



OKLAHOMA
Office of Management
& Enterprise Services

CPO Announcement

State of Oklahoma
Office of Management and Enterprise Services

DATE: April 24, 2026

TO: All CPOs

FROM: Office of Management and Enterprise Services

SUBJECT: Project initiation request update

CONTACT: [Courtney Templeton](#)

The [project initiation request \(PIR\) submission](#) in ServiceNow has been updated to include a drop-down option to identify IT purchase requests. Please submit a PIR for all new IT purchases.

Once the IT purchase option is selected, the request will follow a structured review process:

1. Security review (ATO).
2. Enterprise Architecture team review.
3. Chief information officer (CIO) review.
4. Legal review.

This update will allow our team to clearly identify IT purchases and review them accurately and efficiently. A PIR is not required for renewals or change orders.