



OKLAHOMA
Office of Management
& Enterprise Services

CPO Announcement

State of Oklahoma
Office of Management and Enterprise Services

DATE: April 14, 2026

TO: All CPOs

FROM: Office of Management and Enterprise Services

SUBJECT: Ordering State Use items on Staples website

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To address questions raised during recent CP Listens sessions, OMES Central Purchasing has developed a new [user guide for ordering State Use items on the Staples website](#). The guide provides step-by-step instructions for identifying the correct SW2007SU supplier and locating their items on the Staples website.

As a reminder, the Staples portal is available for convenience, but it is not mandatory. Agencies may also order items on SW2007SU directly from the appropriate State Use supplier.