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| NewOMESLogo | **CPO Continuing Education**  **Units Report** |

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| --- | --- | --- |
| CPO name: |  | |
|  | (Include all previous names used.) | |
|  |  |
| Email address: |  | |
|  |  | |
| Employee ID: |  | |
|  |  | |
| Agency number: |  | |
|  |  | |
| Total hours claimed: |  | |
|  | | | |
| * Submit this form by Dec. 31 or earlier, **only one time after you have completed 24 approved CEUs**. * Under CEUs Claimed, write in the total number of hours claimed for each course. * The Required column shows what must be submitted with the form. * Your name must appear on all certificates of attendance to ensure you receive proper credit. * If you need copies of your certificates, the Sponsor column shows whom to contact. * **Be aware that all courses have a ‘no repeat’ two-year rule.** * You must have **prior approval** for courses not listed on the form. | | | |
| * OMES is not responsible for keeping track of your continuing education hours. * Please note that you **cannot** carry over continuing education hours to subsequent periods. * CPOs are responsible for acquiring 24 credits in a 24-month period. Individuals will not repeat a course for credit in a 24-month period. * Credits may be obtained in the following areas:  1. Ethics – maximum not to exceed eight hours in a 24-month period. 2. Breakfast, lunch or dinner meetings with a live presenter who presents for the minimum 50-minute period – no limit in a 24-month period. 3. Half-day, full-day, and multi-day seminars with live presenters – no limit in a 24-month period. 4. Live webinars with audience interaction – no limit in a 24-month period. 5. Learning programs with mandatory audience interaction (i.e., NIGP multi-week online courses) – no limit in a 24-month period. 6. Recorded audio or video presentations – maximum not to exceed eight hours in a 24-month period. (Verification must be possible.) Contact sponsor on form for recordings. 7. Volunteer trainers through OMES – two hours for every one hour of training not including repeat courses of the same topic. 8. COR 452 Training, the first time only taken two hours. Agency nominating official. 9. COR 453 Training, the first time only taken two hours. Agency nominating official.   Email completed CEU Report with required submission of attendance to [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov). Combine all documents into one PDF document prior to submission, if possible.    APPROVED CLASSES | | | |

| **Date** | **Description** | **Sponsor** | **Credit Hours Granted** | **Required Submission of Attendance**  **(Sign-in sheet is the exception)** | **Number of CEUs Claimed** |
| --- | --- | --- | --- | --- | --- |
| 2020/2021 Various NASPO courses | Various NASPO Courses | <http://www.naspo.org/Procurement-University/Course-Catalog>  (859) 514-9159 | open | CPO must request copy of certificate |  |
| 2020/2021 Various NIGP courses | Various NIGP Courses | [www.nigp.org](http://www.nigp.org)  800-367-6447  (Customer care) | open | NIGP transcript ONLY |  |
| 2020/2021 | OkAPP Board Member | [www.okapp.org](http://www.okapp.org) | 1 | Copy of certificate |  |
| 2020/2021 | COR452 and COR453 one time only | Your agency nominating official | 2 per attendance | Sign-in sheet has been provided by sponsor |  |
| 2020 Various dates | P-card Works Editing Class | [pcard@omes.ok.gov](mailto:pcard@omes.ok.gov) | 2 | Sign-in sheet has been provided by sponsor |  |
| 2020/2021 Various dates | New P-card Administrator’s Class | [pcard@omes.ok.gov](mailto:pcard@omes.ok.gov) | 3 | Sign-in sheet has been provided by sponsor |  |
| 2020/2021 Various dates | Lodging Only P-card Training | [pcard@omes.ok.gov](mailto:pcard@omes.ok.gov) | 2 | Sign-in sheet has been provided by sponsor |  |
