



STATE OF OKLAHOMA PURCHASE CARD POLICY AND PROCEDURES ACKNOWLEDGMENT

This form serves as documentation that the P-card administrator named below has reviewed the current [State of Oklahoma Policy and Procedures for Purchase Card](#), fulfilling their acknowledgment of the required reading.

GENERAL INFORMATION

Agency name		Agency #
P-card administrator name	Email	P&P version date

QUESTIONS OR CLARIFICATIONS AFTER REVIEWING THE POLICY

☐ I have no questions at this time.

If you have questions, please list them below by section (e.g., Section 1.2):

SIGNATURE

P-card administrator signature	Date of completion
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Submit the completed form to pcard@omes.ok.gov.