LONG-RANGE CAPITAL PLANNING COMMISSION
REGULAR MEETING MINUTES
January 22, 2026, 1:00 PM
Oklahoma State Capitol Building
Senate Conference Room 230
2300 N. Lincoln Blvd., Oklahoma City, OK 73105

A meeting notice was filed with the Secretary of State, and an agenda has been posted in accordance with the Open Meeting Act.

MEMBERS PRESENT:
Travis Mason, Chairman, Director of Commercial Oklahoma, Governor Appointee
Josh Cruzan, CEO of Rimrock Energy Partners, LLC, Governor Appointee
Brandon Ersteniuk, CEO of Ersteniuk Insurance Agency, Senate Appointee
Gary Hamer, Director of Strategic Planning, PartnerTulsa, Pro Tempore Appointee
Anthony Sammons, Director of Fiscal Staff of Senate, Pro Tempore Appointee
Jeff Wills, Managing Partner, Wills Holdings LLC, Governor Appointee

MEMBERS ABSENT:
Bailey Cook, Wm. Bailey Cook III, P.C., House Speaker Appointee

GUESTS:
Beverly Hicks, OMES
Mary Jackson, OMES, Legal
Monte Kaul, OMES
David John, OMES
Carie Carman, OMES
Jason Seabolt, OMES
Steven Birkes, OMES
Lindsey Presley, DMH
Chad Carden, ODMHSAS
Nick Hathaway, OSRHE
James Vaughn, OSRHE
Sheri Mauck, OSRHE
Jamie Manoles, OCIA
Alex Edward, OCIA
María Maule, OCIA

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.** [Travis Mason, Chair]

   Chairman Mason confirmed that this meeting complied with the Open Meeting Act.

2. **Call to order and confirmation of quorum.** [Chair]

   Chairman Travis Mason called the meeting to order at 1:02 PM. A roll call was taken, and a quorum was established. Commissioner Mason was advised that notice of the meeting had been filed with the Secretary of State, and the agenda had been posted in accordance with the Open Meeting Act.

3. **Welcome/Introductions.** [Chair]

   Chairman Mason welcomed guests and commission members to the meeting.

4. **Approval of minutes from Nov. 6, 2025:**

Joshua Cruzan moved to approve the November 2025 meeting minutes. Jeff Wills seconded the motion. The motion passed, and the following votes were recorded:

Mr. Cruzan, aye; Mr. Ersteniuk, aye; Mr. Hamer, aye; Mr. Wills, aye; Mr. Sammons, aye; Chairman Mason, aye.

5. **Update and discussion from Oklahoma Capitol Improvement Authority ("OCIA") on status of Memorandum of Understandings and distribution of OCAMP proceeds.** [Jamie Manoles, OCIA Director]

   Ms. Manoles, OCIA Director, provided an update on the funding status and informed the Commission that Regents and Tourism had both signed the Memorandum of Understanding.

   Ms. Manoles reported that, upon signing the agreement in November 2025, Regents immediately withdrew their full $101,250,000 allocation and received those funds.

   Ms. Manoles reported that Tourism has not yet requested its funds; therefore, those funds remain available.

   Ms. Manoles also stated that OMES has not yet signed the agreement but is expected to do so upon receipt of its plan.

   Chairman Mason inquired about the timing of the withdrawal, and Ms. Manoles explained that it was based on Regents' current needs.

   Update only. No action taken.

6. **Discussion and possible action regarding permanent rulemaking to adopt the proposed administrative rules for the Oklahoma Capital Assets Maintenance and Protection Act Title 428.** [Mary Jackson, OMES Legal Counsel, OMES Director of Real Estate and Leasing]

   Ms. Jackson, Commission Counsel, provided an update on the administrative rulemaking process for the State Capital Improvement Planning Act and the Oklahoma Capital Assets Maintenance and Protection Act. She informed Commission members that the Secretary of State had accepted the Notice of Rule Intent, and the Governor's Office had reviewed and approved the rules to move forward.

   Ms. Jackson reported that a public comment period and public hearing were held, with no written comments received and no attendees present.