| 2020 Various dates | P-card Administrator’s Council | Invitation only | 2 per attendance | Sign-in sheet has been provided by sponsor |  |
| 2021  Various dates | P-card self-paced training | [pcard@omes.ok.gov](mailto:pcard@omes.ok.gov) | 3 | Sign-in sheet has been provided by sponsor |  |
| 2020 Various dates  Online course | Procurement 101: Foundations of Public Procurement | <http://www.naspo.org/Procurement-University/Course-Catalog> | 5 | Copy of certificate |  |
| 2020 Various dates  Online course | Introduction to Cooperative Procurement | <http://www.naspo.org/Procurement-University/Course-Catalog> | 2 | Copy of certificate |  |
| 2020 Various dates  Online course | Introduction to Service Contracts | <http://www.naspo.org/Procurement-University/Course-Catalog> | 2 | Copy of certificate |  |
| 2020 Various dates  Online course | Millennials and the State Government Workforce | <http://www.naspo.org/Procurement-University/Course-Catalog> | 2 | Copy of certificate |  |
| 2020 Various dates  Online course | Introduction to Sole Source Procurement | <http://www.naspo.org/Procurement-University/Course-Catalog> | 1 | Copy of certificate |  |
| 2020 Various dates  Online course | Negotiations 104: Introduction to Negotiations | <http://www.naspo.org/Procurement-University/Course-Catalog> | 1 | Copy of certificate |  |
| 2020 Various dates  Online course | Introductions to Terms and Conditions | <http://www.naspo.org/Procurement-University/Course-Catalog> | 1 | Copy of certificate |  |
| 2020 Various dates  Online course | Course 103: Introduction to Requests for Proposals | <http://www.naspo.org/Procurement-University/Course-Catalog> | 3 | Copy of certificate |  |
| 2020 Various dates Online course | Course 102: Introduction to Market Research | <http://www.naspo.org/Procurement-University/Course-Catalog> | 3 | Copy of certificate |  |
| 2020 | Statewide Financial Training In Learn | <https://stateofokla.learn.taleo.net/login.asp?id=178410&requestedurl=%2fPage%2f77%3fh%3d1%26deepLink%3d1&secure=true>  [stephanie.brown@omes.ok.gov](mailto:stephanie.brown@omes.ok.gov) | 6 | Learn Transcript |  |
| 2020 | Teleworking and Telecommuting March 2020 (in Learn) | <https://stateofokla.learn.taleo.net/login.asp?id=178410&requestedurl=%2fPage%2f77%3fh%3d1%26deepLink%3d1&secure=true>  [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) | 1 | Learn Transcript |  |
| 2020 | Brown Bag Webinar Recordings from 2019 and 2020 (in Learn) | <https://stateofokla.learn.taleo.net/login.asp?id=178410&requestedurl=%2fPage%2f77%3fh%3d1%26deepLink%3d1&secure=true>  [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) | Unlimited in 2020 | Learn Transcript |  |
| 2020 CY | Optimizing Your Purchasing Program | [joray.mccoy@omes.ok.gov](mailto:joray.mccoy@omes.ok.gov)  405-627-2490 | 13 | Sign-in sheet has been provided by sponsor |  |
| Jan. 15, 2020 | Doing Business with CAP  a.m. ***or*** p.m. session only  *No repeat rule applies in two-year reporting period* | [Doing Business with CAP](https://lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMDIsInVyaSI6ImJwMjpjbGljayIsImJ1bGxldGluX2lkIjoiMjAxOTEyMjYuMTQ4MDE0OTEiLCJ1cmwiOiJodHRwczovL29tZXMub2suZ292L2Zvcm1zL2phbnVhcnktMjAyMC1kb2luZy1idXNpbmVzcy1jYXAtcmVnaXN0cmF0aW9uIn0.qWzdoNX88xVGIoKiDG-fNGtaPgoZmXxAeEza8cGanQM/br/73518185337-l)  Register with link above | 2 | Sign-in sheet has been provided by sponsor |  |
| Jan. 21, 2020 | OkAPP monthly meeting: Cell Phone Contracts | [www.okapp.org](http://www.okapp.org) | 1 | Copy of certificate |  |
| Jan. 30, 2020 | Brown Bag Webinar: Three Realistic New Year’s Resolutions for your Procurement Team in 2020 | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) | 1 | “Thank you for attending” automated email from Adobe Connect.  If you watched with others, copy of evaluation form and sign-in sheet |  |
