<p>YES NO N/A N/O</p>	
<p>(60) Is each transport vehicle insured?</p> <p><i>OAC 310:681-3-2(b)(2)</i></p>	<p>YES NO N/A N/O</p>	
<p>(61) Does the licensee have fully completed transportation manifests for each instance of transporting medical marijuana and medical marijuana products to and receiving medical marijuana from other licensees for the past 3 years?</p> <p>Note: Licensees must keep transport manifests on file for 3 years.</p> <p><i>OAC 310:681-3-6(a); 63 O.S. § 427.16(T)-(U); OAC 310:681-3-6(b)(1)-(2)</i></p>	<p>YES NO N/A N/O</p>	
<p>(62) Does the licensee prepare a separate transportation manifest for each licensee receiving medical marijuana or medical marijuana products?</p> <p><i>OAC 310:681-3-6(c); 63 O.S. § 427.16(U)(1)</i></p>	<p>YES NO N/A N/O</p>	
<p>(63) Excluding the below permitted changes, do any transportation manifests appear to have been altered after departure from the originating licensed premises?</p> <p>Permitted Changes:</p> <p>(1) Name(s) of personnel receiving transport (2) Title(s) of personnel receiving transport (3) Signature(s) of personnel receiving transport (4) Documented rejection of item(s)</p> <p><i>63 O.S. § 427.16(U)(3); OAC 310:681-3-6(g); OAC 310:681-3-6(i)(2)</i></p>	<p>NO YES N/A N/O</p>	
<p>(64) Does the licensee maintain copies of all transportation manifests for medical marijuana/medical marijuana products on site for at least 3 years from the date of receipt?</p> <p>Note: This includes originating manifests for items transported by the licensee and received manifests for items transported to the licensee.</p> <p><i>OAC 310:681-3-6(f); 63 O.S. § 427.16(U)(5)</i></p>	<p>YES NO N/A N/O</p>	

(65) Has the licensee accepted any medical marijuana or medical marijuana products that were not accompanied by a transportation manifest? <i>63 O.S. § 427.16(U)(4); OAC 310:681-3-6(h)</i>	NO YES N/A N/O	
(66) If the licensee has refused to accept medical marijuana or medical marijuana products, did the licensee fully document all of the following information in the transportation manifest accompanying the rejected items? (1) Complete inventory of items being returned (2) Batch number of items being returned (3) Date and time of the refusal (4) Confirmation of return to originating licensee Note: <i>The license number, business name, address, and contact information of the licensee must also be documented in a rejection but are already required to be included on the manifest.</i> <i>OAC 310:681-3-6(j)(2)</i>	YES NO N/A N/O	
Final Observations		
	In Out N/A N/O	Comments
(67) Were you given access to enter and inspect the licensed premises? <i>63 O.S. § 427.6(E)(7); OAC 310:681-5-4(a); OAC 310:681-5-1.1(3); OAC 310:681-5-6(e)</i>	YES NO N/A N/O	
(68) Did you observe or encounter any evidence of onsite consumption of alcohol or the smoking/vaping of medical marijuana or medical marijuana products? <i>OAC 310:681-5-18(a)</i>	NO YES N/A N/O	
(69) Are all employees observed at least 18 years of age or older? <i>OAC 310:681-5-18(b)</i>	YES NO N/A N/O	
(70) Were any minors under eighteen (18) present at the licensed premises without a parent or legal guardian? <i>OAC 310:681-5-17</i>	NO YES N/A N/O	
(71) Did you observe any evidence of out-of-state purchases or sales? <i>OAC 310:681-5-18(k)</i>	NO YES N/A N/O	
(72) Did you observe any evidence of (1) retail sales to patients or (2) transfers/sales of medical marijuana product to growers? Note: <i>This does not include processing medical marijuana into medical marijuana concentrate on behalf of patients in exchange for a service fee.</i> <i>OAC 310:681-1-4</i>	NO YES N/A N/O	
(73) Did the licensee have records onsite and readily accessible? <i>OAC 310:681-5-4(g)</i>	YES NO N/A N/O	
(74) Were you threatened or harmed in any way? <i>OAC 310:681-5-18(h)</i>	NO YES N/A N/O	

The questions and selected responses within this inspection form pertain solely to the medical marijuana and documents observed, requested, and inspected by OMMA and/or its agents while at the licensed premises. They are not intended to be representative of any items not reviewed.

Post-Inspection Assessment

Comments

Violation(s)	YES NO	
Follow-Up Inspection Needed	YES NO	
Business Operational	YES NO	

Additional comments, concerns, observations, or other issues:

By signing below, either electronically or otherwise, you attest to the following:

I certify that I am a duly authorized representative of the OMMA licensee identified herein. I acknowledge that an OMMA business inspection was conducted at the premises, date, and time identified above. I further acknowledge that, prior to the inspector's departure, I received a copy and notice of the findings of the inspection as set forth within this form and have read and understand the same. I understand that signing this form does not indicate that I agree with the findings, and that refusal to sign this form does not relieve me of any obligation to correct any violation identified.

Signature witnessed by authorized OMMA representative Refusal to sign witnessed by authorized OMMA representative

Inspector Signature:	Inspection Completion Time:
Facility Contact Signature:	Facility Contact Name (Printed):