   Ms. Jackson stated that the next step was for the Commission to adopt the rules as written, after which they would proceed in the rulemaking process.

Ms. Jackson asked Commission members if they had any questions.

Commissioner Hamer inquired whether these were the draft changes the Commission reviewed at its last meeting in November.

Ms. Jackson confirmed and noted one clarification from that prior discussion. She stated that Commissioner Hamer had raised a concern regarding the heading of a section, and she revised the heading to provide additional clarity.

Jeff Wills moved to approve and adopt the proposed administrative rules for Title 428 of the Oklahoma Capital Assets Maintenance and Protection Act as written. Gary Hamer seconded the motion. The motion passed, and the following votes were recorded.

Mr. Cruzan, aye; Mr. Ersteniuk, aye; Mr. Hamer, aye; Mr. Wills, aye; Mr. Sammons, aye; Chairman Mason, aye.

7. **Update and discussion from OMES Capital Assets Management regarding the State Plan and funding disbursement.** [Monte Kaul, OMES Interim CAM Administrator, and Carie Carman, OMES Director of Real Estate and Leasing]

Mr. Kaul, OMES Capital Assets Management (CAM) Administrator, provided an update on the information-gathering phase of the State Plan and funding disbursement. An inventory survey was distributed to 42 agencies; 4 did not respond, 12 declined participation, and 26 agreed to participate. Of those, 15 submitted both required components, while 11 submitted partial responses. OMES is following up with those agencies to obtain remaining information.

Mr. Kaul noted that some submitted data requires clarification or correction and that OMES is working with agencies to ensure accuracy and completeness. He stated that OMES expects to remain on schedule to deliver the report in April.

At the request of Chairman Mason, Mr. Kaul provided general context regarding agencies that declined participation, noting that many are independently funded or operate under separate financial structures. Examples include entities such as the Commissioners of the Land Office, retirement systems, and certain authorities.

Chairman Mason emphasized the importance of communication and participation and acknowledged that agencies operate under differing circumstances. Ms. Carman added that many agencies declined participation because their facilities are managed as investment portfolios or are supported by separate funding sources, and therefore may not align with the intent of the funding.

Discussion followed regarding whether agencies declining participation would be excluded from funding. It was noted that such agencies are not expected to receive funding and that the Commission would not be responsible for maintenance of facilities outside the program.

Ms. Carman stated that OMES could provide additional information on participation and follow up with agencies if requested. She also noted that some agencies face challenges meeting deadlines, particularly with the matrix component, and that OMES is working with agencies to address these issues. OMES conducted a training and Q&A session and will continue to provide support. Incomplete information may be carried forward into the next reporting cycle if necessary.

Mr. Kaul indicated that most agencies that declined participation have independent funding and that no significant concerns were identified, with limited exception noted during discussion regarding transportation-related agencies.

Discussion also addressed whether additional Commission action may be needed to encourage participation. Mr. Kaul advised that focus should remain on agencies that agreed to participate but have not completed requirements.

Commission members discussed the need for flexibility and support during the first year of implementation. Mr. Kaul confirmed that OMES is allowing reasonable flexibility with deadlines and assisting agencies experiencing difficulties, and that minor delays will not automatically disqualify participation.

Commissioner Cruzan emphasized that the primary objective is to ensure funds are distributed appropriately and that no agencies are inadvertently excluded.

Chairman Mason acknowledged that the process is new and that flexibility will be applied. He expressed appreciation to OMES for their time.

Update only. No action taken.

8. **Discussion limited to agenda items and 3 minutes in duration.**

Chairman Mason referenced SB 1991, a bill filed by Senator Chuck Hall in response to the Commission's recommendations, to inform the Commission of the proposed legislation.

He also noted that the next Commission meeting is scheduled for February 26 at 1:00 p.m. in Senate Conference Room 5S.3, located on the fifth floor.

9. **Adjournment:**
There being no further business, Anthony Sammons motioned to adjourn the meeting. Jeff Wills seconded the motion. Seeing no opposition, the meeting adjourned at 1:28 PM.