| Feb. 11, 2020 | Statewide Financial Training Update | <https://stateofokla.learn.taleo.net/login.asp?id=178410&requestedurl=%2fPage%2f77%3fh%3d1%26deepLink%3d1&secure=true>  [stephanie.brown@omes.ok.gov](mailto:stephanie.brown@omes.ok.gov) | 6 | Sign-in sheet has been provided by sponsor |  |
| Feb. 25, 2020 | Vendor Registration | [victoria.baker@omes.ok.gov](mailto:victoria.baker@omes.ok.gov)  Invitation only | 8 | Sign-in sheet has been provided by sponsor |  |
| March 3-4, 2020 | ODOT Training Using the AASHTO Audit Guide for the Development of A/E Consultant Indirect Cost Rates | [jhankins@odot.org](mailto:jhankins@odot.org) | 14 | Copy of certificate |  |
| March 19, 2020 | Ethics for Government Employees | [Melanie.Leathers@deq.ok.gov](mailto:Melanie.Leathers@deq.ok.gov)  Invitation only | 1 | Sign-in sheet has been provided by sponsor |  |
| March 25, 2020 | GRDA Bare Bone Basics of Public Procurement | [Leah.price@grda.com](mailto:Leah.price@grda.com) | 7 | Sign-in sheet has been provided by sponsor |  |
| March 26, 2020 | OkAPP Bare Bone Basics of Public Procurement | [www.okapp.org](http://www.okapp.org) | 7 | Sign-in sheet has been provided by sponsor | Recording changed to June 23-24, 2020 |
| April 6, 2020 | Webinar: Shipping, Receiving & Logistics | [mfreeman@naepnet.org](mailto:mfreeman@naepnet.org)  <https://www.naepnet.org/page/ContactNAEP> | 1 | Attendance list upon request from sponsor [mlanham@naepnet.org](mailto:mlanham@naepnet.org) |  |
| April 19-23, 2020 | 2020 National MMCAP Infuse Conference | <https://allevents.in/saint%20paul/2020-mmcap-infuse-national-member-conference/200018918866209> Invitation only | 10 | Copy of name badge and agenda from event. Circle classes attended with total CEUs CPO is claiming circled at the top |  |
| April 20, 2020 | Webinar: The Budget Impact of COVID-19 | [mfreeman@naepnet.org](mailto:mfreeman@naepnet.org)  <https://www.naepnet.org/page/ContactNAEP>  <https://www.naepnet.org/events/event_list.asp?cid=10071> | 1 | Attendance list upon request from sponsor [mlanham@naepnet.org](mailto:mlanham@naepnet.org) |  |
| April 24, 2020 | Brown Bag Webinar: Certified Procurement Officer: Continuing Education, Earning CEUs, Learning About Provisions and More During This Unprecedented Pandemic of 2020 | [Procurement.training@omes.ok.gov](mailto:Procurement.training@omes.ok.gov) | 1 | “Thank you for attending” automated email from Adobe Connect.  If you watched with others: copy of evaluation form and sign-in sheet |  |
| April 27, 2020 | Webinar: Contracting: Handling Existing Contracts and Creating Temporary Contracts | [mfreeman@naepnet.org](mailto:mfreeman@naepnet.org)  <https://www.naepnet.org/page/ContactNAEP>  <https://www.naepnet.org/events/event_list.asp?cid=10071> | 1 | Attendance list upon request from sponsor [mlanham@naepnet.org](mailto:mlanham@naepnet.org) |  |
| April 27-30, 2020 | ACDA 45th Annual Conference How to Build a Bid and How to Analyze a Bid only | [info@cfommodityfoods.org](mailto:info@cfommodityfoods.org)  Invitation only | 8 | Copy of name badge and agenda from event. Circle classes attended with total CEUs CPO is claiming circled at the top |  |
| April 28, 2020 | Vendor Registration | [victoria.baker@omes.ok.gov](mailto:victoria.baker@omes.ok.gov)  Invitation only | 8 | Sign-in sheet has been provided by sponsor |  |
| May 1, 2020 | Brown Bag Webinar: Certified Procurement Officer: Continuing Education, Earning CEUs, Learning About Provisions and More During This Unprecedented Pandemic of 2020 | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) | 1 | “Thank you for attending” automated email from Adobe Connect.  If you watched with others: copy of evaluation form and sign-in sheet |  |
