

**Minutes**  
**Historical Preservation and Landmark Board of Review**  
**Regular Meeting**  
**Will Rogers Building**  
**OMES Will Rogers Motivation Conference Room 303**  
**2401 N. Lincoln Boulevard, Oklahoma City, OK 73105**  
**October 2, 2025, 4:00 p.m.**

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**MEMBERS PRESENT:** Laura Stone  
Mike Mays  
Susan McCalmont  
Carla Splaingard  
Stephanie Barbour-Cooper  
Rachel Smith

**MEMBERS ABSENT:** Kassy Malone  
Janis Powers

**STAFF/GUESTS:** Casey Jones, AICP, OMES, Planner  
Beverly Hicks, OMES, Planning/Administrative Coordinator  
Dayna Wagester, Applicant  
Todd Smith, City of OKC, Applicant representative

**A. Roll Call:**

Chair Laura Stone called the meeting to order at 4:00 p.m. A roll call was taken, and a quorum was established. Ms. Stone was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval, or amendment of the minutes of the July 1, 2025 meeting:**

Carla Splaingard moved to approve the meeting minutes of July. Susan McCalmont seconded the motion. The following votes were recorded, and the motion passed:

Ms. McCalmont, yes; Ms. Splaingard, yes; Ms. Barbour-Cooper, yes; Ms. Smith, yes;  
Ms. Stone, yes.

**C. Special Public Hearings: None.**

**D. Rezoning Requests: None.**

**E. Certificates of Appropriateness:**

**1. Discussion and possible action regarding CA-25-26-2, request by the City of Oklahoma City on behalf of the owner, Roderick Taft, for a certificate of appropriateness for replacement of ten wood windows with custom aluminum-clad wood windows on the principal dwelling at 921 NE 17th Street in the Lincoln Terrace East Historic District:**

Stephanie Barbour-Cooper moved to approve item E.1, which involves replacing ten deteriorated wood windows with aluminum clad wood double hung windows with simulated divided light that replicates the divided light patterns of the original historic windows. Carla Splaingard seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Ms. Splaingard, yes; Ms. Barbour-Cooper, yes; Ms. Smith, yes; Ms. Stone, yes.

*Mike Mays entered the meeting at 4:01 PM.*

**2. Discussion and possible action regarding CA-25-26-6, request by Dayna Wagester for a certificate of appropriateness for replacement of 29 vinyl windows with custom wood windows on the principal dwelling at 948 NE 17th Street in the Lincoln Terrace East Historic District:**

Rachel Smith moved to approve item E.2, the replacement of windows, which requires the new windows to match the divided light patterns of the original historic windows on the house. Stephanie Barbour-Cooper seconded the motion. The votes were recorded, and the motion was approved.

Mr. Mays, yes; Ms. McCalmont, yes; Ms. Splaingard, yes; Ms. Barbour-Cooper, yes; Ms. Smith, yes; Ms. Stone, yes.

**3. Discussion and possible action regarding CA-25-26-25, request by Grayson Warren for the following work at 641 NE 15<sup>th</sup> Street in the Capitol-Lincoln Terrace Historic District:**

- a. Replacement of existing front porch columns on the principal dwelling.
- b. Installation of fascia trim board for the attachment of gutters on the principal dwelling.
- c. Conversion of the addition on the east side of the principal dwelling into a covered, unenclosed porch.
- d. Demolition of the detached garage due to dilapidation.
- e. Construction of a detached garage.

The Board took no action on Item E.3, as staff reported that the applicant had withdrawn his application.

**F. Miscellaneous:**

**1. Discussion and possible action to approve the schedule of meetings for 2026 at 4 PM:**

Jan. 8	Apr. 2	Jul. 2
Feb. 5	May 7	Aug. 6
Mar. 5	Jun. 4	Sept. 3

**Oct. 1****Nov. 5****Dec. 3**

Susan McCalmont moved to approve item F.1. Carla Splaingard seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Ms. Splaingard, yes; Ms. Barbour-Cooper, yes; Ms. Smith, yes;  
Ms. Stone, yes.

**G. Reports and Communications:** None.

**H. Adjournment:**

There being no further business, Mike Mays motioned to adjourn. Carla Splaingard seconded the motion. Seeing no opposition, the meeting was adjourned at 4:17 PM.