

## Robotic Process Automation Standard

### Introduction

Robotic process automation streamlines workflows, making organizations more profitable, flexible and responsive. It also increases employee satisfaction, engagement and productivity by removing mundane tasks from their workdays.

### Purpose

This document sets the standard for robotic process automation.

### Definitions

Robotic process automation (RPA) – A software technology that makes it easy to build, deploy and manage software robots that emulate human actions interacting with digital systems and software.

### Standard

Processes that are desired to be automated should be presented to the Automation Center of Excellence (ACoE). All UiPath automations should be implemented within the state platform.

### Compliance

This standard shall take effect upon publication and is made pursuant to Title 62 O.S. §§ 34.11.1 and 34.12 and Title 62 O.S. § 35.8. OMES IS may amend and publish the amended standards policies and standards at any time. Compliance is expected with all published policies and standards, and any published amendments thereof. Employees found in violation of this standard may be subject to disciplinary action, up to and including termination.

### Rationale

To coordinate and require central approval of state agency information technology purchases and projects to enable the chief information officer to assess the needs and capabilities of state agencies as well as streamline and consolidate systems to ensure that the state delivers essential public services to its citizens in the most efficient manner at the lowest possible cost to taxpayers.

### References

- <https://www.uipath.com/product>
- <https://www.uipath.com/resources/all>

### Revision history

This standard is subject to periodic review to ensure relevancy.

<b>Effective date:</b> 07/27/2022	<b>Review cycle:</b> Annual
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