| May 7, 2020 | Brown Bag Webinar: Flash Training Series: ePro Requisitions Guide for Attachments | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| May 29, 2020 | Brown Bag Webinar: Flash Training Series: Contracts – What an Agency Needs to Know. | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov)  [Registration for the event](https://omestraining.adobeconnect.com/e4ectukfpfou/event/event_info.html). | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| June 19, 2020 | Brown Bag Webinar: OMES new template revisited and introduction of the Agency Information Request and the Acquisitions Planning Worksheet. | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov)  [Registration for the event](https://protect-us.mimecast.com/s/rJcRCXDR1OtX1nAI6Lpj-?domain=omestraining.adobeconnect.com). | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| June 23-24, 2020 | Bare Bone Basics of Public Procurement Recordings | [www.okapp.org](http://www.okapp.org) | 7 | Sign-in sheet has been provided by sponsor |  |
| July 14, 2020 | Vendor Registration | [victoria.baker@omes.ok.gov](mailto:victoria.baker@omes.ok.gov)  Invitation only | 8 | Sign-in sheet has been provided by sponsor |  |
| July 29, 2020 | Brown Bag Webinar: Flash Training Series: Contracts – State Contract Structure – OMES Website Navigation. | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov)[Registration for the event](https://protect-us.mimecast.com/s/uVHOCKrR0xCq9k9ocQNJV4?domain=lnks.gd). | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| Aug. 4-6, 2020 | Kashawagi Better Value Training | [mike.howard@omes.ok.gov](mailto:mike.howard@omes.ok.gov)  Invitation only | 12 | Copy of Certificate |  |
| Aug. 5, 2020 | Brown Bag Webinar: Flash Training Series: Procurement Toolbox Part 1 of a 5 part Series What Tools Do You Need for Procurement | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) [Registration for the event](https://omestraining.adobeconnect.com/e4cupjgtugg2/event/event_info.html) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| Aug. 12, 2020 | Brown Bag Webinar: Flash Training Series: Executive Order 2019-13 | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) [Registration for the event](https://omestraining.adobeconnect.com/embf5wpvlsmt/event/event_info.html) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| Aug. 21, 2020 | Brown Bag Webinar: State Contract Structure 1 | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov)  [Registration for the event](https://events-na13.adobeconnect.com/content/connect/c1/2178927408/en/events/event/shared/2223368661/event_landing.html?sco-id=8511165018&_charset_=utf-8) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| Aug. 26, 2020 | Contract and Regulatory Compliance/Internal Risk Assessment Seminar Virtual Zoom | [tdavis@sai.ok.gov](mailto:tdavis@sai.ok.gov) | 4 | Sign-in sheet has been provided by sponsor |  |
| Sept. 3, 2020 | Detecting Corruptions  Seminar Virtual Zoom | [tdavis@sai.ok.gov](mailto:tdavis@sai.ok.gov) | 8 | Sign-in sheet has been provided by sponsor |  |
| Sept. 9, 2020 | GRDA WebX Concur Purchasing and Travel Training | [leah.price@grda.com](mailto:leah.price@grda.com) | 4 | Sign-in sheet has been provided by sponsor |  |
| Sept. 10, 15, 16, 22, 2020 | GRDA Live Training Concur Purchasing and Travel Training | [leah.price@grda.com](mailto:leah.price@grda.com) | 8 | Sign-in sheet has been provided by sponsor |  |
| Sept. 24, 2020 | OkAPP Monthly Meeting Calculating the ROI of EProcurement NIGP Webinar | [www.okapp.org](http://www.okapp.org) | 1 | Copy of Certificate |  |
| Oct. 13, 2020 | Vendor Registration | [victoria.baker@omes.ok.gov](mailto:victoria.baker@omes.ok.gov)  Invitation only | 8 | Sign-in sheet has been provided by sponsor |  |
