



**OKLAHOMA**  
Office of Management  
& Enterprise Services

**CPO Announcement**

**State of Oklahoma**  
**Office of Management and Enterprise Services**

**DATE:** March 31, 2026

**TO:** All CPOs

**FROM:** Office of Management and Enterprise Services

**SUBJECT:** New SNOW catalog item for PeopleSoft PO buyer name change request

**CONTACT:** [Cathrine Huckabee](#)

A new [ServiceNow catalog item](#) is now available for agency buyers to request assistance from a PeopleSoft administrator to update the buyer listed on a purchase order (PO). This request can be submitted when there is an outdated buyer listed on a PO or if a buyer has changed for any reason. This item is listed under the [Finance & Purchasing service category](#).