

ATTACHMENT C

OKLAHOMA STATE DEPARTMENT OF HEALTH TERMS

1. Invoices and Payment

- a. The invoice shall be submitted by email to the Oklahoma State Department of Health Accounts Payable: accountspayable@health.ok.gov.

2. Purchase Order Number

Purchase Order number should appear on all documentation, including but not limited to: packing slips, invoices, bills of lading, correspondence, subject line of emails, envelope addresses, and packages. The purchase order number should be visible without the need to open the package. Shipments, invoices, and other documentation without the purchase order number may result in refusal of delivery, delays in payment, or other delays in response.

3. Indefinite Quantity Contract

This contract is for an indefinite quantity and the State may, or may not, buy the quantity mentioned in this contract.

4. Notices

In addition to notice requirements under the terms of the Contract otherwise, the following individuals shall also be provided the request, approval or notice, as applicable:

Oklahoma State Department of Health

Contact Monitor (contact information to be provided with award documents)

1000 NE 10th St.

Oklahoma City, OK 73117-1299

With a copy, which shall not constitute notice, to:

Oklahoma State Department of Health

Office of General Counsel

1000 NE 10th St.

Oklahoma City, OK 73117-1299