| Oct. 1, 2020 | Brown Bag Webinar: Modernization and Restructure of Central Purchasing Act SB 1422 | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| Oct. 21, 2020 | OkAPP Monthly Meeting: Webex Procurement Panel: The Next Generation | [www.okapp.org](http://www.okapp.org) | 1 | Copy of Certificate |  |
| Oct. 21, 2020 | Brown Bag Webinar: Central Purchasing Act Reform - A Deeper Dive | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| Nov. 2-6, 2020 | OACUBO Fall Conference Virtual | [leigh.james@okstate.edu](mailto:leigh.james@okstate.edu) | 7 | Attendance sheets have been provided by sponsor |  |
| Nov. 12, 2020 | Live Webcast Top 5 Mistakes in Cloud and Software Contracts | [membersvcs@ismworld.org](mailto:membersvcs@ismworld.org)  Members only | 1 | ISM transcript ONLY |  |
| Nov. 19, 2020 | OkAPP Monthly Meeting: State Use Update and Acquisition Contracts | [www.okapp.org](http://www.okapp.org) | 1 | Copy of Certificate |  |
| Dec. 1-4, 2020 | BAEP Fusion Week | [Scastleberry1@uco.edu](mailto:Scastleberry1@uco.edu) | 5 | Attendance sheets have been provided by sponsor |  |
| Dec. 15, 2020 | OkAPP Monthly Meeting: Protests and Disputes | [www.okapp.org](http://www.okapp.org) | 1 | Copy of Certificate |  |
| Jan. 14-18, 2021 | 2021 Best Value Conference (virtual) | <https://bestvalueconference.ksm-inc.com/registration/> | 14 | Copy of certificate |  |
| 2021-2022 | LinkedIn course:  Project Management Foundations: Ethics Displaying Respect in Project Management | <https://www.linkedin.com/learning/project-management-foundations-ethics-2/displaying-respect-in-project-management>  Select to view recording | 1 | Copy of certificate |  |
| 2021-2022 | LinkedIn course:  Project Management Foundations: Ethics, Mandatory Ethics | <https://www.linkedin.com/learning/project-management-foundations-ethics-2/mandatory-ethics>  Select to view recording | 1 | Copy of certificate |  |
| 2021-2022 | LinkedIn course:  Implementing Supply Chain Management | <https://www.linkedin.com/learning/implementing-supply-chain-management/why-supply-chain-management-matters?u=87486562>  Select to view recording | 1 | Copy of certificate |  |
| 2021-2022 | LinkedIn course:  Purchasing Foundations: The Purchasing Process | <https://www.linkedin.com/learning/purchasing-foundations/the-purchasing-process-2>  Select to view recording | 1 | Copy of certificate |  |
| 2021-2022 | LinkedIn course:  Supply Chain Foundations: Supply chain for business professionals | <https://www.linkedin.com/learning/supply-chain-foundations/supply-chain-for-business-professionals?u=87486562>  Select to view recording | 1 | Copy of certificate |  |
| 2021 | NEGOTIATING LESSONS LEARNED AS A CAREER CPO  – 20 Years Distilled Into 52 Minutes. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | COST TRANSPARENCY – Let the Data Do the Talking. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | LESS STRESS AND MORE SUCCESS – Take Control of Supplier Negotiations. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | COLLABORATING/ INNOVATING WITH SUPPLIERS – 3 Steps that Make it Succeed. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | WHEN SUPPLIERS REJECT FAIR PRICING – And Silent Slopes Don’t Work. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | WHEN SUPPLIER SELECTION IS INFLUENCED by pressures within your organization. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | BOOST YOUR PROCUREMENT CAREER PROSPECTS – How to make a good first impression and an even better second one. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | COST CONTAINMENT – Even more important in a post COVID-19 world. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| 2021 | FORECASTING PURCHASING COSTS – How to Navigate this Career Minefield. | <https://propurchaser.com/on-demand-webinars/>  Select to view recordings.  To register, put both first and last names in the box entitled “First Name”. In the “Last Name” box, put the word ‘Oklahoma’. | 1 | Email: [rod.sherkin@propurchaser.com](mailto:rod.sherkin@propurchaser.com) for transcript |  |
