CPO Announcement

State of Oklahoma
Office of Management and Enterprise Services

DATE: Oct. 28, 2026

TO: All CPOs

FROM: Office of Management and Enterprise Services

SUBJECT: HB 3415 clarification

CONTACT: central.purchasing@omes.ok.gov

Effective Nov. 1, House Bill 3415 requires OMES Central Purchasing to maintain a public database of all active contracts between state agencies and suppliers.

To meet this requirement, Central Purchasing will use data from PeopleSoft to populate a public contract transparency portal. The information included in the portal will vary by transaction type, as outlined below. Additionally, a contract compliance acknowledgment will now be required in PeopleSoft.

Purchase order transaction data

Published in the portal:

- Agency name
- PO number
- PO date
- PO amount
- Description
- Business unit
- Vendor name
- Buyer name

- PeopleSoft status
- Applicable attachments

Not published in the portal:

- Sensitive details or proprietary supplier information, which will be redacted from attachments

P-card transaction data

Published in the portal:

- Posting date
- Agency name
- Expense category field (identifies the statewide contract, when applicable)
- Merchant name
- Purchase amount
- Sales tax amount

Not published in the portal:

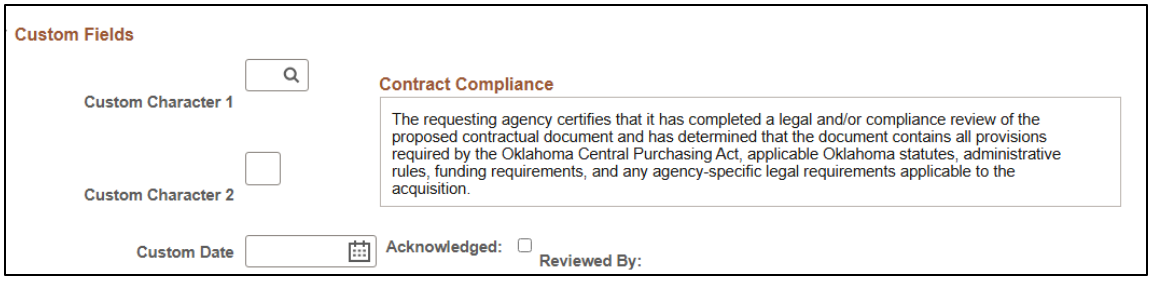
- Attachments
- Receipts
- Transaction description field
- P-card holder name

This approach supports the transparency goals of HB 3415 while minimizing the risk of disclosing sensitive information in P-card attachments or receipts.

Note: P-card transaction data will continue to be publicly available on the State of Oklahoma's transparency website, data.ok.gov, in accordance with 62 O.S. § 34.11.1.1.

PeopleSoft contract compliance acknowledgment

To support agency compliance with HB 3415, a new acknowledgment step will launch in PeopleSoft on Oct. 28. Before submitting a requisition or purchase order, agencies must select the **Acknowledged** checkbox connected to the contract compliance message. Selecting this checkbox confirms the contract documentation meets applicable Oklahoma purchasing requirements.



PeopleSoft contract compliance message and Acknowledged checkbox.