| March 18, 2021 | Brown Bag Webinar:  Solicitation Methods and Scoring Development Best Practices | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov)  [Registration for the event](https://omestraining.adobeconnect.com/ewr3zbaq3i0t/event/event_info.html) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| March 10-July 21, 2021 | 101 – Foundations of Public Procurement | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 5 | Copy of certificate |  |
| March 10-July 21, 2021 | 102 – Introduction to Market Research | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 3 | Copy of certificate |  |
| March 10-July 21, 2021 | 103 – Introduction to Request for Proposals (RFP) | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 3 | Copy of certificate |  |
| March 10-July 21, 2021 | 104 – Introduction to Negotiations | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 1 | Copy of certificate |  |
| March 10-July 21, 2021 | 105 – Introduction to Terms and Conditions | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 1 | Copy of certificate |  |
| March 10-July 21, 2021 | 106 – Introduction to Sole Source Procurement | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 1 | Copy of certificate |  |
| March 10-July 21, 2021 | 107 – Introduction to Service Contracts | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 2 | Copy of certificate |  |
| March 10-July 21, 2021 | 108 – Introduction to Cooperative Procurement | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 2 | Copy of certificate |  |
| March 10-July 21, 2021 | 109 – Introduction to Ethical Procurement | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 1 | Copy of certificate |  |
| March 10-July 21, 2021 | 110 – Introduction to Bid Protests | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 2 | Copy of certificate |  |
| March 10-July 21, 2021 | Communication Essentials | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 3 | Copy of certificate |  |
| March 10-July 21, 2021 | eProcurement: What it is & What it isn’t | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 2 | Copy of certificate |  |
| March 10-July 21, 2021 | An Ounce of Prevention | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 1 | Copy of certificate |  |
| March 10-July 21, 2021 | Data Analytics Demystified | [Procurement U](https://procurementu.myabsorb.com/#/login)  859-514-9159 [headquarters@naspo.org](mailto:headquarters@naspo.org)  No fee | 1 | Copy of certificate |  |
| March 22-26, 2021 | OABCUBO 2021 Spring Virtual Conference  (Purchasing Panel and Top 20 Ethics Issues for State Employees) | |  | | --- | | [leigh.james@okstate.edu](mailto:leigh.james@okstate.edu) | | 2 | Attendance sheets have been provided by sponsor |  |
| April 8, 2021 | Brown Bag Webinar: Evaluation, Scoring and Award Best Practices | [procurement.training@omes.ok.gov](mailto:procurement.training@omes.ok.gov)  [Register for the event](https://omestraining.adobeconnect.com/eco5toqf8d6j/event/event_info.html) | 1 | “Thank you for attending” automated email from Adobe Connect |  |
| **(The area below “only” for those without LEARN Access.) Date *recorded;* preapproved webinar was watched** | **Title of *recorded* webinar** | **Presenter of webinar**  **(enter recordings below this row)** | **Earn up to eight CEUs from preapproved webinars in two-year reporting period (revised to unlimited due to pandemic)** | **Copy of *recorded* webinar evaluation** | **This area to be filled in only by those without LEARN access** |
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